

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Friday, May 2, 2008

by: \_\_\_\_\_  
Margarita Camacho  
Executive Secretary to the Superintendent

**Revised  
5/5/2008**



**Somerton Elementary School District #11  
Governing Board Agenda For Work Study Session  
Public Hearing  
Executive Session and Regular Governing Board Meeting**

**Date: May 8, 2008**

**Time: Work Study Session 4:00 p.m.**

**Regular Meeting & Public Hearing Immediately after at 6:00 p.m.**

**Place: Professional Development Room • 215 N. Carlisle Ave  
• Somerton AZ 85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)**

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### 1. Work Study Session

- 1.1. Somerton Middle School Powerpoint Presentation

### 2. Public Hearing

- 2.1. Revised Budget 2007-2008
- 2.2. District Finance Report by Mr. Scott Keis Heinsfeld, Meech & Co

### 3. Regular Governing Board Meeting Agenda

#### Opening and Announcements

- 3.1. Call to Order/Pledge of Allegiance

- 3.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

- 3.3. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.

### 4. Reports/Discussion Items

- 4.1. Superintendent

- 4.1.1. Current Events
- 4.1.2. District Office Employee comparability

4.2. Assistant Superintendent

4.3. Board Members Report

- 4.3.1. President and other Board member comments

4.4. Administrators/Directors

- 4.4.1. Mrs. Arvizo, Mrs. Garza, and Mr. Streit Assistant Principals SMS
- 4.4.2. Ms. Attaway - Director of Special Programs
- 4.4.3. Mr. Cabrera - Special Projects Coordinator/HR
- 4.4.4. Mr. Cano - Food Service Director
- 4.4.5. Mr. Cassidy - Director of Technology
- 4.4.6. Ms. De La Fuente - Principal ELC
- 4.4.7. Mrs. Irr - Grant Writer
- 4.4.8. Mrs. Lopez - Principal and Mrs. Zepeda, Assistant Principal TDS
- 4.4.9. Mrs. Porchas -Assistant to Director of Financial Services
- 4.4.10. Ms. Reed-Mezei - Director of Federal Programs
- 4.4.11. Mrs. Santos - Coordinator Health Service
- 4.4.12. Mrs. Seh - Principal OGE
- 4.4.13. Mr. Sheppard - Director of Instructional Services
- 4.4.14. Mrs. Vasquez - Principal DSS
- 4.4.15. Mrs. Villarreal - Director of Transportation
- 4.4.16. Mrs. Volpe - Director of ELL/HQ

4.5. Other discussion items/Presentations/Information

4.5.1. Number of Suspensions District wide ( Information)

*The number of suspensions*

|             | <i>Monthly</i> | <i>Cumulatively</i> |
|-------------|----------------|---------------------|
| <i>DSS-</i> | <i>0</i>       | <i>2</i>            |
| <i>ELC-</i> | <i>0</i>       | <i>2</i>            |
| <i>OGE-</i> | <i>0</i>       | <i>1</i>            |
| <i>SMS-</i> | <i>6</i>       | <i>56</i>           |
| <i>TDS-</i> | <i>7</i>       | <i>48</i>           |

4.5.2. Governing Board Retreat (Discussion)

4.5.3. Report on the State Performance Audit (Information)

4.5.4. Esperanza Park at Orange Grove Elementary School(Discussion ) By Mr. Cabrera

**5 . Approval of Consent Agenda**

*The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting*

5.2. Approval of Board Minutes

- 5.2.1. Regular session minutes April 10, 2008
- 5.2.2. Regular session minutes April 14, 2008
- 5.2.3. Executive Session minutes April 14, 2008

5.3. New Hires 2007-2008

|                          | <u>Position Description</u> | <u>Location</u> | <u>Range</u> | <u>Status</u> |
|--------------------------|-----------------------------|-----------------|--------------|---------------|
| 5.3.1. Guiverra, Jessica | Substitute                  | District        | 65.00/day    | Temporary     |

5.4. New Hires 2008-2009

|                            | <u>Position Description</u> | <u>Location</u> | <u>Range</u> | <u>Status</u> |
|----------------------------|-----------------------------|-----------------|--------------|---------------|
| 5.4.1. *Lasley, Nicole     | Teacher                     | DSS             | 44           | Full-Time     |
| 5.4.2. *Martinez, Martha A | Teacher                     | OGE             | 44           | Full-Time     |
| 5.4.3. Sanchez, Nidia      | Teacher                     | OGE             | 48           | Full-Time     |
| 5.4.4. *Canales, Maritza   | Teacher                     | TDS             | 44           | Full-Time     |
| 5.4.5. McShane, Elena      | Interventionist             | TDS             | TBD          | Full-Time     |
| 5.4.6. Garcia, Arisbey     | Teacher                     | SMS             | 51           | Full-Time     |
| 5.4.7. Lappe, Douglas      | Teacher                     | SMS             | 44           | Full-Time     |

\* Pending proper certification

5.5. Reassignments 2007-2008

|                     | <u>Previous Description</u> | <u>New Description</u> | <u>Location</u> | <u>Old Range</u> | <u>New Range</u> |
|---------------------|-----------------------------|------------------------|-----------------|------------------|------------------|
| 5.5.1. Ortiz, Jenny | Substitute                  | Substitute-IA          | OGE             | 65.00            | 25               |

5.6. Reassignments 2008-2009

|                           | <u>Previous Description</u> | <u>New Description</u> | <u>Location</u> | <u>Old Range</u> | <u>New Range</u> |
|---------------------------|-----------------------------|------------------------|-----------------|------------------|------------------|
| 5.6.1. Munoz, Gerardo     | Lead Custodian              | Groundskeeper          | District        | 31               | 22               |
| 5.6.2. Munoz, Jennifer    | Temp Secretary II           | Accounting III         | District        | 36               | 36               |
| 5.6.3. Brienza, Patricia  | Interventionist             | Teacher                | DSS             | 48               | 48               |
| 5.6.4. Villarreal, Wendy  | Secretary II                | IA/Secretary           | DSS             | 28               | 28               |
| 5.6.5. Banuelos, Laura    | Migrant Advocate            | IA/Secretary           | ELC             | 28               | 28               |
| 5.6.6. Sheppard, Patricia | Interventionist             | Reading Coach          | ELC             | 49               | 49               |
| 5.6.7. Castillo, Maria    | Substitute                  | Instructional Asst     | OGE             | 65.00            | 28               |
| 5.6.8. Molina, Gloria     | Interventionist             | Teacher                | OGE             | 48               | 48               |
| 5.6.9. Villegas, Ricardo  | Lead Custodian              | Custodian              | OGE             | 31               | 22               |
| 5.6.10. Ramirez, John E   | Lead Custodian              | Custodian              | OGE             | 31               | 22               |
| 5.6.11. Barrios, Alma     | Secretary II                | Instructional Asst     | SMS             | 28               | 28               |

5.7. Leave Request 2007-2008

|                        | <u>Position Description</u> | <u>Location</u> | <u>Leave Date</u> | <u>Reason</u> |
|------------------------|-----------------------------|-----------------|-------------------|---------------|
| 5.7.1. McCall, Vanessa | Teacher                     | TDS             | 6/02/08-6/06/08   | FMLA          |

5.8. Leave Request 2008-2009

|                        | <u>Position Description</u> | <u>Location</u> | <u>Leave Date</u> | <u>Reason</u>    |
|------------------------|-----------------------------|-----------------|-------------------|------------------|
| 5.8.1. Anaya, Gladys   | Teacher                     | ELC             | 8/06/08-5/29/09   | Leave of Absence |
| 5.8.2. Alvarez, Edmma  | Teacher                     | TDS             | 8/06/08-10/29/08  | FMLA             |
| 5.8.3. Alvarez, Edmma  | Teacher                     | TDS             | 10/30/08-12/12/08 | Leave of Absence |
| 5.8.4. McCall, Vanessa | Teacher                     | TDS             | 8/06/08-8/29/08   | FMLA             |

5.9. Salary Range Advancement 2008-2009

|                           | <u>Description</u> | <u>Location</u> | <u>Old Range</u> | <u>New Range</u> |
|---------------------------|--------------------|-----------------|------------------|------------------|
| 5.9.1. Sanchez, Marissela | Instructional Asst | ELC             | 27               | 28               |
| 5.9.2. Gonzalez, Karina   | Instructional Asst | TDS             | 28               | 31               |

5.10. Resignations/Retirement/Terminations

|                            | <u>Position Description</u> | <u>Location</u> | <u>Term Date</u> | <u>Reason</u> |
|----------------------------|-----------------------------|-----------------|------------------|---------------|
| 5.10.1. Burns, Traci       | Teacher                     | DSS             | 6/06/08          | Resigned      |
| 5.10.2. Carroll, Angelina  | Instructional Asst          | DSS             | 6/06/08          | Termination   |
| 5.10.3. Bueno, Maria L     | Parent Liaison              | SMS             | 6/06/08          | Termination   |
| 5.10.4. Ortega, Melissa    | Instructional Asst          | SMS             | 6/06/08          | Termination   |
| 5.10.5. Page, Terry        | Teacher                     | SMS             | 6/06/08          | Resigned      |
| 5.10.6. Wong, Jessenia     | Instructional Asst.         | SMS             | 6/06/0           | Resigned      |
| 5.10.7. Griffiths, Shelley | Teacher                     | TDS             | 6/06/08          | Resigned      |
| 5.10.8. Lennick, Llaloha   | Teacher                     | TDS             | 6/06/08          | Resigned      |
| 5.10.9. Medina, Petra      | Teacher                     | TDS             | 6/06/08          | Resigned      |

|                          |                 |            |         |          |
|--------------------------|-----------------|------------|---------|----------|
| 5.10.10. Price, Lindsey  | Teacher         | TDS        | 6/06/08 | Resigned |
| 5.10.11. Stroup, Brandon | Teacher         | TDS        | 6/06/08 | Resigned |
| 5.10.12. Pillars, David  | Computer Tech I | Technology | 4/11/08 | Resigned |

5.11. Additional Assignments/Stipends

|         | <u>Position Description</u> | <u>Location</u>      | <u>Amount</u> | <u>Status</u> |         |
|---------|-----------------------------|----------------------|---------------|---------------|---------|
| 5.11.1. | Cramp, Leon                 | *AZTEP Participation | SMS           | 1,232.00      | Stipend |
| 5.11.2. | Flores, Walther             | *AZTEP Participation | SMS           | 1,232.00      | Stipend |
| 5.11.3. | Gaxiola, Sylvia             | *AZTEP Participation | SMS           | 1,232.00      | Stipend |
| 5.11.4. | Pottinger, David            | *AZTEP Participation | SMS           | 1,232.00      | Stipend |
| 5.11.5. | Shepler, Gary               | *AZTEP Participation | SMS           | 1,232.00      | Stipend |
| 5.11.6. | Singer, Dale                | *AZTEP Participation | SMS           | 1,232.00      | Stipend |
| 5.11.7. | Suarez, Karina              | *AZTEP Participation | SMS           | 1,232.00      | Stipend |

\*AZTEP Participation includes PDLA involvement; stipends cover time spent beyond regularly contracted time which includes: 1) a day of planning (Saturdays) in conjunction with each of the 4 PDLA sessions and 2) 4 days for PDLA summit in June. Amounts are as follows: 1) 4 Saturdays x 7 hours x \$22 hourly = \$616.00; 2) 4 days for PDLA summit x 7 hours x \$22 hourly = \$616 per person. Actual amount is based upon attendance.

5.12. Acceptance of the following donations for SMS Beautification Project.

|   |   |
|---|---|
| 5.12.1. Lowe's                            | 25 one gallon yellow lantanas, 25 one gallon purple lantanas                  |
| 5.12.2. Borders Construction Specialities | Flagstone, concrete brick, cement, copper sleeves and caps for irrigation     |
| 5.12.3. Collins Tile                      | Tile  |
| 5.12.4. Yuma Fruit Growers                | 250 one inch pipe, 250 1/2 inch pipe, and 250 1/4 inch pipe                   |
| 5.12.5. JSA Landscape                     | Undecided   |
| 5.12.6. Yuma Nursery                      | Reduce price on plants and materials  |
| 5.12.7. Jeanie Volpe                      | \$20.00   |
| 5.12.8. Gowen Company                     | grass seed  |
| 5.12.9. BLT Company                       | 45 tons Az Gravel, 60 tons river rock, 1 truck load of cement, large boulders |
| 5.12.10. Curve Design                     | labor for curb  |
| 5.12.11. SMS Student Council              | \$300 for plants  |
| 5.12.12. SMS Band                         | \$500 for spirit benches and 3 trees  |

5.13. Acceptance of Student Activity Fund Report.

5.14. Acceptance of Accounts Payable Reports.

|  |            |
|--|------------|
| 5.14.1. Voucher No. 1048 for the sum of \$ | 38,862.30  |
| 5.14.2. Voucher No. 1047 for the sum of \$ | 116,469.58 |
| 5.14.3. Voucher No. 1046 for the sum of \$ | 218,936.75 |
| 5.14.4. Voucher No. 1045 for the sum of \$ | 92,067.97  |

5.15. Acceptance of Payroll Voucher Reports.

|  |            |
|--|------------|
| 5.15.1. Voucher No. 46 for the sum of \$ | 41,572.16  |
| 5.15.2. Voucher No. 45 for the sum of \$ | 555,211.99 |
| 5.15.3. Voucher No. 44 for the sum of \$ | 82,318.24  |
| 5.15.4. Voucher No. 43 for the sum of \$ | 553,516.33 |

END OF CONSENT AGENDA

**6. Action Items**

6.1. Approval of Revised 2007-2008 Budget.

6.2. Approval of the 2008/2009 Salary Schedule

6.3. Approval to Appoint District Authorized Representative to the Arizona School Risk Retention Trust, Inc.

6.4. Approval to contract Mary Vasquez through Educational Services, Inc. for the Special Ed Secretary III position for the 2008-2009 school year.

## **7 . Adjournment**