

# ADMISSIONS CHECKLIST

Follow these steps to begin taking classes at Delta College

## 1. APPLY TO DELTA COLLEGE

- Go to [delta.edu/apply](http://delta.edu/apply). Create an application account (*use personal email, not high school or parent*) and submit a new application based on your student type. Selecting the right student type is important so you'll receive the correct communications from the college about the enrollment process and next steps.

## 2. DETERMINE COURSE PLACEMENT

### Guided Self-placement Survey\*

- This quick placement survey allows you more flexibility to select the math and English courses that best align with your academic pathway, experience and comfort level. This will also assist in determining placement into other Delta courses. After you submit your application, you will need to return to your application account and complete the GSP survey.
- Log back into your application account
  - Under **Action**, click the word **View**
  - Click on **Admissions Steps**
  - Click **Start** next to guided self-placement survey

## 3. DELTA STUDENT ACCOUNT ACTIVATION

- Approximately four hours after receiving your acceptance email, you'll receive an email from [accounts@delta.edu](mailto:accounts@delta.edu) with instructions on setting up your Delta Student Account and multifactor authentication (MFA). Your student account will give you access to your Delta email, Student Self-Service, Online Learning and much more. **The activation process is most easily done on a device other than your cell phone.** Need help? Call 989-686-9575.

## 4. COMPLETE ONLINE ORIENTATION

- Once the admissions office has received notice that you've completed the above steps, you'll be sent an email to your application account email with instructions to self-register for online orientation. Complete both the orientation and the pre-advisement form included at the end. This form will help your Student Success Advisor plan out course options for you.  
**All new Delta College students are required to complete online orientation and the form.**

## 5. REQUEST TRANSCRIPTS

- High School:** If you are a graduating high school senior, send your high school transcripts directly to [admissions@delta.edu](mailto:admissions@delta.edu). Request through [Parchment.com](http://Parchment.com) or your high school counselor.
- College:** If you attended another college or university, have your "OFFICIAL" transcripts sent to [registration@delta.edu](mailto:registration@delta.edu) or 1961 Delta Road, University Center, MI 48710 Attn: Registrar. Transcript evaluation may take 4-6 weeks.

## 6. APPLY FOR FINANCIAL AID

- The Free Application for Federal Student Aid (FAFSA) will determine your eligibility for many federal and state grants, loans and scholarships such as Pell, Tuition Incentive Program (TIP) and many others.  
Step 1: Create your federal Student Aid ID at [studentaid.gov](http://studentaid.gov), by clicking create account.  
Step 2: Fill out the Free Application for Federal Student Aid (FAFSA) Form. Delta's school code is 002251. Please allow 4-6 weeks for processing.

## 7. BECOME A PIONEER

### (Advisement/Registration)

- Your Student Success Advisor will pre-plan courses for you based on the pre-advising form that you completed in online orientation. They will notify you via your Delta email with your course recommendations as well as the steps to register for classes. Be sure to accept the financial agreement prior to registering.

## 8. EXPLORE CAMPUS

- Want to know more about campus and the available resources? Schedule a tour and explore everything Delta has to offer. Call the admissions office at 989-686-9093 to schedule.

### YOUR DELTA ID IS:

### NOTES:

\*May take a few minutes to populate.

## LET US KNOW IF YOU HAVE ANY QUESTIONS ALONG THE WAY

**Delta College Main Campus** | 1961 Delta Road, University Center, MI 48710 • [info@delta.edu](mailto:info@delta.edu) • 989-686-9000

**Admissions Office** | H wing • [admissions@delta.edu](mailto:admissions@delta.edu) • 989-686-9093

**Counseling/Advising Office** | D102 • [advising@delta.edu](mailto:advising@delta.edu) • 989-686-9330

**Financial Aid Office** | D101 • [financialaid@delta.edu](mailto:financialaid@delta.edu) • 989-686-9080