

# Douglas Unified School District No. 27

Administrative Offices

1132 12th Street, Douglas, Arizona 85607 (520) 364-2447

FAX: (520) 224-2430

Ana Samaniego  
Superintendent

Cesar Soto  
Chief Financial & Operations Officer

Denise Cox  
Assistant Superintendent

Board Room  
Central Administration Building

5:00 P.M.  
June 1, 2021

*You are respectfully requested to turn off all cell phones during this meeting. Thank you.*

## **REGULAR BOARD MEETING** **NOTICE AND AGENDA**

**(Agenda is subject to change 24 hours prior to the scheduled meeting)**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a regular meeting **not open to the public**, as per Federal guidelines, on **Tuesday, June 1, 2021**, beginning at **5:00 P.M.** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. Meeting will be livestreamed and available to view via DUSD #27's YouTube Channel. Pursuant to A.R.S. §38-431.03 and as may be indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

### **I. PRELIMINARY MATTERS:**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Minutes:
  - 1. August 4, 2020 – Regular
  - 2. September 1, 2020 – Regular
  - 3. September 9, 2020 – Special
  - 4. September 30, 2020 – Special
  - 5. May 12, 2021 - Special
- E. Summary of Current Events
  - 1. Superintendent
  - 2. Governing Board Members
- F. Reports
  - 1. Business Office Reports – Cesar Soto
  - 2. Human Resources & Student Enrollment Reports – Denise Cox

### **G. Public Comments--(Comments shall be limited to 3 minutes)**

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues, which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion later. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. The President may allow individuals from the public to address the Board on items listed on the agenda and the agenda and at the time, the agenda item is presented for discussion by the board by filling out and turning in a request specific to the agenda item to the Executive Assistant prior to the beginning of the meeting. Comments shall be limited to three (3) minutes.

Pursuant to A.R.S. §38-431.03 (A)(2) the Board will be able to go into executive session to Discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding on any matter listed on the agenda.

## **II. CONSENT AGENDA ITEMS:**

*(Items on the Consent Agenda will be enacted without separate discussion of each entry, but may be removed from the Consent agenda item and placed as a separate action item per a Governing Board Member request for discussion/action.)*

### **A. Approval of the following consent agenda items:**

#### **1. Payroll and Expense Vouchers/Reports:**

(If there are any questions regarding vouchers, details may be obtained at the District Office, Monday through Friday from 7:00 am-4:00 pm).

- i. Expense Vouchers: 2136, 2137, 2138, 2139
- ii. Student Activities & Auxiliary Reports/Vouchers: 4008, 4009, 4010, 4011, 4012, 4013
- iii. Payroll Vouchers: 23, 24

## **III. ACTION ITEMS:**

(Items for Consideration, Discussion, Direction, and Possible Approval)

### **A. Discussion/information on DUSD Summer School.**

### **B. Discussion/action on the approval of certified hires.**

- Ellen Fox English Teacher (DHS) SY 21-22

#### **Summer School 2021 Hires: (\$30.00/hour; Funding Source Title I & III, & 21<sup>st</sup> CCLC)**

- |                      |                           |
|----------------------|---------------------------|
| • Ryan Amamangpang   | • Perla Vasquez           |
| • Elvira Boniol      | • Maria Castillo          |
| • Regie Boniol       | • Beatriz Molina          |
| • Wendy Blanco       | • Michael Starkey         |
| • Maricela Bojorquez | • Teresa Gallardo (DPASS) |
| • Diana Martinez     | • Tony Young              |

### **C. Discussion/action on the approval of classified hires.**

- Elizabeth Gonzales Food Service Summer Hire

#### **Summer School 2021 Hires: (Funding Source Title I & III, & 21<sup>st</sup> CCLC)**

- |                   |                  |
|-------------------|------------------|
| • Minerva Camacho | • Eileen Hidalgo |
| • Rosana Leon     | • Dinah Hurtado  |

### **D. Discussion/action on the approval of classified resignations & retirements.**

- |                       |                                  |   |
|-----------------------|----------------------------------|---|
| • Hilda Gracia        | Food Service Summer Program      | Resignation effective immediately       |
| • Aurora Isela Garcia | Custodian (Clawson)              | Retirement effective 06/01/21 (28 yrs.) |
| • Tessie Malone       | Parent Liaison (DHS)             | Resignation effective 05/26/21 (3 yrs.) |
| • Andrea Sandoval     | Instructional Aide (Joe Carlson) | Resignation effective 05/26/21 (3 yrs.) |
| • Francisco Romero    | Custodian (PHMS/Stevenson)       | Resignation effective 05/21/21 (1 yr.)  |
| • Frank Ybarra        | Audio/Visual Technician (IT)     | Retirement effective 06/01/21 (44 yrs.) |
| • Robert Monje        | Maintenance Worker               | Retirement effective 06/30/21 (9 yrs.)  |

### **E. Discussion/action on the approval of classified transfers.**

- |                   |   |     |
|-------------------|---|-----|
| • Marco Ochoa     | From Maintenance Worker to HVAC                     | M&O |
| • Diego Chavez    | From Grounds Worker to Maintenance Worker           | M&O |
| • Francisco Ruiz  | From Maintenance Worker to Preventative Maintenance | M&O |
| • Ricardo Miranda | From Maintenance Worker to Audio/Visual Technician  | M&O |

### **F. Discussion/action on the approval of donations received for DUSD #27:**

- *Donation of U.S. Flag on behalf of the family of Mr. Walter Joe Williams (Class of 1949-1950) and in memoriam to Douglas High School.*
- *Donation of \$800.00 to the DHS Gay/Straight Alliance Club for scholarships from Kris Estrada, Blanca Estrada, Ryuta Fukuda, and Miguel Hernandez.*

### **G. Discussion/action on the approval of authorization to dispose of equipment.**

### **H. Discussion/action on the approval of emergency procurement purchases related to COVID-19.**



- I. Discussion/action on the approval for renewal of sole-source providers for Fiscal Year 2021-2022.**
- J. Discussion/action on the approval for renewal of multi-term contracts for Fiscal Year 2021-2022.**
- K. Discussion/action on the approval of Memorandum of Understanding for School Based Mental Health Program between Pinal Hispanic Council and DUSD #27.**
- L. Discussion/action on the approval of Memorandum of Agreement for Practice Teaching Placement between Western New Mexico University School of Education and DUSD #27.**

**IV. DISCUSSION ITEMS:**

- A. Request for future agenda items

**V. ANNOUNCEMENTS:**

- Special Board Meeting ..... June 25, 2021 at 10:00 a.m.
- Independence Day: All District Offices Closed .....Monday, July 5, 2021
- Next Regular Board Meeting .....July 6, 2021 at 5:00 p.m.
- Public Hearing/Budget Adoption .....July 6, 2021 at 5:30 p.m.

**VI. EXECUTIVE SESSION:**

**The Governing Board may vote into executive session, pursuant to A.R.S. § 38-431.03 (A) (1) for the following personnel matters:**

- A. Superintendent Performance Pay set out pursuant to A.R.S. § 15-341 (A) (39).

**No Board action is taken during executive session. Should either employee wish to have the executive session dealing with the matter pertaining to that employee held in open session, it shall be conducted in open session following the executive session at this point in the agenda.**

**VII. OPEN SESSION:**


- A. *Discussion/action to approve the 5% payment for the Superintendent's Performance Pay as stated on the contract pursuant to A.R.S. § 15-341 (A) (39).*

**VIII. ADJOURNMENT:**

*(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting. The District wishes to accommodate those individuals who may be precluded from participation due to a language barrier; such individuals are requested to inform the District of the need for a translator at least one workday prior to a scheduled Board meeting so that a translator may be secured.)*

**Certification of posting:**

I, Ana C. Samaniego, certify that this notice of the public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on this 27<sup>th</sup> day of May 2021 at 2:40pm

  
\_\_\_\_\_  
Ana C. Samaniego, Superintendent