

# Minutes

**Somerton Elementary School District #11  
Governing Board Agenda For  
Executive Session and Regular Board Meeting**



**Date:** March 8, 2007  
**Time:** 6:00 p.m.  
**Regular Meeting**

**Place:** Transportation Building • 441 N. Cesar Chavez Avenue  
• Somerton AZ 85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)

**Attending Board:** Luis Heredia Martha Camacho Jose Moreno Fern Soto  
Leticia Yopez

**Absent Board:** None

**Attending Public:** Cecilia Arvizo George Brick Jerry Cabrera Manuela Moreno  
Eldaa Galindo Veronica Lopez Maria de la Fuente Abigail Hernandez  
Maria P. Vasquez Jeanie Volpe William Rhodes Manuel Hernandez  
Kim Seh Duane Sheppard Dr. Rutan Dr. Frank Reed  
Margarita Reyes Gerald Streit Maria Villareal Alicia Felix  
Hilario Felix Blanca Figueroa Oralia Martinez Nicolasa Rodriguez  
Ofelia Mendoza Julieta Jaquez Lourdes Bueno Patricia Weissenberg  
Lydia Rodriguez Liz Navarro Janet Hernandez

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## 1. Regular Governing Board Meeting Agenda

### Opening and Announcements

#### 1.1. Call to Order/Pledge of Allegiance

*Mr. Heredia called the regular Governing Board meeting to order at 6:42 p.m.*

#### 1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

*Mr. Heredia requested the Request of Visitors forms and informed the public that the forms were available. There were no comments at this time.*

*Mr. Heredia recommended that agenda item 2.5.3, 2.5.6 and 4.3 to be moved to the April agenda.*

#### 1.3. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.
2. Executive session pursuant to A.R.S. Section 38-431.03.A.3--discussion or consultation for legal advice with the attorney or attorneys of the public body.

3. Executive session pursuant to A.R.S Section 38-431.03.A.4--discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

## **2. Reports/Discussion Items**

### **2.1. Superintendent**

#### **2.1.1. Current Events**

- *Congratulated Mr. Heredia for his recent recognition as one of the "Top Ten Influential Hispanics of Yuma County"*
- *Transportation building was paid for by the community of Somerton.*

### **2.2. Assistant Superintendent**

Dr. Reed informed the Governing Board of T4s Data Sweep in the district. He was very excited with the excellent job the schools are doing. Desert Sonora received instructional time of 67% maximized. Valle Del Encanto made a huge improvement from 10% last year to 67% in student engagement. Orange Grove and Tierra Del Sol will be having the Data Sweep later in the week, but the expectations are the same with very high percentages.

### **2.3. Board Members Report**

#### **2.3.1. President and other Board member comments**

*Mr. Heredia was very happy with the new Transportation building and thanked the community for making it possible. He thanked Maria Villarreal for the great job she is doing.*

*Mrs. Villarreal addressed the Board and the audience and thanked everyone for making this dream come true.*

*Mr. Heredia commented on the dismissal of a teacher. He explained that the teacher should have acted according to school policy and regulations, but he chose to take a different direction. On of his years of service as a Board member this was the first dismissal. Governing Board members are very flexible and they are here to listen to any concerns from the community and employees.*

*He addressed the parents that were present saying that if they wanted to address the issue regarding the dismissal of the teacher they would have the opportunity.*

### **2.4. Administrators/Directors**

- 2.4.1. Mrs. Arvizo - Asst., Principal
- 2.4.2. Ms. Attaway - Director of Special Programs
- 2.4.3. Mr. Brick - Principal SMS
- 2.4.4. Mr. Cabrera - Special Projects Coordinator
- 2.4.5. Mr. Cassidy - Director of Technology
- 2.4.6. Ms. De La Fuente - Principal ELC
- 2.4.7. Mrs. Galindo - Asst. Principal
- 2.4.8. Mrs. Irr - Grant Writer
- 2.4.9. Mrs. Lopez - Principal TDS
- 2.4.10. Ms. Mezei - Director of Federal Programs
- 2.4.11. Mrs. Porchas -Assistant to Director of Financial Services
- 2.4.12. Mrs. Santos - Coordinator Health Services
- 2.4.13. Mrs. Seh - Principal OGE
- 2.4.14. Mr. Sheppard - Director of Instructional Services
- 2.4.15. Mr. Streit - Asst. Principal
- 2.4.16. Mrs. Vasquez - Principal DSS
- 2.4.17. Mrs. Villarreal - Director of Transportation

- 2.4.18. Mrs. Volpe - Director of HR/ELL  
2.4.19. Ms. Witmer - Director of Financial Services

2.5. Other discussion items/Presentations/Information

2.5.1. Enrollment Summary Report (Information)

2.5.1.1. Enrollment of 5th graders going into 6th grade

*Dr. Rutan explained the handout that was given to the Board members with the summary of the enrollment of 5th grades going to 6th grade.*

*Mr. Heredia mentioned that the district should be concerned on the 30 student drop. Parents need to be aware how crucial it is to notify the schools if they are transferring to another school.*

2.5.2. Math Curriculum (Discussion)

*A handout was given with the information on the high school math program after a meeting with the head of the math department from Kofa High School.*

*Mr. Moreno provided information on Math standards articulated by grade level at the high school level. Mr. Moreno is in the math department program at Kofa High School and agreed with the information that Somerton Middle School principals provided.*

2.5.3. Student Survey (Presentation)

*Mr. Heredia recommended that agenda item 2.5.3 to be moved to the April agenda.*

**MOTION:** *Mrs. Camacho moved, Mrs. Yopez seconded the motion. Motion passed*

2.5.5. Construction (Presentation)

*Mr. Cabrera commented on the following:*

- *The Transportation building is ready for occupancy with few final details to be completed.*
- *Administration Building-due to a technical difficulty the bid was not posted appropriately*

2.5.6. Budget Report (Presentation)

*Mr. Heredia recommended that agenda item 2.5.6 to be moved to the April agenda.*

**MOTION:** *Mr. Camacho moved, Mrs. Yopez seconded the motion. Motion passed*

2.5.8. Personnel Audit Report (Presentation)

*Dr. Rutan was very pleased with the outcome of the Highly Qualified audit.*

2.5.9. County-Wide School Board Meeting for the Yuma Plan (Information)

Wednesday, May 9, 2007  
at 6:00 p.m.

2.5.10. Somerton School District Employee Picnic Day (Information)

Wednesday, March 21, 2007  
Somerton Middle School  
At 1:30 p.m.

### 3. Approval of Consent Agenda

#### 3.1. Approval of Board Minutes.

##### 3.1.1. Regular session minutes February 08, 2007

#### 3.2. Hiring

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.2.1. Anguiano, Rosa M.	Food Service	SMS	13	Full-Time
3.2.2. Bedoy, Karina	Substitute Crossing Guard	District	16	Part-Time
3.2.3. Cuen, Jennifer	After-school Intervention	TDS	\$ 22.00	Temporary
3.2.4. Gonzalez, Jaqueline	Computer	ELC	\$ 22.00	Part-Time
3.2.5. Hernandez, Henry	Substitute	District		Temporary
3.2.6. Valadez, Joanna	Substitute	District		Temporary

#### 3.3. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.3.1. Aguilar, Francisco	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.2. Cramp, Leon	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.3. Havran, Martin	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.4. LeValley, Amber	Psychologist	District	\$2250.00	Temporary
3.3.5. MacDougall, Sandra	Psychologist	District	\$2250.00	Temporary
3.3.6. Newby, Tami	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.7. Pottinger, Dave	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.8. Rhodes, William	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.9. Schifano, Linda	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.10. Shepler, Gary	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.11. Streit, Gerald	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.12. Yankosky, Cindy	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.13. Staff as assigned	Bus Drivers Tutorial	SMS TDS	Hourly Rate	Temporary
3.3.14. Staff as assigned	Crossing Guard Tutorial	SMS, TDS	Hourly Rate	Temporary
3.3.15. Anita Plaza	Nurse Tutorial	SMS, TDS	Hourly Rate	Temporary
3.3.16. Staff as assigned	Tool For Teaching Training	SMS	\$ 22.00	Temporary
3.3.17. Staff as assigned	Tutorial (Spring Break)	SMS, TDS	\$ 22.00	Temporary
3.3.18. Staff as assigned	Parent Involvement	District	Hourly rate	Temporary
3.3.19. Staff as assigned	Mobile Inquiry Workshop	District	\$ 22.00	Temporary

#### 3.4. Reassignments

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.4.2. Bonilla, Nora	Teacher	ELC	37	Full-Time
3.4.3. Canales, Maritza	Instructional Assistant	TDS		Full-Time
3.4.4. Rojas, Maria	Instructional Assistant	SMS	19	Full-Time

#### 3.5. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
3.5.1. Anaya, Vicky	Teacher	TDS	06/08/07	Resigned
3.5.2. Denna, Rebecca	Instructional Assistant	SMS	02/16/07	Resigned
3.5.3. Johnson, Linda	Teacher	TDS	06/08/07	Resigned
3.5.4. Mendoza, Maria	Office Assistant	SMS	02/02/07	Resigned
3.5.5. Muñoz, Patricia	Food Service	TDS	03/07/07	Resigned
3.5.6. Roque, Leticia	Teacher	OGE	06/08/07	Resigned.
3.5.7. Snyder, Gelsy	Instructional Assistant	DSS	03/16/07	Resigned

#### 3.6. Approval of Second Reading of Policy Advisories:

- 3.6.1. No. 281....DGD Credit Cards
  - DGD-R Credit Cards
  - DGD-E Credit Cards

- 3.6.2. No. 282....EGAEA Electronic Mail
- 3.6.3. No. 283....EGD Use of Technology in Office Services

3.7. Acceptance of Student Activity Fund Report. A monthly student activity report is required be given to the Board.

3.8. Acceptance of Accounts Payable Reports. A copy of the accounts payable vouchers are enclosed for your review.

- 3.8.1. Voucher No 1063 for the sum of \$ 2,568.06
- 3.8.2. Voucher No 1064 for the sum of \$ 9,798.41
- 3.8.3. Voucher No 1065 for the sum of \$ 19,935.66
- 3.8.4. Voucher No 1066 for the sum of \$ 102,113.61
- 3.8.5. Voucher No 1067 for the sum of \$ 13,067.38
- 3.8.6. Voucher No. 1068 for the sum of \$ 320,134.79
- 3.8.7. Voucher No. 1069 for the sum of \$ 28,547.68
- 3.8.8. Voucher No. 1070 for the sum of \$ 14,088.57
- 3.8.9. Voucher No. 1071 for the sum of \$ 1,854.33
- 3.8.10. Voucher No. 1112 for the sum of \$ 3,149.15

3.9. Acceptance of Payroll Voucher Reports. A copy of the payroll vouchers are enclosed for your review.

- 3.9.1. Voucher No. 41 for the sum of \$ 488,634.98 Regular Payroll (Contracts)
- 3.9.2. Voucher No. 42 for the sum of \$ 64,776.53 Regular Payroll (time slips)
- 3.9.3. Voucher No. 43 for the sum of \$ 875.64 (Supplemental)
- 3.9.4. Voucher No. 43 for the sum of \$ 11,283.87 (Supplemental)

#### END OF CONSENT AGENDA

***MOTION:** Mrs. Camacho moved, Mrs. Yepez seconded the motion. Motion passed*

#### 4. Action Items

4.1. Approval to amend the 2007-2008 School Calendar.

When the 2006-2007 school calendar was approved on May 11, 2006, the Governing Board gave direction that the 2007-2008 school calendar follow the 2006-2007 calendar. The calendar proposed for your approval follows this year's format. The Inservice Day scheduled for March 16, 2007, is not included on the 2007-2008 calendar because the extra day is not needed to meet school day guidelines.

***MOTION:** Mrs. Camacho moved, Mrs. Yepez seconded the motion. Motion passed*

4.2. Select date for Transportation Dedication Ceremony

The Transportation Center is finished. Transportation staff is in the process of moving onto the beautiful new facility. We would like to have a nice dedication ceremony for the new building and invite community leaders, patrons and staff to the ceremony. Please decide on a date and time that you think will allow for maximum participation. Included, as an exhibit, is the dedication plaque that will be placed on the new building.

*The dedication ceremony will be on Wednesday, April 18, 2007 at 4:00 p.m.*

***MOTION:** Mrs. Camacho moved, Mrs. Yepez seconded the motion. Motion passed*

4.3. Approval of proposed bids to remodel the old cafeteria into a District Office.

We need your approval of the bid to start the next phase on remodel on the old cafeteria building. **Base Bid:** Replacement of all site and interior utilities, fire sprinkler system, add new doors, windows, insulation, fixtures, and electrical panel.

*Mr. Heredia recommended that agenda item 4.3 to be tabled and placed on the April agenda.*

***MOTION:** Mr. Camacho moved, Mrs. Yepez seconded the motion. Motion passed*

## **5 . Future Agenda Items**

- 5.1. Evaluation Presentation (April)
- 5.2. ASBA Funding Proposal (April)
- 5.3. New Teacher Training (Future)
- 5.4. Response to Intervention Training/Presentation (April)
- 5.5. AYP AZ-LEARNS Powerpoint Presentation by Mr. Sheppard (April)
- 5.6. 301 Plan Presentation by Dr. Reed (April)
- 5.7. Preschool Report (May)
- 5.8. School Boundary Committee (June)

*Mr. Heredia would like to honor the Somerton Teachers of the Year at the April Governing Board meeting.*

## **6 . Adjournment**

**MOTION:** *Mrs. Camacho moved to adjourn the meeting at 7:42 p.m. Mr. Moreno seconded the motion.  
Motion passed.*

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*Signature of Board President/Clerk*

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*Date*