

A **Special Meeting** of the Batavia City School District Board of Education was called to order on **Tuesday, April 5, 2016, at 7:02 PM** by President, Patrick Burk, in the Superintendent's Conference Room, Batavia High School, 260 State Street, Batavia, NY.

Members Present: Patrick Burk, Peter Cecere, Leslie Johnson, Jessica Maguire-Tomidy, Shawna Murphy, Andrew Pedro, Karen Tomidy and Lea Brown, Student Ex-Officio Representative

Absent:

Others Present: Christopher J. Dailey, Superintendent; Scott C. Rozanski, Business Administrator/Clerk; Roberta Norton, Assistant Clerk to the Board; Molly Corey, Executive Director of Curriculum and Instruction; Jeffrey McKinney, High School Assistant Principal/Instructional Technology Supervisor; Michael Bromley, Director of Physical Education, Health and Interscholastic Athletics; Mark Warren, Vice-President, Batavia Teachers' Association; Brittany Whitkop, Jessica Torrey, Colleen Wassink, Gregg Torrey, Jeffrey Norris, Linda Norris - Guests; Kathie Scott, District Public Relations

Mr. Burk welcomed everyone to the meeting and led the pledge to the flag.

Presentations

Board Awards

Outstanding Employees' Awards were presented to two Jackson Primary Teachers and one support staff member. Teacher, Jessica Torrey was recognized for her dedication to the students, parents, and staff, specifically for her involvement and leadership coordinating the annual Parents as Reading Partners Program at Jackson Primary. Jeffrey Norris, a highly committed and dedicated teacher is one who consistently goes above and beyond his job duties by volunteering at numerous events throughout the year. Also recognized was Brittany Witkop for "hitting the ground running" upon commencement of her appointment last June. Mrs. Witkop is a dedicated, committed worker who pays great attention to details in all she handles.

Mr. Dailey announced that Board President Patrick Burk has been chosen as recipient of the Western New York Educational Service Council's 2016 Award for Excellence for his commitment to the students of our district through his years of dedicated service as a Board of Education Member.

The Board issued two proclamations congratulating both the Girls' and Boys' Varsity Basketball Teams. The Girls' Team, coached by Marty Hein and assisted by John McCulley, won the Class A2 Sectional Championship for the first time in school history! The Boys' Team, coached by Buddy Brasky and assisted by Tim Stevens, Gene Cairo and Rich Hoy, earned their sixth Class A2 Sectional Championship! Congratulations to both teams!

Athletic Department Update – Mr. Bromley

Mr. Bromley provided an update on the District Athletic Program, noting that there are 65 teams covering 27 programs during the school year for girls and boys sports in Grades 7-12. Fifty-four percent (54%) of our student athletes participate in at least one fall, winter or spring sport (with many participating in more than one sport), while the percentage of the school budget for these programs is a modest 1.21%. The NYS Public High School Athletic Association recognized 21 of our varsity teams as Scholar Athlete Teams for having the required number of athletes with a combined GPA average of 90% or above. Mr. Bromley also noted several activities which recently occurred throughout the District and introduced (via picture) the new Blue Devil Mascot which now has a more friendly less-threatening appearance. We have a solid coaching staff and continue to involve the community through competitions and events.

An explanation of mergers vs. incomplete teams provided a better understanding of how expenses occur and the opportunities provided to our students and students of surrounding school districts. Section V encourages more mergers and joined participation to maintain programs. The District has not experienced any issues with non-district students taking precedence over our athletes, which was a concern of the Board.

Technology Integration Update – Mr. Dailey and Mr. McKinney

Mr. Dailey and Instructional Technology Coordinator, Mr. McKinney presented the guide for implementing the District's 1:1 Chromebook initiative which will take place beginning next school year. Students with a BCSD

Call to Order

Roll Call

Pledge to Flag

Presentations

Board Awards

Athletic Dept.

Tech. Integration

account, first at BHS then at BMS, will receive a District-owned Chromebook for their personal educational use both in and out of school. With that privilege comes responsibilities for both the student and their parents, as well as for teachers. The implementation guide outlines proper use, care, and monitoring of the devices and the consequences for improper use. As is the case for all District policies and procedures, students and their parents will have multiple opportunities to review the guidelines as part of the usage training and agreement. Security and proper-use reminders have been developed and will also be included in the District Code of Conduct and Acceptable Use Policy. Parents will also have the option of purchasing insurance to cover any loss or damage to the Chromebook devices. Other alternative educational resources are available to those students who cannot or do not use electronics because of parental choice.

Financial Summary Report – Mr. Rozanski

Mr. Rozanski summarized the financial comparisons of February 2015 to February 2016.

*Financial
Summary Report*

Committee Reports

Buildings & Grounds – Mr. Cecere

As the District prepares for the next Capital Project, a review of the Building Condition Survey and prioritizing the needs by building will begin. Community forums will be held to obtain input and recommendations based on need throughout our buildings. The current Capital Project will be complete upon restorations to the paint at VanDelta Stadium. Carbon monoxide detectors have been installed to meet recent regulations set by the State. The committee will redirect their focus and begin the process of prioritizing needs for another Capital Project.

Reports
Bldgs. & Grounds

Legislation – Mr. Burk

With the State Budget finalized in an overnight session, Mr. Burk explained some of the highlighted changes and additions implemented. Funding for the development of Charter Schools has decreased. Currently, there are only 60% of remaining Charter Schools. Forty percent (40%) have closed due to lack of State funding. Charter schools are privately run schools funded by public funding. Funding for these schools would come from the home school district. There is a difference between Charter Schools and Private Schools which are not publicly funded. Charter School students cannot be religious in nature and are also not permitted to participate in public athletic programs.

Legislation

Policy – Mr. Dailey

Recommended policies are listed on the agenda, including the updated District Organizational Chart (Policy #4211) to reflect a minor shift in responsibility for the Athletic Director. This change is necessary to accommodate observations under the new guidelines for the Annual Professional Performance Review. As a certified, trained administrator by the Genesee Valley Educational Partnership, Mr. Bromley will cover a portion of the required observations for classroom teachers.

Policy

Mr. Dailey explained the revisions and reason for the recommended policy updates provided by Erie I BOCES Policy Services. The District Acceptable Use Policy reflects language updates to align with the implementation of Chromebooks for all students.

Curriculum – Mrs. Corey

The Summer Staff Development Catalog is ready for distribution and was shared with the Board. Core classes for new teachers are included and designed to help build skills needed for them to become great teachers. Google Wednesdays and Google Thursdays are also added, along with curriculum writing opportunities. Current funding supports all course offerings within the registration maximum. Mrs. Corey also reported that improvements have been made to the Mentoring Program. The last mentor class will be held at Byron Bergen. Avatar sessions, provided by Wayne-Finger Lakes BOCES, are designed to improve classroom management and enhance teaching skills. A *Virtual Teacher* approach is forthcoming. Students unable to attend school will have the opportunity in the near future for this enhanced technology to keep them engaged in learning. Teachers will have “swivels” available to them to videotape themselves as a means of “coaching” to make them better educators. The *Teacher Potential Project* is also forthcoming. This has been offered to Instructional Leadership Team members; teachers who participated saw themselves in a very different way.

Curriculum

Superintendent – Mr. Dailey

Mr. Dailey served as a panel judge for Operation Graduation. Board Members are encouraged to partake in this

Superintendent

annual event. Operation Graduation gives seniors the ability to research a topic of their choice, and then defend their knowledge in a public presentation based on their findings.

The 3-year Food Service Audit by NYSED took place. Results indicate our food service department is doing a great job and in compliance with State regulations.

Teachers and administrators had a tremendously productive planning meeting for the new Annual Professional Performance Review. Mr. Dailey will be writing the plan based on the results of the meeting and will share the draft with the Board in May or June.

Universal Pre-Kindergarten applications are available for our youngest learners. The District will again apply for the extension grant to also offer a full-day program.

The District will also be applying for a PEP Grant for Physical Education and Health with LeRoy Schools. This grant would allow us to revamp our weight room and develop new life skills sessions (biking, rollerblading, etc.) for our secondary students. The grant is for three (3) years with \$350,000 at stake for us.

Mr. Dailey also reported that he is leading a team that will be attending the SUNY Geneseo/GVEP Regional Teacher Recruitment Fair next Wednesday. There will be candidates from the University of Rochester, Roberts Wesleyan, Brockport, Geneseo and St. John Fisher.

Other points of interested reported on include:

- Chief Heubusch is seeking a grant writer to prepare an application to financially support a community School Resource Officer.
- A collaborative effort between the District and City Planning Focus Group is underway to give feedback for the development of the City of Batavia Comprehensive Plan. The District will be involved with this effort.
- Three (3) applicants from our 8th grade are interested in attending the WNY Tech Academy next year. This will be in addition to the one we currently have enrolled in the program.
- Our Board President, Mr. Patrick Burk, has been awarded the WNY Educational Service Council's 2016 Award for Excellence in the category of Board Member. Congratulations to Pat! He will be honored on April 27th at 5:30 PM at Salvatore's Italian Gardens. Any Board members wishing to attend are asked to notify Mrs. Norton.

Student Ex-Officio – Miss Brown

Madison Mitchell was very successful in the Bridge Building Competition at Tech Wars this year. Both Middle School and High School participated in this annual event.

Mr. Batavia Competition will be held next week and everyone is encouraged to attend. There will be comedy acts, dance acts and other means for participants to express their talents.

Spring sports are underway and campaigning is beginning for Student Government openings for the 2016-17 school year.

Other Reports

Mr. Burk reported that he will be attending the Economic Development Committee/Genesee Valley School Boards' Institute Meeting on April 14th at 5:30 PM. He is the chairperson and moderator working to develop ways for school boards to assist with the plan. In addition, the Board will be asked tonight to amend the agenda and approve the Batavia Pathway to Prosperity Capital and Reinvestment Fund (BP²) Agreement. This contract is by and between the City of Batavia, the County of Genesee, the Batavia City School District, the Genesee County Industrial Development Agency and the Batavia Development Corporation. We are the first school district in New York State to sign on for economic development. The District should also consider sending representation to the Rural School Conference in July in Cooperstown, NY. July 10-11, 2016, is the Rural School Meeting which Mr. Burk plans to attend.

There was no one present wishing to address the Board under *Public to be Heard*.

Motion made by Mrs. Johnson, seconded by Mrs. Murphy, to amend the Agenda as follows:
ADD: VI. Consent Items

- J. Contract with the City of Batavia to enter into agreement for the Batavia Pathway to Prosperity Capital and Reinvestment Fund (BP³)

Yes – 7 [Burk, Cecere, Johnson, Maguire-Tomidy, Murphy, Pedro, Tomidy] No – 0 Absent – 0
Unanimously carried. [7-0]

Ex-Officio

Other

Public Heard

**Agenda
Alteration**

Upon the recommendation of the Superintendent, motion made by Mr. Pedro, seconded by Mr. Cecere – BE IT RESOLVED to approve the following Consent Items, A-J, as listed.

- A. Board of Education Minutes: 3/15/16
- B. CSE Reports: 3/14/16, 3/16/16, 3/17/16(3), 3/18/16, 3/29/16(2), 3/30/16, IEP Amendment without a mtg.(2)
- C. Resignations
 - 1. Jeffrey A. McKinney, Assistant Principal [BHS], effective April 5, 2016 (to accept the new position of Instructional Technology Coordinator)
 - 2. Brandon A. Ricci, Social Studies Teacher [BHS], effective June 30, 2016
 - 3. Kelly B. Mallaber, Elementary Teacher [JK], effective June 30, 2016
 - 4. Jordan T. Yager, Building Maintenance Mechanic, effective April 15, 2016
 - 5. Andrea Kraus, Modified A Softball Coach, effective March 29, 2016 (due to lack of player interest)
- D. Leave of Absence
 - 1. EXTEND – Stephanie M. Koszelak, Elementary Teacher [JK], Family Medical Leave, effective on or about April 25, 2016 through on or about May 12, 2016
 - 2. EXTEND – Maegan Suhr, Special Education Teacher [BHS], Family Medical Leave through June 30, 2016
 - 3. Virginia Walker, Special Education Teacher [BHS], Family Medical Leave, effective March 2, 2016 through *date to be determined*
 - 4. Katherine E. Christner, Music Teacher [JK/BMS], Family Medical/Maternity Leave, effective on or about October 17, 2016, through *date to be determined*
- E. Appointments
 - 1. Jeffrey A. McKinney, 4-year Probationary Instructional Technology Coordinator [New], effective April 5, 2016; salary according to the Batavia Administrators' Agreement - \$93,969.00
 - 2. Melissa L. Holsopple, 4-year Probationary Special Education Teacher [BHS/ Kujawski], effective March 29, 2016; salary according to the Batavia Teachers' Agreement – \$36,500 – pro-rated at \$182.50/day; plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Agreement
 - 3. Wendy Federico, Long-term Substitute Elementary Teacher [JK/Chaya], retroactive to March 7, 2016 through *date to be determined*; salary according to the Batavia Teachers' Agreement – \$36,500 pro-rated at \$182.50/day; plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Agreement
 - 4. EXTEND – Erin Lang, Long-term Substitute Special Education Teacher [BHS/Suhr], through June 30, 2016
 - 5. EXTEND – Alta Mlodozeniec, Long-term Substitute Teacher Aide [BHS/Lang], through June 23, 2016
 - 6. Freda Polk, Long-term Substitute Food Service Helper [BHS/Smart], effective April 6, 2016 through June 30, 2016; salary according to the Batavia Nutritional Services Agreement - \$9.00/hr., 4 hrs./day
 - 7. Substitute Teachers/Retirees/Aides/Nurses/Clerical List Additions (per attached) [Bd. Book only]
 - 8. Schedule "C"

Consent Items

**BOE Mins.
CSE Reports**

Resignations

- J. McKinney*
- B. Ricci*
- K. Mallaber*
- J. Yager*
- A. Kraus*

Leaves

- Extend – S. Koszelak*
- Extend – M. Suhr*
- V. Walker*

- K. Christner*

Appointments

- J. McKinney*
- M. Holsopple*
- W. Federico*
- Extend – E. Lang*
- Extend – A. Mlodozeniec*
- F. Polk*

Substitutes

F Name	L Name	Assignment	Level	FTE	14-15 Base Total	15-16 Increase	15-16 Base Stipend
Andrea	Kraus	Varsity Girls Softball	7	0.05	4,200.00		\$ 210.00
Kevin	Walkowski	Varsity Girls Softball	7	0.95	4,200.00	101.50%	\$4,049.85

F. Financial

1. Clerk's Report – February 2016
2. Treasurer's Report – February 2016
3. Budget Transfers – February 2016

G. Contracts

1. Lease Agreement – Dwyer Stadium, Red Wings Management, LLC/Batavia Muckdogs and BCSD for the 2015-16 Baseball Season – Use of Facility; \$175.00/ game

H. 2016-17 Private/Parochial School Bus Requests

1. St. Joseph's School, 2 Summit Street – 12 students
2. Notre Dame High School, 73 Union Street – 6 students
3. St. Paul's School, 31 Washington Avenue – 2 students

I. Conference Requests

1. Paul Kesler, 2016 Transition to Superintendency, Syracuse NY, July 20-21, 2016 and August 10-11, 2016 Total approved: \$2,157.42
2. Ashley John Grillo, DTSDE Conference, Albany, NY, April 18-20, 2016 Total approved: \$742.00

- J. Batavia Pathway to Prosperity Capital and Reinvestment Fund (BP2) Agreement by and between the City of Batavia, New York, the County of Genesee, New York, the Batavia City School District, the Genesee County Industrial Development Agency and the Batavia Development Corporation

Financial

*Clerk's Report
Treasurer's Report
Budget Transfers*

Contracts

Red Wings Management, LLC –

**Private/
Parochial Bus
Requests**

Conferences

P. Kesler

A. Grillo

**Pathway to
Prosperity
(BP²)**

**Yes – 7 [Burk, Cecere, Johnson, Maguire-Tomidy, Murphy, Pedro, Tomidy] No – 0 Absent – 0
Unanimously carried. [7-0]**

Preliminary Budget Update – Mr. Rozanski

Mr. Rozanski provided a brief overview of the 2016-17 Preliminary Budget (inclusive of Community Schools Appropriation and NYS Aid Revenue). Additional staff will be added with the estimated increase in State Aid. The official State aid figures will not be available until November, 2016, but \$116,085 must be set aside for Community Schools funding (the particulars of which will be defined by the State), \$74,133 to reduce the tax levy to 0.0% increase and \$110,821 to provide additional staff. The 2016-2017 proposed spending plan still includes:

- The addition of nine*(9) positions: one Director of Technology administrative position, one second grade teacher, one Middle School math teacher, one High School security aide, two aides for John Kennedy, and two aides for Jackson Primary. Note that 80% of the budget increase is attributable to the salary and benefits of these new positions along with the estimated contractual requirement for current staff. (*With the anticipated increase in State Aid, this is now 11 positions, including a part-time to full-time change for a BHS/BMS art teacher and the addition of a JK computer/AIS math teacher.)
- A Capital Project Outlay Amount of \$100,000 which is for smaller building aidable projects (where the District would receive the building aid from the State the following budget year) that would lessen the cost of major capital projects by enabling the District to chip away each year at smaller projects that have quick turn-around from the State. These projects must be completed within one year and must be limited to one type of trade, such as solely an electrical project or solely a plumbing project.
- Equipment purchases. Approximately 11% of the increase in the preliminary budget is for equipment replacements that had been delayed over the past four to seven years because of State aid cuts and the establishment of budgeting for a Capital Outlay Project.

**Preliminary
Budget
Update**

Motion made by Mr. Pedro, seconded by Mr. Cecere, to adopt the 2016-17 Budget, as presented, in the amount of \$44,366,439.00 with an increase in expenditures of 2.92% over last year and a Tax Levy increase of 0.00%.

**Yes – 7 [Burk, Cecere, Johnson, Maguire-Tomidy, Murphy, Pedro, Tomidy] No – 0 Absent – 0
Unanimously carried. [7-0]**

**2016-17 Budget
Adoption**

**2016 Board Call to Action Items
Building Visitation Reports**

**Call to Action
Items**

Mr. Burk – BHS, BMS, JA – Mr. Burk spoke with several students and assisted with clean up from the HS Musical, putting items back into storage. At the Middle School, he was provided with a tour by Mrs. O'Donnell. At Jackson Primary, visited the Lego Club and saw that it is a good way for students to interact with each other, building strong relationships while learning to work together as a team. The club is of no cost to participants or the district and helps those individuals that don't have resources at home. He reports that it was good to see how the students gravitate to help each other.

Mrs. Murphy – JK – Mrs. Murphy visited John Kennedy Intermediate a couple times announced and unannounced. All who work with her handicapped nephew are kind and considerate to his needs. While there, the essay winners were being announced and she could feel the excitement throughout the building. The office staff are friendly. She also noticed that parents arrive 45 to 50 minutes prior to dismissal and found this to be somewhat problematic. It was Mrs. Murphy's daughter's birthday the day of one of her visit. There were several activities planned which gave an overall good feeling about the school.

Mr. Cecere – BHS – Mr. Cecere visited the High School and had lunch with Mr. Wilson and Mr. Bromley. Mrs. Weaver's math class was measuring height while Ms. Shay's history class was involved in a lesson and discussion on the Holocaust. He watched Liam Miller standing on the Tech Wars bridge in Mr. Mullen's class, watched a soccer game in gym class and found the cafeteria to be quieter than expected.

Mrs. Maguire-Tomidy – Richmond Memorial Library, JA Primary - Mrs. Maguire-Tomidy took the opportunity to visit the Library and while there looked at all the amazing art pieces on display. She also spent time touring Jackson Primary with Mrs. Bonarigo who indicated that Jackson is on point and has a great feeling of school direction. Mrs. Maguire-Tomidy saw team-level collaboration among the grade levels. She also discussed items relating to the Building Condition Survey and the need for a restroom near the lunchroom for student use. At the BMS Community Night, many parents and students attended to see Nickel City Reptiles and enjoy tacos provided to guests. Mrs. Maguire-Tomidy reported that this was one of the best attended events, besides a music production.

Mrs. Johnson – BMS – A different approach was taken by Mrs. Johnson since it is difficult for her to be in Batavia during the daytime. In the evening, she did a tour of the various buildings and noted that exterior lighting at the Middle School is a need for consideration. The design of the building needs to be more warming to the community. Adding colorful foliage to the back entrance at Jackson Primary would also give a warmer feeling to visitors.

Mr. Pedro – JK – Mr. Kesler shared the effects of adding additional staff and students to the building with the previous consolidation and the impact it is having. Classrooms in the cafeteria are cumbersome for instruction during lunchtime. An athletic storage room is now a classroom, leaving no space to house equipment. Mr. Pedro is appreciative of the staff for adjusting to these conditions and will discuss the matter with the Buildings and Grounds Committee.

Mrs. Tomidy will report at the next Board Meeting.

Motion made by Mrs. Tomidy, seconded by Mr. Pedro, to accept and approve the 2016-17 GVEP Annual Meeting to be held April 13, 2016, Administrative Budget in the amount of \$2,548,310.00, Capital Budget - \$3,986,360.00 and Program Budget - \$39,693,414.00, and support the four (4) unopposed Board Members – Richard Wilcox (Letchworth/Keshequa), Norbert Fuest (Attica/Alexander), Roger Kostecky (Warsaw/Wyoming) and Robert DeBruycker (Avon/Caledonia-Mumford), as provided.

Yes – 7 [Burk, Cecere, Johnson, Maguire-Tomidy, Murphy, Pedro, Tomidy] No – 0 Absent – 0 Unanimously carried. [7-0]

Motion made by Mr. Cecere, seconded by Mrs. Tomidy, to waive the 2nd reading and approve the policy updates and revisions, as provided, with no substantial changes -

1. #4211 – District Organizational Chart
2. #5684 – Use of Surveillance Cameras in the School District and on School Buses
3. #6110 – Code of Ethics

New Business
*GVEP Board
Meeting, Budget,
Elections*

Policy Updates

4. #6170 – Safety of Students (Fingerprinting Clearance of New Hires)
5. #6215 – Probation and Tenure
6. #7315 – Student Use of Computerized Information Resources (Acceptable Use Policy)
7. #8271 – Internet Safety/Internet Content Filtering Policy

**Yes – 7 [Burk, Cecere, Johnson, Maguire-Tomidy, Murphy, Pedro, Tomidy] No – 0 Absent – 0
Unanimously carried. [7-0]**

Motion made by Mrs. Maguire-Tomidy, seconded by Mr. Pedro, to enter into Executive Session at 9:16 PM to discuss matters about collective negotiations pursuant to Article 14 of the Civil Service Law; and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Executive
Session**

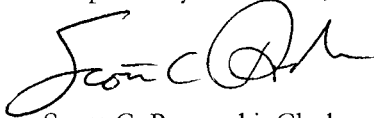
**Motion made by Mr. Pedro, seconded by Mr. Cecere, to return to public session at 9:46 PM.
Yes – 7 [Burk, Cecere, Johnson, Maguire-Tomidy, Murphy, Pedro, Tomidy] No – 0 Absent – 0
Unanimously carried. [7-0]**

**Return to
Public Session**

**Motion made by Mr. Pedro, seconded by Mrs. Murphy, to adjourn at 9:47 PM.
Yes – 7 [Burk, Cecere, Johnson, Maguire-Tomidy, Murphy, Pedro, Tomidy] No – 0 Absent – 0
Unanimously carried. [7-0]**

Adjournment

Respectfully submitted,



Scott C. Rozanski, Clerk

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