

Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 215 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Friday, August 8, 2008

by: _____
Margarita Camacho
Executive Secretary to the Superintendent

Revised
08/13/08



**Somerton Elementary School District #11
Governing Board Agenda For Work Session
Public Hearing,
Executive Session and Regular Governing Board Meeting**

**Date: August 14, 2008
Time: Work Session 5:00 p.m.
Time: Public Hearing 6:00 p.m.
Regular Meeting Immediately after Public Hearing**

**Place: Professional Development Room • 215 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us**

1. Work Session

- 1.1. Exit Interviews
- 1.2. Highly Qualified/Certification
- 1.3. Fine Arts

2. Public Hearing

- 2.1. Truth in Taxation

3. Regular Governing Board Meeting Agenda

Opening and Announcements

- 3.1. Call to Order/Pledge of Allegiance

- 3.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

- 3.3. Call for Executive Session

- 1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.

4 . Reports/Discussion Items

4.1. Superintendent

4.1.1. Current Events

4.2. Assistant Superintendent

4.3. Board Members Report

4.3.1. President and other Board member comments

4.4. Administrators/Directors

No report

4.5. Other discussion items/Presentations/Information

4.6. Letter from Barbara Gonzales (Information)

We are handling this administratively and will report back next month.

4.7. Southwest Futures Forum Board Member on panel (Discussion)

5 . Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting

5.2. Approval of Board Minutes

5.2.1. Regular Session Minutes July 10, 2008

5.2.2. Special Governing Board Minutes July 21, 2008

5.3. New Hires 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>	
5.3.1.	Caperon, Maria	Non-Instructional Aide	Adult Ed	22	Part-Time
5.3.2.	Andre, Rosary	Substitute	District	65.00	Temporary
5.3.3.	Carter, Tanya	Substitute	District	65.00	Temporary
5.3.4.	Castillo, Elvia	Substitute	District	65.00	Temporary
5.3.5.	Cavanaugh, Barbara	Substitute	District	100.00	Temporary
5.3.6.	Cuevas, Erin	Substitute	District	65.00	Temporary
5.3.7.	Durazo, Paola	Substitute	District	65.00	Temporary
5.3.8.	Hernandez, Henry	Substitute	District	100.00	Temporary
5.3.9.	Johnson, Clara	Substitute	District	65.00	Temporary
5.3.10.	Lara, Johanna	Substitute	District	65.00	Temporary
5.3.11.	Lira, Maria	Substitute	District	65.00	Temporary
5.3.12.	Lopez, Armida	Substitute	District	65.00	Temporary
5.3.13.	Lopez, Melissa	Substitute	District	65.00	Temporary
5.3.14.	Mayoral, Xochitl	Substitute	District	65.00	Temporary
5.3.15.	Mendez, Rosella	Substitute	District	65.00	Temporary
5.3.16.	Quintero, Cynthia	Substitute	District	65.00	Temporary
5.3.17.	Reyes, Dora	Substitute	District	65.00	Temporary
5.3.18.	Reyes, Maira	Substitute	District	65.00	Temporary
5.3.19.	Rivara, Genesis	Substitute	District	65.00	Temporary
5.3.20.	Rush, Robert	Substitute	District	65.00	Temporary
5.3.21.	Steinfelt, Jane	Substitute	District	100.00	Temporary
5.3.22.	Ugalde, Hector	Substitute	District	65.00	Temporary
5.3.23.	Zamudio,Rocio	Substitute	District	65.00	Temporary
5.3.24.	Zinzun, Jose Luis	Substitute	District	65.00	Temporary
5.3.25.	Lis, Victor	Computer Tech I	District	32	Full-Time
5.3.26.	McBride, Anita	Substitute	District	65.00	Temporary

5.3.27.	Alvarado, Susana	Substitute IA	District	25	Temporary
5.3.28.	Hernandez, Avelina	Teacher	DSS	44	Full-Time
5.3.29.	Alvarado, Susana	Instructional Asst	ELC	28	Full-Time
5.3.30.	Flores, Nadia	Instructional Asst	ELC	25	Full-Time
5.3.31.	Gonzalez, Carmen	Teacher	SMS	37	Full-Time
5.3.32.	Gutierrez, Geraldine	Secretary II	SMS	28	Full-Time
5.3.33.	Hall, Darla	Teacher	SMS	44	Full-Time
5.3.34.	Ochoa, Francisco	Teacher	SMS	37	Full-Time
5.3.35.	Rivera, Jerry	Teacher	SMS	37	Full-Time
5.3.36.	Valdivia, Mario	Instructional Asst	SMS	28	Full-Time
5.3.37.	Fischer, Kelly	Teacher	TDS	44	Full-Time
5.3.38.	Fuentes, Susan	Health Aide	TDS	25	Part-Time
5.3.39.	Ventouras, Maria	Teacher	TDS	44	Full-Time
5.3.40.	Bedoy, Karina	Crossing Guard Sub	Trans	22	Part-Time
5.3.41.	Fuentes, Susan	Crossing Guard Sub	Trans	22	Part-Time

5.4. Growth Rider 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Previous Range</u>	<u>New Range</u>
5.4.1.	Miranda, Elizabeth	Teacher	DSS	45 48
5.4.2.	Gonzalez, Juana	Instructional Asst	SMS	28 31

5.5. Leave Request 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
5.5.1.	Molina, Gloria	Teacher	OGE	08/6/08-09/1/08 FMLA
5.5.2.	Lutich, Mariah	Teacher	SMS	8/6/08-5/29/09 Leave of Absence
5.5.3.	Cuen, Jennifer	Teacher	TDS	10/6/08-1/5/08 FMLA

5.6. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
5.6.1.	Saenz, Maribel	Instructional Asst	ELC	7/28/08 Resignation
5.6.2.	Brown, Destiny	Secretary II	SMS	8/1/08 Resignation
5.6.3.	Matthews, Martha	Instructional Asst	SMS	8/7/08 Resignation

5.7. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
5.7.1.	Certified Staff	*Various	District	22.00/hr Stipend
5.7.2.	Migrant Liaisons	Identification/Recruiting	District	+Varies Temporary
5.7.3.	All Staff	Extended Day Tutorials	District	+Varies Stipend
5.7.4.	Assigned Staff	AEPA Trainers	District	22.00/hr Stipend
5.7.5.	All Staff	*Various	District	+Varies Stipend
5.7.6.	Martinez, Jessica	8th Grade Math Honors	SMS	22.00/hr Stipend
5.7.7.	Hernandez, Abigail	Bus Driver	Trans	12.91/hr Temporary

**Various description includes SEI/SIOP training, curriculum planning, collaboration, facilitating, mentoring, 8-step process, curriculum, interventions, counseling. Also, after-school tutorials, ASIP committee, review, revise plan.*

+ Various rate includes 22.00/hr for all certified staff and the actual hourly rate for all classified employees.

5.8. Moving from Emergency Certified to Highly Qualified 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Previous Range</u>	<u>New Range</u>
5.8.1.	Zuno, Doreen	Teacher	DSS	44 44

5.9. Approval to release Laiza Gomez from her 2008/2009 school year teaching contract.

5.10. Approval of School District Excess Utilities Report and expenditure Plan for 2008-2009 school year.

A district may budget for utility costs that are exempt from the Revenue Control Limit, as provided in A.R.S. §15-910. Excess utilities are direct operational costs of heating, cooling, water, electricity, telephone communications and sanitation fees that exceed a base amount. The base amount is calculated by increasing or decreasing the utilities cost for the base year of 1984-85 by the percentage change in the

combined Revenue Control Limit and Capital Outlay Revenue Limit from the budget year. A district may expend from the excess utility budget category only after it has expended the full amount budgeted in the base utility lines of the budget. The amount budgeted for excess utilities may be revised, after notice is given and a public meeting is held, any time before May 15, 2009. The ability to budget for excess utilities ends after FY 2009-2010.

5.11. Approval for all Certified Administrators to be approved as qualified evaluators for the Somerton School District.

Cecilia Arvizo	Veronica Lopez	Maria P. Vazquez
Jody Attaway	Frank Reed	Jeanie Volpe
Maria De La Fuente	Shelly Reed-Mezee	Connie Zepeda
Arisbey Garcia	Doug Rutan	
Elizabeth Garza	Kim Seh	

5.12. Approval of Agreement with WACOG Head Start Program to provide Food Service

5.13. Acceptance of Student Activity Fund Report.

5.14. Acceptance of Accounts Payable Reports.

5.14.1. Voucher No. 1003 for the sum of \$	2,024.19
5.14.2. Voucher No. 1002 for the sum of \$	180,901.92
5.14.3. Voucher No. 1001 for the sum of \$	21,468.35
5.14.4. Voucher No. 1060 for the sum of \$	1,173.51
5.14.5. Voucher No. 1059 for the sum of \$	15,544.38
5.14.6. Voucher No. 1058 for the sum of \$	71,882.40

5.15. Acceptance of Payroll Voucher Reports.

5.15.1. Voucher No. 5 for the sum of \$	17,340.36
5.15.2. Voucher No. 4 for the sum of \$	117,693.71
5.15.3. Voucher No. 3 for the sum of \$	538.60
5.15.4. Voucher No. 2 for the sum of \$	25,576.47
5.15.5. Voucher No. 1 for the sum of \$	81,654.17

END OF CONSENT AGENDA

6 . Action Items

6.1. Acceptance of the following donation.

6.1.1. Ms. Helen M. Daughton to the Somerton School District for \$1000.00.

6.2. Approval to hire Arisbey Ojeda-Garcia as an Assistant Principal for the Somerton Middle School.

6.3. Approval of 2008-2009 Capital Plan.

6.4. Approval of the 21st Century Community Learning Center site facilitator position.

This is program that operates beyond the regular school day and year. This position may be split 2 or 3 ways, at the discretion of the principal. The position will be paid at the district's hourly rate.

Responsibilities will include supervision of after school classes, spring break classes and summer classes as well as planning and reporting.

6.5. Approval to waive or decline Facility Usage fees for a benefit tournament at the Reynoso and Somerton Middle School fields.

6.6. Approval to waive the fees for TOY for TOTS.

6.7. Approval to increase substitute rate of pay

- 6.8. Approval of First Reading of Policy Advisories:
- 6.8.1. No. 303--- IHAA-- English Instruction
IHAA_R--English Instruction
 - 6.8.2. No. 304--- DIC--Financial Reports and Statements
CM--School District Annual Report
 - 6.8.3. No. 305----- DJE--Bidding /Purchasing Procedures
 - 6.8.4. No. 306---- DJG-- Vendor/Contractor Relations
DJG-R---Vendor/Contractor Relations
 - 6.8.5. No.307--- GCRD--Tutoring for Pay
 - 6.8.6. No. 308---- LDA --Student Teaching and Internships

7 . Adjournment