

A **Regular Meeting** of the Batavia City School District Board of Education was called to order on **Tuesday, January 19, 2016, at 7:01 PM** by President, Patrick Burk, in the Gallery Room at the Richmond Memorial Library, 19 Ross Street, Batavia, NY.

**Call to Order**

**Members Present:** Patrick Burk, Leslie Johnson, Jessica Maguire-Tomidy, Shawna Murphy, Karen Tomidy and Lea Brown, Student Ex-Officio Representative

**Roll Call**

**Absent:** Peter Cecere, Andrew Pedro

**Others Present:** Christopher J. Dailey, Superintendent; Scott C. Rozanski, Business Administrator/Clerk; Roberta Norton, Assistant Clerk to the Board; Diane Bonarigo, Jackson Primary Principal; Jeffrey McKinney, High School Assistant Principal/Instructional Technology Supervisor; Robert Conrad, Richmond Library Director; Mark Warren, Batavia Teachers' Association Vice-President; Stephani Hamilton, Landon Hamilton, Debra Wolff, Scott Wolff, Steve Ognibene, Thomas Ognibene, Guests; Kathie Scott, District Public Relations; Michael Pettinella, *The Buffalo News*, and Jim Krencik, *The Daily News*.

Mr. Burk welcomed those present to the meeting, thanked the Richmond Memorial Library staff for hosting the meeting, and led the pledge to the flag.

**Pledge to Flag**

### **Board of Education Awards – Mr. Burk**

Awards were presented to three individuals by Mr. Burk – Physical Education Teachers, Mrs. Stephani Hamilton and Mr. Paul Pedersen (Mrs. Hamilton accepted the award on Mr. Pedersen's behalf in his absence), and Elementary Teacher, Mrs. Debra Wolff. These staff members were nominated for their service to the District and the amount of time and dedication to students, parents, and the community. Staff at the High School is appreciative of the interest Mrs. Hamilton and Mr. Pedersen take in working with our Special Education students and modifying their classes to accommodate the needs of these individuals. Mrs. Wolff sets high expectations for her students and herself which is evident by the progress her students make socially, emotionally, and academically year after year. She continually advocates for what is best for each student and works with every parent to ensure their children are successful.

**BOE Awards**

*J. Balbick*  
*P. Woeller/JK*

### **Presentations**

#### **Richmond Memorial Library Update – Mr. Conrad**

Mr. Robert Conrad, Director of the Richmond Memorial Library, introduced himself to our new Board Members and provided a short biography. A brief update was shared about the Library's renovations, highlighting the helpfulness of Mr. Jacobs and his staff for the smooth process of installing the new carpeting, the telephone/internet conversion under the direction of Mr. Yoder, and Mr. Rozanski and his staff for the financial controls and support provided. He also noted that the Richmond Library Board of Trustees, in response to concerns from the community, will be looking into re-establishing a graded pathway from the driveway down to the parking lot of St. Joseph's Church. Mr. Conrad is pleased to continue the old tradition of the fireplace burn in the reading room. The decorative fireplace has been used for many years and with a milder winter and continued access to firewood, the tradition is still able to be carried out. School District Board Members and guests were encouraged to attend the Library's Board Meetings for business information, activities and events taking place at the Library.

**Presentations**

*RML Update*

#### **District Technology Plan – Mr. McKinney, Mr. Dailey**

Mr. Dailey and Mr. McKinney updated and provided highlights about the emerging technology plan that is on track to provide each District student with a personal electronic device and each classroom with a new Smart Board. The District Technology Plan calls for the phasing in of one-to-one devices for all students, starting at the Middle and High School in 2016-17, followed by John Kennedy Intermediate and Jackson Primary in 2017-18, and replacement of the current Promethean Boards with a much-improved, more cost-effective version, or Smart Board. Other key aspects of the plan include finalizing the choice for student devices from among equipment the District is piloting this year, targeting staff opportunities for professional development, so the devices can be fully utilized in enhancing education, ensuring that the infrastructure is able to handle the changes, and ensuring that all policies and procedures are in place. Thus far, the most conducive equipment to meet district needs is the Chromebook.

*Technology Plan*

Mr. Dailey also noted that these improvements will have zero impact on local taxes. Instead, passage of New York State's *Smart School Bond Act* in November 2014 provided the District with an opportunity to receive \$2.1 million to invest in our students' future. To take advantage of this opportunity, the District will submit a *Smart School Investment Plan (SSIP)* for State review once the plan is approved by the Board. Much of the State funds will go toward the needed infrastructure to support implementation and maintenance of the Technology Plan. Many of the other costs will be addressed through the repurposing of funds.

Staff, students and parents were asked to complete a survey on technology use. The results were a bit surprising as to the number of households that do not have access to the internet. Further investigation into the data results will be compiled by obtaining statistics from our local Time Warner Cable Company. The City of Batavia will continue working to establish a listing of 'hot spots' for internet, allowing remote wireless connections for those families who do not have access. The District will continue to monitor and manage software protection programs with consideration of lockdown times, regulating appropriate use of the equipment, all of which are controlled by District management.

Discussion over the concern of affordability for parents was expressed. Replacement and/or damage costs can be overwhelming not only to low-income families but to all. The possibility of developing in-house courses may lead to these services being done by students in elective classes throughout the day, at no cost to the District or families. If the plan is approved, the District's insurance carrier, NYSIR, will be involved.

### Financial Summary Report – Mr. Rozanski

Mr. Rozanski summarized the financial comparisons of November 2014 to November 2015.

There was no one present wishing to address the Board under *Public to be Heard*.

**Motion made by** Mrs. Maguire-Tomidy, seconded by Mrs. Murphy, to amend the Agenda as follows:

- ADD: VI. Consent Items
  - F. Leave of Absence
    - 6. Physical Education Teacher [BMS]
  - G. Appointments
    - 7. Long-term Substitute Physical Education Teacher [BMS/Cline]
  - M. Filing of Return Tax Claims, 2015-16
  - N. Architect Services – Smart Schools – Request for Proposal

Re-number/re-letter accordingly

**Yes – 5 [Burk, Maguire-Tomidy, Johnson, Murphy, Tomidy] No – 0 Absent – 2 [Cecere, Pedro]**  
**Motion carried. [5-0]**

**Upon the recommendation of the Superintendent, motion made by** Mrs. Johnson, seconded by Mrs. Tomidy – **BE IT RESOLVED** to approve the following Consent Items, A-N, as listed.

- A. Board of Education Minutes: 12/1/15, 12/15/15
- B. CSE Reports: 12/8/15, 12/10/15, 12/16/15, 1/4/16, 1/5/16, 1/6/16, 1/7/16, 1/8/16(2), 1/14/16, IEP Amendment without a mtg. (2)
- C. CPSE Reports: 12/21/15, 1/11/16, 1/14/16, IEP Amendment without a mtg. 1/11/16
- D. Retirement
  - 1. Susan W. Weaver, Elementary (Reading) Teacher [JK], effective July 1, 2016, with appreciation for 24 years of service to the District
- E. Resignations
  - 1. Luke Townsend, Long-term Substitute Special Education Teacher [BHS], effective January 13, 2016 (last day of employment January 12, 2016)
  - 2. Joshua Farmer, School Security Aide [BMS], effective January 15, 2016

*Financial  
Summary Report*

**Public Heard**

**Agenda  
Alterations**

**Consent Items**

**BOE Mins.  
CSE Reports**

**CPSE Reports  
Retirement**  
*S. Weaver*

**Resignations**  
*L. Townsend*

*J. Farmer*

3. Amanda Robbins, Teacher Aide [BMS], effective January 15, 2016	<i>A. Robbins</i>
4. Nancy Mitchell, Internal Claims Auditor [Business Office], effective on or about February 28, 2016	<i>N. Mitchell</i>
<b>F. Leave of Absence</b>	<b>Leaves</b>
1. Extend Leave – Lisa Gilebarto, Elementary Music Teacher [JA], through on or about May 4, 2016	<i>Extend</i> <i>L. Gilebarto</i>
2. Lindsey Heassler, Elementary Teacher [BMS], Family Medical/Maternity Leave, effective on or about April 18, 2016 through June 30, 2016	<i>L. Heassler</i>
3. Emily Giuliano, Elementary Teacher [JA], Family Medical/Maternity Leave, effective on or about May 13, 2016 through June 30, 2016	<i>E. Giuliano</i>
4. Stephanie Koszelak, Elementary Teacher [JK], Family Medical/Maternity Leave, effective on or about February 26, 2016 through on or about April 25, 2016	<i>S. Koszelak</i>
5. Lynn Matteo, Elementary Teacher [BMS], Family Medical Leave, effective January 11, 2016 through on or about January 21, 2016	<i>L. Matteo</i>
6. Teresa Cline, Physical Education Teacher [BMS], Family Medical Leave, effective January 12, 2016 through <i>date to be determined</i>	<i>T. Cline</i>
7. Matthew Temple, Custodial Worker [BHS], Family Medical Leave, effective January 6, 2016 through <i>date to be determined</i>	<i>M. Temple</i>
8. Erin Lang, Teacher Aide [BHS], effective January 11, 2016 through <i>date to be determined</i> , to accept the Long-term Substitute Special Education Teacher position [BHS].	<i>E. Lang</i>
<b>G. Appointments</b>	<b>Appointments</b>
1. Extend Appointment - Joshua M. Pacino, Long-term Substitute Music Teacher [JA/Gilebarto], effective January 15, 2016 through <i>date to be determined</i>	<i>Extend</i> <i>J. Pacino</i>
2. Marisa R. Ostolski, 4-year Probationary School Psychologist [Districtwide/New], effective July 1, 2016; salary according to the Batavia Teachers' Agreement – \$39,500.00, plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement	<i>M. Ostolski</i>
3. Erin V. Lang, Long-term Substitute Special Education Teacher [BHS/Suhr, Townsend], effective January 13, 2016, through on or about April 11, 2016; (job shadow January 11-12, 2016); salary according to the Batavia Teachers' Agreement - \$36,500.00 - pro-rated at \$182.50/day, plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement	<i>E. Lang</i>
4. Jillion Mooney, Long-term Substitute Elementary (Reading) Teacher [JK/Koszelak], effective on or about February 25, 2016 through <i>date to be determined</i> ; salary according to the Batavia Teachers' Agreement - \$36,500.00 - pro-rated at \$182.50/day, plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement	<i>J. Mooney</i>
5. Lauren Eggleston, Long-term Substitute Foreign Language (Spanish) Teacher [BMS/Doktor], retroactive to January 4, 2016 through <i>date to be determined</i> ; salary according to the Batavia Teachers' Agreement - \$36,500.00 – pro-rated at \$182.50/day, plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement	<i>L. Eggleston</i>
6. Emily M. Giess, Long-term Substitute Special Education Teacher [JK/Perl (TOSA)-Jakubowski], effective January 12, 2016 through <i>date to be determined</i> ; salary according to the Batavia Teachers' Agreement - \$36,500.00 – pro-rated at \$182.50/day, plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement	<i>E. Giess</i>

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| <p>7. Sarah Bobb, Long-term Substitute Physical Education Teacher [BMS/Cline] effective January 25, 2016 through <i>date to be determined</i>; salary according to the Batavia Teachers' Agreement - \$36,500.00 – pro-rated at \$182.50/day, plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement</p> <p>8. Timothy J. Weis, Provisional School Security Aide [BMS/Farmer], (pending successful completion of the Civil Service Examination); effective January 25, 2016; salary according to the Batavia Clerical Association Agreement - \$13.33/hr.</p> <p>9. Jennifer L. Dunn, Probationary Teacher Aide [BMS/Robbins], effective January 19, 2016; 8-3 PM; Salary according to the Batavia Clerical Association Agreement - \$10.40/hr.</p> <p>10. Other Schedule "C" – AM Supervisor [BMS]; \$20.00/hr.; 7:30-8:00 AM; effective January 11, 2016: Kathy Schwenk</p> <p>11. Substitute Teachers/Retirees/Aides/Nurses/Clerical List Additions (per attached [Bd. Book only])</p> <p>12. 2015-16 Athletic Department Workers; \$12.50/hr. – Announcers, Timekeepers and Shot-Clock Operators for Boys and Girls Basketball events – Wayne Fuller, Richard Ruhlman, James Fazio, Rich Stefaniak, Michael Bromley, Paul Spiotta. For clarification, Mr. Bromley will work and be paid this rate only if and when another individual cannot be secured to fill a position at a given event.</p> <p>13. Schedule "C"</p> | <p><i>S. Bobb</i></p> <p><i>T. Weis</i></p> <p><i>J. Dunn</i></p> <p><i>AM Supervisor</i></p> <p><i>Sub List</i></p> <p><i>Athletic Dept. Workers</i></p> <p><i>Schedule "C"</i></p> |
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F Name	L Name	Assignment	Level	FTE	14-15 Base Total	15-16 Increase	15-16 Base Stipend	Budget Code
Otis	Thomas	Mod. B Girls Basketball	3	1.00	1,800.00		1,800.00	A2855 150 11 0000

14. Budget Ambassadors – 2016-17 Budget Process *Budget Ambass.*

F Name	L Name	Address	City	e-address	H Phone	C Phone
Rodney	Brinkman	52 N Lyon Street	Batavia	rodbrinkman@gmail.com		585-409-1606
David	Chua	29 Trumbull Pkwy.	Batavia	chua930@aol.com	343-8309	585-356-7674
Lynn	Heintz	15 Tracy Avenue	Batavia	ford35lh@yahoo.com	343-3873	
Cheryl	Kowalik	8903 Alexander Road	Batavia	cakbatavia@aol.com	343-8784	585-739-1564
Marcia	Riley	2982 Galloway Road	Batavia	imr@2ki.net	948-9631	716-213-7712
Richard	Seymour	245 State Street	Batavia			585-861-0053

**New:**

Dawn	Hunter	4112 Rose Road	Batavia	dmhlmh12@yahoo.com		585-409-4665
Jaime	Sallome	2 Charles Street	Batavia	jsallome@tompkinsfinancial.com	344-2898	585-409-5319

H. Financial

1. Clerk's Report – November 2015
2. Treasurer's Report – November 2015
3. Budget Transfers – November 2015
4. Warrants
  - TA-12: TA Processing 12/4/15 Payroll
  - E-11: E 12/4/15 Cash Disbursement
  - A-29: A 12/4/15 Cash Disbursement
  - TA-13: TA Processing 12/18/15 Payroll
  - E-12: E 12/18/15 Cash Disbursement
  - A-32: A 12/18/15 Cash Disbursement
  - TA-14: TA Processing 12/31/15 Payroll
  - E-13: E 12/31/15 Cash Disbursement
  - A-34: A 12/31/15 Cash Disbursement

I. Establish BCSD Deferred Compensation Plan (457b) by resolution

**Financial**  
*Clerk's Report*  
*Treasurer's Report*  
*Budget Transfers*  
*Warrants*

**Deferred Comp. Plan**

**WHEREAS**, the Batavia City Schools wishes to adopt the Deferred Compensation Plan for Employees of the

State Of New York and Other Participating Public Jurisdictions (the “Plan”) for voluntary participation of all eligible employees; and

**WHEREAS**, the Batavia City Schools is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law\* and

**WHEREAS**, the Batavia City Schools has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

**WHEREAS**, the purpose of the Plan is to encourage employees to make and continue careers with Batavia City Schools by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

**NOW, THEREFORE**, it is hereby:

**RESOLVED**, that the Batavia City Schools hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

**RESOLVED**, that the appropriate officials of the Batavia City Schools are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implantation, and maintenance of the Plan; it is further

**RESOLVED**, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

I hereby certify that the Batavia City Schools is a local public employer within the meaning for Section 5 of the State Finance Law and that the adoption of the Plan has received all required approvals of any local governing body or officer and otherwise comply with local law.

Witnessed by: Scott C. Rozanski, District Clerk

Batavia City Schools By: Christopher J. Dailey, Superintendent

Consent of the Deferred Compensation Board of the State of New York to Local Public Employer’s Participation By:

*\* A local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law includes: a county, city, town, village or other political subdivision as defined in Section 131 of the retirement and Social Security law or civil division of the State; a school district or other governmental entity operating a public school, college or university; a public improvement or special district, a public authority, commission, or public benefit corporation; or any other public corporation, agency or instrumentality or unit of government which exercises governmental powers under the laws of the State.*

J. Change Orders

#00035	Javen Construction Co.	Lintel Replacement Credit (JK)	(\$1,894.00)
#00036	Javen Construction Co.	RML Door Hardware	\$1,833.00
#00037	Blackmon Farrell Electric	RML Door Access	\$2,781.00

K. Contracts

1. 2015-16 Hillside Children’s Center – Special Education and/or Rehabilitation Services, Speech, Language, Occupational Therapy, Counseling and Consultative Services – fees according to the maximum State approved tuition and reimbursement rates
2. 2015-16 Easter Seals New York (The Kessler Center) – Educational Services, including transportation, for students with disabilities – fees according to the maximum State approved tuition and reimbursement rates
3. 2015-16 Mary Cariola Children’s Center – Educational Services, including transportation, for students with disabilities – fees according to the maximum State approved tuition and reimbursement rates

**Change Orders**

**Contracts**

*Hillside Children’s Center*

*Easter Seals – The Kessler Ctr.*

*Mary Cariola Children’s Center*

- 4. Batavia Agri-Business Child Development Program/ABCD Migrant Head Start – February 1, 2016 to January 31, 2017; for preschool population and those students with a disability – no direct cost to the district

*Batavia Agri-Business ABCD Head Start Donations Roy Mason Painting to RML*

**L. Donations and Gifts**

- 1. At the request of Richmond Memorial Library Board of Trustees President, Beth Stich, a memorial donation was made from BCSD honoring Rosemary and Theodore Surowka's service to the Richmond Memorial Library, Batavia School District and the Community – One (1) Roy Mason Painting currently on display at the Richmond Memorial Library
- 2. Sue Ricci Memorial Scholarship donation from Thomas Ricci, Jr. - \$500.00
- 3. Thomas Ricci Scholarship donation from Deborah Packard - \$1,000.00

*S. Ricci Memorial T. Ricci Memorial Filing of Return Tax Claims*

**M. Filing of Return Tax Claims, 2015-16 per attached [Bd. Book only]**

- N. Smart Schools Funds – Request for Proposal for Architect Services: Hunt Engineers, Architects and Land Surveyors, PC; Cost will vary with costs of construction and will be established upon completion and approval of the District Technology Plan. Architect fees based on \$1,000,000 in the RFP – Hunt 6.45%

**Architect Fees**  
*Smart Schools Hunt Engineers*

**Yes – 5 [Burk, Maguire-Tomidy, Johnson, Murphy, Tomidy] No – 0 Absent – 2 [Cecere, Pedro] Motion carried. [5-0]**

**2015-16 Board of Education Goals/Call-to-Action Items**

Board Members were asked to submit topics most important to focus on, in the key areas of Student Achievement, Communications/Community Involvement, Fiduciary Responsibility, School Culture, Staff and Training, and Non-traditional Student Recognition. Mr. Burk will compile a listing of the suggested goals and report back in February. Call-to-Action items will be included as a regular Board agenda item, assuring continued updating to the progress of these items on a monthly basis.

**Board Goals Call-to-Action Items**

**Reports**

**Buildings and Grounds – Mr. Dailey**

Architects at Young and Wright are nearing final stages for completing punch list items of the 2013 Capital Project. A Request for Proposal for Architect Services was approved tonight for the Smart Schools Funding with Hunt Architectural Firm. The District continues to seek tenants for classroom space at the Robert Morris facility.

**Reports**  
*Bldgs. & Grnds.*

**Student Ex-Officio – Miss Brown**

Miss Brown provided an update on several of the events for students, staff and the community held at the High School this past week. There was an Economic Planning night, along with Course and College Fairs, all which received positive input. Link Crew Leaders will be hosting the Annual Cocoa and Cram for all freshmen as they prepare for exams. Former BHS seniors were invited in to talk to the Junior Class about the many opportunities available to them after graduation. In sports, Ryan Hogan was instrumental in the Boys Basketball Game and Madison McCulley reached the 1,000 point record for the Girls Basketball Team.

*Student Ex-Officio*

**Superintendent's Report – Mr. Dailey**

As part of the application process for the Middle School Principalship, Mr. Dailey reported that 38 applications at this point had been submitted. Upon review of these applications, fifteen individuals will be selected for phone screens, and eight will advance to the in-house interview process. Board Members are encouraged to be panel members with interviews taking place on February 23-24, 2016. Three to four candidates will be selected on March 3<sup>rd</sup> with two finalists invited to spend the day on March 9<sup>th</sup> and 10<sup>th</sup> observing the educational process at the Middle School and speaking with staff. One candidate will be recommended to the Board for appointment in March.

*Superintendent*

Mr. Rozanski and Mr. Dailey noted that the governor just released financial information relating to the 2016-17 budget. These figures and estimates will be used as the preliminary budget is developed. Meetings with Budget Ambassadors will begin the first week of February. Tax Cap and CPI (Consumer Price Index) information will be released in the days ahead but the district continues to remain optimistic, taking a conservative approach as the budget is prepared, along with a slight decrease in the TRS (Teachers' Retirement System) rate. Negotiations with several groups are progressing. Paper ballots will be used for the Budget Voting Process as most surrounding districts are reverting to this type of procedure, based on the number of votes cast.

Mr. Dailey thanked Mrs. Tomidy and the community for supporting the District Technology Night. Demonstrations by staff and students showcased the 3D printer and other programs/projects in place. Guests were surprised at what we are doing in our schools. He and some district administrators attended the FetC Technology Conference last week. This was an extremely well attended event with approximately 9,000 guests present to learn about the innovative, newly exposed technology our students will have the opportunity to grasp someday. Virtual Field Trips are a unique new phase that brings the trip to the student.

Academically, after much input to the State and Federal Education Boards, Commissioner Elia released a new category for completers for graduation. It is rewarding to have Special Education students finally recognized in graduation rates. Mrs. Maguire-Tomidy and Mr. Burk commended Mr. Dailey for his leadership and passion for recognizing these specific students and his support to have them included in District data.

**Motion made by** Mrs. Tomidy, seconded by Mrs. Murphy, to enter into Executive Session at **8:31 PM** to discuss matters about collective negotiations pursuant to Article 14 of the Civil Service Law; and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Yes – 5 [Burk, Maguire-Tomidy, Johnson, Murphy, Tomidy] No – 0 Absent – 2 [Cecere, Pedro]**  
**Motion carried. [5-0]**

**Executive  
Session**

**Motion made by** Mrs. Tomidy, seconded by Mrs. Murphy, to return to public session at **9:17 PM.**

**Yes – 5 [Burk, Maguire-Tomidy, Johnson, Murphy, Tomidy] No – 0 Absent – 2 [Cecere, Pedro]**  
**Motion carried. [5-0]**

**Return to  
Public Session**

**Motion made by** Mrs. Maguire-Tomidy, seconded by Mrs. Johnson, to adjourn the meeting at **9:18 PM.**

**Yes – 5 [Burk, Maguire-Tomidy, Johnson, Murphy, Tomidy] No – 0 Absent – 2 [Cecere, Pedro]**  
**Motion carried. [5-0]**

**Adjournment**

Respectfully submitted,

Scott C. Rozanski, Clerk  
bn