

Minutes

Somerton Elementary School District #11 Governing Board Agenda For Public Hearing, Executive Session and Regular Meeting



Date: December 12, 2006
Time: Public Hearing 5:00 p.m.
Regular Meeting Immediately after Public Hearing

Place: Valle Del Encanto Learning Center Media Center • 400 N. Cesar Chavez Avenue
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Hearing Prior to Regular Meeting

Attending Board: Luis Heredia Scott Omer Martha Camacho Leticia Yopez
Dale Phillips

Absent Board:

Attending Public:	Dr. Doug Rutan	Dr. Frank Reed	Cathy Witmer	Margarita Reyes
	Jerry Cabrera	Jody Attaway	Cecilia Arvizo	George Brick
	Bob Cassidy	Shirley Ehler	Eldaa Galindo	Veronica Lopez
	Maria de la Fuente	Shelly Mezei	Maria P. Vasquez	Jeanie Volpe
	Kim Seh	Bill Rhode	Jeanie L. Glover	Barbara Gonzales
	Fern Soto	Maria I Armenta	Veronica I Robles	Claudia Mercado
	Hilda Montoya	Silvia Rojo	Maria Diaz	

1. Public Hearing

1.1. Presentation for the Revision of the 2006-2007 Budget

Cathy Witmer presented an overview of the revision of the 2006-07 budget which included a handout.

2. Regular Governing Board Meeting Agenda

Opening and Announcements

2.1. Call to Order/Pledge of Allegiance

Mr. Heredia called the regular Governing Board meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Dr. Rutan

2.2. Family Literacy Presentation on their recent trip to Washington D.C.

Mrs. De La Fuente introduced the Family Literacy staff who made a power point presentation regarding their recent trip to Washington D.C. The students made an official English presentation. They began with thanks to Dr. Rutan and Jerry Cabrera for making this dream come true for them.

2.3. Jay Blanchard Presentation

Jerry Cabrera introduced Dr. Jay Blanchard. Dr. Blanchard from ASU tested and researched our first Cohort of Early Reading First thru 2nd grade. In 2002 we received an Early Child Reading First grant to enrich our Family Literacy program. He showed a chart with the difference in ability levels for primary children who were involved in preschool and those who were not.

2.4. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or

for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board

None at this time

2.5. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.
2. Executive session pursuant to A.R.S. Section 38-431.03.A.3--discussion or consultation for legal advice with the attorney or attorneys of the public body.
3. Executive session pursuant to A.R.S. Section 38-431.03.A.4--discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

Dr. Rutan state there was not a need to enter into the Executive Session

3. Reports/Discussion Items

3.1. Superintendent

3.1.1. Current Events

Dr. Rutan reported that it has been a great month.

- ◇ *Introduced the new Board member, Mrs. Fern Soto and informed the audience that she as well as the other new Board member, Mr. Jose Moreno, will be attending the ASBA conference. He also mentioned that Mrs. Soto has completed the orientation with the various administrators.*

3.2. Assistant Superintendent

Dr. Reed mentioned that 301 committee has been established and will stay intact to review and revise the Somerton 301 plan.

3.3. Board Members Report

3.3.1. Presiding Officer and other member of the Board comments

Mr. Omer apologized for being late. He confirmed Dr. Rutan's report of parent attendance at the Christmas programs. He presented information on ADOT to Dr. Rutan regarding grants.

Mrs. Camacho thanked everyone for their hard work and wished them a a happy holiday.

Mr. Heredia stated that as the Christmas break approaches the staff should wrap up what they are working on so that they can relax and enjoy the holidays with their families. He discussed the reorganizational meeting that will be held in January and thanked Mr. Phillips and Mr. Omer for their vision for the Somerton School District. Their diligence on the Board is a tribute to their desire to further the education of our students.

He remarked that he would like to see the administrators have a budget decision by February or March. He keeps encouraging people to donate to the district through the tax credit deduction.

Mr. Phillips extended his thanks to all the staff of the District. He commented that he has learned alot. He remarked that teachers are the ones who determine the future of this country. He thanked the Board; they have been a great team. He is not worried; Somerton School District is in good hands. Dr. Rutan and Dr. Reed are doing a great job.

3.4. Administrators/Directors

3.4.1. Ms. Attaway - Director of Special Programs

3.4.2. Mr. Brick - Principal SMS

3.4.3. Mr. Cabrera - Special Projects Coordinator

Mr. Cabrera handed out pictures of the progress of the administration and transportation building.

3.4.4. Mr. Cassidy - Director of Technology

3.4.5. Ms. De La Fuente - Principal ELC

3.4.6. Mr. Huffman - Director of Maintenance (No Report)

3.4.7. Mrs. Irr - Grant Writer

- 3.4.8. Mrs. Lopez - Principal TDS
- 3.4.9. Ms. Mezei - Director of Federal Programs
- 3.4.10. Mrs. Porchas -Assistant to Director of Financial Services
- 3.4.11. Mrs. A. Rodriguez - Interim Food Services Director
- 3.4.12. Mrs. Santos - Coordinator Health Services
- 3.4.13. Mrs. Seh - Principal OGE
- 3.4.14. Mr. Sheppard - Director of Instructional Services
- 3.4.15. Mrs. Vasquez - Principal DSS
- 3.4.16. Mrs. Villarreal - Director of Transportation
- 3.4.17. Mrs. Volpe - Director of HR/ELL
- 3.4.18. Ms. Witmer - Director of Financial Services

3.5. Other discussion items/Presentations/Information

3.5.1. Enrollment Summary/Information

Enrollments	
Dec. 2006	2747
Dec. 2005	2778

3.5.2. Governing Board Reorganization Meeting/Information

January 11, 2007

Time: 6:00 p.m.

Desert Sonora School

Immediately following all business items we will recess to a farewell dinner for Mr. Omer and Mr. Phillips

3.5.3. Food Service/Presentation

4. Approval of Consent Agenda

4.1. Approval of Board Minutes.

4.1.1. Regular session minutes November 9, 2006

4.2. Hiring

	Position Description	Location	Range	Status
4.2.1. Cano, Jorge	Business Office Specialist	BO	33	Full-time
4.2.2. Dinwiddie, Lisa	Librarian	TDS	43	Full-Time
4.2.3. Havran, Martin	Teacher	SMS	49	Full-Time
4.2.4. Lopez, Crystal	Substitute Teacher	District	—	Temporary
4.2.5. Steinfelt, Steve	Tech. Assistance	District	46	Temporary
4.2.6. Stephens, Cindy	Substitute Teacher	District	—	Temporary
4.2.7. Vasquez, Laura	Substitute Teacher	District	—	Temporary

4.3. Additional Assignments/Stipends

	Position Description	Location	Range	Status
4.3.1. Alonzo, Magnolia	SEI/SIOP Coach	TDS	—	Temporary
4.3.2. Anaya, Gema	SEI/SIOP Coach	TDS	—	Temporary
4.3.3. Anaya, Maria	SEI/SIOP Coach	TDS	—	Temporary
4.3.4. Arrizon, Maria	Migrant Advocate	SMS	—	Temporary
4.3.5. Banuelos, Laura	Migrant Advocate	ELC	—	Temporary
4.3.6. Bautista, Emilia	Migrant Instructional	ELC	—	Temporary
4.3.7. Bonilla, Nora	Migrant Instructional	ELC	—	Temporary
4.3.8. Cervantes, Eva	SEI/SIOP Coach	TDS	—	Temporary
4.3.9. Felix, Bernardo	SEI/SIOP Coach	TDS	—	Temporary
4.3.10. Garcia, Zoila	SEI/SIOP Coach	OGS	—	Temporary
4.3.11. Garza, Elizabeth	Fam. Literacy Prog.	ELC	—	Temporary

4.3.12.	Magana, Sandra	RTI Training	DSS	–	Temporary
4.3.13.	Martinez, Jessica	SEI/SIOP Coach	SMS	–	Temporary
4.3.14.	Medina, Catalina	Migrant Advocate	TDS	–	Temporary
4.3.15.	Navarro, Elizabeth	SEI/SIOP Coach	SMS	–	Temporary
4.3.16.	Retiz, Maria	Migrant Advocate	TDS	–	Temporary
4.3.17.	Rouse, Elisa	Fam. Literacy Prog.	ELC	–	Temporary
4.3.18.	Rubio, Emma	Migrant Instructional	ELC	–	Temporary
4.3.19.	Olin, Ruth	Tutorial	DSS	–	Temporary
4.3.20.	Rodriguez, Lydia	SEI/SIOP Coach	SMS	–	Temporary
4.3.21.	Salas, Adriana	SEI/SIOP Coach	TDS	–	Temporary
4.3.22.	Villafana, Juan	SEI/SIOP Coach	TDS	–	Temporary
4.3.23.	Ullery, Guadalupe	RTI Training	DSS	–	Temporary
4.3.24.	Ullery, Guadalupe	SEI/SIOP Coach	DSS	–	Temporary
4.3.25.	Valenzuela, Brenda	Tutorial	SMS	–	Temporary
4.3.26.	Volpe, Tom	SEI/SIOP Coach	ELC	–	Temporary
4.3.27.	Weissenberg, Patty	Tutorial	TDS	–	Temporary
4.3.28.	Zacarias, Imelda	Migrant Advocate	OGE	–	Temporary
4.3.29.	Staff as assigned	Crisis Management Plan	District	–	Temporary
4.3.30.	Staff as assigned	Tutorial	District	–	Temporary
4.3.31.	Staff as assigned	Collab. Curr.	District	–	Temporary
4.3.32.	Staff as assigned	AEPA Trainers	District	–	Temporary
4.3.33.	Staff as assigned	ASIP Collaboration	SMS/TDS	–	Temporary

4.4. Reassignments

	Position Description	Location	Range	Status
4.4.1. Flores, Walther	6th Sp. Ed./Newcomers	SMS	43	Full-Time
4.4.2. Prado, Victoria	Food Service Manager	SMS	27	Full-Time
4.4.3. Rodriguez, Lydia	6th Gr. Math	SMS	49	Full-Time
4.4.4. Solis, Ofelia	Transportation	District	22	Full-Time

4.5. Growth Riders

Growth Riders			Current	New
	<u>Position Description</u>	<u>Location</u>	<u>Salary Range</u>	<u>Salary Range</u>
4.5.2. Doyle, Twyla	Teacher	OGE	43	44

4.6. Leave

	<u>Position Description</u>	<u>Location</u>	<u>Leave Dates</u>
4.6.2. Huffman, Ken	Director of Maintenance	District	11/20/2006 to 01/5/2007
4.6.3. Loustanaue, Soledad	Crossing Guard	District	11/29/2006 to 05/29/2007
4.6.4. Parra, Robin	Teacher	ELC	01/08/2007 to Undetermined

4.7. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
4.7.1. Medina, Guadalupe	Instructional Assistant	DSS	12/15/06	Resigned
4.7.2. Mora, Roberto	Instructional Assistant	DSS	12/15/06	Resigned
4.7.3. Stillings, June	Teacher	OGE	06/08/07	
Retirement				

4.8. Approval to issue RFP for subcontractors to remodel administration building

4.9. Acceptance of the following donations:

4.9.1.	Kathryn Kalsman	DSS Violins	\$ 300.00
4.9.2.	TOYS for TOTS	District	Toys

4.10. Acceptance of Student Activity Fund Report. A monthly student activity report is required be given to the Board.

4.11. Acceptance of Accounts Payable Reports. A copy of the accounts payable vouchers are enclosed for your review.

4.12. Acceptance of Payroll Voucher Reports. A copy of the payroll vouchers are enclosed for your review

4.13. Approval of Accounts Payable Vouchers for second half of FY 2006-2007: We are requesting approval to process up to 700,000.00 for the following listed months.

January	Not to Exceed \$1,200,000.00
February	Not to Exceed \$1,200,000.00
March	Not to Exceed \$1,200,000.00
April	Not to Exceed \$1,200,000.00
May	Not to Exceed \$1,200,000.00
June	Not to Exceed \$1,200,000.00

4.14. Approval of Accounts Payable Vouchers for second half of FY 2006-2007: We are requesting approval to process up to 500,000.00 for the following listed months.

January	Not to Exceed \$500,000.00 per pay period
February	Not to Exceed \$500,000.00 per pay period
March	Not to Exceed \$500,000.00 per pay period
April	Not to Exceed \$500,000.00 per pay period
May	Not to Exceed \$700,000.00 per pay period (Prop 301 Monies, Stipends)
June	Not to Exceed \$1,000,000.00 per pay period (Contract payouts, Balloon payments)

At each Board meeting we will bring back to the Board a Voucher Cover Sheet for signatures along with a listing of vendors and amounts paid on each voucher.

END OF CONSENT AGENDA

MOTION TO APPROVE: Mr. Omer Second Mrs. Camacho Vote 5-0 in favor.

5 . Action Items

6 . Future Agenda Items

- 6.1. Response to Intervention Training/Presentation
- 6.2. Honors Algebra Curriculum
- 6.3. Preschool Report
- 6.4. Report on Student Survey
- 6.5. Report on Staff Survey

7 . Adjournment

MOTION TO APPROVE: Mr. Heredia Second Mr. Omer Vote 5-0 meeting adjourned at 6:21 p.m.