

Minutes

**Somerton Elementary School District #11
Governing Board Agenda For
Executive Session and Regular Meeting**



Date: February 8, 2007
Time: 6:00 p.m.
Regular Meeting

Place: Somerton Middle School • 1011 North Somerton Avenue
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us
Regular Meeting

Attending Board: Luis Heredia Jose Moreno Fern Soto

Absent Board: Martha Camacho Leticia Yopez

Attending Public:	Cecilia Arvizo	George Brick	Jerry Cabrera	Mary Pasillas
	Eldaa Galindo	Veronica Lopez	Maria de la Fuente	Shelly Mezei
	Maria P. Vasquez	Jeanie Volpe	William Rhode	Vanessa Souza
	Kim Seh	Duane Sheppard	Dr. Doug Rutan	Dr. Frank Reed
	Margarita Reyes	Gerald Streit	Maria Villareal	Ellen Pasillas

1. Regular Governing Board Meeting Agenda

Opening and Announcements

1.1. Call to Order/Pledge of Allegiance

*Mr. Heredia called the regular Governing Board meeting to order at 6:02 p.m.
The Pledge of Allegiance was led by Dr. Rutan.*

1.2. Somerton Middle School

1.2.1. Drama Club

Mr. Brick welcomed everyone to Somerton Middle School. He introduced his staff, Mr. Rhodes, Mrs. Arvizo, and Mr. Streit, and thanked them for their presence. He commented that the Drama Club is a new program and proudly introduced Ms. Kimball as the coordinator.

Ms. Kimball introduced the students, and announced that the drama was based on a comedy play "Life or Death". She commented that they are having their Talent Show on February 23, 2007 after the parent league and extended an invitation to the Board members and public. She presented a preview of the Somerton Middle School Talent Show, Danaida Arevalo, who sang a beautiful song.

Mr. Heredia thanked Ms. Kimball for her dedication and the great job with the drama club.

1.2.5. Powerpoint presentation by Mr. Brick

Mr. Brick, Mr. Streit and Mrs. Arvizo presented a powerpoint presentation on Somerton Middle School. The information was based on student AIMS Performance and ELL Subgroups. He demonstrated even with the school improvement plan the students increased proficiency to current grade levels in all areas. Also, they presented a summary of the extracurricular activities offered for the students.

Mr. Heredia thanked Mr. Streit Mrs. Arvizo and Mr. Brick for the presentation.

Dr. Rutan thanked the Somerton Middle School team for their excellent presentation.

1.3. Staff Survey Presentation

Dr. Rutan presented the results of the Title I staff survey on a powerpoint presentation.

Mr. Moreno asked if this survey was based on all staff or only certified.

Dr. Rutan responded the survey was only certified staff.

1.4. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments at this time.

1.5. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.
2. Executive session pursuant to A.R.S. Section 38-431.03.A.3--discussion or consultation for legal advice with the attorney or attorneys of the public body.
3. Executive session pursuant to A.R.S. Section 38-431.03.A.4--discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

Mr. Heredia stated there was no need to enter into Executive Session

2. Reports/Discussion Items

2.1. Superintendent

2.1.1. Current Events

Dr. Rutan comment on the following:

- *Attended the Cultivate the Future Conference and it was very valuable.*
- *Meet and Confer meets monthly. The meetings are very productive*
- *The district is being audited in several areas this year. Food Service, Highly Qualified, and facilities are some of the areas.*
- *Dr. Reed is working very hard with all the legal issues and the 301 Plan.*

2.2. Assistant Superintendent

Dr. Reed commented that the 301 Plan committee will be meeting once again on February 20, 2007 to finalize the plan. He is planning to present the 301 Plan to the Board for its review in March.

2.3. Board Members Report

2.3.1. President and other Board member comments

Mr. Heredia commented that he met with Dr. Rutan to go over the agenda, and was provided with requested information on a very short notice.

2.4. Administrators/Directors

- 2.4.1. Ms. Attaway - Director of Special Programs
- 2.4.2. Mr. Brick - Principal SMS
- 2.4.3. Mr. Cabrera - Special Projects Coordinator
- 2.4.4. Mr. Cassidy - Director of Technology

- 2.4.5. Ms. De La Fuente - Principal ELC
- 2.4.6. Mrs. Irr - Grant Writer
- 2.4.7. Mrs. Lopez - Principal TDS
- 2.4.8. Ms. Mezei - Director of Federal Programs
- 2.4.9. Mrs. Porchas -Assistant to Director of Financial Services
- 2.4.10. Mrs. Santos - Coordinator Health Services (No Report)
- 2.4.11. Mrs. Seh - Principal OGE
- 2.4.12. Mr. Sheppard - Director of Instructional Services
- 2.4.13. Mrs. Vasquez - Principal DSS
- 2.4.14. Mrs. Villarreal - Director of Transportation
- 2.4.15. Mrs. Volpe - Director of HR/ELL
- 2.4.16. Ms. Witmer - Director of Financial Services(No Report)

2.5. Other discussion items/Presentations/Information

- 2.5.1. Enrollment Summary will be presented at the Board meeting.

Mrs. Witmer distributed a complete report on enrollment.

- 2.5.2. Teacher/Student Ratio Enrollment will be presented at the Board meeting.

A report on teacher/student class loads was distributed to Board members.

2.5.3. Construction

- 2.5.3.1. District Office

The new District Office remediation will be completed by next month.

- 2.5.3.2. Transportation

Mr. Cabrera mentioned that the transportation facility will be finished in 2 weeks.

2.5.4. Food Service/Presentation

Mrs. Witmer will present a full report in March. She commented that the district passed the November audit.

3. Approval of Consent Agenda

3.1. Approval of Board Minutes.

- 3.1.1. Regular session minutes January 11, 2007

3.2. Hiring

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.2.1. Juarez, Ermila	Instructional Assistant	SMS	27	Full-Time
3.2.2. Lopez, Vanessa	Teacher	SMS	43	Temporary
3.2.3. Madrigal Rosa	Substitute Teacher	District	—	Temporary
3.2.4. Mendoza, Maria	Office Assistant	SMS	22	Full-Time
3.2.5. Rojas, Maria	Instructional Assistant	SMS	19	Full-Time
3.2.6. Sanchez, Annabel	Teacher	SMS	43	Full-Time
3.2.7. Wright, Joan	Teacher	ELC	50	Part-Time

3.3. Reassignments

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.3.2. Aguilera, Silvia	Food Service	DSS	13	Part-Time
3.3.3. Cabrera, Francisca	Food Service	SMS	13	Full-Time
3.3.4. Villaescusa, Maria L.	Food Service	TDS	13	Full-Time

3.4. Leave

	<u>Position Description</u>	<u>Location</u>	<u>Leave Dates</u>
3.4.2. Garlit, Russell	Teacher	SMS	01/12/07-02/02/07
3.4.3. Huffman, Ken	Maintenance Director	District	01/17/07-06/30/07

3.5. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
3.5.1. Bingell Porfiria	Food Service	SMS	01/26/07	Resigned
3.5.2. Castillo, Francisca	Crossing Guard	District	01/22/07	Resigned
3.5.3. Guerrero, Ramon	Custodian	District	06/30/07	Retiring
3.5.4. Pino, Abraham	Instructional Assistant	SMS	02/02/07	Resigned
3.5.5. Puga, Laura	COE Student	O.G.E.	01/22/07	Resigned

3.6. Revised wording on the amended Esperanza Park agreement.

3.7. Acceptance of Student Activity Fund Report. A monthly student activity report is required be given to the Board.

3.8. Acceptance of Accounts Payable Reports. A copy of the accounts payable vouchers are enclosed for your review.

- 3.8.1. Voucher No. 1051 for the sum of \$ 8,812.72
- 3.8.2. Voucher No. 1052 for the Sum of \$ 2,174.02
- 3.8.3. Voucher No. 1053 for the sum of \$ 359.98
- 3.8.4. Voucher No. 1054 for the sum of \$ 2,066.90
- 3.8.5. Voucher No. 1055 for the sum of \$566,992.09
- 3.8.6. Voucher No. 1056 for the sum of \$ 13,890.20
- 3.8.7. Voucher No. 1057 for the sum of \$ 45,601.33
- 3.8.8. Voucher No. 1058 for the sum of \$ 77,126.26
- 3.8.9. Voucher No. 1059 for the sum of \$ 16,180.04
- 3.8.10. Voucher No. 1060 for the sum of \$ 8,930.30
- 3.8.11. Voucher No. 1061 for the sum of \$ 51,525.66
- 3.8.12. Voucher No. 1062 for the sum of \$ 32,972.57

3.9. Acceptance of Payroll Voucher Reports. A copy of the payroll vouchers are enclosed for your review.

- 3.9.1. Voucher No. 37 for the sum of \$482,668.39 Regular Payroll (Contracts)
- 3.9.2. Voucher No. 38 for the sum of \$ 11,051.67 Regular Payroll (time slips)
- 3.9.3. Voucher No. 39 for the sum of \$486,610.52 Regular Payroll (Contracts)
- 3.9.4. Voucher No. 40 for the sum of \$ 52,253.87 Regular Payroll (time slips)

3.10. Ratification of Payroll Vouchers for January 26, 2007

Ratification of January Vouchers not to exceed \$500,000.00. Contract buyouts were processed for January 26, 2007 Payroll Voucher which caused the total amount of vouchers processed for the month of January to exceed the amount approved.

END OF CONSENT AGENDA

MOTION: *Mr. Moreno so moved, Ms. Soto seconded the motion. Motion passed*

4. Action Items

- 4.1. Acceptance of the donation from Taylor Farms California to the Somerton Middle School Folkloric for \$400.00, bringing the total of tax credit contributions for 2006 to \$13,760.00.

Mr. Heredia read the names of people who have made contributions and thanked them.

MOTION: *Mr. Moreno so moved, Ms. Soto seconded the motion. Motion passed*

- 4.2. Approval of First Reading of Policy Advisories:

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- 4.2.1. No. 281....DGD Credit Cards
 - DGD-R Credit Cards
 - DGD-E Credit Cards
- 4.2.2. No. 282....EGAEA Electronic Mail
- 4.2.3. No. 283....EGD Use of Technology in Office Services

MOTION: *Mr. Moreno so moved, Ms. Soto seconded the motion. Motion passed*

5 . Future Agenda Items

- 5.1. Response to Intervention Training/Presentation
- 5.2. Honors Algebra Curriculum
- 5.3. Preschool Report
- 5.4. Report on Student Survey
- 5.5. 301 Report
- 5.6. Evaluation Committee Report

6 . Adjournment

ADJOURNMENT: *Mr. Moreno moved to adjourn the meeting at 7:55 p.m. Ms. Soto seconded the motion. Motion passed*