

Governing Board Minutes



Somerton Elementary School District #11
Governing Board Agenda Work Session, Public Hearing,
Executive Session and Regular Governing Board Meeting

Date: December 4, 2008
Time: 6:00 p.m. Work Session
6:30 p.m.
Regular Meeting Immediately after Public Hearing

Place: Professional Development Room • 215 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board: Jose Moreno Agustín Tumbaga Jr. Fern Soto
Martha Camacho

Absent Board: Leticia Yepez

Attending Staff: Dr. Frank Reed Margarita Camacho Jerry Cabrera Bob Cassidy
Melissa Porchas Jody Attaway Maureen Irr Maria P. Vasquez
Jorge Cano Shelly Reed-Mezei Jeanie Volpe Connie Zepeda
David Gonzalez Carlos Gonzalez Kim Seh Veronica Lopez

1. Work Session

1.1. TDS Performance

Dr. Reed called the Work Session to order at 6:00 p.m.

Mrs. Lopez handed out a packet on the TDS Performance Plan. These are the Arizona Improvement Plan areas she discussed:

- *Who was in the Team.*
- *School needs Assessment-Standard 1: School and District Leadership*
- *School needs Assessment-Standard 2: Curriculum, Instruction, and Professional Development*
- *School needs Assessment-Standard 3: Classroom and School Assessments*
- *School needs Assessment-Standard 4: School Culture, Climate, and Communication*

Mrs. Lopez discussed the subject areas and concepts that are in greatest need of improvement based on AZLearn and AYP. Tierra Del Sol goals are to raise the meets/exceed reading scores by 10% as determined by AIMS/DPA.

*Some of the strategies she is using to meet her goals are:
Teachers and Interventionist will provide whole and small group instruction targeting comprehension skills.
ELL will receive English language development within a daily 4 hour block to gain proficiency in English in order to access the vocabulary needed to comprehend instruction.*

Work Session closed at 6:30 p.m.

2 . Public Hearing

2.1. Revised 2008-2009 M&O Budget

Mr. Moreno called the Public Hearing to order at 6:30 p.m.

Mrs. Porchas presented the revised 2008-2009 budget, which included a handout.

Public Hearing closed at 6:35 p.m.

3 . Regular Governing Board Meeting Agenda

Opening and Announcements

3.1. Call to Order/Pledge of Allegiance

Mr. Moreno called the regular Governing Board meeting to order at 6:35 p.m.

The Pledge of Allegiance was led by Dr. Reed

3.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board

None submitted

3.3. Call for Executive Session

1. Executive session pursuant to **A.R.S. Section 38-431.03.A.1**--Personnel; discussion or consideration of employment, appointment, assignment, promotion-- Dr. Frank Reed.
2. Executive session pursuant to **A.R.S. Section 38-431.03.A.3** and 4--discussion or consultation for legal advice with the District's attorney, and discussion or consultation with the District's attorney in order to consider the District's position and instruct its attorney regarding a contract that is the subject of negotiation (Agreement and Release between the District and Superintendent). (The District's attorney's participation in this session may be telephonic.)

CALL FOR EXECUTIVE SESSION

Executive Session pursuant to A.R.S. Section 38-431.03.A.3

Executive Session pursuant to A.R.S. Section 38-431.03.A.1

MOTION: *Mr. Moreno called for an Executive Session for legal advice at 6:36 p.m. Mrs. Camacho Seconded; Motion passed.*

MOTION: *Mr. Moreno asked for a motion, to return from Executive Session at 7:53 p.m. Mrs. Camacho moved, Mr. Moreno Seconded; Motion passed*

MOTION: *Mr. Moreno moved to resume Regular Session at 8:08 p.m. Mr. Tumbaga seconded the motion. Motion passed*

4 . Reports/Discussion Items

4.1. Assistant Superintendent

Dr. Reed commented on the article of Arizona K-12. Thanked Mrs. Lopez and teachers for being a part of Take One Program. The article will be forwarded to the board members.

4.2. Board Members Report

4.2.1. President and other Board member comment

Mr. Tumbaga congratulated Mr. David Gonzalez as our new board and thanked the board members .

Mr. Moreno thanked Mr. Tumbaga for his expertise throughout the year.

4.3. Administrators/Directors

4.3.1. Mrs. Arvizo,Principal, Mrs. Garza, and Mrs. Ojeda-Garcia Assistant Principals SMS

4.3.2. Ms. Attaway - Director of Special Programs

4.3.3. *Mr. Cabrera - Special Projects Coordinator/HR

4.3.4. Mr. Cano - Food Service Director

4.3.5. Mr. Cassidy - Director of Technology

4.3.6. Ms. De La Fuente - Principal ELC

4.3.7. Mrs. Irr - Grant Writer

4.3.8. *Mrs. Lopez - Principal and Mrs. Zepeda, Assistant Principal TDS

4.3.9. *Mrs. Porchas -Assistant to Director of Financial Services

4.3.10. *Ms. Reed-Mezei - Director of Federal Programs

4.3.11. *Mrs. Seh,- Principal OGE

4.3.12. *Mrs. Vasquez - Principal DSS

4.3.13. *Mrs. Villarreal - Director of Transportation

4.3.14. *Mrs. Volpe - Director of ELL/HQ

*Oral presentation

4.4. Other discussion items/Presentations/Information

4.4.1. Enrollment Summary (Information)

11/02/07	2748
10/31/08	2773

4.4.2. Number of Suspensions District wide (Information)

The number of suspensions

	<i>Monthly</i>	<i>Cumulatively</i>
DSS-	2	4
ELC-	1	2
OGE-		0
SMS-	7	27
TDS-	2	13

5. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting

5.1. Approval of Board Minutes

5.1.1. Regular Session Minutes November 13, 2008

5.1.2. Executive Session Minutes November 13, 2008

5.2. Approval of Second Reading of Policy Advisories:

5.2.1. No. 314--- GBGCB--Staff Health and Safety

5.2.2. No. 315--- JLCB--Immunization of Students

JLCB-R--Immunization of Students

JLCB-E--Immunization of Students

5.2.3. No. 316----- JLCC--Communicable/Infectious Diseases

- 5.2.4. No. 317---- GBEB-Staff Conduct
- 5.2.5. No. 318---- GCMF--Professional Staff Duties and responsibilities
- 5.2.6. No. 319---- IHAA-R--English Instruction
- 5.2.7. No. 320---- JFBC--Admission of Transfer Students
- 5.2.8. No. 321--- DJE-E--Bidding/Purchasing Procedures

5.3. New Hires 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
5.3.1. Ortiz, Jose	Groundskeeper/Custodian	District	22	Full-Time
5.3.2. Chilson, Jahzeel	Teacher	DSS	44	Full-Time
5.3.3. Rodriguez, Esperanza	Instructional Assistant	ELC	31	Part-Time
5.3.4. Vukovich, Mika	Teacher	OGE	44	Full-Time
5.3.5. Ramirez, Laura	Secretary III	SMS	32	Full-Time

5.4. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
5.4.1. De La Hoya, Tadeo	Secretary III	SMS	12/04/08	Resignation

5.5. Leave Request 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
5.5.1. Miranda, Elizabeth	Reading Coach	DSS	12/22/08-3/6/09	FMLA
5.5.2. Testerman, Terry	Teacher	TDS	12/08/08-5/29/09	Leave of Absence

5.6. Additional Assignments/Stipends 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
5.6.1. Argueta, Erika	*SPED Stipend	ELC	\$1,200.00	Stipend
5.6.2. Arreola, Norma	21st CCLC Site Facilitator	SMS	22.00/hr	Stipend
5.6.3. Diaz, Berenice	*SPED Stipend	TDS	\$1,200.00	Stipend
5.6.4. Flores, Minerva	Clerical Aide	ELC	\$8.65/hr	Temporary
5.6.5. Flores, Walther	*SPED Stipend	SMS	\$1,200.00	Stipend
5.6.6. Foutch, Donna	*SPED Stipend	OGE	\$1,200.00	Stipend
5.6.7. Gallaher, Alexis	*SPED Stipend	District	\$1,200.00	Stipend
5.6.8. Garcia, Guadalupe	*SPED Stipend	DSS	\$1,200.00	Stipend
5.6.9. Joanicot, Eduviges	*SPED Stipend	District	\$1,200.00	Stipend
5.6.10. Kulka, Tami	*SPED Stipend	District	\$1,200.00	Stipend
5.6.11. Lopez, Hilda	*SPED Stipend	TDS	\$1,200.00	Stipend
5.6.12. Miranda, Melissa	*SPED Stipend	SMS	\$1,200.00	Stipend
5.6.13. Paramo, Patricia	*SPED Stipend	TDS	\$1,200.00	Stipend
5.6.14. Razo, Paulina	*SPED Stipend	SMS	\$1,200.00	Stipend
5.6.15. Reeves, Cathy	*SPED Stipend	District	\$1,200.00	Stipend
5.6.16. Rosales, Vanessa	21st CCLC Activities	SMS	8.65/hr	Temporary
5.6.17. Rouse, Elisa	*SPED Stipend	ELC	\$1,200.00	Stipend
5.6.18. Ullery, Guadalupe	*SPED Stipend	DSS	\$1,200.00	Stipend

*Stipend is paid out half in December and half in May

5.7. Approval to recognize S.E.A. as the Certified Staff representative for the purposes of Meet and Confer. District policy (HA) states that an "Organization may be recognized as meet and confer representative of an employee group, provided they have consent of 50% +1 members" SEA has submitted at least 81 signed Meet and Confer petitions by Somerton certified staff members as evidence of said consent prior to this meeting of the Governing Board.

5.8. Acceptance of Student Activity Fund Report.

5.9. Acceptance of Accounts Payable Reports.

- 5.9.1. Voucher No. 1026 for the sum of \$ 2,893.77
- 5.9.2. Voucher No. 1025 for the sum of \$ 226,841.90
- 5.9.3. Voucher No. 1024 for the sum of \$ 23,042.03

- 5.9.4. Voucher No. 1023 for the sum of \$ 144,936.22
- 5.9.5. Voucher No. 1022 for the sum of \$ 13,447.36

- 5.10. Acceptance of Payroll Voucher Reports.
 - 5.10.1. Voucher No. 24 for the sum of \$ 86,409.83
 - 5.10.2. Voucher No. 23 for the sum of \$ 502,613.71
 - 5.10.3. Voucher No. 22 for the sum of \$ 71,980.98
 - 5.10.4. Voucher No. 21 for the sum of \$ 499,402.79

END OF CONSENT AGENDA

Mr. Moreno called for a motion to approve the consent agenda.

MOTION: *Mr. Tumbaga moved, Mrs. Camacho Second seconded; Motion passed.*

6 . Action Items

- 6.1. Approval of the Revised 2008-2009 M&O Budget

Mrs. Porchas presented the revised 2008-2009 budget which included a handout.

MOTION: *Mrs. Camacho moved, Mr. Tumbaga seconded; Motion passed.*

- 6.2. Discussion and Possible Action to accept the settlement agreement and release between Somerton School District and Superintendent.

Mr. Moreno recommended for agenda item 6.2 and 6.3 to be one action item.

Mrs. Camacho made the following motion: I move the approval of the settlement agreement and release between Somerton School District and Superintendent. The amount reference to paragraph 2 (a)(2) not to exceed \$69,025.80. I further move to accept Dr. Rutan's resignation letter effective December 31, 2008.

MOTION: *Mrs. Camacho moved; Ms. Soto Seconded the motion. Motion passed.*

- 6.3. Approval to accept the Superintendent's resignation.

- 6.4. Discussion and Possible Action to appoint Dr. Frank Reed as Superintendent or Interim Superintendent.

Mr. Tumbaga asked for a motion to appoint Dr. Reed as the Superintendent effective January 1, 2009

MOTION: *Mrs. Camacho moved; Mr. Moreno Seconded the motion. Motion passed.*

- 6.5. Approval to participate in Glendale Elementary School District RFP for 403 (b) services under the SAVE Cooperative.

MOTION: *Mrs. Camacho moved; Mrs. Yopez Seconded the motion. Motion passed.*

- 6.6. Approval of the Planwithese Company as the 3rd party administrator.

MOTION: *Mrs. Camacho moved; Mr. Moreno Seconded the motion. Motion passed.*

7 . Adjournment

MOTION: *Mr. Tumbaga moved to adjourn the meeting at 8:18 p.m. Mrs. Yopez, seconded the motion. Motion passed.*

Signature of Board President/Clerk

Date