Governing Board Work Study Session Minutes

Somerton Elementary School District #11 Governing Board Agenda Work Study Session

Date: October 2, 2009 Time: 5:00 p.m. Work Study Session

Place: Professional Development Room • 215 N. Carlisle Ave

• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board: Jose Moreno C. David Gonzalez Martha Camacho

Fern Soto

Absent Board: Leticia Yepez

Attending Staff: Dr. Reed Melissa Porchas Margarita Camacho

1. Work Study Session

Opening and Announcements

1.1. Call to Order/Pledge of Allegiance

Mr. Moreno called the Work Study Session to order at 5:15 p.m.

Action was taken on agenda Item 3.1 before scheduled presentation and discussion.

2. Presentation and Discussion

Dr. Reed introduced Mr. Panfilo Contreras.

Mr. Contreras showed a power point presentation on the role of the Governing Board.

- 2.1. School Board Governance--Training and Discussion
- 2.2. Open Meeting Law---Training and Discussion

Mr. Contreras discussed the following:

- Legal Authority
- Title 15: Az. Education Code:

Governing Boards only have those power given to them by statute -express or implied.

Power are given to the Board as a whole

ARS 15-341: Mandatory Powers

ARS 15-342: Permissive Powers

• Liability of Governing Board members

Governing Board members are immune from personal liability for acts taken

• Personal Liability for Members

Open Meeting Law Violations

Conflict of Interest

Using district funds to influence elections

• Roles and Responsibilities

Set the direction: Vision, Mission, Goals

• Additional Responsibilities to the President

Preside over meetings

Consult with superintendent on agenda

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Keep discussions factual and on topic

Allow for full discussions of each item

- Superintendent Role is to Run the District
- Comparison of Responsibilities

Board vs. Superintendent

• Majority Rules

Board power is vested in the majority vote

• Ethical behavior is key

Keep focus on students

• Open Meeting Law

Discuss public business in public and make all decisions in public.

Keep private matters private

Follow the published agenda

Be careful with e-mail communications

• Executive Sessions

Employee matter

Legal Advice

Instruct attorney re: contracts, litigation, settlements

Review private records

Direct negotiating team for employee salary and benefits

Give negotiating instruction to representative for purchase, sale, lease of real property

International /interstate negotiations.

- · Code of Ethics for School Board Members
- Everything the board does is focused on providing the best education possible for the children in their community.

Mr. Contreras reminded the Governing board to review the Policy Advisory that will take effective on November. Each Governing Board can adopt their own set of rules of order parliamentary procedures for use during meetings.

Mr. Moreno asked the process of tabling agenda items

Mr. Contreras mentioned that the proper way is to state postpone definitely or indefinitely, but if they prefer to use tabled they can continue.

3. Action Items

3.1. Approval of the Annual Financial Report 2008-2009

Mrs. Porchas presented the Annual Financial Report for 2008-2009 which included a handout.

MOTION: Mrs. Camacho moved, Mr. Gonzalez seconded the motion. Motion passed

| 4 . Adjournment | MOTION: Mr. Moreno moved to adjourn the meeting at 7:24 p.m. Ms.Soto seconded the me Motion passed. | | |
|-----------------|--|------|---------|
| | | | motion. |
| | 1 | | |
| Signatur | re of Board President/Clerk | Date | |