

A **Regular Meeting** of the Batavia City School District Board of Education was called to order on **Tuesday, August 18, 2015, at 7:00 PM** by President, Patrick Burk, in the Superintendent's Conference Room, Batavia High School, 260 State Street, Batavia, NY.

Members Present: Patrick Burk, Peter Cecere, Leslie Johnson, Shawna Murphy, Andy Pedro

Absent: Jessica Maguire-Tomidy, Lea Brown, Student Ex-Officio Representative

Others Present: Christopher J. Dailey, Superintendent; Scott C. Rozanski, Business Administrator/Clerk; Molly Corey, Executive Director of Curriculum and Instruction; Roberta Norton, Assistant Clerk to the Board; Scott Wilson, Batavia High School Principal; Michael Bromley, Director of Health, Physical Education and Interscholastic Athletics; James Jacobs, Director of Facilities III; Mark Warren, Batavia Teachers' Association Vice-President; Gretchen Rosales, Administrative Graduate Student; Mike Pettinella, the *Buffalo News*; and Joanne Beck, *The Daily News*.

Mr. Burk welcomed those present to the meeting and led the pledge to the flag.

Motion made by Mr. Pedro, seconded by Mr. Cecere, to enter into Executive Session at **7:00 PM** to discuss proposed, pending, or current litigation; collective negotiations pursuant to Article 14 of the Civil Service Law; and/or the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Yes – 5 No – 0 Absent – 1

Motion carried.

Motion made by Mr. Pedro, seconded by Mr. Cecere, to return to public session at **7:12 PM**.

Yes – 5 No – 0 Absent – 1

Motion carried.

The meeting resumed at **7:13 PM**.

Presentations

Capital Project Update – Mr. Jacobs

Mr. Jacobs provided an update by building of the scope of work completed, near completion, or the expected finish date of each project. At the High School, work on the administration entrance has progressed according to schedule. A showcase is being built in the wing to display some of the academic and athletic successes of the District. Door hardware is 80% complete throughout the district. Site work at both Richmond Library and Jackson Primary has an expected completion date of two weeks, along with the construction and renovations at VanDetta Stadium. Work still remaining includes masonry restoration, window upgrades at John Kennedy Intermediate and cosmetic improvements at all sites with painting and trim work. Mr. Jacobs reported the capital project is nearing completion, with less than 2% of change orders necessary to complete the project.

BMS/BHS Academic Eligibility – Mr. Bromley, Mrs. Notaro

An explanation of the guidelines set forth for both the Middle School and High School of the proposed new Academic Eligibility Policy was provided. A committee was developed to review the current policies in place throughout Monroe County. Members reviewed language used in the various policies to revise our goals and requirements. The main purpose at the Middle School level is to raise eligibility awareness at the 7th and 8th grade level. Students are now going to be held accountable in extra-curricular activities/clubs, beginning with 7th grade. Mrs. Notaro explained the Academic for Success (AFS) Program at Batavia Middle School. Mr. Bromley provided information on stipulations for Level One Probation and Level Two Probation for grades 9-12. The

Call to Order

Roll Call

Pledge to Flag

Executive Session

Return to Public Session

Mtg. Resumed

Presentations

Capital Project Update

MS/HS

Academic Eligibility

proposed Academic Eligibility Policy will be piloted for one year. A full review will occur at the end of the 2015-16 school year by the committee. Data will be retrieved, focusing on the results of the Student Tracking Sheets at the High School level. Middle School will consider using the tracking sheet as a possible tool for next year.

Motion made by Mr. Cecere, seconded by Mr. Pedro, to adopt the Academic Eligibility Policy with all Academic Placement Process Program athletes held under the same requirement at all levels, Grade 7-12.

Yes – 5 No – 0 Absent – 1

Motion carried.

District Data – Mr. Dailey, Mrs. Corey

Mr. Dailey reported that assessment data was received from the State. The data reveals several areas of growth. Mrs. Corey presented the results for ELA and Math Grade 3-8 Assessments and shared ways of further improvement through professional development and curriculum planning. Disaggregated Data, Cohort Information, Constructed Response Goals and Cohorts, and NYSED Overall Performance in both ELA and Mathematics were explained. Multiple Data Points using web-based iReady Diagnostic and Instruction Software show the number of students on or above performance by grade level. Although there have been significant improvements to the ELA data, Math results indicate a slight decrease in some grades, especially between 4th and 5th grade. Teachers will use additional data points to guide instruction for improving student scores. Teachers will look at passages and analyze responses to help guide instruction. Our goal is to help students grow in a systematic way as we monitor best progress. NYS will begin field testing and Batavia may be a part of this process. At the High School level, Mr. Warren indicated that rearranging computer time and having math clinics share space in the computer lab has shown improvement and engages all students. It's a sound way to monitor progress. Mrs. Corey highlighted the next steps – Continue to align resources to the Common Core Learning Standards, continue to build capacity with the Instructional Leadership Team to support data meetings using the Data Wise process, carefully watch progress in iReady and selected assessments per content and grade level, and have patience using a slow and steady approach towards improvement.

There was no one present wishing to address the Board under *Public to be Heard*.

Motion made by Mr. Pedro, seconded by Mr. Cecere, to amend the agenda as altered:

DELETE: VII. Consent E. Appointments
9. Librarian

Yes – 5 No – 0 Absent – 1

Motion carried.

Board President Patrick Burk read the following statement:

Gretchen DiFante has, with regret, resigned her position as a member of the Board of Education effective as of August 10, 2015. Under the Education Law, an individual who is a public officer of a small city cannot hold a position on that city school district's board of education. Prior to her appointment to her role as the Assistant City Manager of the City of Batavia in mid-2014, Ms. DiFante had inquired as to whether or not there was any issue with service to both entities and it was not believed that there was. However, Ms. DiFante consulted with the school attorney on the issue in late June, and after review of the legal principles, an examination of Ms. DiFante's responsibilities in her Assistant City Manager role, and consultation with the Office of the Attorney General, it was determined that the two roles were incompatible.

On behalf of the Board of Education, I want to thank Ms. DiFante for her service. She has been a valued member of the Board, serving as both its Vice-President as well as chair of the Policy Committee. She dedicated numerous hours to her Board work, always was an eye to what best served the District's students. Even though she is no longer a member of the Board of Education, we know that Ms. DiFante will remain a strong advocate for the children in our District and will

Academic Eligibility Policy Approval

District Data

Public Heard

Agenda Alt.

Board Member Resignation Announcement

continue to support the school district through other avenues.

Mr. Burk announced that the Board will consider a replacement and hopefully appoint a new member in September, 2015 to complete the current year term through May 16, 2016. This individual could then run for election in May of 2016.

Upon the recommendation of the Superintendent, motion made by Mr. Pedro, seconded by Mr. Cecere – **BE IT RESOLVED** to approve the following Consent Items A-K, as listed.

- A. Board of Education Minutes: 7/2/15, 7/21/15
- B. CSE Minutes: 5/15/15(7); 5/19/15(5); 5/26/15(5); 6/1/15(2); 6/2/15; 6/9/15; 6/11/15; 6/12/15(2); 6/15/15; 6/17/15(6); 6/18/15(3); 6/24/15
- C. CPSE Minutes: 8/11/15
- D. Resignations
 - 1. Chelsea A. Cummings, ESOL (English to Speakers of Other Languages) Teacher [JA/BMS], effective July 20, 2015
 - 2. Kelly J. Olson, Special Education Teacher [BMS], effective July 21, 2015
 - 3. Stephanie M. Devaney, Librarian [JA], effective July 27, 2015
 - 4. Ashley L. Baker, Special Education Teacher [BMS], effective July 28, 2015
 - 5. Gina Sanzotta, Teacher Aide [Districtwide Student Assistance Counselor Aide], effective July 24, 2015
 - 6. Brandon Ricci, Social Studies Department Chairperson [BMS], effective July 22, 2015 (due to educational leave of absence, 2015-16)
- E. Appointments
 - 1. Teacher Payroll Extra Days Adjustment – Kdg. Screening, Nurse, 6th Assignment, Librarian
 - A. Julie Wasilewski \$282.69; Jane Balbick \$405.42; Kelly Radley, \$249.98; Marcia Raziano \$373.21; Deb Wolff \$305.31; Kristina Clark \$305.31; Kristin Fix \$294.67; Tiffanie Smart (Falgiano) \$213.65
 - B. Jane Balbick \$1,216.26; Cheryl Wagner \$697.71
 - C. 6th Assignment - Nancy Haitz \$12,500.88
 - D. Stephanie Devaney \$435.62
 - 2. Ashley N. Hall, 4-year Probationary Elementary Teacher [JK/Mancuso], effective September 1, 2015; salary according to the Batavia Teachers' Agreement – (\$36,500.00), plus any graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement.
 - 3. Cynthia M. Morgan, 4-year Probationary Elementary Teacher [BMS/Griggs], effective September 1, 2015; salary according to the Batavia Teachers' Agreement – (\$36,500.00), plus any graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement.
 - 4. Lauren J. Guider, 4-year Probationary Special Education Teacher [JK/Carlsen], effective September 1, 2015; salary according to the Batavia Teachers' Agreement – (\$36,500.00), plus any graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement.
 - 5. Adam L. Groom, 4-year Probationary Special Education Teacher [BMS/Mosgeller] effective September 1, 2015; salary according to the Batavia Teachers' Agreement – (\$40,000.00), plus any graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement.
 - 6. Jake D. Greenbaum, 3-year Probationary Special Education Teacher [BMS/Cal], effective September 1, 2015; salary according to the Batavia Teachers' Agreement

Consent Items

**BOE Minutes
CSE Reports**

**CPSE Reports
Resignations**
C. Cummings

*K. Olson
S. Devaney
A. Baker
G. Sanzotta*

B. Ricci

Appointments
Payroll Adjustment

Kdg. Screening

*Nurses
6th Assignment
Librarian
A. Hall*

C. Morgan

L. Guider

A. Groom

J. Greenbaum

- (\$42,500.00), plus any graduate hours submitted at \$80/credit hr., according to the Batavia Teachers’ Association Agreement.
- 7. Amy M. Campbell, 3-year Probationary Special Education Teacher [BMS/Olson], effective September 1, 2015; salary according to the Batavia Teachers’ Agreement – (\$39,726.96), plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers’ Association Agreement. *A. Campbell*
- 8. Nerissa N. Callahan-Stiles, 4-year Probationary Special Education Teacher [JK/Solley], effective September 1, 2015; salary according to the Batavia Teachers’ Agreement – (\$36,500.00), plus any graduate hours submitted at \$80/credit hr., according to the Batavia Teachers’ Association Agreement. *N. Callahan-Stiles*
- 9. Colleen M. Jakubowski, Long-term Substitute Special Education Teacher [JK/Perl (TOSA)], effective September 1, 2015 through June 30, 2016; salary according to the Batavia Teachers’ Agreement – (\$36,500.00), plus any graduate hours submitted at \$80/credit hr., according to the Batavia Teachers’ Association Agreement. *C. Jakubowski*
- 10. Theresa M. Traver, Long-term Substitute Social Studies Teacher [BHS/Ricci], effective September 1, 2015 through June 30, 2016; salary according to the Batavia Teachers’ Agreement – (\$42,984.00), plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers’ Association Agreement. *T. Traver*
- 11. Laura M. Burhart, Long-term Substitute Science Teacher [BMS/Koehler], effective September 1, 2015 through June 30, 2016; salary according to the Batavia Teachers’ Agreement – (\$42,500.00), plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers’ Association Agreement. *L. Burhart*
- 12. Jordan Coons, Long-term, Part-time Art Teacher (.4) [BMS/new position], effective September 1, 2015 through June 30, 2016; salary according to the Batavia Teachers’ Association Agreement – (\$14,600.00), plus any graduate hours submitted at \$80/credit hr., according to the Batavia Teachers’ Association Agreement. *J. Coons*
- 13. Kindergarten Screening – Mary Kanaley (replacing K. Fix), August 18, 2015
 Daily Rate: \$230.14 *Kdg. Screening – M. Kanaley*
- 14. 6th Assignments – BHS, 2015-16
 A. John Kirkwood \$6,115.86 *6th Assignments J. Kirkwood*
 B. Katherine Metzler \$7,207.21 *K. Metzler*
- 15. 2015-16 Schedule “C” *15-16 Sched. C*

F Name	L Name	Bldg.	Team Type	Assignment	Level	FTE	Total 14-15 Base Stipend	1.5% Increase	Total 15-16 Base Stipend
Susan	Moore	BMS		Yearbook Co-Advisor	3	0.50	900.00		900.00
Marsha	Wolsky-Carson	BMS		Yearbook Co-Advisor	3	0.50	900.00		900.00

- 16. 2015-16 Other Schedule “C” – BHS \$20.00/hr.
 - A. Breakfast Duty – James Allein, Linda Chadwell, Susan Kujawski, Daniel Hartnett, John Mangefrida, Eileen Ognibene *Other Sched. C Breakfast Duty*
 - B. Bus Duty (AM/PM) – James Allein, Daniel Hartnett, Joseph Hussar, John Mangefrida, John McCarthy, Robert Mullen, Eileen Ognibene, Christopher Weicher *Bus Duty*
 - C. Detention Supervisors – James Allein, Susan Kujawski, Daniel Hartnett, Kimberly Hatch, John Kirkwood, Jeremy Mettler *Detention Sprvs.*
- 17. 2015-16 Schedule “D” – Department Chairperson List Replacement – Scott Lawniczak, Social Studies Chairperson [BMS/Ricci] *Dept. Chair – S. Lawniczak*
- 18. Mary Margaret (Maggie) Gugino, 2015-16 Full-time Teacher Aide [BMS]; *M. Gugino*

- effective October 26, 2015 through June 23, 2016; 7:45-3:15 PM; \$11.00/hr.
19. Miah Stevens, Teacher Aide [JK], effective September 2, 2015; 6.5 hrs/day; Salary according to the Batavia Clerical Association Agreement, \$10.40/hr. *M. Stevens*
 20. Lauren Genesky, Teacher Aide [JK], effective September 2, 2015; 6.5 hrs/day; Salary according to the Batavia Clerical Association Agreement, \$10.40/hr. *L. Genesky*
 21. Ashley Ziccardi, Long-term, Part-time (.5) Computer Aide [JA], 2015-16; Salary according to the Batavia Clerical Association Agreement, \$10.40/hr. *A. Ziccardi*
 22. Patricia Kingston, Long-term, Part-time Teacher Aide [JK], 2015-16; 3.5 hrs./day; Salary according to the Batavia Clerical Association Agreement, \$10.61/hr. *P. Kingston*
 23. Tracy Grover, Long-term, Part-time Teacher Aide [JK], 2015-16; 3.5 hrs./day; Salary according to the Batavia Clerical Association Agreement, \$10.40/hr. *T. Grover*
 24. Genesee Region Teacher Center Director Salary, 2015-16 – Juanita Henry, \$20,000.00 *J. Henry –
GRTC Director*
 25. 2015-16 Substitute Teachers/Retirees/Aides/Nurses/Clerical List – per attached [Bd. Book only] *Sub List*
- F. Financial
1. Treasurer’s Report – June 2015
 2. Budget Transfers – June 2015
 3. Warrants *Financial
Treasurer’s Rpt.
Budget Transfers
Warrants*
 - A-66: June 2015 Manual Cash Disbursement
 - TA-3: TA Processing 7/31/15 PR
 - A-5: A 7/31/15 Cash Disbursement
 - TA-2: TA Processing 7/17/15
 - E-2: E 7/17/15 Cash Disbursement
 - A-3: A 7/17/15 Cash Disbursement
- G. 2014-15 Student Accounts Quarterly Report – April, 2015 to June 30, 2015 and Final Annual Report July 1, 2014 to June 30, 2015 *14-15 Stud. Accts.
Qtrly. & Final*
- H. Request for Proposal – Banking Services – Bank of Castile; effective September 1, 2015 (lead bank) and October 1, 2015 (tax collection) *Banking Services
Bank of Castile*
- I. Contracts
1. Integrated Therapy Services of WNY – 2015-16; Physical Therapy Services (PT/PTA); September 1, 2015 to June 30, 2016; Annual Amount: \$14,743.00 *Contracts
Integrated Therapy
Svs. Of WNY*
 2. Buffalo Hearing and Speech – 2015-16; Music Therapy and Related Services; September 1, 2015 through August 31, 2016; \$55.00/hr. *Bflo. Hearing &
Speech*
 3. Delivery of Government Commodities – Holley Cold Storage; C & R Food Services, Inc., September 2015 through May 2016 *C & R Food Svs.*
 4. GVEP Records Retention Handbook for Long-term Storage and Accessibility of Records Stored Electronically – Policy, Procedures and Forms *GVEP Records
Retention Hndbk.*
- J. Affordable Care Act (ACA) – 2015; Measurement Period – April 12, 2014 to April 11, 2015; Administrative Period – April 12, 2015 to June 30, 2015; Stability Period – July 1, 2015 to June 30, 2016 *Affordable
Care Act (ACA)*

Standard Periods for Ongoing Employees

WHEREAS, the Patient Protection and Affordable Care Act (the “Act”) and the regulations promulgated thereunder authorize employers to utilize measurement, administrative, and stability periods to determine whether ongoing employees constitute full-time employees under the Act;
and

WHEREAS, the District wishes to adopt measurement, administrative, and stability periods for the purposes of determining whether ongoing employees constitute full-time employees under the Act.

NOW THEREFORE, BE IT RESOLVED, that the standard measurement period for ongoing employees

shall be a period of twelve (12) months from April 12th to April 11th; and

BE IT FURTHER RESOLVED that the administrative period for ongoing employees shall be a period of eighty (80) days from April 12th to June 30th; and

BE IT FURTHER RESOLVED that the stability period for ongoing employees shall be a period of twelve (12) months from July 1st to June 30th.

Initial Periods for New Variable Hour, Part-Time, and Seasonal Employees

WHEREAS, the Patient Protection and Affordable Care act (the “Act”) and the regulations promulgated thereunder authorize employers to utilize initial measurement, administrative and stability periods to determine whether new variable hour, part-time, and seasonal employees constitute full-time employees under the Act; and

WHEREAS, the District wishes to adopt initial measurement, administrative, and stability periods for the purposes of determining whether new variable hour, part-time, and seasonal employees constitute full-time employees under the Act.

NOW THEREFORE, BE IT RESOLVED, that the initial measurement period for new variable hour, part-time, and seasonal employees shall be a period of twelve (12) months that commences on the first day of the calendar month following an employee’s first day of work; and

BE IT FURTHER RESOLVED, that the administrative period for new variable hour, part-time, and seasonal employees shall commence on the day after the end of the employee’s initial measurement period and continue until the last day of the first calendar month beginning on or after the first anniversary of the employee’s start date; and

BE IT FURTHER RESOLVED, that the stability period for new variable hour, part-time, and seasonal employees shall be a period of twelve (12) months commencing on the day after the end of the employee’s administrative period.

K. Team of One – Girls Gymnastics, 2015-16; Alexander and Byron-Bergen
Yes – 5 No – 0 Absent – 1
Motion carried.

Motion made by Mr. Pedro, seconded by Mrs. Johnson, to approve the 2014-15 Transfer to Reserves

1. Retirement Contribution Reserve Fund - \$400,000
2. Repair Reserve Fund - \$100,000
3. Employee Benefit Accrued Liability Reserve \$400,000
4. 2015 Capital Reserve Fund \$1,180,666.31

Yes – 5 No – 0 Absent – 2
Motion carried.

Reports

Buildings and Grounds - As previously presented by Mr. Jacobs

Superintendent’s Report – Mr. Dailey

Mr. Dailey reported on the following matters to update the Board Members. Student-athletes officially return on Monday. Mr. Dailey indicated we have impressive numbers signed up for the fall sport season. Our distin-

Team of One

Transfer to Reserves 14-15

Reports
B & G

Superintendent

gushed track program and the Batavia Teachers' Association combined to defend our title at the GLOW Corporate Cup Challenge. Congratulations to Mark Warren, John Kirkwood, Andy Cowan, Rich Boyce, Aaron Sherman, Dave Chua, Jeff Tress and Sarah Geitner. The trophy is on display in the Board Conference Room. Mr. Dailey reported that 20 more students completed the Extended Year and TEAM Literacy Academy. Ms. Rogers and her team will present the results at the September 1, 2015 Board Meeting. We have had a busy summer hiring new staff at all buildings and remain hopeful that no more resignations are submitted prior to September 1st. Teachers throughout the District have been highly involved in professional development projects. Our outstanding staff have dedicated numerous hours which will directly impact our students this fall. Kudos to Mrs. Corey for the coordination of these professional development opportunities. Opening Day ceremonies will be held Wednesday, September 2, 2015 beginning at 8 AM in the High School Auditorium. The Board is encouraged to attend if schedules allow. New Teacher/Employee Orientation will commence on August 25th for all new employees to the district. As of this afternoon, there are 22 new teacher (full, part-time and long-term Substitutes) and 23 new support staff (clerical, custodial food service). Two additional orientation days have been scheduled for new teachers to work with their mentors. Mr. Dailey met with both groups (teachers and administrators) this week regarding the APPR Process. Negotiations are going well. Training for the new APPR will be held next week; Mr. Dailey will attend. Final regulations are due early September.

Transportation and Tax Collection – Mr. Rozanski

Mr. Rozanski reported that several communication outreaches have been made to all families that received transportation last year, in addition to a couple John Kennedy Intermediate and the High School automated calls to all parents. Parents/guardians were also reminded of the mileage change effective in 2015-16. Of the 800 transportation eligible students transported last year, 289 requests for the 2015-16 school year have not yet been submitted. Transportation requests should be finalized next week.

With the approval of the Bank of Castile as our new banking services provider, the tax collection process will now be handled by the Bank of Castile. Residents receiving school tax bills will be notified of the location change for making payments when tax bills are distributed on October 1, 2015.

Other: Mr. Burk

Mr. Burk received a request from the Richmond Library Board about two Roy Mason paintings that are at the Library. They would like to display them in memory of the late Ted Surowka, former Business Administrator for the District, and Rosemary Surowka, former Teacher for the District and Member of the Richmond Library Board of Trustees.

Roll call vote will be implemented beginning with the next Board Meeting on September 1, 2015. A list of acceptable reasons to abstain from a motion will be sent to Board Members prior to the next meeting.

The district may want to consider a revised procedure for Tenure Recommendations, which the Genesee Valley Educational Partnership is considering. A suggestion is for Board Member involvement in the process. Members would be assigned to review personnel files of staff up for their tenure appointment. This encourages the Board to familiarize themselves with eligible staff, read the recommendation from the supervisor, and be informed of said teacher accomplishments during the probationary period. Additional information will be shared as it becomes available.

Motion made by Mr. Pedro, seconded by Mr. Cecere, to adjourn the meeting at 8:26 PM.

Yes – 5 No – 0 Absent – 2

Motion carried.

*Other
Transportation &
Tax Collection*

Other

Adjournment

Respectfully submitted,



Scott C. Rozanski, Clerk

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