

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Friday, February 2, 2007

by: \_\_\_\_\_

Margarita Reyes

Executive Secretary to the Superintendent

### **Somerton Elementary School District #11 Governing Board Agenda For Executive Session and Regular Meeting**

**Date: February 8, 2007**

**Time: 6:00 p.m.**

**Regular Meeting**

**Place: Somerton Middle School • 1011 North Somerton Avenue**

**• Somerton AZ 85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)**



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## **1. Regular Governing Board Meeting Agenda**

### **Opening and Announcements**

1.1. Call to Order/Pledge of Allegiance

1.2. Somerton Middle School

1.2.1. Drama Club

1.2.2. Powerpoint presentation by Mr. Brick

1.3. Staff Survey Presentation

1.4. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

1.5. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.
2. Executive session pursuant to A.R.S. Section 38-431.03.A.3--discussion or consultation for legal advice with the attorney or attorneys of the public body.
3. Executive session pursuant to A.R.S. Section 38-431.03.A.4--discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

## 2. Reports/Discussion Items

- 2.1. Superintendent
  - 2.1.1. Current Events
- 2.2. Assistant Superintendent
- 2.3. Board Members Report
  - 2.3.1. President and other Board member comments
- 2.4. Administrators/Directors
  - 2.4.1. Ms. Attaway - Director of Special Programs
  - 2.4.2. Mr. Brick - Principal SMS
  - 2.4.3. Mr. Cabrera - Special Projects Coordinator
  - 2.4.4. Mr. Cassidy - Director of Technology
  - 2.4.5. Ms. De La Fuente - Principal ELC
  - 2.4.6. Mrs. Irr - Grant Writer
  - 2.4.7. Mrs. Lopez - Principal TDS
  - 2.4.8. Ms. Mezei - Director of Federal Programs
  - 2.4.9. Mrs. Porchas -Assistant to Director of Financial Services
  - 2.4.10. Mrs. Santos - Coordinator Health Services (No Report)
  - 2.4.11. Mrs. Seh - Principal OGE
  - 2.4.12. Mr. Sheppard - Director of Instructional Services
  - 2.4.13. Mrs. Vasquez - Principal DSS
  - 2.4.14. Mrs. Villarreal - Director of Transportation
  - 2.4.15. Mrs. Volpe - Director of HR/ELL
  - 2.4.16. Ms. Witmer - Director of Financial Services(No Report)
- 2.5. Other discussion items/Presentations/Information
  - 2.5.1. Enrollment Summary will be presented at the Board meeting.
  - 2.5.2. Teacher/Student Ratio Enrollment will be presented at the Board meeting..
  - 2.5.3. Construction
    - 2.5.3.1. District Office
    - 2.5.3.2. Transportation
  - 2.5.4. Food Service/Presentation

## 3. Approval of Consent Agenda

- 3.1. Approval of Board Minutes.
  - 3.1.1. Regular session minutes January 11, 2007

### 3.2. Hiring

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.2.1. Juarez, Ermila	Instructional Assistant	SMS	27	Full-Time
3.2.2. Lopez, Vanessa	Teacher	SMS	43	Temporary
3.2.3. Madrigal Rosa	Substitute Teacher	District	–	Temporary
3.2.4. Mendoza, Maria	Office Assistant	SMS	22	Full-Time
3.2.5. Rojas, Maria	Instructional Assistant	SMS	19	Full-Time
3.2.6. Sanchez, Annabel	Teacher	SMS	43	Full-Time
3.2.7. Wright, Joan	Teacher	ELC	50	Part-Time

### 3.3. Reassignments

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.3.2. Aguilera, Silvia	Food Service	DSS	13	Part-Time
3.3.3. Cabrera, Francisca	Food Service	SMS	13	Full-Time
3.3.4. Villaescusa, Maria L.	Food Service	TDS	13	Full-Time

### 3.4. Leave

	<u>Position Description</u>	<u>Location</u>	<u>Leave Dates</u>
3.4.2. Garlit, Russell	Teacher	SMS	01/12/07-02/02/07
3.4.3. Huffman, Ken	Maintenance Director	District	01/17/07-06/30/07

### 3.5. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
3.5.1. Bingell Porfiria	Food Service	SMS	01/26/07	Resigned
3.5.2. Castillo, Francisca	Crossing Guard	District	01/22/07	Resigned
3.5.3. Guerrero, Ramon	Custodian	District	06/30/07	Retiring
3.5.4. Pino, Abraham	Instructional Assistant	SMS	02/02/07	Resigned
3.5.5. Puga, Laura	COE Student	O.G.E.	01/22/07	Resigned

### 3.6. Revised wording on the amended Esperanza Park agreement.

### 3.7. Acceptance of Student Activity Fund Report. A monthly student activity report is required be given to the Board.

### 3.8. Acceptance of Accounts Payable Reports. A copy of the accounts payable vouchers are enclosed for your review.

- 3.8.1. Voucher No. 1051 for the sum of \$ 8,812.72
- 3.8.2. Voucher No. 1052 for the Sum of \$ 2,174.02
- 3.8.3. Voucher No. 1053 for the sum of \$ 359.98
- 3.8.4. Voucher No. 1054 for the sum of \$ 2,066.90
- 3.8.5. Voucher No. 1055 for the sum of \$566,992.09
- 3.8.6. Voucher No. 1056 for the sum of \$ 13,890.20
- 3.8.7. Voucher No. 1057 for the sum of \$ 45,601.33
- 3.8.8. Voucher No. 1058 for the sum of \$ 77,126.26
- 3.8.9. Voucher No. 1059 for the sum of \$ 16,180.04
- 3.8.10. Voucher No. 1060 for the sum of \$ 8,930.30
- 3.8.11. Voucher No. 1061 for the sum of \$ 51,525.66
- 3.8.12. Voucher No. 1062 for the sum of \$ 32,972.57

### 3.9. Acceptance of Payroll Voucher Reports. A copy of the payroll vouchers are enclosed for your review.

- 3.9.1. Voucher No. 37 for the sum of \$482,668.39 Regular Payroll (Contracts)
- 3.9.2. Voucher No. 38 for the sum of \$ 11,051.67 Regular Payroll (time slips)
- 3.9.3. Voucher No. 39 for the sum of \$486,610.52 Regular Payroll (Contracts)
- 3.9.4. Voucher No. 40 for the sum of \$ 52,253.87 Regular Payroll (time slips)

### 3.10. Ratification of Payroll Vouchers for January 26, 2007

Ratification of January Vouchers not to exceed \$500,000.00. Contract buyouts were processed for January 26, 2007 Payroll Voucher which caused the total amount of vouchers processed for the month of January to exceed the amount approved.

END OF CONSENT AGENDA

## 4. Action Items

- 4.1. Acceptance of the donation from Taylor Farms California to the Somerton Middle School Folkloric for \$400.00, bringing the total of tax credit contributions for 2006 to \$13,760.00.

- 4.2. Approval of First Reading of Policy Advisories:
  - 4.2.1. No. 281....DGD Credit Cards
    - DGD-R Credit Cards
    - DGD-E Credit Cards
  - 4.2.2. No. 282....EGAEA Electronic Mail
  - 4.2.3. No. 283....EGD Use of Technology in Office Services

## **5 . Future Agenda Items**

- 5.1. Response to Intervention Training/Presentation
- 5.2. Honors Algebra Curriculum
- 5.3. Preschool Report
- 5.4. Report on Student Survey

## **6 . Adjournment**