

Governing Board Minutes

Somerton Elementary School District #11
Governing Board Agenda Public Hearing
Executive Session and Regular Governing Board Meeting



Date: October 09, 2008
Time: 5:00 p.m.
Regular Meeting Immediately after Public Hearing

Place: Professional Development Room • 215 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board: Jose Moreno Agustin Tumbaga Jr. Leticia Yopez
Martha Camacho (arrived late at 5:06 p.m.)

Absent Board: Fern Soto

Attending Staff:

Dr. Frank Reed	Margarita Camacho	Jerry Cabrera	Bob Cassidy
Melissa Porchas	Jorge Cano	Maureen Irr	Maria P. Vasquez
Maria Villarreal	Kim Seh	Maria De La Fuente	Connie Zepeda
Veronica Lopez	Cecilia Arvizo	Aribey Garcia	Bibi Garza
Shelly Reed-Mezei	Jeanie Volpe	Jenisse Valdivia	

1. Public Hearing

1.1. Presentation of the Annual Financial Report for 2007-2008

Mr. Moreno called the Public Hearing to order at 5:02 p.m.

Mr. Moreno asked if there were any questions or comments from the audience on the Annual Financial Report for 2007-08.

The Hearing closed at 5:03 p.m.

2. Regular Governing Board Meeting Agenda

Opening and Announcements

2.1. Call to Order/Pledge of Allegiance

Mr. Moreno called the meeting to order at 5:03 p.m.

The Pledge of Allegiance was led by Dr. Reed.

2.1. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the Audience

2.2. Call for Executive Session

1. Executive session pursuant to **A.R.S. Section 38-431.03.A.1**--Discussion or consideration of employment, appointment, assignment, salary of a public officer--superintendent's evaluation and contract.

Mr. Moreno said that there was a need to call for Executive Session at the end of the meeting.

3 . Reports/Discussion Items

3.1. Superintendent

3.1.1. Current Events

3.2. Assistant Superintendent

Dr. Reed mentioned that he will be presenting AIMS scores comparison with District, State and County wide.

Dr. Reed asked for a moment of silence in memory of one of Orange Grove staff members who had an accident this weekend.

3.3. Board Members Report

3.3.1. President and other Board member comment

3.4. Administrators/Directors

3.4.1. Mrs. Arvizo,Principal, Mrs. Garza, and Mrs. Ojeda-Garcia Assistant Principals SMS

3.4.2. Ms. Attaway - Director of Special Programs

3.4.3. Mr. Cabrera - Special Projects Coordinator/HR

3.4.4. Mr. Cano - Food Service Director

3.4.5. Mr. Cassidy - Director of Technology

3.4.6. Ms. De La Fuente - Principal ELC

3.4.7. Mrs. Irr - Grant Writer

3.4.8. *Mrs. Lopez - Principal and Mrs. Zepeda, Assistant Principal TDS

Dr. Reed is excited about the award TDS received for implementing the PBIS (Positive Behavior Interventions and Supports of Arizona).

Mrs. Lopez read the letter she received from Tom Horne, Superintendent of Public Instruction. Mrs. Zepeda and Dr. Rutan will be attending the conference on October 22, 2008 to accept the award.

Dr. Reed mentioned that Dr. Lewis, NAU Professor and Mrs. Lopez met today regarding Mrs. Lopez leadership for the superintendent certification. During the meeting Dr. Lewis mentioned that Mrs. Arvizo, Mrs. Garza, Mrs Garcia-Ojeda and Mrs. Lopez are the best students in his class.

3.4.9. *Mrs. Porchas -Assistant to Director of Financial Services

3.4.10. *Ms. Reed-Mezei - Director of Federal Programs

Mrs. Mezei is working on twelve grants with the collaboration of the principals.

3.4.11. *Mrs. Seh,- Principal OGE

Mrs. Seh mentioned about the tragedy Orange Grove had during the weekend with one of their staff members. The crisis team was a great support for all the staff and students.

3.4.12. *Mrs. Vasquez - Principal DSS

Mrs. Vasquez mentioned that her students are participating with the Health Department on the Nutrition Program.

3.4.13. *Mrs. Villarreal - Director of Transportation

Mrs. Villarreal mentioned that they had their bus inspections last Friday with no problems.

3.4.14. *Mrs. Volpe - Director of ELL/HQ

Mrs. Volpe mentioned that this is the fourth year in the SEI (Structured English Immersion) Training. It is a state mandate that all Certified personnel in the state of Arizona get endorsed.

*Oral presentation

3.5. Other discussion items/Presentations/Information

3.5.1. Az Learns Presentation

Dr. Reed presented a powerpoint presentation on AIMS DPA Results and handed out a booklet with data comparisons with the District, County and State wide.

Dr. Reed answered board member questions about AIMS scores.

3.5.2. Discussion of extended school year by Dr. Reed

Dr. Reed is asking to allow him to send a survey to the community and staff on extended school year.

3.5.3. Spirit of Freedom Award

Dr. Reed acknowledged Mrs. Zepeda for her nomination as Sharing and Caring and Mrs. Lydia Rodriguez for her American Dream award.

3.5.4. Enrollment Summary (Information)

10/05/07	2715
09/26/08	2755

Dr. Reed mentioned that we are 40 students more and we could get more funds.

3.5.5. Number of Suspensions District wide (Information)

The number of suspensions

	<i>Monthly</i>	<i>Cumulatively</i>
<i>DSS-</i>		<i>0</i>
<i>ELC-</i>	<i>1</i>	<i>1</i>
<i>OGE-</i>		<i>0</i>
<i>SMS-</i>	<i>11</i>	<i>16</i>
<i>TDS-</i>	<i>2</i>	<i>2</i>

4. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting

4.2. Approval of Board Minutes

4.2.1. Regular Session Minutes September 11, 2008

4.2.2. Executive Session Minutes September 11, 2008

4.3. Approval of Second Reading of Policy Advisories:

4.3.1. No. 309--- GBJ--Personnel Records and Files

4.3.2. No. 310--- JEB--Entrance Age Requirements

4.3.3. No. 311----- JFAA--Admission of Resident Students

4.3.4. No. 312---- JH-R--Student Absences and Excuses

4.3.5. No. 313--- JRE--Student Biometrics Information No. 307--- GCRD--Tutoring for Pay

4.4. New Hires 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.4.1. Aguirre, Felipe	Custodian/Groundskeeper	District	22	Full-Time
4.4.2. Castro, Maria G	FS Substitute	District	22	Temporary
4.4.3. Lamar, Margarita	FS Substitute	District	22	Temporary
4.4.4. Aguilar, Nayeli	Substitute	District	75.00	Temporary
4.4.5. Camacho, Samantha	Substitute	District	75.00	Temporary
4.4.6. Camacho, Zulema	Substitute	District	75.00	Temporary
4.4.7. Carlos, Angelica	Substitute	District	75.00	Temporary
4.4.8. Carrasco, Brittanie	Substitute	District	75.00	Temporary
4.4.9. Castro, Maria De Luz	Substitute	District	75.00	Temporary
4.4.10. Echeverria, Yisselle	Substitute	District	75.00	Temporary
4.4.11. Estrada, Sandra	Substitute	District	75.00	Temporary
4.4.12. Garcia, Jose	Substitute	District	75.00	Temporary
4.4.13. Garcia, Nataly	Substitute	District	75.00	Temporary
4.4.14. Gibson, Leticia	Substitute	District	75.00	Temporary
4.4.15. Harris, Moriah	Substitute	District	75.00	Temporary
4.4.16. Hinjosa, Hector	Substitute	District	75.00	Temporary
4.4.17. Jimenez, Francisca	Substitute	District	75.00	Temporary
4.4.18. Malta, Ramon	Substitute	District	75.00	Temporary
4.4.19. Mojardin, Rebecca	Substitute	District	75.00	Temporary
4.4.20. Porchas, Ruben	Substitute	District	75.00	Temporary
4.4.21. Reyes, Nicolette	Substitute	District	75.00	Temporary
4.4.22. Robles, Lisa	Substitute	District	75.00	Temporary
4.4.23. Sanchez, Felisiana	Substitute	District	75.00	Temporary
4.4.24. Sanchez, Gloria	Substitute	District	75.00	Temporary
4.4.25. Sanchez, Karla	Substitute	District	75.00	Temporary
4.4.26. Talamante, Nancy	Substitute	District	75.00	Temporary
4.4.27. Torres, Haydee	Substitute	District	75.00	Temporary
4.4.28. Valdez, Azucena	Substitute	District	75.00	Temporary
4.4.29. Valenzuela, Rosa	Substitute	District	75.00	Temporary
4.4.30. Kositzke, Matthew	Teacher	OGE	44	Full-Time
4.4.31. Williams, Gabriela	Teacher	SMS	44	Full-Time
4.4.32. Balderrama, Maricela	Speech Assistant	SPED	25	Full-Time
4.4.33. Mora, Carla	Instructional Assistant	SPED	25	Part-Time

4.5. Growth Rider 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Previous Range</u>	<u>New Range</u>
4.5.1. Valladares, Adriana	Teacher	ELC	50	51

4.6. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
4.6.1. Brown, Dana	Speech Aide	SP ED	10/15/08	Resigned

4.7. Reassignments

	<u>Previous Description</u>	<u>New Description</u>	<u>Location</u>	<u>Old Range</u>	<u>New Range</u>
4.7.1. Arvizu, Blasa	Instructional Asst	Instructional Asst	TDS	28	28
4.7.2. Testerman, Terry	Teacher	Teacher	TDS	51	51

Mrs. Camacho asked about agenda item 4.7.2

Dr. Reed explained that this person was reassigned to TDS in a 5th grade position and that he is on medical leave.

4.8. Leave Request 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
4.8.1. Retiz, Maria	Instructional Assistant	DSS	08/22/08-9/26/08	FMLA
4.8.2. Danser, Arlene	Teacher	ELC	9/25/08-10/10/08	FMLA
4.8.3. Molina, Gloria	Teacher	OGE	11/1/08-5/29/09	Leave of Absence
4.8.4. Bautista, Emilia	Instructional Assistant	SMS	10/27/08-11/28/08	FMLA
4.8.5. Lopez, Vanessa	Teacher	SMS	10/13/08-1/5/09	FMLA

4.9. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
4.9.1. De La Fuente, Maria	Adult Ed Teacher	Adult Ed	22.00/hr	Part-Time
4.9.2. TBD	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.3. Felix, Bernardo	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.4. Felix, Gema	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.5. Foutch, Donna	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.6. Franco, Maria	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.7. Guerrero, Maria	Custodian Substitute	District	8.65/hr	Temporary
4.9.8. Linares, Patricia	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.9. Lopez, Veronica	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.10. Paramo, Patricia	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.11. Reynoso, Shantal	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.12. Sanchez, Nidia	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.13. Seh, Kimberly	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.14. Vazquez, Leslie	ASAMA (Math Academy)	District	NTE: \$660	Stipend
4.9.15. Hernandez, Abigail	Substitute Bus Aide	Trans	8.65/hr	Temporary
4.9.16. Aguilar, Francisco	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.17. Arnold, Corine	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.18. Arreola, Norma	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.19. Castro, Noemi	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.20. David, Abel	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.21. Gonzalez, Carmen	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.22. Gonzalez, Juana	21st CCLC Activities	SMS	14.17/hr	Temporary
4.9.23. Hampson, Dolores	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.24. Kimball, Michelle	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.25. Lopez, Gary	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.26. Macedo, Alba	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.27. Navarro, Elizabeth	21st CCLC Facilitator	SMS	22.00/hr	Stipend
4.9.28. Navarro, Mayra	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.29. Ochoa, Francisco	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.30. Orozco, Rosa	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.31. Patino, Maria	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.32. Rivera, Jerry	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.33. Rodriguez, Lydia	21st CCLC Facilitator	SMS	22.00/hr	Stipend
4.9.34. Sanchez, Elizabeth	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.35. Shepler, Gary	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.36. Soto, Armando	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.37. TBD	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.38. Valenzuela, Brenda	21st CCLC Activities	SMS	22.00/hr	Stipend
4.9.39. Zavala, Leticia	21st CCLC Activities	SMS	15.58/hr	Temporary

4.10. Acceptance of Student Activity Fund Report.

4.11. Acceptance of Accounts Payable Reports.

- 4.11.1. Voucher No. 1014 for the sum of \$ 23,599.14
- 4.11.2. Voucher No. 1013 for the sum of \$ 148,002.78
- 4.11.3. Voucher No. 1012 for the sum of \$ 112,904.10

- 4.11.4. Voucher No. 1011 for the sum of \$ 161,889.44
- 4.11.5. Voucher No. 1010 for the sum of \$ 110,894.59

- 4.12. Acceptance of Payroll Voucher Reports.
 - 4.12.1. Voucher No. 14 for the sum of \$ 84,584.04
 - 4.12.2. Voucher No. 13 for the sum of \$ 496,843.75
 - 4.12.3. Voucher No. 12 for the sum of \$ 115,554.86
 - 4.12.4. Voucher No. 11 for the sum of \$ 492,781.07

END OF CONSENT AGENDA

Mr. Tumbaga asked about the agenda items that showed TBD; he asked for names.

Dr. Reed and Ms. Attaway explained that no names are submitted until it is determined by the principal but need to be pre-approved.

MOTION: Mr. Tumbaga moved, Mrs. Camacho seconded; Motion passed.

5 . Action Items

- 5.1. Approval of the Annual Financial Report for 2007-2008.

Mrs. Porchas presented the Annual Financial Report for 2007-2008 which included a handout. Mrs. Porchas mentioned that we are balanced with the county.

Mrs. Camacho congratulated Mrs. Porchas for an excellent job.

MOTION: Mrs. Camacho moved, Mrs. Yepez seconded; Motion passed.

- 5.2. Approval of Cooperative Agreement Advanced Placement Incentive Program between Yuma Union High School #70 and the Somerton School District #11.

Mrs. Irr explained that the Advanced Placement Incentive Program is a 2.4 million grant.

MOTION: Mr. Tumbaga moved, Mrs. Camacho seconded; Motion passed.

- 5.3. Approval of the survey process on the extended school year.

Dr. Reed is asking the board to approve the survey process.

MOTION: Mrs. Camacho moved, Mrs. Yepez seconded; Motion passed

- 5.4. Approval of Impact Aid Indian Policy Procedures Documentation.

Mr. Moreno asked for a motion to approve the Impact Aid Indian Policy Procedures Documentation

MOTION: Mrs. Yepez moved, Mrs. Camacho seconded; Motion passed.

- 5.5. ASBA Priorities

Mr. Moreno asked that individual board members get the ten priorities and submit them to Margarita by October 17, 2008. The ten priorities will be sent to Mr. Moreno.

MOTION: Mr. Tumbaga moved, Mrs. Camacho seconded; Motion passed.

CALL FOR EXECUTIVE SESSION

Executive session pursuant to A.R.S. Section A.R.S Section 38-431.03.A.1

***MOTION:** Mr. Moreno called for an Executive Session at 6:42 p.m. Mrs. Camacho moved, Mr. Tumbaga Seconded; Motion passed*

***MOTION:** Mr. Moreno moved to resume Regular Session at 8:50 p.m. Mr. Tumbaga seconded the motion. Motion passed*

6 . Adjournment

***MOTION:** Mr. Moreno moved to adjourn the meeting at 8:50 p.m. Mr. Tumbaga seconded the motion. Motion passed.*

Signature of Board President/Clerk

Date