

# Minutes

## Somerton Elementary School District #11 Governing Board Agenda For Public Hearing, Executive Session and Regular Meeting



**Date:** November 9, 2006  
**Time:** Public Hearing 6:00 p.m.  
**Regular Meeting** Immediately after Public Hearing

**Place:** Desert Sonora School Cafeteria • 301 North Carlisle • Somerton AZ  
85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)

### Attending Hearing Prior to Regular Meeting

**Attending Board:** Luis Heredia      Scott Omer      Martha Camacho      Leticia Yopez

**Absent Board:** Dale Phillips

<b>Attending Public:</b>	Dr. Doug Rutan	Dr. Frank Reed	Cathy Witmer	Margarita Reyes
	Jerry Cabrera	Jody Attaway	Cecilia Arvizo	George Brick
	Bob Cassidy	Shirley Ehler	Eldaa Galindo	Marilynn Groenow
	Maureen Irr	Maria de la Fuente	Veronica Lopez	Shelly Mezei
	Dr. Merton L. Glass	Maria Retiz	Maria Ruiz	Mercedes Ruiz
	Amelia Rodriguez	Duane Sheppard	Maria P. Vasquez	Jeanie Volpe
	Xochilt Mayoral	Enrique Mayoral	Maria Espinoza	Laura Barajas
	Ramon Barajas	Maria Barajas	Candelaria Figueroa	Cecilio Figueroa
	Dina Muñoz	Norma A. Rivera	Connie Esparza	

*Mr. Heredia called the public hearing to order at 6:06 p.m.*

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## 1. Public Hearing

### 1.1. Presentation of the Annual Financial Report for 2005-2006

*Mrs. Witmer presented the financial report. Mr. Heredia asked about Student Activity carry-over. Mrs. Witmer replied that it was the balance of the Insurance Fund.*

## 2. Regular Governing Board Meeting Agenda

### Opening and Announcements

#### 2.1. Call to Order/Pledge of Allegiance

*Mr. Heredia called the regular Governing Board meeting to order at 6:10 p.m.*

*The Pledge of Allegiance was led by Mr. Omer.*

#### 2.2. Desert Sonora Folkloric dancers

*Mrs. Vasquez welcomed everyone to Desert Sonora. She commented on the extra curriculum opportunities available to Desert Sonora students such as the walking club and extra time available in the library and the computer room before classes begin. She was very proud of the excellent patriotic program presented this afternoon. She then introduced the Folkloric dancers. The presentation was led by Miss Mercedes Ruiz and Mrs. Maria Retiz.*

*Mr. Heredia thanked Miss Ruiz and Mrs. Retiz for the wonderful performance.*

### 2.3. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Three (3) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

*Mr. Heredia announced to the audience that Mr. Michael Warren wanted to address the public. Mr. Heredia mentioned that the Board cannot act or comment on the issues and also that the individuals shall state their name and address before speaking.*

### 2.4. Call for Executive Session A.R.S. §38-431.03 (A.1)

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. A.R.S. §38-431.03 (A.3) Executive sessions discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation. A.R.S. §38-431.03 (A.4)

*Dr. Rutan stated there was no need to enter into the Executive Session*

## 3. Reports/Discussion Items

### 3.1. Superintendent

#### 3.1.1. Mr. Michael Warren

*Dr. Rutan reported the highlights of the following items:*

- *Trip to Washington D.C. with the Family Literacy group. What a great experience it was for those eleven ladies that traveled there for the first time.*
- *Red Ribbon Parade - he praised the students and schools for their participation and especially the Somerton Middle School band for their performance.*
- *He thanked Mr. Jerry Cabrera for a wonderful job of organizing the event.*

*Dr. Rutan made the following statement to the Governing Board:*

*Although this is not the time or place to discuss allegations or ask questions about Mr. Warren (6th Grade math teacher at Somerton Middle School), because this will be determined with legal counsel, we are informing the board that we will be bringing a statement of charges to dismiss Mr. Warren for alleged multiple gross acts of insubordination and unprofessional conduct. Additionally, we believe Mr. Warren has used students in an inappropriate way. We ask, should anyone contact you regarding this matter that you refer them to the appropriate administration. The reason for our request is because you may elect to serve as the hearing officer. We're sorry legal council cannot be here tonight but they were already scheduled for another board meeting.*

*Mr. Heredia reminded Mr. Warren that he needed to state his name and address and present his comments. By law the Board members cannot discuss his allegations.*

*Mr. Michael Warren introduced himself to address the Board members, District Administration, parents, and students. "I am delighted to be here tonight and delighted to be a teacher for the district the last three years going into my fourth year teaching math. It has been a great experience. Presently I am on administrative leave and I just want to say that I should be in class teaching the students. I ask the Board do not accept any statement from any person until you investigate the charges." He continued by stating "My Conscience is clear and my hands are clean". Channel 11 has contacted me to make a live interview. Parents have called wondering why I'm not teaching. I'm going to do the interview and will be telling the truth. In closing when you hear the litigation*

*against me, I asked you to hear the real reason of the charges. I belong in the classroom with students. Thank you for your time”.*

*Mrs. Dinora Conwell spoke on his behalf. She is a sixth grade science teacher at Somerton Middle School. She has been teaching with Mr. Warren, “I was transferred to sixth grade science without my request”. She enjoys teaching. Mr. Warren is a respected fellow teacher who works extra hours, She has not seen anything wrong while working in the same building. She has not observed anything with her own eyes. She requested that the Board members if possible to go to Somerton Middle School and continue an extended investigation. She has seen things that were not right.*

3.2. Assistant Superintendent

*Dr. Reed submitted a written report on the 301 Plan. Mr. Heredia requested that the 301 Plan be a discussion item.*

3.3. Board Members Report

*Mr. Heredia commented that the district needs to promote the tax credit deduction.*

*Mrs. Witmer replied that the tax credit forms were distributed to all the employees the last pay period.*

3.4. Administrators/Directors

*Written reports are included in the packet*

3.5. Other discussion items/presentations

3.5.1. Construction Report

*Mr. Cabrera distributed a graph and timeline.*

3.5.2. Food Service Report

*Mrs. Witmer commented that Food Service will have their review on November 14, 2006 for Somerton Middle School. They are ready and confident. She is still having her weekly meetings with the Food Service managers.*

3.5.3. Report on Patron Survey

*Dr. Rutan presented a powerpoint presentation with the percentage of responses from each school to selected questions on the Patron Survey.*

*Mrs. Camacho was pleased with the response of the patron survey.*

3.5.4. Future Growth Development Committee

*Jerry Cabrera’s recommendation is that the committee will have its report ready by May. Mr. Heredia commented that he would like to have a schedule of the committee meetings so that Board members could attend.*

## **4. Approval of Consent Agenda**

4.1. Approval of Board Minutes.

4.1.1. Regular session minutes October 12, 2006

4.2. Approval of Second Reading of Policy Advisories:

4.2.1. No. 278...JE-Bidding/Purchasing Procedures

4.2.2. No. 279...EB-Environmental and Safety Program

4.2.3. No. 280...JLIF--Sex Offender Notification

JLIF-R--Sex Offender Notification

JLIF-E--Sex Offender Notification

#### 4.3. Hiring

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Amount</u>	<u>Status</u>	
4.3.1.	Aguirre, Mireya	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.2.	Adams, Glenda	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.3.	Arreola, Pricilla	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.4.	Carlos, Angelica	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.5.	Caudillo, Imelda	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.6.	Celaya, Francisca	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.7.	Dominguez, Erica	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.8.	Esquivel, Anna E.	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.9.	Garcia, Andres	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.10.	Garcia, Cindy	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.11.	Mattison, Mary	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.12.	Mendez, Rosela	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.13.	Mendoza, Ursula	After School Tutor	ELC	–	\$22.00/hr.	Temporary
4.3.14.	Monjardin, Rebecca	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.15.	Moreno, Maria	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.16.	Ortega Maria Elena	Crossing Guard	OGS	16	\$ 7.46/hr.	Part Time
4.3.17.	Renteria, Crystal	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.18.	Reyes, Maira Jeanette	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.19.	Rush, Robert	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.20.	Talamante, Patricia	Substitute Teacher	District	–	\$65.00/day	Temporary
4.3.21.	Villegas Christina	Substitute Teacher	District	–	\$65.00/day	Temporary

#### 4.4. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Amount</u>	<u>Status</u>	
4.4.1.	Bravo, Ana	Tech Coach	OGE	–	\$1200.00	Temporary
4.4.2.	Dinwiddie, Lisa	After School Tutor	TDS	–	\$ 22.00/hr	Temporary
4.4.3.	Elliott, Jessica	Tech Coach	TDS	–	\$1200.00	Temporary
4.4.4.	Flores, Walther	Prof. Dev. Leadership	SMS	–	\$ 825.00	Temporary
4.4.5.	Franco, Aida	After School Tutor	ELC	–	\$ 22.00/hr	Temporary
4.4.6.	Lopez, Hilda	After School Tutor	TDS	–	\$ 22.00/hr	Temporary
4.4.7.	Magana, Sandra	Tech. Coach	DSS	–	\$1200.00	Temporary
4.4.8.	Navarro, Elizabeth	AzTEP Mentors	SMS	–	\$2845.60	Temporary
4.4.9.	Navarro, Elizabeth	Prof. Dev. Leadership	SMS	–	\$ 825.00	Temporary
4.4.10.	Rodriguez, Lydia	Prof. Dev. Leadership	SMS	–	\$ 825.00	Temporary
4.4.11.	Singer, Dale	AzTEP Mentors	SMS	–	\$1832.70	Temporary
4.4.12.	Singer, Dale	Prof. Dev. Leadership	SMS	–	\$ 825.00	Temporary
4.4.13.	Shepler, Gary	Prof. Dev. Leadership	SMS	–	\$ 825.00	Temporary
4.4.14.	Spadafino, Christina	Prof. Dev. Leadership	SMS	–	\$ 825.00	Temporary
4.4.15.	TBA	Prof. Dev. Leadership	SMS	–	\$ 825.00	Temporary
4.4.16.	TBA	Tech Coach	SMS	–	\$1200.00	Temporary
4.4.17.	Volpe, Tom	Tech Coach	ELC	–	\$1200.00	Temporary

#### 4.5. Reassignments

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Amount</u>	<u>Status</u>
4.5.1. Corona, Martin	Food Service/Custodian	TDS	19	\$13.52/hr	Full Time
4.5.2. Gonzalez, Rosa	Food Service Worker	ELC	13	\$ 6.93/hr	Part Time
4.5.3. Lamar, Margarita	Food Service Worker	ELC	13	\$ 7.04/hr	Part Time
4.5.4. Morales, Martin	Warehouse Clerk	District	21	\$ 8.96/hr	Full Time
4.5.5. Rivera, Leticia	Food Service Worker	DSS	13	\$ 7.04/hr	Part Time
4.5.6. Rodriguez, Gloria	Food Service Worker	ELC	13	\$ 7.04/hr	Part Time

#### 4.6. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
4.6.1. Adams, Debbie	Teacher	SMS	11/09/06	Resignation

4.6.2. Montoya Blanca	Food Service	TDS	11/03/06	Resignation
4.6.3. Sanchez, Francisco	Bus Driver	District	11/03/06	Resignation

4.7. Approval for a proposal to Research School Boundaries, Enrollment Count, and Impact of new/future Development to Somerton School District. The committee members will meet approximately 5 times before April or May starting the end of November to bring recommendation to the Board in May or June.

4.8. Acceptance of the following donations:

4.8.1. Arturo Vargas	SMS Fall Festival	\$ 100.00
4.8.2. Cocopah Indian Tribe	SMS Spirit Line	\$ 200.00
4.8.3. Dollar General Literacy Foundation	Even Start Services	\$ 5,000.00
4.8.4. Lozano Construction, LLC	SMS Fall Festival	\$ 300.00
4.8.5. Don Peterson Engineers, Inc.	SMS Spirit Line	\$ 250.00

*Mr. Heredia read the names of people who have made contributions and thanked them remarking how important these contributions are to the school district.*

- 4.9. Approval of Yuma County IGA Amendment #1. The amendment was approved at the June 8, 2006 meeting had an incorrect amount listed. Amendment has been corrected and is enclosed for your review. (Renewal)
- 4.10. Approval of the Contract with the Arizona State Schools for the Deaf and the Blind. The purpose of this contract is to establish a framework for providing educational programs and services to eligible children in Somerton School District who have hearing and/or visual impairments, including children with multiple disabilities. (Renewal)
- 4.11. Approval of Joint Facility Use Agreement with City of Somerton. The purpose of this agreement is to provide recreational programs that require joint use of District and City facilities to increase the recreational capabilities of the community as a whole. (Renewal)
- 4.12. Approval of Companion Corp as sole source vendor for 2006/2007. Companion Corp provides licensure upgrades for the Districts existing library program.(Renewal)
- 4.13. Acceptance of the Annual Financial Report for the 2005-2006 school year as presented.
- 4.14. Acceptance of Student Activity Fund Report. A monthly student activity report is required to be given to the Board. is enclosed for your review.
- 4.15. Acceptance of Accounts Payable Reports. A copy of the accounts payable vouchers are enclosed for your review.
- 4.16. Acceptance of Payroll Voucher Reports. A copy of the payroll vouchers are enclosed for your review

END OF CONSENT AGENDA

**MOTION TO APPROVE:** Mr. Omer Second Mrs. Camacho Vote 4-0

## 5. New Business

- 5.1. Reschedule Governing Board Meeting set for December 14, 2006.  
*The Governing Board Meeting has been scheduled for December 12, 2006 at 5:00 p.m.*
- 5.2. Approval to award RFP to recommended contractor for remediation of new administration building.  
Recommendations will be presented at the Board. meeting.  
*Jerry Cabrera asked for approval of Lozano Construction and AR-2 Consulting for the new administration building.*

**MOTION TO APPROVE:** Mr. Omer Second Mrs. Camacho Vote 4-0

- 5.3. Approval to award RFP to recommended contractor for playground surfacing materials and to expand playground equipment area to meet code. Recommendation will be presented at the Board meeting

*Dr. Rutan asked for approval to reject all the bids.*

**MOTION TO APPROVE:** Mr. Omer Second Mrs. Camacho Vote 4-0

## **6 . Future Agenda Items**

- 6.1. Honors Algebra Curriculum
- 6.2. Preschool Report
- 6.3. Report on Student Survey
- 6.4. Report on Staff Survey
- 6.5. Migrant Even Start Presentation
- 6.6. Jay Blanchard Presentation

## **7 . Adjournment**

**MOTION:** Mr. Heredia Second Mr. Omer Vote 4-0 meeting adjourned at 7:19 p.m.