

Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Friday, June 6, 2008

by: _____

Margarita Camacho

Executive Secretary to the Superintendent



Somerton Elementary School District #11 Governing Board Agenda For For Work Study Session Executive Session and Regular Governing Board Meeting

Date: June 12, 2008

Time: Work Study Session 4:00 p.m.

Regular Meeting Immediately after Work Study Session at 6:00 p.m.

Place: Professional Development Room • 215 N. Carlisle Ave

• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

1. Work Study Session

- 1.1. Salary Schedule

2. Regular Governing Board Meeting Agenda

Opening and Announcements

- 2.1. Call to Order/Pledge of Allegiance

- 2.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

Mr. Hector Martinez asked to address the Governing Board.

- 2.3. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.

3. Reports/Discussion Items

- 3.1. Superintendent

- 3.1.1. Current Events

- 3.2. Assistant Superintendent

- 3.3. Board Members Report

3.3.1. President and other Board member comments

3.4. Administrators/Directors

- 3.4.1. *Mrs. Arvizo, Mrs. Garza, and Mr. Streit Assistant Principals SMS
- 3.4.2. *Ms. Attaway - Director of Special Programs
- 3.4.3. *Mr. Cabrera - Special Projects Coordinator/HR
- 3.4.4. *Mr. Cano - Food Service Director
- 3.4.5. *Mr. Cassidy - Director of Technology
- 3.4.6. *Ms. De La Fuente - Principal ELC
- 3.4.7. *Mrs. Irr - Grant Writer
- 3.4.8. *Mrs. Lopez - Principal and Mrs. Zepeda, Assistant Principal TDS
- 3.4.9. Mrs. Porchas -Assistant to Director of Financial Services
- 3.4.10. Ms. Reed-Mezei - Director of Federal Programs
- 3.4.11. Mrs. Santos - Coordinator Health Service
- 3.4.12. Mrs. Seh - Principal OGE
- 3.4.13. Mr. Sheppard - Director of Instructional Services
- 3.4.14. Mrs. Vasquez - Principal DSS
- 3.4.15. Mrs. Villarreal - Director of Transportation
- 3.4.16. Mrs. Volpe - Director of ELL/HQ
*Oral presentation

3.5. Other discussion items/Presentations/Information

3.5.1. Teacher of the Year Recognition (Presentation) By Mr. Moreno

3.5.2. Governing Board Retreat (Information)

When: Thursday, June 19, 2008

Time: 4:00 p.m.

Where: Dragon de Oro Restaurant

3.5.3. Suspensions (Discussion)

3.5.4. Number of Suspensions District wide (Information)

The number of suspensions

	<i>Monthly</i>	<i>Cumulatively</i>
<i>DSS-</i>	<i>1</i>	<i>3</i>
<i>ELC-</i>	<i>0</i>	<i>2</i>
<i>OGE-</i>	<i>0</i>	<i>1</i>
<i>SMS-</i>	<i>11</i>	<i>67</i>
<i>TDS-</i>	<i>7</i>	<i>55</i>

3.5.5. Exit Interviews (Discussion)

3.5.6. Tax Rate (Discussion)

3.5.7. 2008-09 Budget (Information)

4. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting

4.2. Approval of Board Minutes

4.2.1. Regular Session Minutes May 8, 2008

4.2.2. Executive Session Minutes May 8, 2008

4.3. New Hires 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.3.1. *Atondo, Brenda	Teacher	SMS	44	Full-Time
4.3.2. Hampson, Dolores	Teacher	SMS	44	Full-Time
4.3.3. *Patino, Maria G	Teacher	SMS	44	Full-Time
4.3.4. TBA	Parent Liaison	SMS	28	Full time
4.3.5. Clark, Nereida	Teacher	TDS	48	Full-Time
4.3.6. *Dillard, Maria	Teacher	TDS	44	Full-Time
4.3.7. *Guiverra, Jessica	Teacher	TDS	44	Full-Time
4.3.8. Orozco, Angelica	Teacher	TDS	48	Full-Time
4.3.9. *Torres, Claudia	Teacher	TDS	44	Full-Time
4.3.10. *Villarreal, Monica	Teacher	TDS	44	Full-Time

*Pending proper certification

4.4. Reassignments 2008-2009

	<u>Previous Description</u>	<u>New Description</u>	<u>Location</u>	<u>Old Range</u>	<u>New Range</u>
4.4.1. Alvarez, Juan C.	Lead Custodian-SMS	Lead Custodian	OGE	31	31
4.4.2. Brown, Destiny	Human Resources I	Secretary II	SMS	28	28
4.4.3. Carroll, Angelina	Instructional Asst	Secretary/IA/Liaison	OGE	28	28
4.4.4. Herrera, Francisco	Custodian-ELC/OGE	Custodian-SMS	SMS	22	22
4.4.5. Lopez, Maria C	Custodian-SMS	Custodian-TDS	TDS	22	22
4.4.6. Magana, Sandra	Teacher-DSS	Teacher-SMS	SMS	44	44
4.4.7. Munoz, Luciano A	Human Resources III	Admin. Asst to HR	District	36	56
4.4.8. Quijada, Evelia	Custodian-OGE	Custodian-ELC	ELC	22	22
4.4.9. Ramirez, John E	Custodian-ELC	Lead Custodian	SMS	22	31
4.4.10. Ramirez, Susan	Custodian-ELC	Custodian-SMS	SMS	22	22
4.4.11. Soliz, Charles	Custodian-SMS	Custodian-ELC	ELC	22	22

4.5. Leave Request 2007-2008

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
4.5.1. Alvarez, Juan C	Lead Custodian	OGE	5/27/08-6/17/08	FMLA

4.6. Leave Request 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
4.6.1. Romero, Alejandra	Teacher	DSS	8/06/08-8/29/08	FMLA
4.6.2. Molina, Karina	Secretary III	ELC	7/11/08-6/09/09	Leave of Absence
4.6.3. Klotz, Melany	Teacher	SMS	8/06/08-5/29/09	Leave of Absence

4.7. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
4.7.1. Medeiros, Roxana	Teacher	DSS	6/06/08	Resigned
4.7.2. Thrower, Jahan	Teacher	OGE	6/06/08	Contract not sign
4.7.3. Singer, Dale	Teacher	SMS	6/06/08	Resigned
4.7.4. Soto, Veronica	Teacher	SMS	6/06/08	Resigned
4.7.5. Villa, Ricardo	Teacher	SMS	6/06/08	Resigned
4.7.6. Yankosky, Cindy	Teacher	SMS	6/06/08	Contract not sign
4.7.7. Ruhnke, Allison	Teacher	TDS	6/06/08	Resigned

4.8. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
4.8.1. Navarro, Elizabeth	*PDLA/ASIP	District	451.00	Stipend
4.8.2. Rodriguez, Lydia	*PDLA/ASIP	District	440.00	Stipend
4.8.3. Singer, Dale	*PDLA/ASIP	District	407.00	Stipend
4.8.4. Burns, Traci	+SETIS II	DSS	22.00	Stipend
4.8.5. Garner, Charles	+SETIS II	DSS	22.00	Stipend
4.8.6. Romero, Alejandra	+SETIS II	DSS	22.00	Stipend
4.8.7. Argueta, Erica	~AZTEP	ELC	264.00	Stipend

4.8.8.	Flores, Annabel	~AZTEP	ELC	264.00	Stipend
4.8.9.	Martinez, Edith	~AZTEP	ELC	264.00	Stipend
4.8.10.	Rouse, Elisa	~AZTEP	ELC	264.00	Stipend
4.8.11.	Rouse, Elisa	Special Ed	ELC	600.00	Stipend
4.8.12.	Burge, Shelley	+SETIS II	ELC	22.00	Stipend
4.8.13.	Amezaga, Angela	+SETIS II	OGE	22.00	Stipend
4.8.14.	Ward, Mary	+SETIS II	OGE	22.00	Stipend
4.8.15.	Aguilar, Francisco	*PDLA/ASIP	SMS	66.00	Stipend
4.8.16.	Arnold, Corine	~AZTEP	SMS	264.00	Stipend
4.8.17.	Cramp, Leon	+SETIS II	SMS	22.00	Stipend
4.8.18.	Cramp, Leon	~AZTEP	SMS	264.00	Stipend
4.8.19.	David, Abel	~AZTEP	SMS	264.00	Stipend
4.8.20.	Jimenez, Sonia	~AZTEP	SMS	264.00	Stipend
4.8.21.	Kimball, Michelle	*PDLA/ASIP	SMS	66.00	Stipend
4.8.22.	Lopez, Vanessa	~AZTEP	SMS	264.00	Stipend
4.8.23.	Martinez, Jessica	*PDLA/ASIP	SMS	66.00	Stipend
4.8.24.	Newby, Tammy	*PDLA/ASIP	SMS	143.00	Stipend
4.8.25.	Newby, Tammy	~AZTEP	SMS	264.00	Stipend
4.8.26.	Orozco, Rosa	~AZTEP	SMS	264.00	Stipend
4.8.27.	Quintana, Olivia	~AZTEP	SMS	264.00	Stipend
4.8.28.	Romero, Paulina	*PDLA/ASIP	SMS	88.00	Stipend
4.8.29.	Romero, Paulina	~AZTEP	SMS	264.00	Stipend
4.8.30.	Sanchez, Elizabeth	*PDLA/ASIP	SMS	66.00	Stipend
4.8.31.	Sanchez, Elizabeth	~AZTEP	SMS	264.00	Stipend
4.8.32.	Soto, Armando	~AZTEP	SMS	264.00	Stipend
4.8.33.	Valdivia, Maria	+SETIS II	SMS	22.00	Stipend
4.8.34.	Valdivia, Maria	~AZTEP	SMS	264.00	Stipend
4.8.35.	Arvizu, Paz	+SETIS II	TDS	22.00	Stipend
4.8.36.	Ayala, Maria	+SETIS II	TDS	22.00	Stipend
4.8.37.	Cervantes, Eva	+SETIS II	TDS	22.00	Stipend
4.8.38.	Cuen, Jennifer	~AZTEP	TDS	264.00	Stipend
4.8.39.	Diaz, Berenice	~AZTEP	TDS	264.00	Stipend
4.8.40.	Dinwiddie, Lisa	~AZTEP	TDS	264.00	Stipend
4.8.41.	Felix, Bernardo	+SETIS II	TDS	22.00	Stipend
4.8.42.	Felix, Bernardo	~AZTEP	TDS	264.00	Stipend
4.8.43.	Felix, Gema	+SETIS II	TDS	22.00	Stipend
4.8.44.	Garcia, Patricia	+SETIS II	TDS	22.00	Stipend
4.8.45.	Jovel, Maria	+SETIS II	TDS	22.00	Stipend
4.8.46.	Lee, Heather	~AZTEP	TDS	264.00	Stipend
4.8.47.	Lopez, Hilda	~AZTEP	TDS	264.00	Stipend
4.8.48.	Madrid, Ricardo	+SETIS II	TDS	22.00	Stipend
4.8.49.	Ortiz, Eden	~AZTEP	TDS	264.00	Stipend
4.8.50.	Perea, Maria	~AZTEP	TDS	264.00	Stipend
4.8.51.	Phillips, Cheryl	~AZTEP	TDS	264.00	Stipend
4.8.52.	Sullivan, Jennifer	+SETIS II	TDS	22.00	Stipend
4.8.53.	Valtierra, Araceli	~AZTEP	TDS	264.00	Stipend
4.8.54.	Villafana, Juan	+SETIS II	TDS	22.00	Stipend

*PDLA/ASIP includes planning and integration of PDLA/ASIP and 21st CCLC plan, vision, and objective; will be paid from AZTEP funding

+SETIS II includes project SETIS II DTAMS test: content knowledge test for participatory science teachers

~AZTEP includes new teacher's reflection and planning day(s); AZTEP funded for 1st and 2nd year teachers.

4.9. Approval to release from 08/09 contract

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>	
4.9.1.	Cervantes, Eva	Teacher	TDS	6/06/08	Resignation
4.9.2.	Merino, Elizabeth	Teacher	SMS	6/06/08	Resignation

4.10. Approval of IGA for Yuma County Education Service Agency.

Somerton School District is entering into this agreement to contract with the Yuma County Education

Service Agency to provide the district with alternative school services for five (5) students for 2008-2009.

- 4.11. Approval of Agreement between Southwest Educational Billing Service and Somerton School District.
Southwest Educational Billing Services is a registered Arizona business organized to provide MEDICAID consultancy and administration services to Arizona school districts.
- 4.12. Approval of Agreement between Child Nutrition Program and Somerton School District
- 4.13. Approval to award Invitation for Bid (IFB: 07-08-396) MILK PRODUCTS will be awarded to “Shamrock Foods DBA Shamrock Farms”.
- 4.14. Approval to award Invitation for Bid (IFB: 07-08-397) BREAD PRODUCTS will be awarded to “Holsum Bakery, Inc.
- 4.15. Approval of Accounts Payable Encumbrance vouchers: These are vouchers processed to close fiscal year 2007-2008.
- | | |
|--------|-----------------------------|
| July | Not to Exceed \$ 500,000.00 |
| August | Not to Exceed \$ 200,000.00 |
- 4.16. Approval of Accounts Payable Vouchers for FY 2008-2009 for the following months. This amount has been increased to pay for construction costs for this fiscal year. At each Board meeting we will bring back to the Board a voucher cover sheet for signatures along with listing of vendors and amounts paid on each voucher.
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|-----------|-----------------------------|
| July | Not to Exceed \$ 800,000.00 |
| August | Not to Exceed \$ 800,000.00 |
| September | Not to Exceed \$ 800,000.00 |
| October | Not to Exceed \$ 800,000.00 |
| November | Not to Exceed \$ 800,000.00 |
| December | Not to Exceed \$ 800,000.00 |
- 4.17. Approval of Payroll Vouchers for FY 2008-2009 for the following months. The month of December has been increased to \$750,000.00 to pay for Special Ed., and Prop 301 stipend payments. At each Board meeting we will bring back to the Board a voucher cover sheet for signatures.
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|-----------|-----------------------------|
| July | Not to Exceed \$ 550,000.00 |
| August | Not to Exceed \$ 550,000.00 |
| September | Not to Exceed \$ 550,000.00 |
| October | Not to Exceed \$ 550,000.00 |
| November | Not to Exceed \$ 550,000.00 |
| December | Not to Exceed \$ 750,000.00 |
- 4.18. Enclosed in the Board packet are copies of the vouchers listed below for your review. These vouchers have been previously approved. The voucher cover sheets will be available after the Board Meeting for your signature.
- Accounts Payable: (Not to Exceed \$1,200,000.00 per month)
Voucher 1033-1037
- Payroll Voucher: (Not to Exceed \$700,000.00 per pay period)
Voucher 52-57 as listed
- 4.19. Acceptance of Student Activity Fund Report.
- 4.20. Acceptance of Accounts Payable Reports.
- | | |
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| 4.20.1. Voucher No. 1052 for the sum of \$ | 944.96 |
| 4.20.2. Voucher No. 1051 for the sum of \$ | 13,412.05 |
| 4.20.3. Voucher No. 1050 for the sum of \$ | 119,491.61 |
| 4.20.4. Voucher No. 1049 for the sum of \$ | 247,236.82 |
- 4.21. Acceptance of Payroll Voucher Reports.
- | | |
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| 4.21.1. Voucher No. 54 for the sum of \$ | 279.88 |
| 4.21.2. Voucher No. 53 for the sum of \$ | 591,545.22 |

4.21.3. Voucher No. 52 for the sum of \$	152,001.43
4.21.4. Voucher No. 51 for the sum of \$	508,422.08
4.21.5. Voucher No. 50 for the sum of \$	50,731.20
4.21.6. Voucher No. 49 for the sum of \$	509,225.19
4.21.7. Voucher No. 48 for the sum of \$	71,097.24
4.21.8. Voucher No. 47 for the sum of \$	508,618.25

END OF CONSENT AGENDA

5 . Action Items

- 5.1. Approve Salary Schedule for 2008-09.
- 5.2. Approval to hire Somerton Middle School Principal Mrs. Cecilia Arvizo
- 5.3. Approval of Proposed Action Items for ASBA FY 2009.
- 5.4. Approval of K-5 Elementary Social Studies Adoption.
- 5.5. Approval of 6-8 Somerton Middle School Social Studies Adoption.

6 . Adjournment