

**BUTTONWILLOW UNION SCHOOL DISTRICT**  
**42600 Highway 58**  
**Buttonwillow, CA 93206**  
**Regular Board Meeting**

**Minutes**

**DATE:** June 13, 2022  
**TIME:** 6:00 PM  
**PLACE:** Board Room, James D. Murphy Learning Center

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**1.0 Convene Open Session**

1.1 Meeting will be called to order by Regina Houchin at 6:00 PM.

1.2 Flag Salute will be led by: Megan Lucas.

1.3 Board Member Attendance:

P Regina Houchin, Board President

P Richard Garcia, Board Clerk

P Megan Lucas, Board Trustee

- Maria De La Rosa, Board Trustee

P Mariela Ruiz, Board Trustee –

Administrative Attendance:

P Stuart Packard, Superintendent

P Hiedi Witcher, Assistant

Superintendent/Principal

**Arrived at 6:08.**

**2.0 Courtesy to Visitors**

2.1 Members of the audience may address the Board regarding non-agenda items. Comments and presentations shall be limited to three (3) minutes per person per topic. A maximum of thirty (30) minutes shall be allocated to this agenda topic.

**3.0 Consent Items**

3.1 Approve Bill Warrants for May 2022 in the amount of \$170,237.28

**Pg. 1-13**

3.2 Approve Payroll for May 2022 in the amount of \$264,159.76

3.3 Approve Minutes from May 9, 2022, Regular Board Meeting.

**Pg. 14-15**

Motion: Richard Garcia    Second: Megan Lucas    Ayes: 3    Noes: 0

**4.0 Communications**

4.1 Upcoming calendar events

**5.0 Reports**

5.1 Superintendent: After school programs, discuss July meeting, phones and alert systems, wiring upgrades, grass on playground, community schools grant, accelerated use of funds available through funding, increase in minimum wage to \$15.50 on January 1<sup>st</sup>, Changing of the Guard article.

5.2 Assistant Superintendent/Principal: LCAP Review, Summer School, Updated Acronym List **Pg. 16-21**

5.3 Maintenance and Operations: Fire sprinklers, lunch tent to be picked up Wednesday.

5.4 Trustees: Graduation in the gym needs a backdrop for the curtains behind the students.

**6.0 Discussion/Action**

6.1 No items pulled from the Consent Agenda.

6.2 Governing board to hold public hearing to receive public comment regarding the LCAP.

**Open: 7:03 PM**

**Close: 7:04 PM**

6.3 Governing board to hold public hearing to receive public comment regarding the proposed budget for 2022-2023. **Pg. 22**

**Open: 7:04 PM**

**Close: 7:14 PM**

6.4 Governing board to approve Resolution 23-0001 regarding the education protection account. **Pg 23-25**

Motion: Richard Garcia Second: Megan Lucas Ayes: 4 Noes: 0

Roll Call Vote: Yes: Megan Lucas, Richard Garcia, Regina Houchin, Mariela Ruiz

6.5 Governing board to consider approval of the Paid Internship Credential Program Agreement between Buttonwillow Union School District and National University. **Pg. 26-33**

Motion: Megan Lucas Second: Mariela Ruiz Ayes: 4 Noes: 0

6.6 Governing board to approve the plan for the Expanded Learning Opportunities Grant. **Pg. 34-46**

Motion: Megan Lucas Second: Mariela Ruiz Ayes: 4 Noes: 0

6.7 Governing board to consider approval of interdistrict transfer of BWUSD student to attend RBG for the 2022-2023 school year. **Pg. 47**

Motion: Megan Lucas Second: Mariela Ruiz Ayes: 4 Noes: 0

6.8 Governing board to review and potentially approve the renewal contract (RN-8626) with Aeries for the 2022-2023 school year in the amount of \$11,500. **Pg. 48**

Motion: Megan Lucas Second: Mariela Ruiz Ayes: 4 Noes: 0

6.9 Governing board to consider approval of the District External Accounting Services Agreement – 2022 – 2023 KCSOS Agt# 23-0062. **Pg. 49-56**

Motion: Megan Lucas Second: Mariela Ruiz Ayes: 4 Noes: 0

6.10 Governing board to consider approval of the Teacher Induction Program Memorandum of Understanding (MOU) 2022-2023 – KCSOS Agt# 23-0113. **Pg. 57-68**

Motion: Megan Lucas Second: Mariela Ruiz Ayes: 4 Noes: 0

6.11 Governing board to consider approval of the Memorandum of Understanding County Level Educational Services for K-6 Students FY – 2022-2023 – KCSOS Agt#23-0077. **Pg. 69-70**

Motion: Richard Garcia Second: Megan Lucas Ayes: 4 Noes: 0

6.12 Governing board to review contracts of copier services and companies, and potentially select a company to proceed with for the 2022-2023 school year.

**Pg. 71-98**

Governing board to select Technic as the service provider and machine provider for 2022-2023.

Motion: Mariela Ruiz Second: Megan Lucas Ayes: 4 Noes: 0

6.13 Governing board to consider approval of agreement with Hazel Health.

Motion: Megan Lucas Second: Mariela Ruiz Ayes: 4 Noes: 0

6.14 Governing Board to consider approval of the style of construction for the new building: either permanent modular or site build construction.

The governing board approves permanent modular as the style of construction.

Motion: Megan Lucas Second: Richard Garcia Ayes: 4 Noes: 0

## 7.0 Closed Session

7.1 Discussion of negotiations.

**Open: 8:03 PM**

**Closed: 8:30 PM**

Action Taken: \_\_\_\_\_

## 8.0 Adjournment

After no further business, Regina Houchin called the meeting to adjourn at: 8:31 PM

A special board meeting will be held on  
**June 15, 2022 at 7:00 AM.**

The next regularly scheduled meeting will be held on  
**July 11, 2022 at 6:00 PM.**

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:*

*42600 Highway 58, Buttonwillow, CA 93206.*

*For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent at least two days before the meeting date.*