

# Governing Board Minutes

Somerton Elementary School District #11  
Governing Board Agenda  
Executive Session and Regular Governing Board Meeting

Date: November 12, 2009  
Time: 5:00 p.m.  
Governing Board Agenda  
Executive Session and Regular Governing Board Meeting

Place: Professional Development Room • 215 N. Carlisle Ave  
• Somerton AZ 85350 • (928) 341-6000 • [www.somerton.k12.az.us](http://www.somerton.k12.az.us)



Attending Board: Leticia Yopez C. David Gonzalez Fern Soto  
Martha Camacho (late arrival at 5:10 p.m.)

Absent Board: Jose Moreno

Attending Staff: Dr. Reed Melissa Porchas Margarita Camacho Jerry Cabrera  
Bob Cassidy Jody Attaway Williams Rhodes Elizabeth Garza  
Cecilia Arvizo Veronica Lopez Maria De La Fuente Kim Seh  
Connie Zepeda Jeanie Volpe Shelly Mezei

Attending Public: Jim Conlee

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## 1. Regular Governing Board Meeting Agenda

### Opening and Announcements

#### 1.1. Call to Order/Pledge of Allegiance

*Mr. Gonzalez called the regular Governing Board meeting to order at 5:00 p.m.*

*The Pledge of Allegiance was led by Ms. Soto*

#### 1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

*No comments from the Audience*

#### 1.3. Call for Executive Session

1. Executive session pursuant to A.R.S. Section 38-431.03.A.1--personnel; discussion or consideration of employment, assignment, dismissal, disciplining of a certificated teacher.

*Dr. Reed said that there was no need to call for Executive Session*

## 2. Reports/Discussion Items

### 2.1. Superintendent

#### 2.1.1. Current Events

*Dr. Reed mentioned that he will be sending a written report on 11/13/09. Dr. Reed presented an award to*

*our Financial Director Melissa Porchas from Government Finance Officers. The award is a Certificate of Achievement Excellence.*

2.2. Board Members Report

2.2.1. President and other Board member comments

*Mr. Gonzalez thanked Mr. Cabrera for the excellent job organizing the Golf Tournament.*

2.3. Administrators/Directors

Principals Oral Report

DSS- Mrs. Vasquez; (ASAMA) Students Achieving Mathematics Academy and Galileo.

ELC-Mrs. De La Fuente: Interventions for Kindergarten and Afterschool Tutorials

*Mrs. De La Fuente explained how the Interventions for kindergarten students based on progress monitoring scores. She has adjusted her intervention groups and continue with afterschool tutorials. She has an average of 5 students per classroom that will be receiving additional intervention at this time. Past data shows that the number of students receiving intensive interventions drops significantly by February.*

OGE-Mrs. Zepeda: (ASAMA) Students Achieving Mathematics Academy, Galileo and Parental Involvement Activities.

*Mrs. Zepeda reported on the ASAMA Training they attended and that her team is at board. and Galileo tested the 1-5th graders and the second time 3-5 graders were tested.*

SMS-Mrs. Arvizo: Inspirational Speaker Efrain Escudero Assembly for Honors Students and ELD Students

*Mrs. Arvizo reported special event had for the Honors Roll students. Mr. Efrain Escudero was their special guest speaker since he was former student. Mr. Escudero had a conversation with our ELD population.*

TDS-Mrs. Lopez: Fall Festival and ASIP

*Mrs. Lopez reported on the Fall Festival with this fundraiser each grade level will be taking a field trip. Also, she reviewed the Arizona School Improvement Plan that was submitted on October 28th.*

2.4. Other discussion items/Presentations/Information

2.4.1. Old Pre-School Building (Discussion) by Mr. Cabrera

*Mr. Cabrera explained why this module need ed to be demolished.*

2.4.2. Enrollment Summary (Information)

10/30/09 2772

10/31/08 2773

2.4.3. Number of Suspensions District wide ( Information)

*The number of suspensions*

|      | <i>Monthly</i> | <i>Cumulatively</i> |
|------|----------------|---------------------|
| DSS- | 0              | 0                   |
| ELC- | 2              | 3                   |
| OGE- | 0              | 0                   |
| SMS- | 13             | 33                  |
| TDS- | 9              | 9                   |

*Transportation 0*

2.4.4. Dates to Remember

10th Annual Educator-Legislator Dinner

Tuesday, December 1, 2009  
AWC: College Community Center  
at 6:00 p.m.

ASBA-ASA 52nd Annual Conference  
December 9-11, 2009  
Phoenix, Az

January 14, 2010  
Work Study Session (Budget)  
Re-Organizational Meeting

February 11, 2010  
Work Study Session  
Professional Development  
by Kim Seh

*Dr. Reed reminded the Board Members of these events.*

### 3. Approval of Consent Agenda

*The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting*

#### 3.2. Approval of Board Minutes

3.2.1. Regular Session Minutes October 15, 2009

#### 3.3. Approval of Second Reading of Policy Advisories:

- 3.3.1. No. 324-----BBBA--Board Member Qualifications
- 3.3.2. No. 325-----BBBE--Unexpired Term Fulfillment
- 3.3.3. No. 326-----BEDA--Notification of Board Meetings
- 3.3.4. No. 327-----BEDB--Agenda
- 3.3.5. No. 328-----BEDC--Quorum
- 3.3.6. No. 329----CM--School District Annual Report
- 3.3.7. No. 330-----DJG--Vendor/Contractor Relations
- 3.3.8. No. 331-----DKB--Salary Deductions
- 3.3.9. No. 332-----GBEB--Staff Conduct  
GBEB-E--Staff Conduct
- 3.3.10. No. 333-----GCF-EC--Professional Staff Hiring
- 3.3.11. No. 334-----JFB--Open Enrollment
- 3.3.12. No. 335-----JI-R--Student Rights and Responsibilities
- 3.3.13. No. 336-----JICEC--Freedom of Expression  
JICEC-E-Freedom of Expression
- 3.3.14. No. 337-----JLCB-E-Immunization of Students
- 3.3.15. No. 338-----KB--Parent Involvement in Education
- 3.3.16. No. 339-----LBD--Relations with Charter Schools
- 3.3.17. No. 340-----LDA--Student Teaching and Internships

#### 3.4. New Hires 2009-2010

|        | <u>Position Description</u> | <u>Location</u> | <u>Range</u> | <u>Status</u> |
|--------|-----------------------------|-----------------|--------------|---------------|
| 3.4.1. | Barraza, Morayma            | District        | 75.00/day    | Temporary     |
| 3.4.2. | Bedoy, Dania                | District        | 75.00/day    | Temporary     |
| 3.4.3. | Carbajal, Elizabeth         | District        | 75.00/day    | Temporary     |
| 3.4.4. | Carrasco, Brittanie         | District        | 75.00/day    | Temporary     |
| 3.4.5. | Chavez, Cristina            | District        | 75.00/day    | Temporary     |
| 3.4.6. | Dillard, Briana             | District        | 75.00/day    | Temporary     |
| 3.4.7. | Fimbras, Angelica           | District        | 75.00/day    | Temporary     |

|         |                     |                         |          |           |           |
|---------|---------------------|-------------------------|----------|-----------|-----------|
| 3.4.8.  | Garcia, Sarah       | Substitute              | District | 75.00/day | Temporary |
| 3.4.9.  | Gonzalez, Carlos    | Substitute              | District | 75.00/day | Temporary |
| 3.4.10. | Gonzalez, Jose F    | Substitute              | District | 75.00/day | Temporary |
| 3.4.11. | Macias, Elizabeth   | Substitute              | District | 75.00/day | Temporary |
| 3.4.12. | Meza, Noemi         | Substitute              | District | 75.00/day | Temporary |
| 3.4.13. | Molina, Gloria      | Substitute              | District | 75.00/day | Temporary |
| 3.4.14. | Monteon, Judith     | Substitute              | District | 75.00/day | Temporary |
| 3.4.15. | Ochoa, Kathya       | Substitute              | District | 75.00/day | Temporary |
| 3.4.16. | Pulido, Elizabeth   | Substitute              | District | 75.00/day | Temporary |
| 3.4.17. | Pulido, Esmeralda   | Substitute              | District | 75.00/day | Temporary |
| 3.4.18. | Ruatta, Vannya      | Substitute              | District | 75.00/day | Temporary |
| 3.4.19. | Serrato, Ramona     | Substitute              | District | 75.00/day | Temporary |
| 3.4.20. | Villarreal, Maria   | Substitute              | District | 75.00/day | Temporary |
| 3.4.21. | Zuniga, Claudia     | Substitute              | District | 75.00/day | Temporary |
| 3.4.22. | Acosta, Heather     | Instructional Assistant | ELC      | 31        | Full-Time |
| 3.4.23. | Monteon, Adela      | Instructional Assistant | ELC      | TBD       | Full-Time |
| 3.4.24. | Trejo, Rosa         | Instructional Assistant | ELC      | 25        | Full-Time |
| 3.4.25. | Carlos, Angelica    | Instructional Assistant | SMS      | TBD       | Full-Time |
| 3.4.26. | Guerra, Keila       | Teacher 6th Gr. Sp. Ed. | SMS      | 44        | Full-Time |
| 3.4.27. | Hernandez, Michelle | Instructional Assistant | SMS      | TBD       | Full-Time |
| 3.4.28. | Crawford, Stephanie | Teacher 5th Gr.         | TDS      | TBD       | Full-Time |
| 3.4.29. | Olson, Ryan         | Teacher P.E.            | TDS      | 44        | Full-Time |

3.5. Leave Request 2009-2010

|        | <u>Position Description</u> | <u>Location</u>         | <u>Leave Date</u> | <u>Reason</u>                      |
|--------|-----------------------------|-------------------------|-------------------|------------------------------------|
| 3.5.1. | Sloan, Paula                | Instructional Assistant | SMS               | 11/11/09-2/08/10 FMLA              |
| 3.5.2. | *Magana, Armando            | Custodian               | SMS               | 10/15/09-10/15/10 Leave of Absence |
| 3.5.3. | Villegas, Lisa              | Secretary II            | SPED              | 11/22/09-2/01/10 FMLA              |
| 3.5.4. | Guiverra, Jessica           | Teacher                 | TDS               | 11/02/09-02/01/10 FMLA             |

\*This leave of absence request is due to a worker's comp injury. The district recommends to approve this leave request.

3.6. Additional Assignments/Stipends

|        | <u>Position Description</u> | <u>Location</u>              | <u>Amount</u> | <u>Status</u>        |
|--------|-----------------------------|------------------------------|---------------|----------------------|
| 3.6.1. | Joanicot, Eduviges          | Handle With Care Facilitator | SPED          | NTE:\$600.00 Stipend |
| 3.6.2. | Lopez, Hilda                | Handle With Care Facilitator | SPED          | NTE:\$600.00 Stipend |
| 3.6.3. | TBD                         | Handle With Care Training    | SPED          | TBD Stipend          |
| 3.6.4. | Venditelli, Martina         | IEP Writing                  | SPED          | NTE:440.00 Stipend   |

3.1. Approval of IGA between Somerton School and Southern Yuma County Interscholastic Association.

This agreement is entered into on July 1, 2009 pursuant to the A.R.S. Title 11-951, et seq, and will terminate on June 30, 2010 and is between the following public agencies for joint exercise of their power:

- Crane #13 an Elementary School District
- Gadsden #32 an Elementary School District
- Somerton #11, an Elementary School District
- Yuma School District One, an Elementary School District.

3.2. Approval of Sole Source Vendors for FY 2009-2010.

3.3. Approval to appoint Maria De La Fuente as the Signatory for Business with Arizona Department of Health Service.

3.4. Approval to issue Contract to Eckard Commercial Construction Inc.  
Orange Grove Water Plant for the total amount of \$189,347

3.5. Acceptance of Student Activity Fund Report.

3.6. Acceptance of Accounts Payable Reports.

- 3.6.1. Voucher No. 1017 for the sum of \$ 68,084.16
- 3.6.2. Voucher No. 1016 for the sum of \$ 192,012.42

- 3.6.3. Voucher No. 1015 for the sum of \$ 91,909.60
- 3.6.4. Voucher No. 1014 for the sum of \$ 230,747.38

- 3.7. Acceptance of Payroll Voucher Reports.
  - 3.7.1. Voucher No. 26 for the sum of \$ 180,170.62
  - 3.7.2. Voucher No. 25 for the sum of \$ 61,421.52
  - 3.7.3. Voucher No. 24 for the sum of \$ 346,459.78s
  - 3.7.4. Voucher No. 23 for the sum of \$ 203,393.05
  - 3.7.5. Voucher No. 22 for the sum of \$ 61,070.15
  - 3.7.6. Voucher No. 21 for the sum of \$ 345,003.95
  - 3.7.7. Voucher No. 20 for the sum of \$ 199,070.55
  - 3.7.8. Voucher No. 19 for the sum of \$ 60,209.11
  - 3.7.9. Voucher No. 18 for the sum of \$ 343,580.63

END OF CONSENT AGENDA

*MOTION: Mrs. Camacho moved, Mr. Gonzalez seconded; Motion passed*

#### **4 . Action Items**

- 4.1. Approval of First Reading for Certified Professional Non-Teacher Evaluation Instrument.

*Dr. Reed explained the Evaluation Instrument for Non-Teaching Certified staff.*

*MOTION: Mrs. Camacho moved, Mr. Gonzalez seconded; Motion passed*

- 4.2. Approval of the 2010 Census Partnership Resolution

*MOTION: Mrs. Camacho moved, Mr. Gonzalez seconded; Motion passed*

- 4.3. ASBA Top Ten Priorities for the 2010 Legislative Session

*MOTION: Mrs. Camacho moved, Mr. Gonzalez seconded; Motion passed*

- 4.4. Approval to change December and January Governing Board Meeting to a new time.

*Mrs. Camacho entertained a Motion that the Governing Board Meeting for December will be at 6:00 p.m. and for January it will be on Tuesday, January 12, 2010 at 6:00 p.m.*

*MOTION: Mrs. Yopez moved, Mr. Gonzalez seconded; Motion passed*

#### **5 . Adjournment**

*MOTION: Mrs. Camacho moved to adjourn the meeting at 5:35 p.m. Mrs. Yopez seconded the motion. Motion passed.*

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Signature of Board President/Clerk

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Date