

BUTTONWILLOW UNION SCHOOL DISTRICT
42600 Highway 58
Buttonwillow, CA 93206
Regular Board Meeting

Minutes

DATE: October 10, 2022
TIME: 6:00 PM
PLACE: Board Room, James D. Murphy Learning Center

1.0 Convene Open Session

- 1.1 Meeting will be called to order by Regina Houchin at 6:00 PM.
- 1.2 Flag Salute will be led by: Maria DeLa Rosa.
- 1.3 Board Member Attendance:

<u>P</u> Regina Houchin, Board President	Administrative Attendance:
<u>P</u> Richard Garcia, Board Clerk	<u>P</u> Stuart Packard, Superintendent
<u>P</u> Megan Lucas, Board Trustee	<u>P</u> Hiedi Witcher, Assistant
<u>P</u> Maria De La Rosa, Board Trustee	Superintendent/Principal
<u>P</u> Mariela Ruiz, Board Trustee	

2.0 Courtesy to Visitors

- 2.1 Members of the audience may address the Board regarding non-agenda items. Comments and presentations shall be limited to three (3) minutes per person per topic. A maximum of thirty (30) minutes shall be allocated to this agenda topic.

3.0 Consent Items

- 3.1 Approve Bill Warrants for September 2022 in the amount of \$505,864.07 **Pg. 1-28**
- 3.2 Approve Payroll for September 2022 in the amount of \$233,297.60
- 3.3 Approve Minutes from September 12, 2022 Regular Board Meeting. **Pg. 29-31**
- 3.4 Approve BP/AR 6158 regarding Independent Study. **Pg. 32-51**
- 3.5 Approve the Williams Report for July 1 – September 30 with no complaints listed. **Pg. 52**
- 3.6 Personnel:
 - 3.6.1 Governing board to approve the resignation of Martha Lucas. **Pg. 53**

Motion: Richard Garcia Second: Megan Lucas Ayes: 5 Noes: 0

4.0 Communications:

- 4.1 Calendar Events:
 - 4.1.1 October 24 – Annual Kern County School Boards Association Dinner and Sexual Harassment training. This will take place at the new career and technical education facility at Independence High School. Sexual Harassment training is from 3-5 with dinner following from 5-8 PM, along with tours of the new facility. **Pg. 54**
 - 4.1.2 Governing board to take note that the annual organizational meeting is scheduled for December 12, 2022 at the regular board meeting. **Pg. 55**

5.0 Reports

- 5.1 Superintendent: Expanded learning, cross country

- 5.2 Assistant Superintendent: Avila Beach trip, refocusing teachers
- 5.3 Maintenance and Operations: Camera and sensor quotes, water line replacement.
- 5.4 Trustees: Report from the resource center

6.0 Discussion/Action

- 6.1 Items pulled from the Consent Agenda.
- 6.2 Governing board to acknowledge the return of the adopted budget. **Pg. 56-58**
- 6.3 Governing board to review and potentially select a quote for cameras and sensors.
6.3.1 Recommendation of selection is Q-25742.

Pg. 59-62

Motion: Megan Lucas Second: Mariela Ruiz Ayes: 5 Noes: 0

- 6.4 Governing board to discuss and potential acceptance of bid for community and early education building.

Tabled by recommendation

- 6.5 Governing board to discuss and potentially approve new per diem rate of \$13 for breakfast, \$17 for lunch, and \$30 for dinner.

Motion: Richard Garcia Second: Mariela Ruiz Ayes: 5 Noes: 0

7.0 Closed Session

- 7.1 Conference with labor negotiators
Unrepresented employees: Superintendent and Assistant Superintendent

Open: 6:40

Closed: 6:56

8.0 Return to Open Session

- 8.1 Discussion and potential action regarding Assistant Superintendent's contract.

Motion: Megan Lucas Second: Maria DeLa Rosa Ayes: 4 Noes: 0 Abs: 1

- 8.2 Discussion potential action regarding Superintendent's contract.

Motion: Megan Lucas Second: Maria DeLa Rosa Ayes: 4 Noes: 0 Abs: 1

9.0 Adjournment

After no further business, Regina Houchin will call the meeting to adjourn at: 6:57

The next regularly scheduled meeting will be held on
November 14, 2022 at 6:00 PM.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:

42600 Highway 58, Buttonwillow, CA 93206.

For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent at least two days before the meeting date.