

Governing Board Minutes



Somerton Elementary School District #11
Governing Board Agenda For Public Hearing
Executive Session and
Regular Governing Board Meeting

Date: Monday, June 29, 2009
Time: 5:00 p.m.
Public Hearing Immediately after at 5:00 p.m.
Regular Meeting and Executive Session

Place: Professional Development Room •215 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board: Jose Moreno C. David Gonzalez Martha Camacho
Fern Soto Leticia Yepez(arrived at 5:42 p.m.)

Absent Board:

Attending Staff: Dr. Frank Reed Margarita Camacho Jerry Cabrera Leda Preciado
Melissa Porchas Williams Rhodes Leon Cramp Maria Villareal
Jorge Cano Bibi Garza Veronica Lopez

1. Public Hearing

1.1. Proposed 2009-2010 Budget.

Mr. Moreno called the Public Hearing to order at 5:27 p.m.

Mrs. Porchas handed out Proposed M & O 2009-2010 Budget. Mrs. Porchas asked the public if there were any questions regarding the budget revenues.

The Hearing closed at 5:28 P.m.

2. Regular Governing Board Meeting Agenda

Opening and Announcements

2.1. Call to Order/Pledge of Allegiance

Mr. Moreno called the regular Governing Board meeting to order at 5:28 p.m.

The Pledge of Allegiance was led by Dr. Reed

2.4. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No Comment

2.5. Call for Executive Session

Executive session pursuant to A.R.S. Section 38-431.03.A.1--Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive session pursuant to A.R.S. Section 38-431.03.A.1--Discussion or consideration of employment appointment, assignment, salary of a public officer--superintendent's contract

Mr. Moreno said that there was a need to call for Executive Session at the end of the consent agenda.

3 . Reports/Discussion Items

3.1. Superintendent

Dr. Reed mentioned that all of the Somerton Schools are labeled as Performing Plus. He thanked everyone for their hard work.

Dr. Reed commented that we still do not have a budget.

3.2. Board Members Report

Ms. Soto attended the Delegate Assembly for ASBA for the first time. She invited the Board members and Superintendent to the Cocopah Award Dinner that is going to be held on June 30, 2009 at 6:00 p.m. in the RV Resort.

Mrs. Camacho congratulated the administrators for their excellent job.

3.3. Administrators/Directors

No oral Reports

3.4. Other discussion items/Presentations/Information

3.4.1. Second Phase Design of ELC (Discussion)

Mr. Cabrera mentioned that the State approved the second Phase of ELC. School Facilities Board changed the formula to fund all day Kinder.

Dr. Reed mentioned that this is not building money it is only to finish the design.

Mr. Moreno asked how many classes will be added.

Mr. Cabrera mentioned about 20 classrooms will be added.

3.4.2. Continuation of Administration Remodel (Discussion)

Mr. Moreno asked the process of the Administration remodel.

Dr. Reed informed the district expended 1/2 million dollars on the build couple of years ago. Due to the fact our finances were mismanaged, the project was shut down. We might have some funding to continue with the administration remodel.

Mr. Cabrera explained the process of the Administration remodel building.

3.4.3. Number of Suspensions District wide (Information)

The number of suspensions

	<i>Monthly</i>	<i>Cumulatively</i>
DSS-	1	9
ELC-	1	4
OGE-	0	3
SMS-	14	108
TDS-	1	27

Transportation 0 1 Rest of the school year 2008-09

4. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting

4.1. Approval of Board Minutes

- 4.1.1. Regular Session Minutes May 14, 2009
- 4.1.2. Executive Session Minutes May 14, 2009

4.2. New Hires 2009-2010

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.2.1. Wiles, Deborah	Teacher	ELC	TBD	TBD
4.2.2. Flanagan, Laura	Teacher	OGE	TBD	TBD
4.2.3. Quinto, Amy	Teacher	OGE	TBD	TBD
4.2.4. Coz, Brandon	Teacher	SMS	TBD	TBD
4.2.5. Coronel, Nelly	Teacher	SMS	TBD	TBD
4.2.6. Jenkins, Daniel	Teacher	SMS	TBD	TBD
4.2.7. McNutt, Robin	Teacher	SMS	TBD	TBD
4.2.8. Soto, Veronica	Teacher	SMS	TBD	TBD
4.2.9. Federico, Kenia	Teacher	TDS	TBD	TBD
4.2.10. Lutz, Kelly	Teacher	TDS	TBD	TBD

4.3. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
4.3.1. Guerra, Keila	Instructional Assistant	DSS	5/29/09	Resignation
4.3.2. Lopez, Yesica	Instructional Assistant	DSS	5/29/09	Resignation
4.3.3. Madrigal, Rosa	Instructional Assistant	DSS	5/29/09	Resignation
4.3.4. Zuno, Doreen	Teacher	DSS	5/29/09	Resignation
4.3.5. Rodriguez, Esperanza	Instructional Assistant	ELC	5/15/09	Resignation
4.3.6. Muñoz, Lidia	Instructional Assistant	SMS	5/29/09	Resignation

4.4. Leave Request 2008-2009/2009-2010

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
4.4.1. Burge, Shelley	Teacher	ELC	8/10/09-10/30/09	FMLA
4.4.2. Flores, Nadia	Teacher	ELC	7/29/09-10/23/09	FMLA
4.4.3. Reynoso, Shantal	Teacher	OGE	8/21/09-10/2/09	FMLA
4.4.4. Lopez, Maria C	Custodian	TDS	6/23/09-08/31/09	FMLA
4.4.5. Ortiz, Cynthia	Computer Technician	District	7/24/09-10/15/09	FMLA

4.5. Salary Range Advancement 2009-2010

	<u>Position Description</u>	<u>Location</u>	<u>Old Range</u>	<u>New Range</u>
4.5.1. Argueta, Erika	Teacher	ELC	TBD	TBD
4.5.2. Ayala, Maria	Teacher	TDS	TBD	TBD

4.6. Additional Assignments/Stipends 2009-2010

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
4.6.1.	Grajeda, Letisia Secretary	DSS	Hourly Rate	Temporary
4.6.2.	TBD Migrant Liaisons	District	Hourly Rate	Temporary
4.6.3.	TBD Summer Food Pgm	District	Hourly Rate	Temporary
4.6.4.	Armenta, Maria Inez Adult Ed	ELC	\$ 22.00	Temporary
4.6.5.	Garibay, Christian Adult Ed	ELC	\$ 22.00	Temporary
4.6.6.	Figuroa, Jesus Adult Ed/ABE	ELC	\$ 22.00	Temporary
4.6.7.	Martinez, Jessica Adult Ed/ABE	ELC	\$ 22.00	Temporary
4.6.8.	Sanchez, Maria Secretary	OGE	Hourly Rate	Temporary
4.6.9.	Joanicot, Eduviges Attending SDE Conference	SPED	\$ 825.00	Temporary
4.6.10.	Paramo, Patricia Attending SDE Conference	SPED	\$ 825.00	Temporary
4.6.11.	Razo, Paulina Attending SDE Conference	SPED	\$ 825.00	Temporary
4.6.12.	Ullery, Guadalupe Attending SDE Conference	SPED	\$ 825.00	Temporary
4.6.13.	Certified Staff IEP-Pro Training	TBD	\$ 165.00	Temporary
4.6.14.	Classified Staff IEP-Pro Training	TBD	\$ 165.00	Temporary
4.6.15.	Bus Drivers Bus Driver Training	Trans	Hourly Rate	Temporary

4.7. Approval of the IGA between Somerton School District and Cocopah Head Start

4.8. Approval of the IGA between Somerton School District and Cartwright School District.

4.9. Approval of IGA between Somerton School District and Yuma County Education Service Agency.

4.10. Approval of Joint Facility Use Agreement with The City of Somerton

4.11. Approval of IGA between Somerton School District and The City of Somerton SRO Program.

4.12. Approval of RFP for Worker's Compensation Insurance

4.13. Acceptance of Student Activity Fund Report.

4.14. Acceptance of Accounts Payable Reports.

4.14.1.	Voucher No. 1051 for the sum of \$	230.44
4.14.2.	Voucher No. 1050 for the sum of \$	25,246.84
4.14.3.	Voucher No. 1049 for the sum of \$	83,026.78
4.14.4.	Voucher No. 1048 for the sum of \$	62,639.57

4.15. Acceptance of Payroll Voucher Reports.

4.15.1.	Voucher No. 52 for the sum of \$	644,915.95
4.15.2.	Voucher No. 51 for the sum of \$	235,309.39
4.15.3.	Voucher No. 50 for the sum of \$	459,374.60
4.15.4.	Voucher No. 49 for the sum of \$	96,375.81
4.15.5.	Voucher No. 48 for the sum of \$	462,6714.40
4.15.6.	Voucher No. 47 for the sum of \$	87,619.00
4.15.7.	Voucher No. 46 for the sum of \$	461,004.76

4.16. Approval of Accounts Payable Encumbrance vouchers: These are vouchers processed to close fiscal year 2008-2009.

July	Not to Exceed \$ 500,000.00
August	Not to Exceed \$ 200,000.00

4.17. Approval of Accounts Payable Vouchers for FY 2009-2010 for the following months. At each Board meeting we will bring back to the Board a voucher cover sheet for signatures along with listing of vendors and amounts paid on each voucher.

July	Not to Exceed \$ 800,000.00
August	Not to Exceed \$ 800,000.00

September Not to Exceed \$ 800,000.00
October Not to Exceed \$ 800,000.00
November Not to Exceed \$ 800,000.00
December Not to Exceed \$ 800,000.00

- 4.18. Approval of Payroll Vouchers for FY 2009-2010 for the following months. The month of December has been increased to \$750,000.00 to pay for Special Ed., and Prop 301 stipend payments. At each Board meeting we will bring back to the Board a voucher cover sheet for signatures.

July Not to Exceed \$ 550,000.00
August Not to Exceed \$ 550,000.00
September Not to Exceed \$ 550,000.00

October Not to Exceed \$ 550,000.00
November Not to Exceed \$ 550,000.00
December Not to Exceed \$ 750,000.00

END OF CONSENT AGENDA

The consent agenda was approved.

MOTION: Mrs. Camacho moved, Mr. Gonzalez seconded the motion. Motion passed

5 . Action Items

- 5.1. Approval of the Proposed 2009-2010 Budget.

Dr. Reed suggested to table 5.1 until the end of the Executive Session.

MOTION: Mrs. Camacho moved, Mrs. Yopez seconded the motion. Motion passed.

- 5.2. Approval of Revised School Calendar for 2009-2010

Dr. Reed explained the revision of the calendar. SMS was under the time the state requires for the students to be in school session.

Dismissal for SMS will at 1:15 p.m. on Wednesdays.

MOTION: Mrs. Camacho moved, Mr. Gonzalez seconded the motion. Motion passed.

- 5.3. Approval of Final additions to the Revised 2008-2009 Budget.

Dr. Reed explained that Mrs. Porchas found additional \$24,000.00 this current year on capital.

MOTION: Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.

- 5.4. Approval of the District Action Plan for Tierra Del Sol

Dr. Reed and Mrs. Lopez explained the purpose of the District Action Plan for Tierra Del Sol. The purpose of the District Action Plan is to let them know what the district is providing the school for assistance in improving student academic performance. ADE requested board approval.

MOTION: Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.

- 5.5. Possible action to release Walther Flores 2009-2010 teaching contract effective June 8, 2009.

Dr. Reed is recommending to release Mr. Flores from his contract.

***MOTION:** Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.*

5.6. Approval of Energy Conservation Policy

Mr. Cabrera explained the Energy Conservation.

***MOTION:** Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.*

5.7. Possible action of Request For Qualification Job Order Construction Services

***MOTION:** Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.*

5.8. Acceptance of the following donation

Jim DeBell of Debell Music Company donated Valencia VG 160 Classical Guitar to SMS.

***MOTION:** Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.*

5.9. Approval of General Leave Policy G-2550 GCCA to become effective the 2009-2010 school year.

***MOTION:** Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.*

5.10. Approval of Representative for Delegate Assembly for ASBA.

Ms. Soto and Mrs. Yopez attended the Delegate Assembly

***MOTION:** Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.*

5.11. Approval of Annual General Statement of Assurance (GSA) for FY 2009

Dr. Reed recommended for agenda item 5.11 and 5.12 to be approved together.

***MOTION:** Mrs. Camacho moved, Mr. Gonzalez seconded the motion. Motion passed.*

5.12. Approval of Annual General Statement of Assurance (GSA) for FY 2010

***MOTION:** Mrs. Camacho moved, Mr. Gonzalez seconded the motion. Motion passed.*

5.13. Discussion and Possible action to make uniforms mandatory at Somerton Middle School for the 2009-2010 school year

Dr. Reed recommended for agenda item to be tabled until the SMS administrators do a presentation of how many parents said yes and no on the survey.

Mrs. Camacho is recommending the input of the students and student council presentation.

Mr. Gonzalez recommended for Officer Navarro, SRO to present information in how behavior changes with uniforms. This information will be very beneficial for the board.

***MOTION:** Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.*

5.14. Approval to offer a certified contract to the following employees:

5.14.1. Arreola, Norma

5.14.2. Olin, Ruth

5.14.3. Weissenberg, Patricia

***MOTION:** Mr. Moreno moved, Mr. Gonzalez seconded the motion. Motion passed.*

5.15. Approval to offer a Notice of Appointment to Mary Vasquez.

*Dr. Reed recommended to offer a Notice of Appointment to Mary until the stimulus money is depleted.
MOTION: Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.*

5.16. Approval to move Martin Velasco to range 41 as a Custodian/Grounds Supervisor with an exempt status.

***MOTION:** Mr. Moreno moved, Mr. Gonzalez seconded the motion. Motion passed.*

5.17. Approval to offer a part-time teaching contract to Joan Wright.

***MOTION:** Mr. Moreno moved, Mr. Gonzalez seconded the motion. Motion passed.*

5.18. Approval to offer Notice of Appointment to Classified employees who are paid from Federal/State grants provided funding and requirements are met.

***MOTION:** Mrs. Camacho moved, Mrs. Yopez seconded the motion. Motion passed.*

5.19. Approval to offer Notice of Appointment to Classified employees

5.19.1. Aguirre	Alejandro
5.19.2. Alvarez	Juan Carlos
5.19.3. Anaya	Arturo
5.19.4. Barrera	Juan
5.19.5. Beas	Elizabeth
5.19.6. Beshears	Barbara
5.19.7. Beshears	Terry
5.19.8. Camacho	Margarita
5.19.9. Castro	Daisy
5.19.10. Cevantes	Enrique
5.19.11. Corona	Martin
5.19.12. Corona	Carlos
5.19.13. DelCid	Oscar
5.19.14. Gonzales	Barbara
5.19.15. Gonzalez	Jose
5.19.16. Gonzalez	Roberto
5.19.17. Herrera	Francisco
5.19.18. Hollis	Lois
5.19.19. Jaquez	Julieta
5.19.20. Lopez	Maria Carmen
5.19.21. Magana	Armando
5.19.22. McIntire	Dominic
5.19.23. Morales	Martin
5.19.24. Muñoz	Jennifer
5.19.25. Ortiz	Cynthia
5.19.26. Preciado	Leda
5.19.27. Quijada,	Evelia
5.19.28. Ramirez,	James
5.19.29. Ramirez	John Eric
5.19.30. Ramirez	Laura
5.19.31. Ramirez	Susana
5.19.32. Retiz	Maritza
5.19.33. Ruiz	Domingo
5.19.34. Saavedra	Ariel
5.19.35. Sanchez	Victor
5.19.36. Senf	Victoria
5.19.37. Soliz	Charles

***MOTION:** Mr. Moreno moved, Mrs. Camacho seconded the motion. Motion passed.*

Call for Executive Session

Executive session pursuant to A.R.S. Section 38-431.03.A.1

MOTION: *Mr. Moreno called for an Executive Session at 6:14 p.m. Mr. Gonzalez Seconded; Motion passed.*

MOTION: *Mr. Moreno asked for a motion to return from Executive Session at 7:20 p.m. Mrs. Camacho moved, Mr. Gonzalez Seconded; Motion passed*

MOTION: *Mr. Moreno moved to resume Regular Session at 7:20 p.m. Mr. Gonzalez seconded the motion. Motion passed*

5.21. Approval of the Proposed 2009-2010 Budget.

Mrs. Camacho recommended the following cuts for the Proposed 2009-2010 Budget.

*Non renewals for administration and not filling one position in maintenance	\$225,000
*Reduce Classified Current at 193 to 191 days	\$9,500
*ESL/ELL Stipends	\$84,672
*301 moneys to Pre-K/Adult Ed	\$38,000
*Performance Pay for Administration	\$36,000
*Travel	\$44,500
*LPN at Desert Sonora	\$45,000
*One position in technology	\$34,000

MOTION: *Mr. Moreno moved, Mr. Gonzalez seconded the motion. Motion passed.*

1 . Adjournment

MOTION: *Mr. Moreno moved to adjourn the meeting at 7:21 p.m., Mrs. Camacho seconded the motion. Motion passed.*

Signature of Board President/Clerk

Date