

Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Friday, November 7, 2008

by: _____
Margarita Camacho
Executive Secretary to the Superintendent

Revised
11/12/058



Somerton Elementary School District #11 Governing Board Agenda Work Session Executive Session and Regular Governing Board Meeting

Date: November 13, 2008
Time: 5:00 p.m.
Regular Meeting Immediately after Work Session

Place: Professional Development Room • 215 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

1. Work Session

- 1.1. Presentation of 403(b)
- 1.2. School Policies

2. Regular Governing Board Meeting Agenda

Opening and Announcements

- 2.1. Call to Order/Pledge of Allegiance
- 2.2. Comments from the Audience
Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.
- 2.3. Call for Executive Session
 1. Executive session pursuant to **A.R.S. Section 38-431.03.A.1**--Discussion or consideration of employment, appointment, assignment, salary of a public officer--superintendent's and resignation/termination of district employees.

3. Reports/Discussion Items

- 3.1. Superintendent
 - 3.1.1. Current Events

3.2. Assistant Superintendent

3.3. Board Members Report

3.3.1. President and other Board member comment

3.4. Administrators/Directors

3.4.1. *Mrs. Arvizo,Principal, Mrs. Garza, and Mrs. Ojeda-Garcia Assistant Principals SMS

3.4.2. *Ms. Attaway - Director of Special Programs

3.4.3. *Mr. Cabrera - Special Projects Coordinator/HR

3.4.4. *Mr. Cano - Food Service Director

3.4.5. *Mr. Cassidy - Director of Technology

3.4.6. *Ms. De La Fuente - Principal ELC

3.4.7. *Mrs. Irr - Grant Writer (No Report)

3.4.8. Mrs. Lopez - Principal and Mrs. Zepeda, Assistant Principal TDS

3.4.9. Mrs. Porchas -Assistant to Director of Financial Services

3.4.10. Ms. Reed-Mezei - Director of Federal Programs

3.4.11. Ms. Santos - RN., Coordinator of Health Services s

3.4.12. Mrs. Seh,- Principal OGE

3.4.13. Mrs. Vasquez - Principal DSS

3.4.14. Mrs. Villarreal - Director of Transportation

3.4.15. Mrs. Volpe - Director of ELL/HQ

*Oral presentation

3.5. Other discussion items/Presentations/Information

3.5.1. ASBA Delegate Assembly on Thursday, December 11, 2008.

The name of the Delegate and Alternate who will represent our Board at the Meeting.

3.5.2. Tax Credit Form (Information)

This form was sent to all employees. The form is included for you to share with relatives, friends, and for your own use.

3.5.3. Enrollment Summary (Information)

11/02/07	2748
10/31/08	2773

3.5.4. Number of Suspensions District wide (Information)

The number of suspensions

	<i>Monthly</i>	<i>Cumulatively</i>
DSS-	2	2
ELC-		1
OGE-		0
SMS-	4	20
TDS-	10	11

4. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting

4.2. Approval of Board Minutes

4.2.1. Regular Session Minutes October 9, 2008

4.2.2. Executive Session Minutes October 9, 2008

4.2.3. Executive Session Minutes October 16, 2008

4.3. New Hires 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.3.1. Ortiz, Jose D	Groundskeeper (Temp)	District	22	Temporary
4.3.2. Armenta, Gabriel	Substitute	District	75.00	Temporary
4.3.3. Chavez, Claudia	Substitute	District	75.00	Temporary
4.3.4. Cordova, Imelda	Substitute	District	75.00	Temporary
4.3.5. Cruz, Gabriela	Substitute	District	75.00	Temporary
4.3.6. Curiel, Sara	Substitute	District	75.00	Temporary
4.3.7. Eggers, Jared	Substitute	District	75.00	Temporary
4.3.8. Encarnacion, Jose	Substitute	District	75.00	Temporary
4.3.9. Espinoza, Cynthia	Substitute	District	75.00	Temporary
4.3.10. Gaona, Yohany	Substitute	District	75.00	Temporary
4.3.11. Garcia, Francisca	Substitute	District	75.00	Temporary
4.3.12. Gonzalez, Jose	Substitute	District	75.00	Temporary
4.3.13. Gonzalez, Ricardo	Substitute	District	75.00	Temporary
4.3.14. Higuera, Esmeralda	Substitute	District	75.00	Temporary
4.3.15. Murrieta, Rafael	Substitute	District	75.00	Temporary
4.3.16. Olivas, Edith	Substitute	District	75.00	Temporary
4.3.17. Quintero, Yanely	Substitute	District	75.00	Temporary
4.3.18. Sainez, Jose	Substitute	District	75.00	Temporary
4.3.19. Sanchez, Miranda	Substitute	District	75.00	Temporary
4.3.20. Soto, Crisanta	Substitute	District	75.00	Temporary
4.3.21. Soto, Omar	Substitute	District	75.00	Temporary
4.3.22. Talamante, Nancy	Substitute	District	75.00	Temporary
4.3.23. Valenzuela, Elena	Substitute	District	75.00	Temporary
4.3.24. Waugh, Keith	Substitute	District	75.00	Temporary
4.3.25. Anaya, Gladys	Teacher	ELC	48	Part-Time

4.4. Reassignments

	<u>Previous Description</u>	<u>New Description</u>	<u>Location</u>	<u>Old Range</u>	<u>New Range</u>
4.4.1. Zazueta, Cathy	Substitute -District	Long-Term Sub	ELC	75.00	75.00

4.5. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
4.5.1. Munoz, Gerardo	Groundskeeper	District	10/20/08	Termination
4.5.2. Kositzke, Matthew	Teacher	OGE	10/05/08	Deceased
4.5.3. Gonzalez, Angeles	Instructional Assistant	SMS	10/10/08	Resigned
4.5.4. Ventouras, Maria	Teacher	TDS	11/07/08	Abandonment

4.6. Leave Request 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
4.6.1. Quijada, Evelia	Custodian	ELC	10/6/08-10/31/08	FMLA

4.7. Additional Assignments/Stipends 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
4.7.1. Delahoya, Tadeo	21st CCLC Bus Activities	SMS	11.82/hr	Part-Time
4.7.2. Felix, Alicia	21st CCLC Bus Driver	SMS	14.42/hr	Part-Time
4.7.3. Felix, Hilario	21st CCLC Bus Driver	SMS	13.55/hr	Part-Time
4.7.4. Plaza, Anita	21st CCLC Activities	SMS	10.45/hr	Part-Time
4.7.5. *TBD	21st CCLC Bus Driver	SMS	Hourly Rate	Part-Time

*Employee to be determined in case if one of the assigned bus drivers is not available.

4.8. Approval to issue Request For Proposal (RFP) for Legal Services.

4.9. Approval to issue Request For Proposal (RFP) for Audit Services

4.10. Acceptance of Student Activity Fund Report.

- 4.11. Acceptance of Accounts Payable Reports.
 - 4.11.1. Voucher No. 1021 for the sum of \$ 9,004.95
 - 4.11.2. Voucher No. 1020 for the sum of \$ 308.58
 - 4.11.3. Voucher No. 1019 for the sum of \$ 159,144.00
 - 4.11.4. Voucher No. 1018 for the sum of \$ 13,716.52
 - 4.11.5. Voucher No. 1017 for the sum of \$ 257,131.65
 - 4.11.6. Voucher No. 1016 for the sum of \$ 12,946.69
 - 4.11.7. Voucher No. 1015 for the sum of \$ 205,280.06

- 4.12. Acceptance of Payroll Voucher Reports.
 - 4.12.1. Voucher No. 20 for the sum of \$ 73,252.04
 - 4.12.2. Voucher No. 19 for the sum of \$ 501,436.37
 - 4.12.3. Voucher No. 18 for the sum of \$ 76,914.28
 - 4.12.4. Voucher No. 17 for the sum of \$ 499,577.24
 - 4.12.5. Voucher No. 16 for the sum of \$ 90,267.39
 - 4.12.6. Voucher No. 15 for the sum of \$ 504,750.49

END OF CONSENT AGENDA

5 . Action Items

- 5.1. Reschedule the Governing Board Meeting of December 11, 2008.
 The Annual AzSBA & ASA Converts is December 10-12 in Phoenix. Two Board members will be attending. We are suggesting that the Dec. 11 meeting be moved to guarantee a quorum and to allow the other members to attend the convention if they wish to benefit from this experience.

- 5.2. Approval to Adopt Somerton Middle School Cobra Explorer Patrol Policy

- 5.3. Approval of First Reading of revised Classified Evaluation Instrument Policy.

- 5.4. Approval of First Reading of revised Leave Request Policy.

- 5.5. Approval of First Reading of Policy Advisories:
 - 5.5.1. No. 314--- GBGCB--Staff Health and Safety

 - 5.5.2. No. 315--- JLCB--Immunization of Students
 JLCB-R--Immunization of Students
 JLCB-E--Immunization of Students

 - 5.5.3. No. 316---- JLCC--Communicable/Infectious Diseases

 - 5.5.4. No. 317---- GBEB--Staff Conduct
 - 5.5.5. No. 318---- GCMF--Professional Staff Duties
 and responsibilities
 - 5.5.6. No. 319---- IHAA-R--English Instruction
 - 5.5.7. No. 320---- JFBC--Admission of Transfer Students
 - 5.5.8. No. 321--- DJE-E--Bidding/Purchasing Procedures

- 5.6. Non-renewal of the teaching contract of Maria Ventouras.

6 . Adjournment