

Governing Board Minutes



Somerton Elementary School District #11
Governing Board Agenda
Executive Session and Regular Governing Board Meeting

Date: March 11, 2010
Time: 5:30 p.m.
Governing Board Agenda
Executive Session and Regular Governing Board Meeting

Place: Professional Development Room • 215 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board: Jose Moreno C. David Gonzalez Martha Camacho
Fern Soto

Absent Board: Leticia Yepez

Attending Staff: Dr. Reed Jerry Cabrera Margarita Camacho Bill Rhodes
Kim Seh Maria P. Vasquez Maria De La Fuente Martin Velasco
Shelly Mezei-Reed Jorge Cano Maria Villarreal Connie Zepeda
Leon Cramp Cecilia Arvizo Bob Cassidy

1. Regular Governing Board Meeting Agenda

Opening and Announcements

1.1. Call to Order/Pledge of Allegiance

Mr. Moreno called the regular Governing Board meeting to order at 5:43 p.m.

The Pledge of Allegiance was led by Mrs. Camacho

1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

Mr. Moreno asked if there was any Request from the audience.

No comments from the audience.

1.3. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.

Dr. Reed recommended to call for Executive Session at the end of the meeting.

2. Reports/Discussion Items

2.1. Superintendent

2.1.1. Current Events

Dr. Reed attended the ASBA Legal Seminar last week. He mentioned the following:

- *Not good news for Arizona's budget. He is recommending a budget meeting to be held soon.*
- *It all depends on the 1% Sales Tax.*
- *Schools are preparing for AIMS. The new GALILEO is aligned with the AIMS Standards.*
- *Mr. Jenkins, from SMS took eight students to Long Beach Ca. to participate in the Junior State of America Winter Congress.*
- *Teacher of the Year Finalist: Jennifer Cuen, Deborah Wiles and Jessica Casey.*

2.2. Board Members Report

2.2.1. President and other Board member comments

no comments from the board.

2.3. Administrators/Directors

Principals Oral Report

DSS- Mrs. Vasquez; North Central Accreditation and DSS fundraiser Pennies for Patients.

Mrs. Vasquez is very excited that DSS is Accredited as NCA. She mentioned the seven standards in order to be accredited. She is very proud of her teachers for the hard work they do. The 5th grade team will be having a pep rally for AIMS on March 18, 2010, parents will be invited to attend and SMS Student Council will be there as guest speakers.

ELC-Mrs. De La Fuente: Preschool classrooms.

Mrs. De la Fuente mentioned that they have two new preschool classrooms for 20 students each class.. Mia Armenta wrote the grant.

Mr. Moreno asked how long the grant will last.

Mrs. De La Fuente mentioned until the end of the year.

Mrs. Camacho congratulated Mrs. De La Fuente.

OGE-Mrs. Zepeda: DIBELS GALILEO assessment.

Mrs. Zepeda reported that they were actively using GALILEO assessments all of the was testing benchmarked. The students were are able to meet their Annual Measurable Objectives and Goals with interventions and GALILEO.

SMS-Mrs. Arvizo: GALILEO assessments and Science Fair

Mrs. Arvizo mentioned that her teachers are confident in and love GALILEO. She mentioned that GALILEO testing has periodic data meetings.SMS also, purchased document cameras for teachers. Science Fair will be on April 7, 2010

TDS-Mrs. Lopez: Parent Academy

Mr. Cabrera reported on behave of Mrs. Lopez that TDS is participating in 2010 Parent Academy "Rise to the Top". This event will be held on Tuesday, March 16, 2010.

2.4. Other discussion items/Presentations/Information

2.4.1. Enrollment Summary (Information)

Student	2/27/09	2/26/10	
Count	884	843	-41
SMS	385	422	37
OGE	392	398	6
DSS	784	797	13
TDS	349	348	-1
ELC			
Total	2794	2808	14

Dr. Reed asked if this was sufficient information or if they needed more detail.

Mrs. Moreno replied that information was fine.

2.4.2. Number of Suspensions District wide (Information)

The number of suspensions

	Monthly	Cumulatively
DSS-	1	6
ELC-	0	6
OGE-	1	2
SMS-	7	89
TDS-	0	13
Transportation	0	3

2.4.3. La Esperanza Alternative School (Information)

Dr. Reed updated Governing Board on La Esperanza Alternative school process. There are three districts that participate on La Esperanza: Crane District, District #1 and Somerton School. Each school pays a fee a year for five seats. La Esperanza is overseing by the County Superintendent's office, Mr. Tom Tyree, who is the hearing officer. Dr. Reed explained the process of the hearing and the difference between the other districts and Somerton School.

2.4.4. 2010 ASBA Delegate Assembly
Saturday, June 26, 2010
Scottsdale, Az

Dr. Reed mentioned that they can decide later who would like to attend. The president will notify Margarita.

3 . Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

3.1. Approval of Board Minutes

- 3.1.1. Regular Session Minutes February 9, 2010
- 3.1.2. Executive Session Minutes February 9, 2010
- 3.1.3. Work Study Session Minutes February 23, 2010
- 3.1.4. Executive Session Minutes February 23, 2010

3.2. New Hires 2009-2010

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>	
3.2.1.	Alegre, Viridian	Substitute	District	75.00/day	Temporary
3.2.2.	Ayala, Jeannette	Substitute	District	75.00/day	Temporary
3.2.3.	Chavez, Berenice	Substitute	District	75.00/day	Temporary
3.2.4.	Cuevas, Rosa	Substitute	District	75.00/day	Temporary

3.2.5. Daniel, Anthony	Substitute	District	75.00/day	Temporary
3.2.6. Garza, Telesforo	Substitute	District	75.00/day	Temporary
3.2.7. Gonzalez, Febe	Substitute	District	75.00/day	Temporary
3.2.8. Gutierrez, Gisselle	Substitute	District	75.00/day	Temporary
3.2.9. Lira, Maria	Substitute	District	75.00/day	Temporary
3.2.10. Lopez, Maritza	Substitute	District	75.00/day	Temporary
3.2.11. Molina, Ramon	Substitute	District	75.00/day	Temporary
3.2.12. Pineda, Amy	Substitute	District	75.00/day	Temporary
3.2.13. Rocha, Joanna	Substitute	District	75.00/day	Temporary
3.2.14. Rodriguez, Brenda	Substitute	District	75.00/day	Temporary
3.2.15. Rodriguez, Nancy	Substitute	District	75.00/day	Temporary
3.2.16. Verduzco, Reuben	Substitute	District	75.00/day	Temporary
3.2.17. Andrade, Rebeca	Instructional Assistant	ELC	28	Temporary
3.2.18. Mayrant, Samantha	SPED IA	ELC	27	Temporary
3.2.19. Ramirez, Maria J	SPED IA	ELC	28	Temporary
3.2.20. Alonso, Jose	SPED Teacher	SMS	44	Full-Time
3.2.21. Lupercio, Araceli	Reading Interventionist	SMS	46	Full-Time
3.2.22. Chavez, Berenice	Migrant IA	TDS	31	Temporary
3.2.23. Horoff, Ashley	Teacher	TDS	TBD	Full-Time

3.3. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
3.3.1. Corona, Carlos	Custodian	OGE	3/05/2010	Resignation
3.3.2. Villegas, Lisa	SPED Secretary II	SPED	3/19/2010	Resignation
3.3.3. Villarreal, Monica	Teacher	TDS	1/29/2010	Job Abandonment

3.4. Leave Request 2009-2010

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
3.4.1. Valdivia, Jenisse	Teacher	DSS	3/8/10-5/3/10	FMLA
3.4.2. Caiazzo, Maria	Teacher	SMS	2/10/10-4/30/10	FMLA
3.4.3. Perea, Maria	Teacher	TDS	3/8/10-4/16/10	FMLA

3.5. Additional Assignments/Stipends 2009-2010

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
3.5.1. Garcia, Consuelo	First Things First Bus Aide	ELC	Hourly Rate	Temporary
3.5.2. Guerrero, Maria	First Things First Bus Aide	ELC	Hourly Rate	Temporary
3.5.3. Magana, Meredith	First Things First Bus Aide	ELC	Hourly Rate	Temporary
3.5.4. Martinez, Martha A	First Things First Instructor	ELC	22.00/hr	Temporary
3.5.5. Casey, Jessica	AVID Vertical Teaming	SMS	22.00/hr	Temporary
3.5.6. Klotz, Melany	AVID Vertical Teaming	SMS	22.00/hr	Temporary
3.5.7. Madrid, Ricardo	AVID Vertical Teaming	SMS	22.00/hr	Temporary
3.5.8. Martinez, Jessica	AVID Vertical Teaming	SMS	22.00/hr	Temporary
3.5.9. Potestades, Mary	AVID Vertical Teaming	SMS	22.00/hr	Temporary
3.5.10. Rubio, Luz	AVID Vertical Teaming	SMS	22.00/hr	Temporary

3.6. Approval to award Request For Proposal (RFP: 09-10-1041) Online Reading and Language Programs.

3.7. Approval of the IGA between Vail Unified School District and Somerton School District for the SAIS Outreach Program.

3.8. Acceptance of Student Activity Fund Report.

3.9. Acceptance of Accounts Payable Reports.

3.9.1. Voucher No. 1034 for the sum of \$	5,821.01
3.9.2. Voucher No. 1033 for the sum of \$	266,187.02
3.9.3. Voucher No. 1032 for the sum of \$	987.39
3.9.4. Voucher No. 1031 for the sum of \$	115,179.61

3.10. Acceptance of Payroll Voucher Reports.

- 3.10.1. Voucher No. 51 for the sum of \$ 171,165.42
- 3.10.2. Voucher No. 50 for the sum of \$ 59,530.16
- 3.10.3. Voucher No. 49 for the sum of \$ 347,209.45
- 3.10.4. Voucher No. 48 for the sum of \$ 189,204.54
- 3.10.5. Voucher No. 47 for the sum of \$ 58,933.85
- 3.10.6. Voucher No. 46 for the sum of \$ 346,677.99

END OF CONSENT AGENDA

The consent agenda was approved.

MOTION: Mrs. Camacho so moved, Ms. Soto seconded the motion. Motion passed

4. Action Items

4.1. Approval of Policy Advisories

- 4.1.1. No. 341-----BBBB--Board Member Oath of Office
- 4.1.2. No. 342-----BIE--Board Member Insurance/Liability
- 4.1.3. No. 343-----CBA--Qualifications and Duties of the Superintendent
- 4.1.4. No. 344-----CBI-Evaluation of the Superintendent
- 4.1.5. No. 345-----DBF-Budget Hearing and Review/Adoption Process
- 4.1.6. No. 346-----DBJ-Budget Transfers
- 4.1.7. No. 347-----DFF-Income from School Sales and Services
- 4.1.8. No. 348-----DIA-Accounting System
- 4.1.9. No. 349-----DIE-R-Audits/Financial Monitoring
- 4.1.10. No. 350-----DJE-R - Bidding/Purchasing Procedures
- 4.1.11. No. 351-----GCB - Professional Staff Compensation and Contracts
- 4.1.12. No. 352-----GCBA - Professional Staff Salary Schedules
- 4.1.13. No. 353-----GCCE - Professional/Support Staff Conferences/Visitations/Workshops
- 4.1.14. No. 354-----GCF - Professional Staff Hiring
- 4.1.15. No. 355-----GCMF - Professional Staff Duties and Responsibilities
- 4.1.16. No. 356-----GCO - Evaluation of Professional Staff Members
GCO-RA - Evaluation of Professional Staff Members
- 4.1.17. No. 357-----GCQA - Professional Staff Reduction in Force
- 4.1.18. No. 358-----GCQF - Discipline, Suspension, and Dismissal of Professional Staff Members
- 4.1.19. No. 359-----IKFA - Early Graduation
- 4.1.20. No. 360-----JEB - Entrance Age Requirements
- 4.1.21. No. 361-----JII - Student Concerns, Complaints and Grievances
JII-R - Student Concerns, Complaints and Grievances
JII-EB - Student Concerns, Complaints and Grievances
- 4.1.22. No. 362-----JR - Student Discipline
- 4.1.23. No. 363-----JKE - Expulsion of Students
- 4.1.24. No. 364-----JLCD - Medicines/Administering Medicines to Students
JLCD-R - Medicines /Administering Medicines to Students
- 4.1.25. No. 365-----KHB - Advertising in Schools

Dr. Reed recommended the approval of the HB2011 Policy

MOTION: Mr. Moreno so moved, Mrs. Camacho seconded the motion. Motion passed

4.2. Approval to offer a contract to certified teachers provided funding is obtained and certification requirements are met.

Alonzo, Magnolia	Anaya, Gladys	Argueta, Erika	Armenta, Maria
Arvizu, Paz	Avery, Leah	Bohon, Ana	Bravo, Anna
Brienza, Patricia	Burge, Shelley	Burrue, Norma	Camarillo, Adriana
Canales, Maritza	Carey, Sarah	Casey, Jessica	Cassidy, Sahara

Chilson, Jahzeel	Clark, Neredia	Cooper, Samantha	Cortez, Nilda
Coz, Brandon	Crabb, Ladonna	Leon Cramp	Crayne, Lisa
Cuen, Jennifer	Danser, Arlene	David, Abel	Diaz, Berenice
Dinwiddie, Lisa	Duenas, Gabriela	Duran, Juan	Esparza, Lizette
Fajardo, Patricia	Felix, Bernardo	Felix, Gema	Fermanis, Chris
Fischer, Kelly	Foutch, Donna	Franco, Maria	Galata, Lori
Garcia, Ana T	Garlit, Russell	Gaxiola, Sylvia	Gonzalez, Francisco
Goycoolea, Y	Guerra, Keila	Guiverra, Jessica	Hampson, Dolores
Harden, Samantha	Houg, Lynda	Jovel, Maria	Katz, Kelly
Lasley, Nicole	Linares, Patricia	Lopez, Dolores	Lopez, Hilda
Lopez, Maria T	Lopez, Viola	Loveless, Robert	Lupercio, Carlos
Macedo, Alba	Macias, Gabriel	Madrid, Ricardo	Madrigal, Rosa
Magana, Sandra	Martinez, Graciela	Martinez, Erika	Martinez, Jessica
Maxwell, Irasema	McBride, Anita	McIntire, Zayda	McNutt, Robin
Miranda, Elizabeth	Miranda, Melissa	Munoz, Dina	Munoz, Luciano O
Newby, Tami	Rubio, Luz	Navarro, Elizabeth	Navarro, Mayra
Neblina, Karla	Orozco, Rosa	Ortiz, Eden Paramo,	Patricia
Patino, Maria	Perea, Maria	Petersen, Tara	Phillips, Cheryl
Poquita, Ervin	Potestades, Mary	Quintana, Olivia	Razo, Paulina
Reynoso, Shantal	Rhodes, William	Rodriguez, Lydia	Romero, Alejandra
Rouse, Elisa	Rush, Irene	Salas, Martha	Sanchez, Elizabeth
Sanchez, Nidia	Sanchez, Rosa	Sauceda, Juana	Sharp, Marichu
Sheppard, Patricia	Smith, Brenda	Soto, Veronica	Suarez, Karina
Sullivan, Jennifer	Ullery, Guadalupe	Valdivia, Jenisse	Valtierra, Araceli
Vasquez, Vanessa	Villafana, Juan	Volpe, Thomas	Vukovich, Mika
Ward, Deborah	Ward, Mary	Whitlock, Wyndi	Wiles, Deborah
Wilhite, Carina	Williams, Gabriela	Zarate, Yesenia	Zendejas, Lorena

Dr. Reed explained that these certified staff are HQ and order to issue contracts they need to be approved first.

Mr. Moreno asked if the kinder teachers are included.

Dr. Reed responded that if they are HQ their names will be in the list.

MOTION: *Mr. Moreno so moved, Mr. Gonzalez seconded the motion. Motion passed*

4.3. Approval to offer a contract to other certified staff:

4.3.1. Pathologist

4.3.1.1. Reeves, Cathy

4.3.2. Psychologist

4.3.2.1. Vendetelli, Martina

4.3.3. Physical Therapist

4.3.3.1. Parks, Patricia

4.3.4. Occupational Therapist

4.3.4.1. Michaels, William

4.3.5. Speech Therapist

4.3.5.1. Kulka, Tami

Dr. Reed mentioned these certified staff are properly certified by the State.

MOTION: *Mr. Moreno so moved, Mrs. Camacho seconded the motion. Motion passed*

4.4. Approval to offer a notice of appointment to exempt staff:

- 4.4.1. Cano, Jorge
- 4.4.2. Cassidy, Robert
- 4.4.3. Munoz, Luciano A
- 4.4.4. Porchas, Melissa
- 4.4.5. Santos, Elizabeth
- 4.4.6. Velasco, Martin
- 4.4.7. Villarreal, Maria

Dr. Reed mentioned that these are exempt staff and explained what exempt means.

MOTION: *Mr. Moreno so moved, Mrs. Camacho seconded the motion. Motion passed*

4.5. Approval to Open a New Position for Certified Occupational Therapist Assistant at range 64.

Dr. Reed explained that by hiring a person for this position the savings will be approximately \$20,000.00.

MOTION: *Mr. Moreno so moved, Mr. Gonzalez seconded the motion. Motion passed*

4.6. Approval of Revised Salary Schedule.

Dr. Reed recommended for agenda item 4.6 to be tabled for next month.

MOTION: *Mr. Moreno so moved, Mr. Gonzalez seconded the motion. Motion passed*

4.7. Approval of Legislative Action Proposals for ASBA FY 2011

MOTION: *Mr. Moreno so moved, Mr. Gonzalez seconded the motion. Motion passed*

4.8. Approval of Representative and Alternate for Delegate Assembly for ASBA.

Dr. Reed recommended for agenda item 4.6 to be tabled for next month.

MOTION: *Mr. Moreno so moved, Mr. Gonzalez seconded the motion. Motion passed*

4.9. Acceptance of the following donations for TDS Field Trip to the Phoenix Zoo.

Mrs. Delia Moreno	\$125.00
Mrs. Nereida Clark	\$400.00

MOTION: *Mr. Moreno so moved, Mr. Gonzalez seconded the motion. Motion passed*

CALL FOR EXECUTIVE SESSION

Executive session pursuant to A.R.S. Section A.R.S Section 38-431.03.A.1

MOTION: *Dr. Reed called for an Executive Session at 6:23 p.m. Mr. Moreno moved, Mrs. Camacho Seconded; Motion passed*

MOTION: *Mr. Moreno asked for a motion, to return from Executive Session at 8: 08 p.m. Mrs. Camacho moved, Mr. Gonzalez Seconded; Motion passed*

MOTION: *Mr. Moreno moved to resume Regular Session at 8:08 p.m. Mr. Gonzalez seconded the motion. Motion passed*

5 . Adjournment

MOTION: Mr. Moreno moved to adjourn the meeting at 8:08 p.m. Mr. Gonzalez seconded the motion. Motion passed.

Signature of Board President/Clerk

Date