

Governing Board Minutes

Somerton Elementary School District #11
Governing Board Agenda
Executive Session and Regular Governing Board Meeting



Date: November 4 2010
Time: 4:30 p.m.
Regular Meeting and Executive Session

Place: Professional Development Room • 215 N. Carlisle Ave
• Somerton AZ 85350 • (928) 341-6000 • www.somerton.k12.az.us

Attending Board: Leticia Yepez Martha Camacho Araceli Juarez
Fern Soto

Absent Board: C. David Gonzalez

Attending Staff: Dr. Reed Jerry Cabrera Melissa Porchas Margarita Camacho
Bob Cassidy Jeanie Volpe Maria C. Villarreal Veronica Lopez
Martin Velasco Shelly Mezei Jorge Cano Kim Seh
Tiffany Vance Bill Rhodes Cecilia Arvizo Maria P. Vasquez
Elizabeth Santos Jose Moreno Maria E. Paredes

1. Regular Governing Board Meeting Agenda

Opening and Announcements

1.1. Call to Order/Pledge of Allegiance

Mr. Gonzalez called the regular Governing Board meeting to order at 4:38 p.m.

The Pledge of Allegiance was led by Mrs. Yepez

1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience

1.3. Call for Executive Session

Executive session pursuant to A.R.S. Section 38-431.03.A.1--Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer

Dr. Reed mentioned there was no need for Executive Session

2. Reports/Discussion Items

2.1. Superintendent

Dr. Reed mentioned the following:

- The Red Ribbon Parade went well. Ms. Mezei rode with him and passed out candies. After the parade all the*

Police, fire, Border Patrol, Sheriff, and Cocopah vehicles were parked over at Somerton Middle School and some of the students were able to go and see the equipment and visit with the personnel.

- *Dr. Reed, Mrs. Porchas, and Mr. Cabrera met with APS to do a preliminary energy audit and discuss the results. The Somerton School District would definitely be saving money.*

2.2. Board Members Report

2.2.1. President and other Board member comments

Miss Juarez commented that she was elected as a new board member to go to Washington D.C. on November 17-21, 2010.

Miss Juarez congratulated Mrs. Zepeda and staff for the great job they all did during their Fall Festival.

2.3. Administrators/Directors Report

2.3.1. Bob. Cassidy, Director of Technology and Dominic McIntire--E-Rate implementation progress report outlining the work being done on the network, phone system and School Messenger.

Mr. Cassidy reported the process of the School Messenger Notification System. That this program will allow the district to contact groups of parents by phone, e-mail and/or text messaging. Also, he mentioned that he is in the middle of a three million dollar E-Rate implementation to upgrade data, voice and video networking districtwide.

2.3.2. Elizabeth Santos, Coordinator of Health Service--Communicable diseases and 45 day screenings. Ms. Santos discussed the following:

Each school site completed their 45 day screenings

Ms. Santos mentioned on how to deal with students who have a communicable disease in regard to how long they may need to be excluded from school, and under which conditions they will be allowed to return to school. Also, said that it is likely that the district will start to see a number of communicable disease that might not have been as prevalent in the past, but because we have students coming in from other parts of the country and from Mexico, we need to be prepared to deal with these students, should this become an issue. Hepatitis A, Salmonella outbreaks, Cholera, Typhoid fever, and Active TB may be just a few of the disease that students may contract in the future. She will work closely with the Public Health Dept. when she is dealing with students who have Communicable disease that require exclusion from school to prevent the spread of these disease.

Flu Clinic visited our school on October 21 we had a good response from our staff.

Sunset Community Health Clinic will be working with district to providing Dental Care to the district students who are under insured or who have no insurance. Also, in the future may be able to provide on-site clinics in our district, so we want to support their effort in obtaining funding.

Also, she is concerned that all students who are in 6th grade have their Meningitis Vaccine and Tdap booster as required by law, by Nov. 15th, so that first of all that they don't get any of these disease and that the district is in compliance with the law.

2.3.9. Jorge Cano, Director of Food Service

*Food Service Employees attended the Child Abuse Training on 9-22-10 at ELC
Food Service provided dinner for ASBA Yuma County Workshop on 10-14-10 at SMS*

Mr. Cano mentioned that his staff attended the Child Abuse Training and dinner was provided for ASBA Yuma County Workshop.

Mrs. Camacho thanked Mr. Cano for the dinner during ASBA Yuma County Workshop.

2.3.10. Maria Villarreal, Transportation--New bus routes.

Mrs. Villarreal commented the new bus routes and how the bus drivers are working very hard. She mentioned that one of the buses was in an accident, the students were not hurt.

Miss Juarez asked about the bus driver.

Mrs. Villarreal mentioned that bus driver is doing fine. Also, she mentioned that she has received several concern calls regarding not having bus aide when they are transporting the students from and to school.

2.3.11. Martin Velasco, Supervisor of Custodian/Grounds--Auction

Mr. Velasco reported that auction was very successful and the total profit was \$2,700.00.

Dr. Reed congratulated Mr. Velasco and Mr. Cano for the wonderful comments he heard during ASBA Yuma County Workshop. And how clean the school campus look and how delicious the food was.

2.3.12. Melissa Porchas, Business Manager Auditors

Mrs. Porchas reported that the auditors found 6 finding but everything went well.

2.4. Other discussion items/Presentations/Information

2.4.1. Attendance Summary (Information)

October 1-29-10

DSS- 95%

ELC- 93. %

OGE- 96. %

TDS- 95. %

SMS- 95%

Dr Reed mentioned that attendance summary is a new item added to the agenda.

2.4.2. Enrollment Summary (Information)

2796--10/22/10

2773--10/23/09

Dr. Reed reported that the enrollment is up with 23 students

2.5. Number of Suspensions District wide (Information)

The number of suspensions

	<i>Monthly</i>	<i>Cumulatively</i>
<i>DSS-</i>	<i>0</i>	<i>2</i>
<i>ELC-</i>	<i>0</i>	<i>1</i>
<i>OGE-</i>	<i>4</i>	<i>4</i>
<i>SMS-</i>	<i>15</i>	<i>41</i>
<i>TDS-</i>	<i>0</i>	<i>0</i>
<i>Transportation</i>	<i>3</i>	<i>3</i>

3. Approval of Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed, it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

3.1. Approval of Board Minutes

3.1.1. Regular Session Minutes October 14, 2010

3.2. New Hires 2010-2011

	<u>Position Description</u>	<u>Location</u>	<u>Range</u>	<u>Status</u>
3.2.1. De Loa, Carlos	Grounds/Custodian	SMS	22	Full-Time
3.2.2. Lopez, Vanessa	Instructional Assistant	SMS	31	Full-Time
3.2.3. Valdivia, Maria J	Instructional Assistant	SMS	31	Full-Time

3.2.4. Zuniga, Claudia	Instructional Assistant	SPED	TBD	Temporary
3.2.5. Mojardin, Rebecca	Instructional Assistant	SPED	TBD	Temporary
3.2.6. TBD	First Things First IA	ELC	TBD	Part-Time
3.2.7. Da Ronco, Darren	Substitute	District	\$75.00/Day	Temporary
3.2.8. Solis, Gloria	Substitute	District	\$75.00/Day	Temporary
3.2.9. Lira, Maria	Substitute	District	\$75.00/Day	Temporary
3.2.10. Tune, Cara	Teacher	ELC	44	Full-Time

3.3. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
3.3.1. Sanchez, Nidia	Teacher	OGE	12/17/2010	Release of Contract

3.4. Leave Request 2010-2011

	<u>Position Description</u>	<u>Location</u>	<u>Leave Date</u>	<u>Reason</u>
3.4.1. Gonzalez, Juana	Instructional Assistant	SMS	1/10/11-5/27/11	Leave of Absence
3.4.2. Saucedo, Juana	Teacher	DSS	12/05/10-3/21/11	FMLA
3.4.3. Camarillo, Adriana	Teacher	OGE	2/7/11-4/1/11	FMLA

3.5. Additional Assignments/Stipends

	<u>Position Description</u>	<u>Location</u>	<u>Amount</u>	<u>Status</u>
3.5.1. Magana, Meredith	Homeless Bus Driver	Trans	\$10.80/hr	Add. Assignment
3.5.2. Page, Marco	Recruitment/Assess/Training	Adult Ed	\$22.00/hr	Add. Assignment

3.6. Approval of Sole Source Vendors for FY 2010-11

3.7. Approval of Second Reading of Policy Advisories:

- 3.7.0.1. No. 372..... Manual Introduction JTED
- 3.7.0.2. No. 373..... BBB - Board Member Oath of Office
- 3.7.0.3. No. 374..... BE - School Board Meetings
- 3.7.0.4. No. 375..... BEC-Executive Sessions/'Open Meetings
- 3.7.0.5. No. 376..... BEDA -Notification of Board Meetings
- 3.7.0.6. No. 377..... BEDG - Minutes
BEDG-R Minutes
- 3.7.0.7. No. 378..... DEC Funding form Federal Tax Sources
- 3.7.0.8. No. 379..... DFF Income from School Sales and Services
DFF-R Income from School Sales and Services
- 3.7.0.9. No. 380..... DJE-Bidding/Purchasing Procedures
- 3.7.0.10. No. 381..... ECB - Building ad Grounds Maintenance
- 3.7.0.11. No. 382..... EEAE- Bus Safety Programs
- 3.7.0.12. No. 383..... EHB-R-Data Records Retention
- 3.7.0.13. No. 384..... GCO-RA- Evaluation of Professional Staff Members
- 3.7.0.14. No. 385..... IGD Curriculum Adoption
- 3.7.0.15. No. 386..... IHIAB - R Basic Instructional Programs
- 3.7.0.16. No. 387..... IHBHD - Online Concurrent/
Correspondence Courses
- 3.7.0.17. No. 388..... IKE - Promotion and Retention of Students
IKE - RB- Promotion and Retention of Students
- 3.7.0.18. No. 389..... JE - Student Attendance
- 3.7.0.19. No. 390..... JFAB -Tuition/Admission of
Nonresidential Students
- 3.7.0.20. No. 391..... JFB Open Enrollment
- 3.7.0.21. No. 392..... JHD - Exclusions and Exemptions from School Attendance
JHD -R- Exclusions and Exemptions from School Attendance
JHD -EB- Exclusions and Exemptions from School Attendance
- 3.7.0.22. No. 393..... JICI- Weapons in School
- 3.7.0.23. No. 394..... JK - Student Discipline
- 3.7.0.24. No. 395..... JL - Student Wellness
JL - RB - Student Wellness
- 3.7.0.25. No. 396..... JLCB-E Immunizations of Students
- 3.7.0.26. No. 397..... JLDA- School Counselor and Psychologists
- 3.7.0.27. No. 398..... KB - Parental Involvement in Education
KB- EB - Parental Involvement in Education

3.8. Request to Approve Emergency Procurement.

- O&M Electric Co. (due to power outage at OGE)

3.9. Approval of IGA between Somerton School District #11 Yuma County Service Agency.

3.10. Acceptance of Student Activity Fund Report.

3.11. Acceptance of Accounts Payable Reports.

- 3.11.1. Voucher No. 1016 for the sum of \$ 178,773.85
- 3.11.2. Voucher No. 1015 for the sum of \$ 113,973.67
- 3.11.3. Voucher No. 1014 for the sum of \$ 205,096.74
- 3.11.4. Voucher No. 1013 for the sum of \$ 208,947.37

3.12. Acceptance of Payroll Voucher Reports

- 3.12.1. Voucher No. 27 for the sum of \$ 162,752.78
- 3.12.2. Voucher No. 26 for the sum of \$ 58,677.74
- 3.12.3. Voucher No. 25 for the sum of \$ 336,581.75
- 3.12.4. Voucher No. 24 for the sum of \$ 170,34.33
- 3.12.5. Voucher No. 23 for the sum of \$ 57,154.33
- 3.12.6. Voucher No. 22 for the sum of \$ 337,150.30
- 3.12.7. Voucher No. 21 for the sum of \$ 195,498.90
- 3.12.8. Voucher No. 20 for the sum of \$ 56,666.66
- 3.12.9. Voucher No. 19 for the sum of \$ 337,471.1

END OF CONSENT AGENDA

Mrs. Camacho entertained a Motion to approved the consent agenda as presented

MOTION: *Mrs. Yepez moved, Ms. Soto seconded the motion. Motion passed.*

4 . Action Items

4.1. Discussion and possible action for a Work Study Session for December 9, 2010.

Ms. Soto asked which items will be discussed at the Work Study Session.

Dr. Reed said the discussion items will be APS and ELC all day Kinder.

Mrs. Camacho entertained a Motion to have the Work Study Session follow by the Regular Board meeting. on December 9th at 5:30 p.m.

MOTION: *Mrs. Yepez moved, Miss. Juarez seconded the motion. Motion passed.*

5 . Adjournment

MOTION: *Mrs. Camacho moved to adjourn the meeting at 5:08 p.m. Miss Juarez seconded the motion. Motion passed.*

Signature of Board President/Clerk

Date