

Governing Board Minutes

Somerton Elementary School District #11
Governing Board Agenda For Public Hearing
Executive Session and Regular Governing Board Meeting



Date: July 10, 2008
Time: Public Hearing 6:00 p.m.
Regular Meeting Immediately after Public Hearing

Place: District Office • 215 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board: Jose Moreno Agustin Tumbaga Jr. Fern Soto

Absent Board: Martha Camacho Leticia Yepez

Attending Staff: Dr. Doug Rutan Margarita Camacho Bob Cassidy

Attending Public:

1. Public Hearing

1.1. Adoption of 2008-2009 Budget.

Mr. Moreno called the Public Hearing to order at 6:01 p.m.

Dr. Rutan handed out the Somerton School District 2008-2009 Proposed Budget. Dr. Rutan recommended the adoption of 2008-09 budget as proposed

Public Hearing closed at 6:07 p.m.

2. Regular Governing Board Meeting Agenda

Opening and Announcements

2.1. Call to Order/Pledge of Allegiance

Mr. Moreno called the regular Governing Board meeting to order at 6:07 p.m.

2.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

None at this time

2.3. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.

No need for executive session.

3. Reports/Discussion Items

3.1. Superintendent

3.1.1. Current Events

3.2. Assistant Superintendent

No Report

Minutes for July 10, 2008 Board Meeting Page 1 of 5 Printed: 9/17/08 3:30 PM

- 3.3. Board Members Report
 - 3.3.1. President and other Board member comments

3.4. Administrators/Directors

No Report

3.5. Other discussion items/Presentations/Information

3.5.1. District Welcome Breakfast(Information)

When: Thursday, August 7, 2008

Time: 7:30 a.m.

Where: Tierra Del Sol

3.5.2. Title I Survey Results (Presentation)

Included are the 2007-2008 Title I surveys from parents, staff and students.

Dr. Rutan commented how pleased he was with the result of the surveys. He mentioned that there are few areas that they need to target at SMS otherwise the progress is great.

4. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting

4.2. Approval of Board Minutes

- 4.2.1. Regular Session Minutes June 12, 2008
- 4.2.2. Governing Board Retreat Minutes June 20, 2008
- 4.2.3. Special Session Minutes June 26, 2008
- 4.2.4. Executive Session Minutes June 26, 2008

4.3. New Hires 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.3.1. Acosta, Heather	Substitute	District	65.00	Temporary
4.3.2. *Delatorre, Ana	Teacher	DSS	44	Full-Time
4.3.3. Flores, Minerva	Secretary III	ELC	32	Full-Time
4.3.4. *Castro, Marlene	Teacher	OGE	44	Full-Time
4.3.5. Bueno, Maria L	Parent Liaison	SMS	28	Full-Time
4.3.6. *Castro, Noemi	Teacher	SMS	44	Full-Time
4.3.7. Delahoya, Tadeo	Secretary III	SMS	32	Full-Time
4.3.8. *Miranda, Melissa	Teacher	SMS	44	Full-Time
4.3.9. *Navarro, Mayra	Teacher	SMS	44	Full-Time
4.3.10. *Potestades, Mary	Teacher	SMS	44	Full-Time
4.3.11. Michaels, William	Occupational Therapist	SP ED	72	Full-Time
4.3.12. *Guiverra, Jessica	Teacher	TDS	44	Full-Time
4.3.13. Lupercio, Carlos	Teacher	TDS	44	Full-Time
4.3.14. Ortiz, Jenny	Instructional Asst	TDS	25	Full-Time

*Pending proper certification

4.4. Reassignments 2008-2009

	<u>Previous Description</u>	<u>New Description</u>	<u>Location</u>	<u>Old Range</u>	<u>New Range</u>
4.4.1. Matthews, Martha	IA - TDS	IA - SMS	SMS	25	25
4.4.2. Medina, Catalina	IA	IA - Library	TDS	28	28

4.5. Leave Request 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
4.5.1. Martinez, Jessica	Teacher	SMS	8/6/08-5/29/09	Leave of Absence

4.5.2. Garcia, Patricia	Instructional Asst	TDS	8/6/08-5/29/09	Leave of Absence
4.6. Resignations/Retirement/Terminations				
	<u>Position Description</u>	<u>Location</u>	<u>Term Date</u>	<u>Reason</u>
4.6.1. Sanchez, Marissela	Instructional Asst	ELC	6/6/08	Resignation
4.6.2. Lappe, Douglas	Teacher	SMS	N/A	Declined Position

4.7. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
4.7.1. Armenta, Maria I	Adult Ed/Allied Health	Adult Ed	*249.67/day	Temporary
4.7.2. Armenta, Maria I	Pilot Project	Adult Ed	20.00/hr	Temporary
4.7.3. Diaz, Diana	Family Lit Summer Pgm	Adult Ed	10.60/hr	Temporary
4.7.4. Garibay, Christian	Allied Health Assessments	Adult Ed	20.00/hr	Temporary
4.7.5. Gonzalez, Francisco	Family Lit Summer Classes	Adult Ed	23.36/hr	Temporary
4.7.6. Lopez, Maria L	Instructional Asst	Adult Ed	10.03/hr	Temporary
4.7.7. Martinez, Edith	Family Lit Summer Classes	Adult Ed	25.20/hr	Temporary
4.7.8. Martinez, Edith	Curriculum Mapping	Adult Ed	20.00/hr	Temporary
4.7.9. Pizano, Lidia	Curriculum Map/Standards	Adult Ed	20.00/hr	Temporary
4.7.10. Valladares, Adriana	Family Lit Summer Classes	Adult Ed	33.25/hr	Temporary
4.7.11. Valladares, Adriana	Curriculum Mapping	Adult Ed	20.00/hr	Temporary
4.7.12. Sullivan, Jennifer	Coordinator of SETIS II	District	1,250.00	Stipend
4.7.13. Ehler, Shirley	Summer Strings	DSS	25.00/hr	Temporary
4.7.14. Franco, Aida	SETIS II Project	DSS	1,400.00	Stipend
4.7.15. Zendejas, Lorena	SETIS II Project	DSS	1,400.00	Stipend
4.7.16. Bosquet, Gabriela	SETIS II Project	OGE	1,400.00	Stipend
4.7.17. Houg, Lynda	SETIS II Project	OGE	1,400.00	Stipend
4.7.18. Ruiz, Mercedes	SETIS II Project	OGE	1,400.00	Stipend
4.7.19. Cramp, Leon	SETIS II Project	SMS	1,400.00	Stipend
4.7.20. Felix, Gema	SETIS II Project	TDS	1,400.00	Stipend
4.7.21. Felix, Bernardo	SETIS II Project	TDS	1,400.00	Stipend
4.7.22. Jovel, Maria	SETIS II Project	TDS	1,400.00	Stipend
4.7.23. Villafana, Juan	SETIS II Project	TDS	1,400.00	Stipend
4.7.24. Weissenberg, Patricia	SETIS II Project	TDS	1,400.00	Stipend
4.7.25. Felix, Alicia	Bus Driver for JOM Cocopah	Trans	14.67/hr	Temporary

* represents the daily rate paid for a total of 17 days from July 14, 2008 - August 5, 2008.

4.8. Approval to hire Emergency Teachers 2008-2009

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.8.1. Flores, Annabel	Emergency Teacher	ELC	44	Pending Certificate
4.8.2. Martinez, Edith	Emergency Teacher	ELC	44	Pending Certificate
4.8.3. Pizano, Lidia	Emergency Teacher	ELC	44	Pending Certificate
4.8.4. Burruel, Norma	Emergency Teacher	DSS	44	Pending Certificate
4.8.5. Franco, Aida	Emergency Teacher	DSS	44	Pending Certificate
4.8.6. Gomez, Laiza	Emergency Teacher	DSS	44	Pending Certificate
4.8.7. Jimenez, Erica	Emergency Teacher	DSS	44	Pending Certificate
4.8.8. Zendejas, Lorena	Emergency Teacher	DSS	44	Pending Certificate
4.8.9. Franco, Maria	Emergency Teacher	OGE	44	Pending Certificate
4.8.10. Ruiz, Mercedes	Emergency Substitute	OGE	37	Pending Certificate
4.8.11. Aguilar, Francisco	Emergency Teacher	SMS	44	Pending Certificate
4.8.12. Arnold, Corine	Emergency Teacher	SMS	44	Pending Certificate
4.8.13. Jimenez, Sonia	Emergency Teacher	SMS	44	Pending Certificate
4.8.14. Lopez, Vanessa	Emergency Teacher	SMS	44	Pending Certificate
4.8.15. Meraz, Cecilia	Emergency Teacher	SMS	44	Pending Certificate
4.8.16. Quintana, Olivia	Emergency Teacher	SMS	44	Pending Certificate
4.8.17. Rosales, Vanessa	Emergency Substitute	SMS	37	Pending Certificate
4.8.18. Rubio, Luz	Emergency Teacher	SMS	44	Pending Certificate
4.8.19. Shepler, Gary	Emergency Teacher	SMS	44	Pending Certificate
4.8.20. Soto, Armando	Emergency Teacher	SMS	44	Pending Certificate

4.8.21. Workman, Megan	Emergency Substitute	SMS	37	Pending Certificate
4.8.22. Valdivia, Maria	Emergency Teacher	SMS	44	Pending Certificate
4.8.23. Zamudio, Rocio	Emergency Substitute	SMS	37	Pending Certificate
4.8.24. Garcia, Ana	Emergency Teacher	TDS	44	Pending Certificate
4.8.25. Linarez, Manuel	Emergency Substitute	TDS	37	Pending Certificate
4.8.26. Perea, Maria	Emergency Teacher	TDS	44	Pending Certificate
4.8.27. Vazquez, Leslie	Emergency Teacher	TDS	44	Pending Certificate

4.9. Approval of a Reading Interventionist position at Somerton Middle School for the 2008/2009 school year.

4.10. Approval to award Invitation for Bid (IFB 08-09-1) Copier parts and maintenance service will be awarded to “Yuma Office Equipment”.

4.11. Approval to award Invitation for Bid (IFB: 08-09-2) PRINTING SERVICES will be awarded to "HB Copy Service Center".

4.12. Acceptance of Student Activity Fund Report.

4.13. Acceptance of Accounts Payable Reports.

4.13.1. Voucher No. 1057 for the sum of \$	428.43
4.13.2. Voucher No. 1056 for the sum of \$	100,278.86
4.13.3. Voucher No. 1055 for the sum of \$	235,116.57
4.13.4. Voucher No. 1054 for the sum of \$	32,197.24
4.13.5. Voucher No. 1053 for the sum of \$	171,282.19

4.14. Acceptance of Payroll Voucher Reports.

4.14.1. Voucher No. 64 for the sum of \$	2,634.78
4.14.2. Voucher No. 63 for the sum of \$	88,660.48
4.14.3. Voucher No. 62 for the sum of \$	38,931.22
4.14.4. Voucher No. 61 for the sum of \$	59,743.34
4.14.5. Voucher No. 60 for the sum of \$	214,252.43
4.14.6. Voucher No. 59 for the sum of \$	219,143.82
4.14.7. Voucher No. 58 for the sum of \$	258,264.22
4.14.8. Voucher No. 57 for the sum of \$	351,093.50
4.14.9. Voucher No. 56 for the sum of \$	102,738.02
4.14.10. Voucher No. 55 for the sum of \$	732,708.00

END OF CONSENT AGENDA

The consent agenda was approved.

***MOTION:** Mr. Moreno moved, Ms. Soto seconded the motion. Motion passed.*

5. Action Items

5.1. Approval of appointment of Treasurer and Asst. Treasurer for Student Activities.

Each year the board must appoint the Treasurer and Asst. Treasurer for the Student Activities Fund. Recommend Superintendent as the Treasurer and the Business Office Manager as the Asst. Treasurer.

***MOTION:** Mr. Moreno moved, Mr. Tumbaga seconded the motion. Motion passed.*

5.2. Approval to adopt 2008-09 Budget as Proposed.

Mr. Tumbaga entertained a Motion to adopt 2008-09 Budget as Proposed.

***MOTION:** Mr. Moreno moved; Ms. Soto Seconded seconded the motion. Motion passed.*

5.3. Discussion and Possible Action on Staff Salary Increase.

Mr. Tumbaga recommended for agenda item 5.3 to be moved before item 5.2.

Dr. Rutan recommended for the staff to receive a salary increase of 1.5%.

Mr. Tumbaga entertained a Motion to approve the 1.5% salary increase for 2008-09.

***MOTION:** Mr. Moreno moved; Ms. Soto Seconded seconded the motion. Motion passed.*

6 . Adjournment

***MOTION:** Mr. Tumbaga moved to adjourn the meeting at 6:26 p.m. Mr. Moreno seconded the motion. Motion passed.*

Signature of Board President/Clerk

Date