

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Friday, April 6, 2007

by: \_\_\_\_\_

Margarita Reyes

Executive Secretary to the Superintendent

Revised  
4/9/07



### **Somerton Elementary School District #11 Governing Board Agenda For Work/Study Session Executive Session and Regular Governing Board Meeting**

**Date:** April 10, 2007

**Work/Study Session**

**Time:** 4:00 p.m.

**Regular Meeting**

**Time:** Immediately following the Work/Study Session.

**Place:** Orange Grove Elementary • 3525 West County 16 1/2

• Somerton AZ 85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)

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### **1. Work/Study Session**

#### **1.1. Budget Report**

1.1.1. 2007-08 Budget Info

1.1.2. Classified Salary

1.1.3. Health Insurance

1.1.4. Legislative

1.2. Set date and Time for Governing Board Retreat

1.3. Schedule Special Governing Board Meeting on Thursday, April 26 2007

### **2. Regular Governing Board Meeting Agenda**

#### **Opening and Announcements**

2.1. Call to Order/Pledge of Allegiance

2.2. Orange Grove Folkloric Group

2.3. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

## 2.4. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A 1---personnel; discussion or consideration of employment, assignment, promotion, demotion dismissal, salaries, disciplining or resignation of a certificated teacher.
2. Executive session pursuant to A.R.S. Section A.R.S Section 38-431.03.A5---discussion or consultation with the designated representatives of the District in order to consider its position and instruct its designated representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits tof employees of the District.

## 3. Reports/Discussion Items

### 3.1. Superintendent

#### 3.1.1. Current Events

### 3.2. Assistant Superintendent

### 3.3. Board Members Report

#### 3.3.1. President and other Board member comments

### 3.4. Administrators/Directors

#### 3.4.1. Mrs. Arvizo - Asst. Principal

#### 3.4.2. Ms. Attaway - Director of Special Programs

#### 3.4.3. Mr. Brick - Principal SMS

#### 3.4.4. Mr. Cabrera - Special Projects Coordinator

#### 3.4.5. Mr. Cassidy - Director of Technology

#### 3.4.6. Ms. De La Fuente - Principal ELC

#### 3.4.7. Mrs. Galindo - Asst. Principal

#### 3.4.8. Mrs. Irr - Grant Writer

#### 3.4.9. Mrs. Lopez - Principal TDS

#### 3.4.10. Ms. Mezei - Director of Federal Programs

#### 3.4.11. Mrs. Porchas -Assistant to Director of Financial Services (No Report)

#### 3.4.12. Mrs. Santos - Coordinator Health Services (No Report)

#### 3.4.13. Mrs. Seh - Principal OGE

#### 3.4.14. Mr. Sheppard - Director of Instructional Services

#### 3.4.15. Mr. Streit - Asst. Principal

#### 3.4.16. Mrs. Vasquez - Principal DSS

#### 3.4.17. Mrs. Villarreal - Director of Transportation (No Report)

#### 3.4.18. Mrs. Volpe - Director of HR/ELL

#### 3.4.19. Ms. Witmer - Director of Financial Services

### 3.5. Other discussion items/Presentations/Information

#### 3.5.1. Teacher of the Year Recognition by the Governing Board

##### **First Year Teacher**

Rosie Peña- Somerton Middle School

Jenisse Valdivia-Desert Sonora School

Bernardo Felix—Tierra Del Sol

##### **Continuing Teacher**

Jessica Martinez-7th grade Math Somerton Middle School

Francisco Gonzalez- ELC

Jennifer Sullivan – Tierra Del Sol

Gema Anaya—Tierra Del Sol

**Special Area**  
Cathy Reeves—ELC  
Patricia Paramo- Tierra Del Sol

- 3.5.2. Response to Intervention Training(Presentation)
- 3.5.3. Board member personal information (Discussion)
- 3.5.4. 301 Plan Presentation by Dr. Reed (Presentation)
- 3.5.5. Enrollment Summary Report (Information)
- 3.5.6. Policy Manual and Administrative Regulation (Discussion)  
To order a hard copy or use the web site
- 3.5.7. County-Wide School Board Meeting for the Yuma Plan (Information)  
Wednesday, May 9, 2007  
at 6:00 p.m.
- 3.5.8. Transportation Dedication (Information)  
Wednesday, April 18, 2006  
At 4:00 p.m.

#### **4. Approval of Consent Agenda**

- 4.1. Approval of Board Minutes.
  - 4.1.1. Regular Session minutes March 08, 2007
  - 4.1.2. Special Session minutes March 08.2007
  - 4.1.3. Executive Session minutes March 8, 2007

#### **4.2. Hiring**

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.2.1. Roldan, Marina	Accounts Payable Specialist	Business Office	28	Full-Time
4.2.2. Ortega, Melissa	Office Assistant	SMS	22	Full-Time
4.2.3. Reyes, Rocio	Substitute	District	–	Full-Time
4.2.4. Wong, Jessenia	Instructional Assistant	SMS	27	Full-Time

#### **4.3. Reassignments**

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.3.1. Barrios, Alma	Office Specialist	SMS	28	Full- Time
4.3.2. Lopez, Vanessa`	Teacher	SMS	–	Full-Time

#### **4.4. Additional Assignments/Stipends**

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
4.4.1. Argueta, Erika	Handle with Care Training	ELC	\$ 176.00	Temporary
4.4.2. Campa, Dolores	Handle with Care Training	TDS	\$ 176.00	Temporary
4.4.3. Cabrera, Gerardo	Adult Ed.	ELC	\$ 24.33	Temporary
4.4.4. Clark, Claudia	Handle with Care Training	SMS	\$ 176.00	Temporary
4.4.5. Canales, Maritza	Handle with Care Training	TDS	\$ 176.00	Temporary
4.4.6. Garcia, Jaqueline	Handle with Care Training	TDS	\$ 176.00	Temporary
4.4.7. Garza, Elizabeth	Famili Literacy	ELC	\$ 246.00	Temporary
4.4.8. Guerra, Keila	Handle with Care Training	DSS	\$ 176.00	Temporary
4.4.9. Juarez, Ermila	Handle with Care Training	SMS	\$ 176.00	Temporary
4.4.10. Joanicot, Eduviges	AIMS - A	Distict	\$ 220.00	Temporary
4.4.11. Lasley, Nicole	Handle with Care Training	DSS	\$ 176.00	Temporary
4.4.12. LeValley, Amber	AIMS-A	District	\$ 220.00	Temporary

4.4.13. Lopez, Hilda	AIMS - A	TDS	\$ 222.00	Temporary
4.4.14. Lopez, Yessica	Handle with Care Training	ELC	\$ 176.00	Temporary
4.4.15. Martinez, Martha A.	Handle with Care Training	DSS	\$ 176.00	Temporary
4.4.16. Martinez, Gilbert	Handle with Care Training	SMS	\$ 176.00	Temporary
4.4.17. MacDougall, Sandra	AIMS-A	Distict	\$ 220.00	Temporary
4.4.18. Newby, Tami	Handle with Care Training	SMS	\$ 176.00	Temporary
4.4.19. Rojas, Maria	Handle with Care Training	SMS	\$ 176.00	Temporary
4.4.20. Staff	EL Planning Committee	DSS	\$ 22.00	Temporary
4.4.21. Staff	EL Planning Committee	ELC	\$ 22.00	Temporary
4.4.22. Staff	EL Planning Committee	OGS	\$ 22.00	Temporary
4.4.23. Staff	EL Planning Committee	TDS	\$ 22.00	Temporary
4.4.24. Staff	EL Planning Committee	SMS	\$ 22.00	Temporary
4.4.25. Staff	Position Behavior Intervention	SMS	\$ 22.00	Temporary
4.4.26. Valdivia, Maria	AIMS - A	SMS	\$ 222.00	Temporary
4.4.27. Wong, Jessenia	Handle with Care Training	SMS	\$ 176.00	Temporary
4.4.28. Zamora, Berenice	AIMS - A	DSS	\$ 222.00	Temporary

#### 4.5. Leave Requests

	<u>Position Description</u>	<u>Location</u>	<u>Date Leaves</u>
4.5.1. Dorman, Carmen	Clerk	TDS	03/26/07-04/13/07
4.5.2. Flores, Walther	Teacher	SMS	04/01/07-06/08/07
4.5.3. Phillips, Cheryl	Teacher	TDS	08/20/07-11/09/07

#### 4.6. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
4.6.1. Arrizon, Maria A.	Migrant Advocate	SMS	03/09/07	Resigned
4.6.2. Dorman, Carmen	Clerk	TDS	06/30/07	Retirement
4.6.3. Finkbeiner, Pam	Teacher	TDS	06/08/07	Resigned
4.6.4. Galindo, Eldaa	Assist. Principal	TDS	06/29/07	Resigned
4.6.5. Guiverra, Jessica	Teacher	TDS	06/08/07	Resigned
4.6.6. Knifton, Tim	Technology	District	03/29/07	Resigned
4.6.7. Thompson, Kathy L.	Teacher	TDS	06/08/07	Resigned
4.6.8. Warren, Michael	Teacher	TDS	03/08/07	Termination
4.6.9. Witmer, Cathy	Director of Financial Serv.	Business Office	05/05/07	Retirement (ESI)

#### 4.7. Approval of Yuma Educational Consortium Transportation Center Contract.

#### 4.8. Approval of IGA between Somerton School and Southern Yuma County Interscholastic Association.

#### 4.9. Acceptance of Student Activity Fund Report. A monthly student activity report is required be given to the Board.

#### 4.10. Acceptance of Accounts Payable Reports. A copy of the accounts payable vouchers are enclosed for your review.

4.10.1. Voucher No. 1080 for the sum of \$	546.39
4.10.2. Voucher No. 1079 for the sum of \$	72,568.52
4.10.3. Voucher No. 1078 for the sum of \$	25,368.39
4.10.4. Voucher No. 1077 for the sum of \$	487,372.29
4.10.5. Voucher No. 1076 for the sum of \$	48,453.76
4.10.6. Voucher No. 1075 for the sum of \$	11,304.99
4.10.7. Voucher No. 1074 for the sum of \$	234,885.29
4.10.8. Voucher No. 1073 for the sum of \$	7,495.79
4.10.9. Voucher No. 1072 for the sum of \$	86,606.82

#### 4.11. Acceptance of Payroll Voucher Reports. A copy of the payroll vouchers are enclosed for your review.

4.11.1. Voucher No. 47 for the sum of \$	483,116.28
4.11.2. Voucher No. 48 for the sum of \$	46,020.43
4.11.3. Voucher No. 49 for the sum of \$	4,713.04
4.11.4. Voucher No. 50 for the sum of \$	489,722.07 (Contracts)

- 4.11.5. Voucher No. 51 for the sum of \$ 50,100.30 (Time Slips/Stipends)  
 4.11.6. Voucher No. 52 for the sum of \$ 368.18 (Extra Payroll -- Last Timeslips)

## END OF CONSENT AGENDA

### 5. Action Items

#### 5.1. Approval of First Reading of Policy Advisories:

- 5.1.1. No. 284....GBJ-Personnel Records and Files  
GBJ-E - Personnel Records and Files
- 5.1.2. No. 285....IKG-RB-Graduation Requirements  
IKF-EB-Graduation Requirements
- 5.1.4. No. 286....JC-School Attendance Areas
- 5.1.5. No. 287....JFBA-Unsafe School Choice  
JFBA-E\_Unsafe School Choice
- 5.1.6. No. 288....JR. Student Records

#### 5.2. Acceptance of the following donation

- 5.2.1. Geotechnical Testing Services TDS \$ 100.00

#### 5.3. Non-renewal of the teaching contracts of certificated teachers

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>	
5.3.1.	Aguilar, Francisco	Teacher	SMS	06/08/07	Nonrenewal
5.3.2.	Aguilar Erica	Teacher	TDS	06/08/07	Nonrenewal
5.3.3.	Burruel, Norma	Teacher	DSS	06/08/07	Nonrenewal
5.3.4.	Caratachea, Marisol	Teacher	TDS	06/08/07	Nonrenewal
5.3.5.	Dallabetta, John	Teacher	SMS	06/08/07	Nonrenewal
5.3.6.	Dinwiddie, Lisa	Teacher	TDS	06/08/07	Nonrenewal
5.3.7.	Doyle, Twyla	Teacher	OGS	06/08/07	Nonrenewal
5.3.8.	Dueñas, Gabriela	Teacher	ELC	06/08/07	Nonrenewal
5.3.9.	Franco, Aida	Teacher	DSS	06/08/07	Nonrenewal
5.3.10.	Franco, Maria	Teacher	OGS	06/08/07	Nonrenewal
5.3.11.	Garcia, Ana	Teacher	TDS	06/08/07	Nonrenewal
5.3.12.	Garcia, Patricia	Teacher	TDS	06/08/07	Nonrenewal
5.3.13.	Gaxiola, Sylvia	Teacher	SMS	06/08/07	Nonrenewal
5.3.14.	Griffiths, Shelley E.	Teacher	TDS	06/08/07	Nonrenewal
5.3.15.	Goycolea, Yolanda	Teacher	SMS	06/08/07	Nonrenewal
5.3.16.	Jimenez, Erica	Teacher	DSS	06/08/07	Nonrenewal
5.3.17.	Lopez, Vanessa	Teacher	SMS	06/08/07	Nonrenewal
5.3.18.	Meraz, Cecilia	Teacher	SMS	06/08/07	Nonrenewal
5.3.19.	Nava, Luz	Teacher	SMS	06/08/07	Nonrenewal
5.3.20.	Perea, Maria T.	Teacher	TDS	06/08/07	Nonrenewal
5.3.21.	Pizano, Lydia	Teacher	ELC	06/08/07	Nonrenewal
5.3.22.	Pogue, Rosa	Teacher	SMS	06/08/07	Nonrenewal
5.3.23.	Price, Lindsey	Teacher	TDS	06/08/07	Nonrenewal
5.3.24.	Qintana, Olivia	Teacher	TDS	06/08/07	Nonrenewal
5.3.25.	Romero, Paulina	Teacher	SMS	06/08/07	Nonrenewal
5.3.26.	Rouse, Elisa	Teacher	ELC	06/08/07	Nonrenewal
5.3.27.	Ruiz, Mercedes	Teacher	DSS	06/08/07	Nonrenewal
5.3.28.	Sanchez, Annabel	Teacher	SMS	06/08/07	Nonrenewal
5.3.29.	Sauceda, Juana	Teacher	DSS	06/08/07	Nonrenewal
5.3.30.	Schifano, Linda	Teacher	SMS	06/08/07	Nonrenewal
5.3.31.	Sees,Debra	Teacher	DSS	06/08/07	Nonrenewal
5.3.32.	Shepler, Gary	Teacher	SMS	06/08/07	Nonrenewal
5.3.33.	Soto, Armando	Teacher	SMS	06/08/07	Nonrenewal

5.3.34. Soto, Ramon	Teacher	SMS	06/08/07	Nonrenewal
5.3.35. Suarez, Karina	Teacher	SMS	06/08/07	Nonrenewal
5.3.36. Valdivia, Maria	Teacher	SMS	06/08/07	Nonrenewal
5.3.37. Vasquez, Leslie	Teacher	TDS	06/08/07	Nonrenewal
5.3.38. Vasquez, Martha	Teacher	ELC	06/08/07	Nonrenewal
5.3.39. Ward, Mary	Teacher	OGS	06/08/07	Nonrenewal
5.3.40. Whitlock, Wyndi	Teacher	OGS	06/08/07	Nonrenewal

- 5.4. Approval to Offer a Contract to Certified Teachers Who Have Been Employed Less Than Three Consecutive School Years.
- 5.5. Approval to Offer a Contract to Certified Teachers Who Have Been Employed More Than Three Consecutive School Years.
- 5.6. Approval to Offer a Contract to Certified Employees Who Have Been Employed Less Than Three Consecutive School Years. Who Are Paid From Federal/State Grants Provided Funding and Requirements are Met
- 5.7. Approval to Offer a Contract to Certified Employees Who Have Been Employed More Than Three Consecutive School Years. Who Are Paid From Federal/State Grants Provided Funding and Requirements are Met
- 5.8. Approval to Offer a Contract to Certified Administrators
- 5.9. Approval to Offer a Contract to Other Certified Staff:  
Counselors, Student Advocates, Pathologist, Librarians, Psychologists
- 5.10. Approval to Offer a Contract to Classified Employees Who Are Paid From Federal/State Grants Provided Funding and Requirements are Met
- 5.11. Approval of Offer a Contract to Classified Employees
- 5.12. Approval to issue contract to Lozano Construction to remodel Administration Office First Phase
- 5.13. Approval to issue RFP for subcontractors to remodel Administration Building HVAC
- 5.14. Approval of Proposed Action Items to Present at ASBA Delegate Assembly for FY 2008.
- 5.15. Approval of Annual General Statement of Assurance (GSA) for FY 2008

## **6. Future Agenda Items**

- 6.1. Evaluation Presentation (May)
- 6.2. Board member personal information (May)
- 6.3. Gifted Program Presentation by Mrs. Vasquez (May)
- 6.4. New Teacher Training (Future)
- 6.5. AYP AZ-LEARNS Powerpoint Presentation by Mr. Sheppard (May)
- 6.6. Preschool Report (May)
- 6.7. School Boundary Committee (June)

## **7. Adjournment**