

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Friday, September 7, 2007

by: \_\_\_\_\_  
Margarita Camacho  
Executive Secretary to the Superintendent

### Somerton Elementary School District #11 Governing Board Agenda For Public Hearing Executive Session and Regular Governing Board Meeting

**Date:** September 13, 2007  
**Time:** 6:00 p.m.  
**Regular Meeting**

Revised  
9/11/07



**Place:** Somerton Middle School • 215 N. Carlisle Ave  
• Somerton AZ 85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)

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## 1. Regular Governing Board Meeting Agenda

### Opening and Announcements

1.1. Call to Order/Pledge of Allegiance

1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or give direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

1.3. Call for Executive Session

1. A. Executive session pursuant to A.R.S. §38-431.03.A.3--Discussion and consultation for legal advice with the District's attorneys regarding at-will and contract employees.; discussion and consultation with the District's attorneys for legal advice,
2. B. Executive session pursuant to A.R.S. §38-431.03.A.1 —discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of district employees

## 2. Reports/Discussion Items

2.1. Superintendent

2.1.1. Current Events

2.2. Assistant Superintendent

### 2.3. Board Members Report

#### 2.3.1. President and other Board member comments

### 2.4. Administrators/Directors

- 2.4.1. Mrs. Arvizo - Assistant Principal SMS
- 2.4.2. Ms. Attaway - Director of Special Programs
- 2.4.3. Mr. Cabrera - Special Projects Coordinator
- 2.4.4. Mr. Cassidy - Director of Technology
- 2.4.5. Ms. De La Fuente - Principal ELC
- 2.4.6. Mrs. Garza, Assistant Principal SMS
- 2.4.7. Mrs. Irr - Grant Writer (No Report)
- 2.4.8. Mrs. Lopez - Principal TDS
- 2.4.9. Mrs. Porchas -Assistant to Director of Financial Services
- 2.4.10. Ms. Mezei - Director of Federal Programs
- 2.4.11. Mrs. Santos - Coordinator Health Service
- 2.4.12. Mrs. Seh - Principal OGE
- 2.4.13. Mr. Sheppard - Director of Instructional Services
- 2.4.14. Mr. Streit - Asst. Principal
- 2.4.15. Mrs. Vasquez - Principal DSS
- 2.4.16. Mrs. Villarreal - Director of Transportation
- 2.4.17. Mrs. Volpe - Director of HR/ELL
- 2.4.18. Mrs. Zepeda, Assistant Principal TDS

### 2.5. Other discussion items/Presentations (Information)

- 2.5.1. Audit Report (Presentation) by Mr. Scott Keyes
- 2.5.2. Jump Start (Discussion) by Ms. Reed-Mezei
- 2.5.3. AIMS Report (Presentation) by Mr. Sheppard

## 3. Approval of Consent Agenda

### 3.1. Approval of Board Minutes.

- 3.1.1. Regular Session Minutes August 9, 2007
- 3.1.2. Executive Session Minutes August 9 2007
- 3.1.3. Regular Session Minutes August 20,2007
- 3.1.4. Executive Session Minutes August 20, 2007
- 3.1.5. Special Session Minutes August 27, 2007

### 3.2. Hiring 2007-2008

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.2.1. Retiz, Maritza	Accounting III	District	36	Full-Time
3.2.2. Carroll, Angelina	Instructional Assistant	DSS	28	Full-Time
3.2.3. Martinez, Maricela	Instructional Assistant	DSS	31	Full-Time
3.2.4. Sanchez, Marissela	Instructional Assistant	ELC	27	Full-Time
3.2.5. Vincent, Veronica	Adult Ed Teacher	ELC	22.96/hr	Part-Time
3.2.6. Gonzalez, Nayeli	Sp Ed IA	SMS	28	Full-Time
3.2.7. Remmy, Dawn	Sp Ed IA	TDS	25	Part-Time

### 3.3. Reassignments

	<u>Previous Description</u>	<u>New Description</u>	<u>Location</u>	<u>Old Range</u>	<u>New Range</u>
3.3.1. Attaway, Jillian	PT Speech Aide	FT Speech Aide	DSS	25	25
3.3.2. Calderon, Monica	Instructional Assistant	Library IA	DSS	31	31

3.3.3.	Canales, Maritza	IA -TDS	IA -DSS	DSS	28	28
3.3.4.	Jimenez, Erica	Emergency Teacher	Emergency Sub	DSS	44	37
3.3.5.	Peralta, Martha	Food Service -ELC	Food Service -DSS	DSS	27	27
3.3.6.	Beshears, Emilia	Food Service -TDS	Food Service -ELC	ELC	27	27
3.3.7.	Martinez, Edith	Adult Ed Teacher	Pre-School Teacher	ELC	44	44
3.3.8.	Magana, Maria E	Food Service -DSS	Food Service -OGE	OGE	27	27
3.3.9.	Reynoso, Shantal	Teacher	Emergency Sub	OGE	44	44
3.3.10.	Ruiz, Mercedes	IA-Library	Emergency Sub	OGE	31	37
3.3.11.	Çaro, Alicia	Food Service -OGE	Food Service -TDS	TDS	27	27
3.3.12.	Garcia, Patricia	IA-Library	Emergency Sub	TDS	28	37
3.3.13.	Martinez, Martha A	IA -DSS	IA -TDS	TDS	31	31
3.3.14.	Garcia, Maria C	Bus Aide - 3 hours	Bus Aide - 5 hours	Trans	22	22

#### 3.4. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>	
3.4.1.	TBD	AEPA Trainers	District	22/hr	Stipend
3.4.2.	TBD	Extended Day Tutorials	District	Varies	Stipend
3.4.3.	TBD	SIOP Training	District	Varies	Stipend
3.4.4.	TBD	Collaboration/Planning	District	Varies	Stipend
3.4.5.	TBD	Counseling -Title IV	District	Varies	Stipend
3.4.6.	Brienza, Patricia	SETIS I: AWC Training	DSS	1,150.00	Stipend
3.4.7.	Burns, Traci	Project SETIS II: Various	DSS	*Varies	Stipend
3.4.8.	Burns, Traci	Project SETIS I: Curriculum	DSS	22/hr	Stipend
3.4.9.	Cortez, Nilda	SETIS I: AWC Training	DSS	1,150.00	Stipend
3.4.10.	Duran, Juan	SETIS I: AWC Training	DSS	1,150.00	Stipend
3.4.11.	Magana, Sandra	SETIS I: AWC Training	DSS	1,150.00	Stipend
3.4.12.	Munoz, Dina	SETIS I: AWC Training	DSS	1,150.00	Stipend
3.4.13.	Romero, Alejandra	Project SETIS II: Various	DSS	*Varies	Stipend
3.4.14.	Sauceda, Juana	SETIS I: AWC Training	DSS	1,150.00	Stipend
3.4.15.	Ullery, Guadalupe	SETIS I: AWC Training	DSS	1,150.00	Stipend
3.4.16.	Valdivia, Jenisse	SETIS I: AWC Training	DSS	1,150.00	Stipend
3.4.17.	Bohon, Ana L	Writing Workshop	ELC	121.00	Stipend
3.4.18.	Danser, Arlene	Writing Workshop	ELC	121.00	Stipend
3.4.19.	Duenas, Gabriela	Writing Workshop	ELC	121.00	Stipend
3.4.20.	Garibay, Christian	Pre-Testing & Registration	ELC	874.40	Temporary
3.4.21.	Garza, Elizabeth	Ext. of MEES Services	ELC	2,055.69	Stipend
3.4.22.	Gonzalez, Francisco	Writing Workshop	ELC	121.00	Stipend
3.4.23.	Jovel, Maria	Adult Ed Teacher	ELC	22.96/hr	Part-Time
3.4.24.	Maxwell, Irasema	Writing Workshop	ELC	121.00	Stipend
3.4.25.	Petersen, Tara	Writing Workshop	ELC	121.00	Stipend
3.4.26.	Pizano, Lidia	Adult Ed Teacher	ELC	22.96/hr	Part-Time
3.4.27.	Pizano, Lidia	Writing Workshop	ELC	121.00	Stipend
3.4.28.	Salas, Martha	Adult Ed Teacher	ELC	22.96/hr	Part-Time
3.4.29.	Salas, Martha	Writing Workshop	ELC	121.00	Stipend
3.4.30.	Sharp, Marichu	Writing Workshop	ELC	121.00	Stipend
3.4.31.	Sheppard, Patricia	Writing Workshop	ELC	121.00	Stipend
3.4.32.	Sparks, Shelley	Project SETIS II: Various	ELC	*Varies	Stipend
3.4.33.	Sparks, Shelley	Writing Workshop	ELC	121.00	Stipend
3.4.34.	Amezaga, Angela	SETIS I: AWC Training	OGE	1,150.00	Stipend
3.4.35.	Amezaga, Angela	Project SETIS II: Various	OGE	*Varies	Stipend
3.4.36.	Bravo, Anna	Technology Coach	OGE	1,200.00	Stipend
3.4.37.	Martinez, Erika	Project SETIS I: Post Test	OGE	22.00	Stipend
3.4.38.	Molina, Gloria	Project SETIS I: Post Test	OGE	22.00	Stipend
3.4.39.	Reynoso, Shantal	SETIS I: AWC Training	OGE	1,150.00	Stipend
3.4.40.	Ward, Mary	Project SETIS II: Various	OGE	*Varies	Stipend
3.4.41.	Rodriguez, Lydia	Writing Workshop	SMS	121.00	Stipend
3.4.42.	Anaya, Gema	SETIS I: AWC Training	TDS	1,150.00	Stipend

3.4.43. Anaya, Gema	Project SETIS II: Various	TDS	*Varies	Stipend
3.4.44. Arvizu, Paz	SETIS I: AWC Training	TDS	1,150.00	Stipend

\*Project SETIS II: Various rate includes Pre and Post-testing (NTE: 22 per test); 70 hours summer institute (NTE:1400); AEPA prep (NTE: 480)

3.5.1. Arvizu, Paz	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.2. Arvizu, Paz	Project SETIS I: Curriculum	TDS	22/hr	Stipend
3.5.3. Ayala, Maria	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.4. Ayala, Maria	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.5. Cassidy, Sahara	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.6. Cassidy, Sahara	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.7. Cervantes, Eva	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.8. Cramp, Leon	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.9. Felix, Bernardo	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.10. Felix, Bernardo	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.11. Galata, Lori	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.12. Garcia, Patricia	Project SETIS I: Post Test	TDS	22.00	Stipend
3.5.13. Garcia, Patricia	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.14. Griffiths, Shelley	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.15. Jovel, Maria	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.16. Jovel, Maria	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.17. Madrid, Ricardo	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.18. Madrid, Ricardo	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.19. Medina, Petra	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.20. Medina, Petra	Project SETIS II: Various	TDS	*Varies	Stipend
3.5.21. Neblina, Karla	Project SETIS II: Curriculum	OGE	22/hr	Stipend
3.5.22. Phillips, Cheryl	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.23. Sullivan, Jennifer	SETIS II: Coordinator	TDS	1250.00	Stipend
3.5.24. Sullivan, Jennifer	Project SETIS II: Various	TDS	Varies	Stipend
3.5.25. Sullivan, Jennifer	Project SETIS II: Curriculum	TDS	22/hr	Stipend
3.5.26. Villafana, Juan	SETIS I: AWC Training	TDS	1,150.00	Stipend
3.5.27. Villafana, Juan	Project SETIS II: Various	TDS	*Varies	Stipend

### 3.6. Growth Rider

	<u>Position Description</u>	<u>Location</u>	<u>Previous Range</u>	<u>New Range</u>
3.6.1. Anaya, Gema	Reading Interventionist	TDS	44	45

### 3.7. Moving From Emergency Teacher To Highly Qualified

	<u>Position Description</u>	<u>Location</u>	<u>Previous Range</u>	<u>New Range</u>
3.7.1. Goycoolea, Yolanda	7th Grade Teacher	SMS	44	44
3.7.2. Romero, Paulina	Sp Ed Teacher	SMS	44	44
3.7.3. Price, Lindsey	1st Grade Teacher	TDS	44	44

### 3.8. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
3.8.1. Groenow, Marilyn	Accounting III	District	09/04/07	Resigned
3.8.2. Gonzalez, Eddie	7th Grade Teacher	SMS	TBD	Resigned
3.8.3. Macedo, Alan	Sp Ed IA	SMS	08/28/07	Resigned

### 3.9. Leave Request

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
3.9.1. Gradias, Maria I	Food Service Manager	ELC	08/15/07	FMLA
3.9.2. Monjardin, Maria	Instructional Assistant	OGE	08/22/07	FMLA
3.9.3. Campa, Dolores	Instructional Assistant	SMS	09/05/07	FMLA
3.9.4. Sorrell, Joseph	Teacher	SMS	08/15/07	FMLA
3.9.5. Robles, Melissa	Bus Aide/Crossing Guard	Trans	08/22/07	FMLA

### 3.10. Approval for Substitutes for 07/08 School Year

	Position Description	Location	Start Date	Status	
3.10.1.	Andre, Rosary	Substitute	District	08/20/07	Substitute
3.10.2.	Bonilla, Karla	Substitute	District	08/20/07	Substitute
3.10.3.	Camacho, Zulema	Substitute	District	08/20/07	Substitute
3.10.4.	Carter, Tanya	Substitute	District	08/20/07	Substitute
3.10.5.	Cavanaugh, Barbara	Substitute	District	08/20/07	Substitute
3.10.6.	Cortez, Sonia	Substitute	District	08/20/07	Substitute
3.10.7.	Diaz, Celina	Substitute	District	08/20/07	Substitute
3.10.8.	Durazo, Nubia	Substitute	District	08/20/07	Substitute
3.10.9.	Hernandez, Henry	Substitute	District	08/20/07	Substitute
3.10.10.	Hill, Rosella	Substitute	District	08/20/07	Substitute
3.10.11.	Lopez, Armida	Substitute	District	08/20/07	Substitute
3.10.12.	Lopez, Victoria	Substitute	District	08/20/07	Substitute
3.10.13.	Matthews, Martha	Substitute	District	08/20/07	Substitute
3.10.14.	Mayoral, Xochitl	Substitute	District	08/20/07	Substitute
3.10.15.	Mojardin, Rebecca	Substitute	District	08/20/07	Substitute
3.10.16.	Molina, Evelyn	Substitute	District	08/20/07	Substitute
3.10.17.	Paramo, Araceli	Substitute	District	08/20/07	Substitute
3.10.18.	Pulido, Esmeralda	Substitute	District	08/20/07	Substitute
3.10.19.	Pulido, Fanny	Substitute	District	08/20/07	Substitute
3.10.20.	Renteria, Crystal	Substitute	District	08/20/07	Substitute
3.10.21.	Reyes, Maira	Substitute	District	08/20/07	Substitute
3.10.22.	Rosales, Vanessa	Substitute	District	08/20/07	Substitute
3.10.23.	Rush, Robert	Substitute	District	08/20/07	Substitute
3.10.24.	Sanchez, Maria	Substitute	District	08/20/07	Substitute
3.10.25.	Sanchez, Paulina	Substitute	District	08/20/07	Substitute
3.10.26.	Steinfelt, Jane	Substitute	District	08/20/07	Substitute
3.10.27.	Zazueta, Cathy	Substitute	District	08/20/07	Substitute
3.10.28.	Zinzun, Jose	Substitute	District	08/20/07	Substitute

3.11. Approval for Transportation positions for 07/08 School Year

	<u>Position Description</u>	<u>Location</u>	<u>Start Date</u>	<u>Range</u>	
3.11.1.	Bedoy, Karina	Substitute Crossing Guard	Trans	08/20/07	22
3.11.2.	Fuentes, Susan	Substitute Crossing Guard	Trans	08/20/07	22
3.11.3.	Runyan, Paula	Substitute Bus Driver	Trans	08/20/07	31

3.12. Approval for New Special Education position for 07/08 School Year

	<u>Position Description</u>	<u>Location</u>	<u>Start Date</u>	<u>Status</u>	
3.12.1.	TBD	Sp Ed IA	TDS	ASAP	Full-Time

3.13. Approval for all Certified Administrators to be approved as qualified evaluators for the Somerton School District.

Cecilia Arvizo	Veronica Lopez	Kim Seh	
Jody Attaway	Frank Reed	Duane Sheppard	Maria P. Vazquez
Jerry Cabrera	Shelly Reed-Mezei	Gerald Streit	Jeanie Volpe
Maria De La Fuente	Elizabeth Garza	Doug Rutan	Connie Zepeda

3.14. Approval of IGA between Somerton School District #11 and City of Somerton.

3.15. Approval of SFB Capital Plan.

3.16. Approval of Agreement with WACOG Head Start Program to provide Food Service

3.17. Affirmation of the Declaration of Curricular & Instructional Alignment to the Arizona Academic Standards. The State is requiring the district confirm that the requirements have been met. The Governing Board and the Superintendent are required to sign a Declaration. Copy of the declaration is enclosed for your review.

3.18. Acceptance of Student Activity Fund Report.

- 3.19. Acceptance of Accounts Payable Reports.
  - 3.19.1. Voucher No. 1113 for the sum of \$ 46,012.55
  - 3.19.2. Voucher No. 1011 for the sum of \$ 1,288.07
  - 3.19.3. Voucher No. 1010 for the sum of \$ 244,608.96
  - 3.19.4. Voucher No. 1009 for the sum of \$ 813960.31
  - 3.19.5. Voucher No. 1008 for the sum of \$ 56,404.47
  - 3.19.6. Voucher No. 1007 for the sum of \$ 242,867.14
  - 3.19.7. Voucher No. 1006 for the sum of \$ 39,422.95
  - 3.19.8. Voucher No. 1005 for the sum of \$ 140.06

- 3.20. Acceptance of Payroll Voucher Reports.
  - 3.20.1. Voucher No. 9 for the sum of \$ 235.49
  - 3.20.2. Voucher No. 8 for the sum of \$ 220,960.82
  - 3.20.3. Voucher No. 7 for the sum of \$ 373,580.63
  - 3.20.4. Voucher No. 6 for the sum of \$ 62,288.80
  - 3.20.5. Voucher No. 5 for the sum of \$ 136,288.80

3.21. Ratification of Payroll Voucher for August.

Ratification of Payroll Voucher not to exceed \$594,776.94 for pay period date August 24, 2007. For pay date August 24, summer school stipends were paid out. This caused the total amount of the voucher processed to exceed the amount approved.

**Board Action Not Required. Information Only.**

**Accounts Payable: (Not to Exceed \$ 1, 200,000. 00 per month)**

**Vouchers 6-11 as listed**

**Student Activity Report is enclosed for your review.**

END OF CONSENT AGENDA

**4. Action Items**

- 4.1. Approval of Board Goals
- 4.2. Approval to adopt the Food Service Director Salary Range to 60.  
Comparative with all Classified Directors salary.
- 4.3. Approval to hire Food Service Director Mr. Jorge Cano.
- 4.4. Approval of Administrator's/Assistant Superintendent Performance Pay for 2007-08.  
Based on the Administrator meeting the performance indicator criteria.
 

Administrators	\$2,500.00
Grant Writer	\$1,650.00
Asst. Superintendent	\$5,000.00
- 4.5. Each school district Governing Board must vote to adopt or reject the GITA technology standards by 9/15/2007.  
Based on input from other districts as well as a review of the standards, we recommend rejecting their adoption, but rather using them as a reference to continue refining our current policies, standards and procedures.

**5. Adjournment**