

The **Reorganizational Meeting** of the Batavia City School District Board of Education was called to order on **Thursday, July 2, 2015 at 6:05 PM** in the Batavia High School District Administration Conference Room #49, 260 State Street, Batavia, NY by the Clerk, Scott C. Rozanski.

Members Present: Patrick Burk, Peter Cecere, Leslie Johnson, Jessica Maguire-Tomidy, Shawna Murphy

Absent: Gretchen DiFante, Andrew Pedro, Lea Brown, Ex-Officio Student Representative

Others Present: Christopher J. Dailey, Superintendent; Scott C. Rozanski, Business Administrator/Clerk; Roberta Norton, Assistant Clerk to the Board; Laura Purcell, Esq.; Michael Harmon, Parent; Kathie Scott, District Public Relations Coordinator; Joanne Beck, *The Daily News*; and Michael Pettinella, *Buffalo News*.

Mr. Rozanski welcomed those present to the meeting and led the pledge to the flag.

Mr. Rozanski swore in the elected 3-year-term Board Members present – Mrs. Leslie Johnson and Mrs. Shawna Murphy, effective July 1, 2015 through June 30, 2018. The Oath of Office was signed by both Members in the official book. Mr. Rozanski congratulated the newly elected Board Members.

Mr. Rozanski asked for nominations for Board President.

Mr. Cecere nominated Mr. Patrick Burk as Board President, seconded by Mrs. Murphy. As there were no further nominations, Mr. Rozanski declared the nominations closed.

BE IT RESOLVED to appoint Mr. Patrick Burk, Board President, for the 2015-16 school year. Mr. Burk was sworn in by District Clerk, Scott Rozanski.

Yes – 5 No – 0 Absent – 2

Motion carried.

Mr. Burk signed the Oath of Office book and thanked the Board.

Mr. Burk asked for nominations for Vice-President of the Board of Education.

In the absence of all members and lack of a nomination at this time for Board Vice-President, Mr. Burk asked that the item be included on the July 21, 2015 Board meeting agenda.

Motion made by Mr. Cecere, seconded by Mrs. Maguire-Tomidy, to approve Appointment items A through X as indicated below for the 2015-16 school year:

- A. Superintendent of Schools – Christopher J. Dailey
- B. District Clerk – Scott C. Rozanski
- C. Assistant District Clerk – Roberta A. Norton
- D. District Treasurer – Sally J. Sanford
- E. Deputy Treasurer – Christopher J. Dailey
- F. Tax Collector/Deputy Tax Collector – Genesee Valley Educational Partnership Central Business Office/M & T Bank [Michael Easton]
- G. Purchasing Agent – Scott C. Rozanski
- H. District External Auditor – Freed Maxick, CPA, PC
- I. District Internal Auditor – Raymond F. Wager, CPA, PC
- J. Internal Claims Auditor – Nancy Mitchell

Call to Order

Roll Call

Pledge to Flag

Swearing In of New Members

L. Johnson
S. Murphy

Nomination

President

P. Burk

Nomination Vice-President
Held for 7/21/15

Appointments

Superintendent
District Clerk
Assistant Clerk
District Treasurer
Deputy Treasurer
Tax Collector/
Deputy Collector
Purchasing Agent
External Auditor
Internal Auditor
Int. Claims Aud.

- K. Election Inspector – Lisa Brown
- L. Census Enumerator – Scott C. Rozanski
- M. Records Access/Management Officer – Scott C. Rozanski
- N. AHERA Local Education Agency (LEA Designee) – James L. Jacobs
- O. Medicaid Compliance Officer – Scott C. Rozanski
- P. Title I Compliance Officer – Molly M. Corey
- Q. Title IX/Section 504/ADA Compliance Officer – Christopher J. Dailey
- R. Liaison for Homeless Children and Youth – Trisha L. Finnigan
- S. School Medical Director for Students – Nancy Haitz
- T. School Physician for Staff – Dr. Alan J. Barcomb
- U. Chemical Hygiene Officer – James L. Jacobs
- V. School Attorney – Harris Beach, PLLC
- W. School Attorney – Webster Szanyi, LLP

- Election Inspector*
- Census Enumerator*
- Records Officer*
- AHERA LEA*
- Medicaid*
- Title I*
- T9/504/ADA*
- Homeless Liaison*
- School Med. Dir.*
- School Physician*
- Chemical Hygiene*
- School Attorney*
- School Attorney*

Yes – 5 No – 0 Absent – 2

Motion carried.

Motion made by Mr. Cecere, seconded by Mrs. Maguire-Tomidy, **BE IT RESOLVED** to authorize Bonds in the amount of \$100,000 for each employee; \$1,000,000 for Treasurer and Tax Collector; umbrella of \$1,000,000 for Business Administrator.

**Bond
Authorization**

Yes – 5 No – 0 Absent – 2

Motion carried.

Motion made by Mr. Cecere, seconded by Mrs. Maguire-Tomidy, **BE IT RESOLVED** to designate the following:

Designations

- A. Time, Place and Day for Regular Board of Education Meetings – 7 PM, District Administration Conference Room #49-BHS, 3rd Tuesday
- B. Petty Cash/Change Funds
 - High School, Scott Wilson, \$100.00
 - Middle School, Sandra Griffin, \$50.00
 - Jackson School, Diane Bonarigo, \$25.00
 - John Kennedy School, Paul Kesler, \$25.00
 - Athletic Department, Michael Bromley, \$600.00
 - Nutritional Services, Susan Slate, \$285.00
- C. Petty Cash Fund for Extraclassroom Activities, Sally J. Sanford - \$180.00
- D. Official Newspaper - *The Daily News*
- E. Official Bank Depositories – M & T Bank; Bank of Castile; Chase; Five Star
- F. Official Bank Signatories – Sally J. Sanford; Christopher J. Dailey
- G. Certifier of Payrolls – Scott C. Rozanski
- H. Designated Educational Official to receive court notification regarding a student’s sentence/adjudicating in certain criminal cases and juvenile delinquency proceedings – Christopher J. Dailey
- I. School Pesticide Representative – James L. Jacobs

*Time, Place, Day
of Regular Meetings*
Petty Cash

Extracsrsm. Activ.
Official Newspaper
Bank Depositories
Bank Signatories
Payroll Certifier
*Designated Official
for Court Notices*

Pesticide Rep.

Yes – 5 No – 0 Absent – 2

Motion carried.

Motion made by Mr. Cecere, seconded by Mrs. Maguire-Tomidy, **BE IT RESOLVED** to authorize the following:

Authorizations

- A. Approval of attendance at conferences, workshops, trainings up to \$350.00 – Christopher J. Dailey

*Conference
approvals*

- B. Superintendent to approve budget transfers within limit prescribed by Commissioner's Regulation, Section 170.2 and Board Guidelines – Christopher J. Dailey
- C. Apply for Grants in Aid (State and Federal), as appropriate – Christopher J. Dailey
- D. Mileage Reimbursement Rate – IRS Rate
- E. Other(s) as deemed appropriate/necessary
- F. Readopt Existing By-Laws and Policies

Yes – 5 No – 0 Absent – 2
Motion carried.

Mr. Michael Harmon, residing at 7 Manhattan Avenue, Batavia, New York, addressed the Board under *Public to be Heard*.

His concern is over his daughter and the bullying situation at Batavia Middle School. He is frustrated with the lack of protection not being addressed appropriately. The problem needs to be resolved. The bullying temporarily stopped, only to then escalate again. There is a lack of protection for the females at Middle School. Mr. Harmon told his daughter to physically protect herself if she felt the need. He feels this type of behavior is not being addressed appropriately and wants the Board to do something about it.

Mr. Burk and Mr. Dailey will investigate the situation and respond back.

Motion made by Mr. Cecere, seconded by Mrs. Johnson – Upon the recommendation of the Superintendent, BE IT RESOLVED to approve the following Consent Items, A-J as listed.

- A. CSE Reports: 4/29/15(5); 4/30/15(10); 5/1/15(3); 5/4/15; 5/6/15; 5/7/15(8); 5/12/15; 5/20/15(7); 5/27/15(2); 5/28/15(6); 6/12/15; 6/15/15(3); 6/16/15(2); 6/18/15(6); 6/19/15; 6/24/15
- B. CPSE Reports: 6/15/15
- C. Resignations
 - 1. April M. Griggs, Elementary Teacher [BMS], effective June 26, 2015
 - 2. Troy S. Hubbard, Bldg. Maintenance Worker [BMS], effective June 30, 2015
- D. Leave of Absence
 - 1. REVISED – Mary E. Teresi, Vocational Coordinator [BHS]; Family Medical Leave, effective June 15, 2015 through June 26, 2015
 - 2. Maegan Suhr, Special Education Teacher [BHS], Family Medical Leave/ Maternity, effective on or about November 5, 2015 through *date to be determined*
- E. Appointments
 - 1. Corrected Salary Rate: Gregory Ciszak [JK], 2014-15 Principal Designee \$862.75
 - 2. Andrea M. Merchant, 3-year Probationary Foreign Language (Spanish), English to Speakers of Other Languages (ESOL) Teacher [Ladd/Districtwide], effective September 1, 2015; salary according to the Batavia Teachers' Agreement – (\$40,167.60); plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement.
 - 3. Caitlin M. McNally, 4-year Probationary Elementary Teacher [JA-Kindergarten/Colvin (Calandra)], effective September 1, 2015; salary according to the Batavia Teachers' Agreement – (\$37,500); plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement.

Budget Transfers
Grants in Aid
Mileage Rate
Other(s)
By-Laws/ Policies

Public Heard
Mr. Harmon

Consent Items

CSE Minutes

CPSE Minutes
Resignations

A. Griggs
T. Hubbard
Leaves
M. Teresi

M. Suhr

Appointments
Corrected Salary
G. Ciszak
A. Merchant

C. McNally

4. Jessica Logan, Long-term Itinerant Speech Therapist [Districtwide/Romano], effective September 1, 2015 through *date to be determined*; salary according to the Batavia Teachers' Agreement – (\$36,500) pro-rated at \$182.50/day; plus any new graduate hours submitted at \$80/credit hr., according to the Batavia Teachers' Association Agreement. *J. Logan*
5. Tess Garland, Long-term Substitute Registered Nurse [BMS/Durfee], effective September 1, 2015 through June 30, 2016; salary according to the Batavia Teachers' Agreement, Schedule "B" – (\$32,500) *T. Garland*
6. Brittany Witkop, Probationary Secretary [C & I Office/Tybor], effective June 22, 2015; salary according to the Batavia Clerical Association Agreement, \$16.00/hr. *B. Witkop*
7. Mary Margaret Gugino, Long-term Substitute Secretary [BMS Counseling Center/Smith], effective July 29, 2015 through on or about October 28, 2015; salary according to the Batavia Clerical Association Agreement, \$15.30/hr. *M. Gugino*
8. Revised Schedule "C" *REV. Sched. C*

F Name	L Name	Bldg.	Assignment	Level	FTE	2013-14 Base Stipend Total	2014-15 Increase	Total 2014-15 Base Stipend	Budget Code
Linda	Chadwell	BHS	Musical/Drama Set Construction	2	0.25			\$300.00	A2110 130 11 0139
Daniel	Hartnett	BHS	Musical/Drama Set Construction	2	0.75			\$900.00	A2110 130 11 0139

9. 2015-16 Other Schedule "C" – AM/PM Supervision [JA]; \$20.00/hr. Daniel Farrell, Heather Landers, Arthur Merchant, Jerrold Sloan, Jeff Norris *AM/PM Supervision – JA*
10. 2015-16 Other Schedule "C" – Bus Aides [JA]; \$20.00/hr. - Wendy D'Amico, Meaghan Griffith, Amy Michaels, Nicholas O'Geen, Nancy Okoniewski *Bus Aides – JA*
11. 2015-16 Department Chairperson List Addition – Andrea Tamfer, 7/8 Science [BMS] *Dept. Chair
A. Tamfer-Sci.*
12. 6th Assignment, 2015-16 – School Medical Director for Students – Nancy Haitz – (\$12,546.22) *6th Assignment
N. Haitz*
13. Joshua Farmer, Full-time Teacher Aide [BMS], effective July 6, 2015; salary according to the Batavia Clerical Association - \$13.90/hr. *J. Farmer*
14. Nicholas O'Geen, Full-time Teacher Aide [JA-new]; effective September 2, 2015; Salary according to the Batavia Clerical Association - \$10.82/hr.; 7 hrs./day *N. O'Geen*
15. Jacqueline Sprague, Full-time Teacher Aide [JA-new]; effective September 2, 2015; Salary according to the Batavia Clerical Association - \$10.40/hr.; 7 hrs./day *J. Sprague*
16. Meaghan Griffith, Full-time Teacher Aide [JA-new]; effective September 2, 2015; Salary according to the Batavia Clerical Association - \$10.61/hr.; 7 hrs./day *M. Griffith*
17. Jodie Kinsey, Full-time Teacher Aide [JA-new]; effective September 2, 2015; Salary according to the Batavia Clerical Association - \$10.40/hr.; 7 hrs./day *J. Kinsey*
18. Tina White, Full-time Teacher Aide [JA-new]; effective September 2, 2015; Salary according to the Batavia Clerical Association - \$10.61/hr.; 7 hrs./day *T. White*
19. Reassign Laurie Cutitta (from full-time, as requested), Part-time Teacher Aide [JA]; 2015-16; Salary according to the Batavia Clerical Association - \$14.48/hr.; 3.5 hrs./day *L. Cutitta*
20. Ashley Ziccardi, Part-time Teacher Aide [JA]; 2015-16; Salary according to the Batavia Clerical Association - \$10.40/hr.; 3.5 hrs./day *A. Ziccardi*
21. Linda Norris, Part-time Teacher Aide [JA]; 2015-16; Salary according to the *L. Norris*

- Batavia Clerical Association - \$10.40/hr.; 3.5 hrs./day
- 22. Leandra DiRisio, Part-time Teacher Aide [JA]; 2015-16; Salary according to the Batavia Clerical Association - \$10.40/hr.; 3.5 hrs./day
- 23. Summer 2015 Additional Days – School Nurse Teachers
Jane Balbick, 3 days @ \$407.39/day; Cheryl Wagner, 3 days @ \$231.08/day;
Tess Garland, 4 days @ \$162.50/day
- 24. Summer 2015 Additional Days – Library Media Specialist [JA]
Stephanie Devaney, 2 days @ \$216.06/day
- 25. Summer 2015 Clerical Workers [Admin.] – Jackie Schumacher, 294 hrs. @ \$14.13/hr.; Susan Buckley, 294 hrs. @ \$10.92/hr.
- 26. NYS Employees’ Retirement System (ERS) Standard Work Day: Appointed Positions – District Treasurer, Assistant Board Clerk, Claims Auditor
- 27. Lea V. Brown, 2015-16 Student Ex-Officio Representative - Board of Education

F. Financial:

- 1. Warrants: Check Warrant Reports
A-69: A 6/19/15 Cash Disbursement
E-22: E 6/5/15 Cash Disbursement
TA-26: TA Processing 6/5/15 PR
E-23: E 6/19/15 Cash Disbursement
TA-27: TA Processing 6/19/15 PR
A-65: May 2015 Manual Cash Disbursement
A-67: A 6/5/15 Cash Disbursement

G. Contracts

- 1. 2015-16 Monroe #1 BOCES Transportation Contract – Special Education Student Internal Transportation Services; Total Anticipated Annual Cost: \$4,443.52
- 2. 2015-16 GVEP Lease Agreement for Special Education Classroom Space and Support Services Contract [BHS] – 4 classrooms @ \$6,000 annual lease rate/classroom; \$3,000 annual rate for support services/classroom
- 3. 2015-16 Genesee Community College Affiliation Contract – Nursing Program – Clinical Fieldwork Experience

H. Bids

- 1. Natural Gas Water Heaters and Expansion Tank: V.P. Supply
Total Bid Award: \$22,617.41

I. 2015-16 Membership Renewal – Rural Schools Association of New York State; Annual Dues: \$625.00

J. Donations and Gifts

- 1. Monetary donation toward the purchase of electronic signage at JK and BMS from Parent Teacher Groups; Total Donation: \$2,000

Yes – 5 No – 0 Absent – 2

Motion carried.

Motion made by Mrs. Maguire-Tomidy, seconded by Mrs. Johnson, Upon the recommendation of the Policy Committee and Superintendent, BE IT RESOLVED to approve the following Policy Updates/Revisions:

- 1. #5630 – Facilities: Inspection, Operation and Maintenance
- 2. #7220 – Graduation Requirements/Early Graduation/Accelerated Pgms.
- 3. #7650 – Identification & Register of Children w/Disabilities (Child Find)
- 4. #8280 – Instruction for English Language Learners

L. DiRisio

*Additional Days
SNT's*

*Additional Days
LMS [JA]
Summer Clerical
Workers [Admin.]
ERS Standard
Work Day
L. Brown –
Student Ex-Officio*

Financial
Warrants

Contracts

*Monroe #1
BOCES
Transportation
GVEP Classroom
Lease Agreement
[BHS]
GCC Nursing
Affiliation*

Bids

*Nat. Gas Water
Heaters/Tank*

**Rural Schools
Membership
Donations**

JK/BMS Signage

Policy Updates

*#5630
#7220
#7650
#8280*

Yes – 5 No – 0 Absent – 2

Motion carried.

Revised Board of Education Calendar: Board Retreat date will be changing. Members will be informed of the new schedule once established and plans are finalized.

**Revised BOE
Calendar**

Motion made by Mrs. Johnson, seconded by Mrs. Maguire-Tomidy, to approve the new Schedule “C” position – *Girls On The Run*, Level 1, Cost: \$600.00

**New Sched. C
*Girls On The Run***

Yes – 5 No – 0 Absent – 2

Motion carried.

Motion made by Mr. Cecere, seconded by Mrs. Maguire-Tomidy, to approve the 2015-16 Board Committees, as proposed. The list will be finalized once all members are present and have expressed interest of which committees to serve on.

**Board
Committees**

- Audit –
- Buildings & Grounds – Cecere
- Legislation – Burk
- Policy Committee – Cecere/Murphy
- Safety – Maguire-Tomidy
- Public Relations - Burk
- BCSD Foundation - Burk/Johnson
- Schedule “C” – Burk
- Scholarship – Maguire/Tomidy
- School Health/Wellness – Burk/Johnson

Yes – 5 No – 0 Absent – 2

Motion carried.

Motion made by Mrs. Johnson, seconded by Mr. Cecere, to approve the 2015-16 Board Building Assignments, as proposed. The list will be finalized once all members are present and have expressed interest of which buildings to represent.

**Building
Assignments**

- High School – Burk/Cecere
- Middle School – Maguire-Tomidy (5/6)/Johnson (7/8)
- Jackson – Burk/Maguire-Tomidy
- John Kennedy School – Maguire-Tomidy/Murphy

Yes – 5 No – 0 Absent – 2

Motion carried.

Motion made by Mrs. Maguire-Tomidy, seconded by Mrs. Johnson, to enter into Executive Sessions at **6:28 PM** for a purpose made confidential by Federal and/or State law (seeking advice from counsel for the District); matter leading to the appointment of a particular person or corporation; and pending litigation.

**Executive
Session**

Yes – 5 No – 0 Absent – 2

Motion carried.

Motion made by Mrs. Maguire-Tomidy, seconded by Mr. Cecere, to return to public session at **7:28 PM**.

**Return to
Public Session**

Yes – 5 No – 0 Absent – 2

Motion carried.

Motion made by Mrs. Maguire-Tomidy, seconded by Mr. Cecere to adjourn the meeting at **7:29 PM.** **Adjournment**
Yes – 5 No – 0 Absent – 2
Motion carried.

Respectfully submitted,



Scott C. Rozanski, Clerk
bn