

Governing Board Minutes



Somerton Elementary School District #11
Governing Board Agenda
Executive Session and Regular Governing Board Meeting

Date: December 9 2010

Time: 5:30 p.m.

Public Hearing/Regular Meeting and Executive Session

Regular Meeting--Immediately following Work Study Session

Place: Professional Development Room • 215 N. Carlisle Ave

• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board: C. David Gonzalez Leticia Yepez Araceli Juarez

Absent Board: Fern Soto Martha Camacho

Attending Staff:

Dr. Reed	Jerry Cabrera	Melissa Porchas	Margarita Camacho
Bob Cassidy	Jeanie Volpe	Veronica Lopez	Martin Velasco
Shelly Mezei	Jorge Cano	Bill Rhodes	Cecilia Arvizo
Connie Zepeda	Maria E. Paredes	Jody Attaway	Elizabeth Garza
Paulina Razo			

1. Public Hearing on HB2725 - 30 Minute Recess Rule

- 1.1. Call to order
- 1.2. HB2725 - 30 Minute Recess Rule
- 1.3. Public Comments
- 1.4. Adjournment

Mr. Gonzalez called the Public Hearing to order at 5:37 p.m.

Mr. Gonzalez asked if there were any comments from the audience.

No comments from the audience

The Pledge of Allegiance was led by Dr. Reed

The hearing closed at 5:37 p.m.

2. Regular Governing Board Meeting Agenda

Opening and Announcements

2.1. Call to Order/Pledge of Allegiance

Mr. Gonzalez called the regular Governing Board meeting to order at 5:40 p.m.

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or

for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience

2.2. Call for Executive Session

2.2.0.1. Student Hearing Determination

Pursuant to A.R.S 15-843 the Governing Board may vote to enter Executive Session to determine whether a hearing justified for one or more students who may be recommended for long term suspension.

Dr. Reed mentioned there was no need for Executive Session

3. Reports/Discussion Items

3.1. Superintendent

Dr. Reed mentioned that this is probably a historic board meeting not only because is our last meeting for the year but, also because in January will be have our board meeting in the new administration building.

Also, Dr. Reed was asked to be a judge for the Tamale Festival.

3.2. Board Members Report

3.2.1. President and other Board member comments

Mr. Gonzalez mentioned the article that was in the newspaper regarding Gadsden students taking the ACT Test. He would like for the Somerton School District to involve the students.

3.3. Administrators/Directors Report

3.3.1. Mrs. Veronica Lopez, Principal

PTL Movie Night, Galileo Results, T4'S Data Sweep and Winter Band and Music programs.

Mrs. Garza mentioned the celebrations as well as student achievements:

One of the things they celebrated was PTO Family Movie night, it was a full house. It was nice to see the community involved. The PTO put everything together in order to support the teachers for their field trips.

They also have taken the second test of Galileo which is aligned to AIMS and they are right on track. They met with all the teachers and desegregated the data.

They have District T4's Data, it looks great. They were 95% instructional time maximized

Invited all board members to the Christmas program on December 14, 15, and 16th at 6:00 p.m.

3.3.2. Mrs. Cecilia Arvizo, Principal

Interventions 2 years for Reading and beginning for Math PTSO, and Sports.

Mrs. Arvizo reported:

This is the 2nd year of interventions targeting Reading and Math. They started with Reading last year they are very successful. ELL Population were about 300 students and they organized the interventionist throughout the year. The students were tested and data was analyzed and looked at specific strategies to use with the students. Out of 300 students from last year they were able to reclassified the students to become proficient the 8th grade out of 80 students 11 students were sent to Kofa. In 7th grade, out of 80 students 20 were left, and 6th grade 22 out of 75-80 students.

60 students will be tested for the ACT.

PTSO had their meeting and about 135 parents were present.

Sports: They are having their playoff for girls basketball for 7 & 8 graders and for the first time the playoffs are held here in Somerton. The soccer games are held in Yuma.

Mr. Gonzalez thanked Mrs. Arvizo for the information regarding the ACT testing.

Mrs. Arvizo mentioned that they had 17 students attending AWC last year and this year they have 34 students

3.3.3. Mrs. Connie Zepeda, Principal

DIBELS, Galileo and RTI. Thanksgiving luncheon was on Wednesday, November 23, 2010. and over 300 people attended. Parent night was held on Dec. 1 and our X-MAS Posada is scheduled the 15th of December from 5:30 to 8:00 p.m.

Mrs. Zepeda started Dibels and they are not done but they are on target, they received results of Galileo test so they will be desegregating the data.

Thanksgiving was a great success.

Parent night was just a pleasure nothing to do with education. Parents made a wreath. Fall Festival she thanked Miss Juarez for a successful night. Christmas Posada is scheduled for December 15th.

Mr. Gonzalez thanked the administrators and all the teachers for a job well done

3.3.4. Mrs. Maria E. Paredes, ELC Principal.

New Kindergarten Teacher, and Teacher Presentation at PTO meetings.

Mrs. Paredes reported on the Christmas program it was a success.

Kindergarten added a new classroom, they have a 253 registered kinder and 3 pending.

The teachers give up the lounge to be used as a classroom.

Mrs. Paredes mentioned that one of the things Dr. Reed wanted was for the staff to be involved at the PTO meetings. So what she did was divided the month within each grade level. The first month the principal and Reading Coaches presented. They have a wonderful PTO.

3.4. Other discussion items/Presentations/Information

3.4.1. Attendance Summary (Information)

November 1-30, 2010

DSS- 94%

ELC- 91.%

OGE- 94.%

TDS- 94.%

SMS-94%

Dr Reed mentioned that the attendance summary will be in the agenda each month for their review.

3.4.2. Enrollment Summary (Information)

2844--11/24/10

2773--11/25/09

71 Total Increase

Dr. Reed reported that the enrollment is up with 71 students

3.5. Number of Suspensions District wide (Information)

The number of suspensions

	<i>Monthly</i>	<i>Cumulatively</i>
<i>DSS-</i>	<i>0</i>	<i>2</i>
<i>ELC-</i>	<i>0</i>	<i>1</i>
<i>OGE-</i>	<i>1</i>	<i>5</i>
<i>SMS-</i>	<i>3</i>	<i>44</i>
<i>TDS-</i>	<i>3</i>	<i>3</i>
<i>Transportation</i>	<i>0</i>	<i>3</i>

Dr. Reed reported that the number of suspensions will be in each month for their review.

4. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Regular Session Minutes November 4, 2010

4.1.2. Regular Session Minutes October 14, 2010 Amended (Agenda Item 4.6)

4.2. New Hires 2010-2011

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
4.2.1. Tune, Cara	Teacher	ELC	44	Full-Time
4.2.2. TBD	Special Ed IA	ELC	TBD	Part-Time
4.2.3. Rupp, Cara	Teacher	TDS	TBD	Full-Time
4.2.4. Tabler, Tricia	Teacher	TDS	44	Full-Time
4.2.5. Acosta, David	Custodian/Grounds	TDS	22	Full-Time
4.2.6. Lares, Alejandro	Custodian/Grounds	SMS	22	Full-Time

4.3. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
4.3.1. Chilson, Jahzeel	Teacher	DSS	12/17/2010	Release of Contract
4.3.2. Mojardin, Jose	Custodian/Grounds	TDS	11/04/10	Termination
4.3.3. Loveless, Robert	Teacher	SMS	12/09/10	Release of Contract
4.3.4. Plaza, Anita	Health Aide	SMS	11/30/10	Resignation

4.4. Leave Request 2010-2011

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
4.4.1. Villarreal, Wendy	Secretary/Liaison	DSS	1/10/10-2/14/11	FMLA
4.4.2. Seh, Kimberly	Dir of Instructional Svcs	District	12/2/10-12/17/10	FMLA
4.4.3. Armenta, Maria I	Adult Ed Teacher	ELC	11/22/10-12/3/10	FMLA
4.4.4. Newby, Tami	Teacher	SMS	11/16/10-12/17/10	FMLA
4.4.5. Solis, Ofelia	Bus Driver	Trans	11/22/10-1/7/10	FMLA

4.5. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
4.5.1. TBD, Certified	ELL Tutorials	All Schools	22.00/hr	Stipend
4.5.2. TBD, Classified	ELL Tutorials	All Schools	Hourly Rate	Temporary
4.5.3. Lopez, Hilda	Handle with Care Facilitator	SPED	NTE:\$600.00	Stipend
4.5.4. TBD, Certified	Handle with Care	SPED	22.00/hr	Stipend
4.5.5. TBD, Classified	Handle with Care	SPED	Hourly Rate	Temporary
4.5.6. Argueta, Erika	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.7. Rouse, Elisa	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.8. Flores, Annabel	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.9. Ullery, Guadalupe	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.10. Paramo, Patricia	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.11. Lopez, Hilda	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.12. Pahilajani, Mayur	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.13. Foutch, Donna	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.14. Miranda, Melissa	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.15. Razo, Paulina	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.16. Alonso, Jose	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.17. Guerra, Keila	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.18. Leon, Denisse	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.19. Reeves, Cathy	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.20. Kulka, Tami	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.21. McCall, Vanessa	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.22. Nixen, Myriam	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend
4.5.23. TBD	Sped Teacher Stipend	SPED	NTE:\$1,200.00	Stipend

4.6. Approval of Teacher Evaluation System Verification - FY 2011-2012

A.R.S 15-952.A.3 specifies that local Governing Board must submit evidence to the State Board of Education that the evaluation system originally approved by the Board continues to meet all requirements set forth in A.R.S 15-537.

- 4.7. Approval of Accounts Payable Vouchers for FY 2010-2011 for the following months. At each Board meeting we will bring back to the Board a voucher cover sheet for signatures along with listing of vendors and amounts paid on each voucher.

January	Not to Exceed \$ 800,000.00
February	Not to Exceed \$ 800,000.00
March	Not to Exceed \$ 800,000.00
April	Not to Exceed \$ 800,000.00
May	Not to Exceed \$ 800,000.00
June	Not to Exceed \$ 800,000.00

- 4.8. Approval of Payroll Vouchers for FY 2010-2011 for the following months per pay period. The months of May and June has been increased to \$1,000,000.00 per pay period to pay for Special Ed., Prop 301, Contract Pay outs and Balloon payments stipend payments. At each Board meeting we will bring back to the Board a voucher cover sheet for signatures.

January	Not to Exceed \$ 660,000.00
February	Not to Exceed \$ 660,000.00
March	Not to Exceed \$ 660,000.00
April	Not to Exceed \$ 660,000.00
May	Not to Exceed \$ 1,000,000.00
June	Not to Exceed \$ 1,000,000.00

- 4.9. Acceptance of Student Activity Fund Report.

- 4.10. Acceptance of Accounts Payable Reports.

- 4.10.1. Voucher No. 1020 for the sum of \$ 346.18
- 4.10.2. Voucher No. 1019 for the sum of \$ 177,006.87
- 4.10.3. Voucher No. 1018 for the sum of \$ 307,675.73
- 4.10.4. Voucher No. 1017 for the sum of \$ 250,174.27

- 4.11. Acceptance of Payroll Voucher Reports

- 4.11.1. Voucher No. 33 for the sum of \$ 162,882.83
- 4.11.2. Voucher No. 32 for the sum of \$ 57,416.33
- 4.11.3. Voucher No. 31 for the sum of \$ 334,015.32
- 4.11.4. Voucher No. 30 for the sum of \$ 170,371.44
- 4.11.5. Voucher No. 29 for the sum of \$ 58,521.32
- 4.11.6. Voucher No. 28 for the sum of \$ 336,288.60

END OF CONSENT AGENDA

Mr. Gonzalez entertained a Motion to approved the consent agenda as presented

MOTION: *Mrs. Yopez moved, Miss Juarez seconded the motion. Motion passed.*

5 . Action Items

- 5.1. Approval of the Revised 2010-2011 Budget

Dr. Reed presented the revised Budget.

MOTION: *Mr. Gonzalez moved, Miss Juarez seconded the motion. Motion passed.*

- 5.2. Discussion and possible action on HB2725-30 Minute Recess Rule.

Dr. Reed explained the 30 Minutes Recess Rule.

Mr. Gonzalez made a motion not to adopt the HB2725 30 Minute Recess Rule.

MOTION: *Mr. Gonzalez moved, Mrs. Yepez seconded the motion. Motion passed.*

5.3. Approval of Policy JFABD for Admission of Homeless Students

Dr. Reed asked to amended agenda item 5.3 Admission of Homeless Student Policy JFABD by adding the following policies:

JFABD-R

JFABD-EA

JFABD-EA

JFABD-EB

Miss Juarez asked for explanation on this policy

Ms. Mezei explained the process of Federal Guidelines of the policy and how a student is identified as homeless.

MOTION: *Mr. Gonzalez moved, Mrs. Yepez seconded the motion. Motion passed.*

5.4. Possible action to approve School Parent Support Organization for ELC for 2010-11 school year

Dr. Reed mentioned this is the last PTO for approval and next year all the schools will need to bring their PTO for approval again.

MOTION: *Mr. Gonzalez moved, Mrs. Yepez seconded the motion. Motion passed.*

5.5. Approval to Appoint District Authorized Signers

Dr. Frank Reed

Gerardo Cabrera

Melissa Porchas

Dr. Reed mentioned that every year the board need to approved district authorized signers.

MOTION: *Mr. Gonzalez moved, Mrs. Yepez seconded the motion. Motion passed.*

5.6. Approval of First Reading of Policy Advisories

5.6.1. No. 400-----BCB --Board Member Conflict of Interest

5.6.2. No. 401-----DJE-- Bidding/Purchasing Procedures

-----DJE-R-Bidding/Purchasing Procedures

5.6.3. No. 402-----GBEAA --Staff Conflict of Interest

Dr. Reed mentioned that this the First Reading of Board Policies

MOTION: *Mr. Gonzalez moved, Mrs. Yepez seconded the motion. Motion passed.*

5.7. Acceptance of the following donation

5.7.1. Ms. Rachel Marie Determan donated \$500.00 to Tierra Del Sol for Audio System

5.7.2. Dictionary Donation for District Third Grader Students

Dr. Reed is asking for the board for approval

MOTION: *Mr. Gonzalez moved, Mrs. Yepez seconded the motion. Motion passed.*

6 . Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 6:15 p.m. Mrs. Yopez seconded the motion.
Motion passed.

Signature of Board President/Clerk

Date