

Governing Board Minutes



Somerton Elementary School District #11
Governing Board Agenda Executive Session and
Regular Governing Board Meeting

Date: April 14, 2009
Time: 5:00 p.m.
Regular Meeting and Executive Session

Place: Professional Development Room •215 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board: Jose Moreno C. David Gonzalez Fern Soto
Martha J. Camacho

Absent Board: Leticia Yopez

Attending Staff: Dr. Frank Reed Luciano A. Munoz Jerry Cabrera Bob Cassidy
Melissa Porchas Jody Attaway Jeanie Volpe Arisbey Garcia
Elizabeth Garza Noemi Castro Cecilia Arvizo Patricia Paramo
Paulina Romero Maria C. Villarreal Maria De La Fuente Maria P. Vasquez
Martina Machovcova Jorge Cano Maria Figueroa Maria L. Lopez
Kim Seh William Rhodes Eduvigues Joanicot Shelly Mezei
Veronica Lopez Melissa Miranda Concepcion Zepeda

1. Regular Governing Board Meeting Agenda

Opening and Announcements

1.1. Call to Order/Pledge of Allegiance

Mr. Moreno called the regular Governing Board meeting to order at 5:09 p.m.

The Pledge of Allegiance was led by Dr. Reed.

1.4. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

Eduvigues Joanicot, Special Ed counselor, read to the Governing Board two (2) letters by Martina Machovcova and Karl Buettner. The letters addressed the RIF of counselors on the agenda. In addition, it stated the importance of the counselors in the Somerton School District.

1.5. Call for Executive Session

Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, promotion, demotion dismissal, salaries, disciplining or resignation of a certificated teacher.

No need for executive session

2 . Reports/Discussion Items

2.1. Superintendent

Dr. Reed explained the new budget information regarding the possibility of a 4 % budget reduction. In addition, he mentioned how other schools had to issue many RIF notices and that Somerton had five (5) notices to be issued.

2.3. Board Members Report

Mr. Moreno echoed what Dr. Reed mentioned and stated that he has full trust in the District administration regarding the budget.

2.5. Administrators/Directors

Oral Reports

Maria De La Fuente from ELC explained that Spring Break school went very well. Seventy (70) students attended.

Maria Villarreal from Transportation explained that her department is preparing for all the field trips scheduled for the end of the school year.

Melissa Porchas explained that besides finishing up the budget, the business office is closing all remaining Purchase Orders for the 2008-2009 school year.

Cecilia Arvizo, SMS principal explained that AIMS testing is going very well. She expressed thanks to Maria Villarreal from Transportation for the extended bus schedules to accommodate the AIMS.

Jody Attaway, Special Ed Director, explained that her department just hosted a Handle with Care training that instructs teachers with the techniques of how to restrain a student and how to reduce tension in a classroom setting.

Veronica Lopez, TDS principal explained that TDS has noticed an improvement on test taking skills. In addition, the ADE monitors will be reviewing TDS on April 28 through April 30 to ensure that the school has been following the ASIP plan.

Maria Vasquez, DSS principal explained that DSS was working very hard to prepare the students for the AIMS testing.

Kim Seh, OGE principal explained that making uniforms mandatory at OGE was on the board agenda.

Jeanie Volpe, Director of ELL/HQ, explained that all AZELLA test for DSS/OGE/SMS were complete. She also explained the new law regarding the Emergency Teaching staff.

Shelly Mezei, Director of Federal programs explained that she was working with Melissa regarding Impact Aid funding. In addition, she mentioned that there were two students from SMS that were chosen this year to attend space camp thanks to the efforts of Jessica Martinez and Norma Arreola.

Jorge Cano, Food Service Director explained the chart of the profits earned in the Food Service Department. He mentioned that his goal was to have the food service department break-even sometime in December of 2009. Also, he mentioned that he was looking into a grant that could replace all food service equipment.

Robert Cassidy, Director of technology, explained that Technology had made a couple of changes recently regarding the cell provider, internet filter, and the district copy machines.

Jerry Cabrera, Special Projects Coordinator explained that he will wait for his report until the action items discussion is presented.

2.6. Other discussion items/Presentations/Information

2.6.1. Teacher of the Year Recognition (Information)

*TOY Banquet April 21, 2009
Civic Convention Center
at 5:30 p.m.*

2.6.2. Governing Board Meeting back to regular schedule

*Effective Thursday, May 14, 2009
at 6:00 p.m.
Professional Development Room*

The Governing Board decided to change the regular meeting time from 6:00 p.m. to 5:00 p.m. effective May 14, 2009.

2.6.3. Governing Board Work Session (Information)

*Budget Work Session
Thursday, April 30, 2009
at 5:00 p.m.
Professional Development Room*

2.6.8. Governing Board Member Retreat (discussion)

The Governing Board wanted some dates in mid-June sent to them so they could finalize the day for the Governing Board retreat.

2.6.10. Number of Suspensions District wide (Information)

The number of suspensions

	<i>Monthly</i>	<i>Cumulatively</i>
<i>DSS-</i>	<i>0</i>	<i>8</i>
<i>ELC-</i>	<i>0</i>	<i>3</i>
<i>OGE-</i>	<i>0</i>	<i>3</i>
<i>SMS-</i>	<i>8</i>	<i>85</i>
<i>TDS-</i>	<i>1</i>	<i>26</i>

Transportation 0 1 Rest of the school year 2008-09

Fern Soto asked Cecilia Arivizo when the Somerton Middle School graduation was scheduled for. Mrs. Arivizo replied that the date was set for Thursday, May 28, 2009.

Mr. Gonzalez wanted to make a comment regarding the feedback he had heard of the Somerton School District and its T4S results. He mentioned that he had heard nothing but positive results from the T4S observers.

3. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting

3.1. Approval of Board Minutes

3.1.1. Regular Session Minutes March 17, 2009

3.1.2. Work Study Session Minutes March 18, 2009

3.2. New Hires 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.2.1. Contreras, Guadalupe	Clerical Aide	Adult Ed	25	Temporary

3.3. New Hires 2009-2010

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.3.1. Nunez, Maria	Reading Interventionist	SMS	46	Full-Time

3.4. Transfers 2009-2010

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.4.1. Madrid, Ricardo	Teacher	SMS	44	Full-Time

3.5. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
3.5.1. Ehler, Shirley	Teacher	DSS	5/26/10	Retirement
3.5.2. Payan, Beatrice	Instructional Assistant	ELC	5/26/10	Retirement
3.5.3. Bosquet, Gabriela	Teacher	OGE	5/29/09	Resignation
3.5.4. Torres, Violet	Teacher	OGE	5/29/09	Retirement
3.5.5. Bedoy, Juan	Instructional Assistant	SMS	3/20/09	Resignation
3.5.6. Balderrama, Maricela	Speech Aide	TDS	4/4/09	Reduction in Force

3.6. Leave Request 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
3.6.1. Camacho, Margarita	Exec Secretary to Sup	District	3/24/09-5/1/09	FMLA

3.7. Additional Assignments/Stipends 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
3.7.1. Madrid, Ricardo	Adult Ed Teacher	ELC	22.00/hr	Part-Time
3.7.2. Alvarado, Susana	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.3. Arvizu, Blasa	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.4. Attaway, Jillian	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.5. Balderrama, Maricela	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.6. Cecena, Graciela	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.7. Celaya, Francisca	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.8. Flores, Blanca	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.9. Gonzalez, Nayeli	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.10. Guerra, Keila	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.11. Mora, Carla	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.12. Munoz, Lidia	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.13. Porchas, Maria E	Handle with Care -Classified	SPED	Hourly Rate	Temporary
3.7.14. Garcia, Guadalupe	Handle with Care -Certified	SPED	NTE: 132.00	Temporary
3.7.15. Gallaher, Pilar	Handle with Care -Certified	SPED	NTE: 132.00	Temporary
3.7.16. Kulka, Tami	Handle with Care -Certified	SPED	NTE: 132.00	Temporary
3.7.17. Miranda, Melissa	Handle with Care -Certified	SPED	NTE: 132.00	Temporary
3.7.18. Rouse, Elisa	Handle with Care -Certified	SPED	NTE: 132.00	Temporary
3.7.19. Workman, Megan	Handle with Care -Certified	SPED	NTE: 132.00	Temporary
3.7.20. Michaels, William	Handle with Care -Certified	SPED	NTE: 132.00	Temporary
3.7.21. Machovcova, Martina	Handle with Care -Certified	SPED	NTE: 132.00	Temporary
3.7.22. Joanicot, Eduviges	Handle with Care -Facilitator	SPED	NTE: 220.00	Temporary
3.7.23. Lopez, Hilda	Handle with Care -Facilitator	SPED	NTE: 220.00	Temporary
3.7.24. Attaway, Jody	ESL Endorsement	District	1,200.00	Stipend
3.7.25. Cabrera, Jerry	ESL Endorsement	District	1,200.00	Stipend
3.7.26. Volpe, Jeanie	ESL Endorsement	District	1,200.00	Stipend
3.7.27. Brienza, Patricia	ESL Endorsement	DSS	1,200.00	Stipend
3.7.28. Cortez, Nilda	ESL Endorsement	DSS	1,200.00	Stipend
3.7.29. Duran, Juan	ESL Endorsement	DSS	1,200.00	Stipend
3.7.30. Ehler, Shirley	ESL Endorsement	DSS	1,200.00	Stipend
3.7.31. Garcia, Guadalupe	ESL Endorsement	DSS	1,200.00	Stipend
3.7.32. Lasley, Nicole	ESL Endorsement	DSS	1,200.00	Stipend
3.7.33. Munoz, Dina	ESL Endorsement	DSS	1,200.00	Stipend
3.7.34. Saucedo, Juana	ESL Endorsement	DSS	1,200.00	Stipend

3.7.35.	Ullery, Guadalupe	ESL Endorsement	DSS	1,200.00	Stipend
3.7.36.	Vasquez, Maria P	ESL Endorsement	DSS	1,200.00	Stipend
3.7.37.	Argueta, Erika	ESL Endorsement	ELC	1,200.00	Stipend
3.7.38.	Bohon, Ana L	ESL Endorsement	ELC	1,200.00	Stipend
3.7.39.	De La Fuente, Maria	ESL Endorsement	ELC	1,200.00	Stipend
3.7.40.	Maxwell, Irasema	ESL Endorsement	ELC	1,200.00	Stipend
3.7.41.	Mercado, Rosa	ESL Endorsement	ELC	1,200.00	Stipend
3.7.42.	Rouse, Elisa	ESL Endorsement	ELC	1,200.00	Stipend
3.7.43.	Salas, Martha	ESL Endorsement	ELC	1,200.00	Stipend
3.7.44.	Sharp, Marichu	ESL Endorsement	ELC	1,200.00	Stipend
3.7.45.	Sheppard, Patricia	ESL Endorsement	ELC	1,200.00	Stipend
3.7.46.	Caiazzo, Maria	ESL Endorsement	OGE	1,200.00	Stipend
3.7.47.	Camarillo, Adriana	ESL Endorsement	OGE	1,200.00	Stipend
3.7.48.	Cooper, Samantha	ESL Endorsement	OGE	1,200.00	Stipend
3.7.49.	Fermanis, Chris	ESL Endorsement	OGE	1,200.00	Stipend
3.7.50.	Neblina, Karla	ESL Endorsement	OGE	1,200.00	Stipend
3.7.51.	Seh, Kimberly	ESL Endorsement	OGE	1,200.00	Stipend
3.7.52.	Torres, Violet	ESL Endorsement	OGE	1,200.00	Stipend
3.7.53.	Arvizo, Cecilia	ESL Endorsement	SMS	1,200.00	Stipend
3.7.54.	Flores, Walther	ESL Endorsement	SMS	1,200.00	Stipend
3.7.55.	Sanchez, Elizabeth	ESL Endorsement	SMS	1,200.00	Stipend
3.7.56.	Miranda, Melissa	ESL Endorsement	SMS	1,200.00	Stipend
3.7.57.	Munoz, Luciano O	ESL Endorsement	SMS	1,200.00	Stipend
3.7.58.	Navarro, Elizabeth	ESL Endorsement	SMS	1,200.00	Stipend
3.7.59.	Ojeda-Garcia, Arisbey	ESL Endorsement	SMS	1,200.00	Stipend
3.7.60.	Orozco, Rosa	ESL Endorsement	SMS	600.00	Stipend
3.7.61.	Rhodes, William	ESL Endorsement	SMS	1,200.00	Stipend
3.7.62.	Rodriguez, Lydia	ESL Endorsement	SMS	1,200.00	Stipend
3.7.63.	Alonzo, Magnolia	ESL Endorsement	TDS	1,200.00	Stipend
3.7.64.	Alvarez, Edmma	ESL Endorsement	TDS	1,200.00	Stipend
3.7.65.	Arvizu, Paz	ESL Endorsement	TDS	1,200.00	Stipend
3.7.66.	Canales, Maritza	ESL Endorsement	TDS	1,200.00	Stipend
3.7.67.	Clark, Nereida	ESL Endorsement	TDS	1,200.00	Stipend
3.7.68.	Diaz, Berenice	ESL Endorsement	TDS	1,200.00	Stipend
3.7.69.	Felix, Bernardo	ESL Endorsement	TDS	1,200.00	Stipend
3.7.70.	Felix, Gema	ESL Endorsement	TDS	1,200.00	Stipend
3.7.71.	Jovel, Maria	ESL Endorsement	TDS	1,200.00	Stipend
3.7.72.	Lopez, Hilda	ESL Endorsement	TDS	1,200.00	Stipend
3.7.73.	Lopez, Maria T	ESL Endorsement	TDS	1,200.00	Stipend
3.7.74.	Lopez, Veronica	ESL Endorsement	TDS	1,200.00	Stipend
3.7.75.	Madrid, Ricardo	ESL Endorsement	TDS	1,200.00	Stipend
3.7.76.	Martinez, Graciela	ESL Endorsement	TDS	1,200.00	Stipend
3.7.77.	Salas, Adriana	ESL Endorsement	TDS	1,200.00	Stipend
3.7.78.	Sanchez, Rosa	ESL Endorsement	TDS	1,200.00	Stipend
3.7.79.	Sullivan, Jennifer	ESL Endorsement	TDS	1,200.00	Stipend
3.7.80.	Villafana, Juan	ESL Endorsement	TDS	1,200.00	Stipend
3.7.81.	Zepeda, Concepcion	ESL Endorsement	TDS	1,200.00	Stipend
3.7.82.	Diaz, Berenice	Coach-Basketball	TDS	22.00/hr	Stipend
3.7.83.	Linarez, Manuel	Coach-Basketball	TDS	22.00/hr	Stipend
3.7.84.	Salas, Adriana	Folkloric Instructor	TDS	22.00/hr	Stipend

3.8. Acceptance of Student Activity Fund Report.

3.9. Acceptance of Accounts Payable Reports.

- 3.9.1. Voucher No. 1042 for the sum of \$ 142,242.62
- 3.9.2. Voucher No. 1041 for the sum of \$ 258,664.75
- 3.9.3. Voucher No. 1040 for the sum of \$ 160,890.83

- 3.10. Acceptance of Payroll Voucher Reports.
 - 3.10.1. Voucher No. 38 for the sum of \$ 502,609.55
 - 3.10.2. Voucher No. 39 for the sum of \$ 67,312.38
 - 3.10.3. Voucher No. 40 for the sum of \$ 497,432.73
 - 3.10.4. Voucher No. 41 for the sum of \$ 86,800.58

END OF CONSENT AGENDA

The consent agenda was approved.

MOTION: *Mrs. Camacho moved, Mr. Gonzalez seconded the motion. Motion passed.*

4 . Action Items

- 4.1. Approval of Proposed Action Items for ASBA FY 2009

Dr. Reed suggested that the Somerton Governing Board should support the eight items on the ASBA political agenda.

MOTION: *Mr. Moreno moved, Mr. David Gonzalez seconded the motion. Motion Passed.*

- 4.4. Approval of Representative for Delegate Assembly for ASBA

MOTION: *Mr. Moreno moved to table this item until the May board, Mrs. Camacho seconded the motion. Motion passed.*

- 4.6. Approval to make uniforms mandatory at Orange Grove Elementary for the 2009-2010 school year

MOTION: *Mr. Gonzalez moved, Mr. Moreno seconded the motion. Motion passed.*

- 4.8. Approval to offer Monica Villarreal a teaching contract for the 09-10 school year.

MOTION: *Mrs. Camacho moved, Mr. Gonzalez seconded the motion. Motion passed.*

- 4.10. Approval to discontinue any general leave and insurance benefits for all part-time employees to become effective the 2009-2010 school year (1st Reading).

Mr. Cabrera explained that other schools district do not offer part-time benefits to their employees. This new policy would change the eligibility for all part-time employees and change the stipulation for full-time benefits from 35 hours to 32 hours.

Dr. Reed mentioned that the Governing Board had the option to table this item.

Mr. Moreno stated that the Governing Board would need more information on this policy change.

MOTION: *Mrs. Camacho moved to table the item until the May agenda, Mr. Gonzalez seconded the motion. Motion passed.*

- 4.15. Approval of Reduction in force of certificated personnel pursuant to Governing Board policy GCQA and ARS 15-544:
 - 4.15.1. Arreola, Norma (Counselor)
 - 4.15.2. Garibay, Christian (Adult Ed Teacher)
 - 4.15.3. Olin, Ruth (Counselor)
 - 4.15.4. Valladares, Adriana (Adult Ed Teacher)
 - 4.15.5. Weissenberg, Patricia (Counselor)

Dr. Reed explained that the reason the RIF letters were being issued to the five certified personnel was to give the Governing board latitude between teachers and counselors. He further explained that only

counselors who do not have a teaching certificate were being issued RIF notices. His recommendation was still for the Governing Board to approve this item.

Mrs. Camacho mentioned that she speaks for the board in the respect that they realize all positions play a key role in district. However, there are also limited funds and the Governing Board is trying their best to stay away from cuts in the classroom.

MOTION: *Mrs. Camacho moved, Mr. Moreno seconded the motion. Motion passed.*

4.16. Energy Conservation Policy (1st Reading)

Dr. Reed explained that the energy conservation policy is a spin-off by the performance audit.

MOTION: *Mrs. Camacho moved, Mrs. Soto seconded the motion. Motion passed.*

5 . Adjournment

MOTION: Mr. Moreno moved to adjourn the meeting at 5:58 p.m., Mrs. Camacho seconded the motion. Motion passed.

Signature of Board President/Clerk

Date