

A **Regular Meeting** of the Batavia City School District Board of Education was called to order on **Tuesday, October 22, 2013, at 7:00 PM** by President, Patrick Burk, in the Superintendent's Conference Room, Batavia High School, 260 State Street, Batavia, NY.

**Members Present:** Patrick Burk, Gretchen DiFante, Wayne Guenther, Phil Ricci, Gail Stevens

**Absent:** Amy Barone, Peter Cecere, Samir Jain, Student Ex-Officio Representative

**Others Present:** Christopher J. Dailey, Superintendent; Scott C. Rozanski, Business Administrator/Clerk; Roberta Norton, Assistant Clerk to the Board; Mark Warren, Batavia Teachers' Association Vice-President; Daniel Grant, Kari Grisewood, Lynette Crawford, Laura Bosinski, Guests; Nate Cornell, John Sallome, Alison Jones, James Gorski, Matt Hernandez, Alex Egeli, Stacey Castro, Maggie Saquella, Valerie Palmer, Tyler Brunea-McGraw, Ashlee Yasses, Josh Konieczny, Dora DeVay, Nina DiFante, Antonio Santiago, Taylor Sanders, Teiona Kemp, Danielle DellaPenna, Brandon Stevenson, Nicholas Lord, Erika Weis, Sydney Rose, Breanna Clark, Justin Gerace, Jake Nichols, Casey Grice, Charlie Wroten, Nicholas Canzoneri, Jacob Radka, Charlie Williams, Ty Demmer (didn't stay for meeting), High School students; and Kathie Scott, District Public Relations.

Mr. Burk welcomed those present to the meeting and led the pledge to the flag. With many guests present, Mr. Burk asked for introductions by the Board and Administration.

#### **P-Tech Grant – Mrs. Loren Penman**

Mrs. Penman gave a presentation on the P-Tech Grant opportunity for students who will be freshmen in 2014-2015 and their eligibility to apply for the six-year program that culminates in an Associate's degree and a job.

Batavia is one of 15 districts in the region that will participate in a new fully-funded program which is slated to begin in 2014-2015 and result in high-paying jobs for its student participants. The WNY Tech Academy, funded by a New York State Pathways in Technology ("P-Tech") Grant, will connect interested freshmen from area public schools to Genesee Community College (GCC) so they can begin working toward an Associate in Applied Science Degree in one of five majors that have been targeted as beneficial to local economic development.

Eligible applicants will begin the program as freshmen and, for ninth and tenth grade, will participate in additional hours of instruction beyond the regular school day/year at their homeschool site. In grades 11 and 12, they will participate in a half-day program held at the former Byron-Bergen Middle School that will include visitations and job shadows at businesses throughout the region. For grades 13 and 14, students will combine internships/apprenticeships at regional businesses with college courses through GCC, finishing with an Associate in Applied Science Degree in one of these five majors: (1) Food Processing Technology (2) Computer Support and Operations (3) Computerized Drafting and Design (4) Accounting (5) Supply Chain Management. Mrs. Penman, who is interim principal of the Academy stressed that the skilled jobs for which these young people will be preparing will be in the \$50,000 range.

Sixteen grants were approved by the NYS Legislature and Byron-Bergen applied on behalf of a consortium of schools in our region. Batavia will be allotted approximately five of the 48 slots for student placement in the program. The details for the application process will be completed by spring. Priority will be given to students without financial resources to fully fund an AAS Degree themselves and/or students who have been identified as potentially not enrolling in/succeeding in college.

Mr. Dailey added that "We're very excited to be part of this." This will be a great opportunity for our students."

#### **Board of Education Goals – Mr. Patrick Burk**

"As part of an ongoing effort to improve policy and governance of the City of Batavia School District, The Board of Education discussed and charged the President of the Board of Education to present the goals as well as projects and outcomes that we can pursue to see them to fruition." With that noted by Mr. Burk, he presented the following approved nine goals for the Board for 2013-2014:

**Call to Order**

**Roll Call**

**Pledge to Flag  
Introductions**

**Presentations**  
*P-Tech Grant*

*Board Goals*

**GOAL #1 – Increase Community Meetings, Public Information Dissemination and Media Relations**

- Participate in the Vibrant Batavia Quadrant Meetings
- Ward Meetings for residents to express views
- Work with Parent Groups more closely
- Senior Citizen Projects & Door to Door Projects
- Meeting and Issue discussions with the Press
- Stream meetings on our Website
- Improve use of media such as Twitter, Facebook, etc.

**GOAL #2 – East Avenue Property Finalized**

- Accept a qualified offer at a good price
- Prepare a positive approach to the public vote
- Low-cost impact to the district with high return in immediate tax dollars

**GOAL #3 – P-12 Model to be promoted; inclusion denotes our belief that Pre-K is tantamount to a successful education**

- Change all information to include Universal Pre-K
- Ask administrators & teaching staff to no longer refer to programs as K-12
- Monitor success that Pre-K is noted as requested

**GOAL #4 – Development of a City of Batavia School District Foundation**

- Begin the starting process by looking at what has to be legally established
- Invite an expert in the start of 501C3 Corporations to explain procedure
- Look for individuals to head up a committee to spur development
- To have a legally operating foundation by the end of the 2014-15 school year

**GOAL #5 – Expand building knowledge with more tours and meetings with Building Principals and Buildings and Grounds. Maintain Buildings and Grounds.**

- Have one meeting every 20 weeks in each building for Board Members
- Buildings and Grounds Committee continue to meet and report
- Maintain and update a building improvement list as items occur
- Continue to invest in improvements and maintain a healthy fund balance

**GOAL #6 – Upgrade Policy Handling and New Policy Inclusion**

- Appoint a Chair for Policy and By-Law Committee
- Have Committee meet to establish handling of current and new policies
- Obtain regular reports from Erie 1 BOCES that currently handles our policies
- Report on any and all changes necessary as they occur
- Develop a New Policy Inclusion Program

**GOAL #7 – Market School Facilities**

- Prepare Rental and Use Forms that are easily understood and accessible
- Market the Robert Morris Building
- Invite the public to use facilities during open hours for meetings

**GOAL #8 – Lobby for School Funding and Educational Reform**

- Maintain organizational membership with NYSSBA (NYS School Boards' Association), SCSB (Small Cities School Board), GVSF (Genesee Valley School Board) and others
- Participate in GVEP (Genesee Valley Educational Partnership) and GVSBI (Genesee Valley School Board Institute) discussions, programs and opportunities
- Meet with our State-elected officials and write letters of support
- Be knowledgeable of changes and items that will affect our District
- Speak out on inequities of upstate schools and rural schools

**GOAL #9 – Implement the District Goals**

- Support our District Goals to our fullest and insure their success
- Support the goal-making process
- Update goals as achieved or needs change

**Motion made by Mrs. DiFante, seconded by Mr. Ricci, to approve the 2013-14 Board of Education Goals, as presented, and post the Goals to the District Website.**

**Board Goals**

**Yes – 5    No – 0    Absent – 2**  
**Motion carried.**

Mr. Warren, Vice-President of the Batavia Teachers’ Association, announced on behalf of School Board Recognition Week, a donation of \$250.00 from the Association will be made to the Salvation Army Backpack Program.

**Public Heard**

Mr. Burk also read cards from the Batavia Clerical Association and Jackson Home School Association donating to the same cause on the Board’s behalf (\$50.00 each).

**Motion made by Mr. Ricci, seconded by Mr. Guenther, to amend the Agenda as follows:**

**Agenda Alterations**

ADD: VI. Consent Items

- I. Surplus Goods and Equipment
- 2. Auctions International Bids
- IX. Resignation – renumber accordingly
  - 1. Gail Stevens, Board of Education Member (relocating out of State)

**Yes – 5    No – 0    Absent – 2**  
**Motion carried.**

**Upon the recommendation of the Superintendent, motion made by Mr. Ricci, seconded by Mrs. DiFante – BE IT RESOLVED** to approve the following Consent Items A-I, as listed.

**Consent Items**

- A. Board of Education Minutes: 9/17/13
- B. CSE Reports: 10/3/13(2); 10/9/13
- C. Resignations
  - 1. James Allein, Modified Girls’ Volleyball Coach, effective 10/4/13
  - 2. Stacy Hein, Modified Girls’ Soccer Coach, effective 10/4/13
- D. Leave of Absence
  - 1. Freda Polk, Food Service Helper [JK], Leave of Absence, effective September 11, 2013 through January 11, 2014
- E. Appointments
  - 1. Other Schedule “C” – BHS Supervision; \$20.00/hr.
    - A. Kelly Fix, retroactive to September 9, 2013
  - 2. Other Schedule “C” – BHS Extended Day Tutors/Substitutes; salary according to the Batavia Teachers’ Agreement; \$30/hr. – Courtney Turcer, eff. 10/23/13
  - 3. Other Schedule “C” – BMS Extended Day; \$30.00/hr.; October 14, 2013 through June 16, 2014 – Andrew Kiebala, 1 hr.; Jessica Franks, 2 hrs.; Anthony Cali, 1 hr.; Gigi Dombrowski, 1 hr.; Kelly Kelly, 3 hrs.; Karen Mosgeller, 2 hrs.; Trisha Livergood, 3 hrs.; Kerry McBride, 2 hrs.; Michelle Woodward, 3 hrs.; Erin Jones, 4 hrs. Substitutes: Laurie Easton Penepent, Lindsey Doktor, Cecelia Ladd
  - 4. 2013-14 “E” List for Substitutes [BMS]; \$22.00 per period; retroactive to Oct. 10, 2013 – Eric Knapp
  - 5. 2013-14 Substitute Teachers/Aides/Nurses/Clerical Additions (per attached list) [Board Book only]
  - 6. Athletic Department Workers – Fall/Winter Sport Seasons, \$30/hr.

**BOE Mins.  
 CSE Reports  
 Resignations**  
*J. Allein-Coach  
 S. Hein-Coach*  
**Leaves**  
*F. Polk*

**Appointments**  
*Other Sched. “C”  
 BHS Supervision  
 Other Sched. “C”  
 Ext. Day Tutor  
 Sched. “C”  
 BMS Ext. Day*

*BMS “E” List  
 for Substitutes  
 Sub List  
 Additions  
 Athletic Dept.  
 Workers*

<b>Fall – Staff Member</b>	<b>Number of Contests</b>	<b>Position</b>
Joseph Hussar	1 Football	Clock
Paul Pedersen	2 Football	Clock
Richard Ruhlman	6 Football	Clock
Paul Spiotta	3 Varsity Football	Announcer
Lindsay Heassler	8 Volleyball	Scorer

Winter – Staff Member	Number of Contests	Position
Donald Rock	17 Boys & Girls Basketball	Clock
Richard Ruhlman	17 Boys & Girls Basketball	Clock
Paul Spiotta	17 Boys & Girls Basketball	Clock/Announcer
Wayne Fuller	17 Boys & Girls Basketball	Announcer

7. James Jacobs, Part-time Building Project Liaison; \$15,000; effective October 23, 2013 through October 23, 2014
8. Alexander Hyatt, Operations & Maintenance Substitute Cleaner [Emergency Conditional-fingerprint clearance], effective on or about Oct. 22, 2013; salary according to the Batavia Custodial Agreement, \$10/hr. per-diem

F. Financial

1. Warrants

- #15 – Fund A-A 9/27/13 Warrant for 9/14/13 – 9/27/13
- #4 – Fund E-E 9/27/13 Warrant for 9/27/13 – 9/27/13
- #7 – Fund TA-TA Processing 9/27/13 PR for 9/14/13-9/27/13

G. Contracts

1. Robert Morris Lease Agreement –ARC of Orleans County, 8 full-size classrooms and 3 smaller office rooms; effective commencement date to be determined with lease end date of June 30, 2016; \$97,200 annually
2. Delivery of Government Commodities from Holley Cold Storage facility – C & R Food Service, Inc.; September 2013 through May 2014

H. Conference Requests

1. Network Team Institute Training: Focus District, Albany, NY – \$710.10/person: Jolene Dettman, November 12-13, 2013  
Lisa Zeznick, November 14-15, 2013

I. Surplus Goods and Equipment

1. Office Equipment: Pitney Bowes DI 350 Folder/Inserter Machine (#1023551)
2. Auctions International Bids

*J. Jacobs-P/T  
Bldg.Proj. Liaison  
A. Hyatt – Sub  
Cleaner*

**Financial**  
*Warrants*

**Contracts**  
*RM Lease -  
ARC of Orleans  
County  
Govt. Commodi-  
ties – C & R*

**Conferences**  
*Network Team  
Institute Training  
Dettman/ Zeznick*

**Surplus Goods**  
*PB Fold/Insert  
Auctions Intn'l.*

Bid Number - Items/Descriptions	Winning Bid	Winner	Bids Rec'd
1 - Computer Work Stations	\$10.00	as9424	1
2 - Portable Stereos with CD players	\$50.00	twobrosbidding	17
3 - DVD Players, Cassette Players & VCRs	\$57.50	ehrmsaf	17
4 - (9) T.V.s	\$10.00	maxchsbr	1
5 - (5) Overhead Projectors	\$33.00	barney1	10
6 - Office Chairs	\$10.00	mrmrissanford	1
8 - A/V Carts	\$39.00	strat	12
9 - Adding Machines & Typewriters	\$11.00	twobrosbidding	2
10 - Choral Risers	\$115.00	aaron1	30
11 - Climbing Wall with Mats	\$360.00	matthewcrance	52
12 - Student Desks & Chairs	\$140.00	mrmrissanford	43
14 - Chairs	\$21.00	samnck	3
15 - Wooden Book Cases & Mail Sorter Box	\$47.50	yelamark	10
16 - Tables	\$45.00	arcorleans	13
17 - Tables	\$11.00	chicsauction	2
19 - Teacher desks	\$97.50	dianesbob	29
20 - Projector Screens	\$31.00	twobrosbidding	7
21 - Automatic Envelope Sorter/Inserter	\$310.00	aaron1	61
23 - Conveyor Belt	\$130.00	mmelec1	16
24 - (2) Wooden Benches	\$195.00	jeibma	28
25 - Athletic Lockers	\$120.00	drtubs	24
26 - Plastic Chairs	\$19.00	samnck	5
27 - (2) Pianos	\$16.00	maxchsbr	4
28 - Musical Instruments	\$210.00	aaron1	37
29 - Wooden Sand Table	\$26.00	maxchsbr	13
30 - Wooden Slotted Book Stand	\$27.00	billyboxman1	7

31 - Plastic Mats	\$22.00	djerz	8
32- Weight Equipment	\$710.00	kcbedrock	32
33 - Science Room Vent Hood	\$16.00	dianesbob	6
<b>\$2,889.50</b>			
<b>Rejected Bids</b>			
7 - Metal File Cabinets	\$135.00	"name inappropriate"	26
13- Chairs	\$0.00	NO BID	0
18-Trapezoid Tables	\$0.00	NO BID	0
22-Tablet Arm Desks w/ chairs	\$27.00	mrmrissanford	15

**Yes – 5    No – 0    Absent – 2**  
**Motion carried.**

**Motion made by** Mrs. DiFante, seconded by Mr. Ricci, to approve the 2014-15 Budget Calendar.

**Yes – 5    No – 0    Absent – 2**  
**Motion carried.**

**Motion made by** Mr. Ricci, seconded by Mr. Guenther, to approve the 2014-15 Budget Guidelines. (The first draft of the 2014-15 Budget will be prepared with a tax levy increase over the 2013-14 Budget of no more than the Consumer Price Index/CPI).

**Yes – 5    No – 0    Absent – 2**  
**Motion carried.**

**Motion made by** Mr. Ricci, seconded by Mrs. DiFante, to change the 2013-14 Board of Education Calendar canceling the meetings on November 5<sup>th</sup> and November 12<sup>th</sup> and rescheduling one meeting on November 12, 2013 (7 PM-District Administration Conference Room); also changing the location for the February 25, 2014 to the John Kennedy School Cafeteria.

**Yes – 5    No – 0    Absent – 2**  
**Motion carried.**

**Reports**

**Audit Committee – no report**

**Buildings and Grounds – no report**

**Legislation – Mr. Burk**

Mr. Burk reminded members of the NYS School Boards’ Assn. Annual Convention this weekend in Rochester, NY, and that he, as delegate will be meeting with Legislators and staff from the NYS Education Department.

**Safety– no report**

**Public Relations – no report**

**Student Ex-Officio Representative – no report**

**Superintendent’s Report – Mr. Dailey**

Our teachers and administrators were joined by nearly 600 of their peers from Cal-Mum, York, Pavilion, and Wyoming for the Collaborative Superintendent’s Conference Day on October 11<sup>th</sup>. In addition to GVEP District Superintendent, Kevin McDonald, and Assistant Superintendent for Instruction and School Improvement, Julie Donlon, speaking to the group on the “State of the State,” attendees had opportunities to work together on the CCSS (Common Core State Standards) and SLOs (Student Learning Objectives).

**14-15 Budget Calendar**

**14-15 Budget Guidelines**

**2013-14 Board Calendar Change**

**Reports**  
*Audit*

*Bldgs. & Grounds*

*Legislation*

*Safety*

*Public Relations*

*Student Ex-Offc.*

*Superintendent*

Mr. Dailey attended a meeting with NYS Senators Mike Ranzenhofer and John Flanagan. Senator Flanagan is Chair of the Senate Committee on Education, and Senator Ranzenhofer, our local representative, is also a member. Both pledged to continue working for progress, but encouraged the superintendents present at the meeting to continue their strong advocacy with the legislature and increase their advocacy for education to the NYS Governor's office.

Mr. Dailey attended a presentation at RIT by nationally-recognized educational expert Bill Daggett in which he shared his perspective on the future of education. An advocate for the Common Core Learning Standards, Mr. Daggett stressed, in particular, that technology will continue to play a large role in education.

The District has been on track in preparing for the implementation of online PARCC assessments, but the NYS Education Department has announced that they will not be implementing them in 2014-2015 as planned. Also noted by the Education Department, however, is that NYS school districts should expect some form of online testing occurring in the coming years.

Red Ribbon Week at our schools is being celebrated with grade-appropriate messages and activities.

Certificates and lanyards were presented to the Board Members from the Superintendent with much gratitude and appreciation for the time and dedication they give serving on the Board.

**Other – Mr. Burk**

Mr. Burk expressed sincere appreciation to Mrs. Stevens for serving as president of every parent group over the years, for her past representation on the Youth Board and for the numerous commitments she has made to the district and community. Having served several Board terms together, and on behalf of the current Board Members, we wish Mrs. Stevens much success in the future and wish her well.

**Motion made by** Mr. Ricci, seconded by Mr. Guenther, to accept the resignation as Board of Education Member of Mrs. Gail Stevens.

**Yes – 5    No – 0    Absent – 2**

**Motion carried.**

**Motion made by** Mr. Ricci, seconded by Mrs. DiFante, to enter into Executive Session at 7:36 PM to discuss matters leading to the continued employment of particular persons.

**Yes – 5    No – 0    Absent – 2**

**Motion carried.**

Mrs. Stevens left the meeting at 7:55 PM.

**Motion made by** Mr. Ricci, seconded by Mrs. DiFante, to return to public session at 8:07 PM.

**Yes – 4    No – 0    Absent – 2** (Mrs. Stevens' resignation in effect at this time)

**Motion carried.**

**Motion made by** Mr. Ricci, seconded by Mr. Guenther, to adjourn the meeting at 8:08 PM.

**Yes – 4    No – 0    Absent – 2**

**Motion carried.**

**Other**

*Farewell to Mrs. Stevens*

**Executive Session**

**Return to Public Session**

**Adjournment**

Respectfully submitted,

Scott C. Rozanski, Clerk  
bn