

# Regular Governing Board Minutes



05/08/2014

at 5:30 p.m.

343 N. Carlisle Avenue

Somerton, AZ 85350

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

### Somerton Elementary School District #11

Governing Board Agenda

Regular Governing Board and Executive Session

Date: **Thursday, May 8, 2014**

**5:30 p.m.** Regular Governing Board Meeting and Executive Session

Place: **Board Room • 343 N. Carlisle Avenue**

Somerton, AZ 85350 • (928) 341-6000 • [www.ssd11.org](http://www.ssd11.org)

Attending Board: **Araceli Juarez   Leticia Yepes   Fernando Villegas**

Absent Board: **C. David Gonzalez   Fern Soto**

Attending Staff:

<b>Jerry Cabrera</b>	<b>Margarita Camacho</b>	<b>Melissa Porchas</b>
<b>Patricia Weissenberg</b>	<b>Laura Noel</b>	<b>Katherine Zielinski</b>
<b>Kim Seh</b>	<b>Lydia Rodriguez</b>	<b>Jorge Cano</b>
<b>Maria Villarreal</b>	<b>Shelly Mezei</b>	<b>Gema Felix</b>
<b>Luciano O. Munoz</b>	<b>Maria P. Vasquez</b>	<b>Jose Moreno</b>
<b>Tiffany Vance</b>	<b>Joshua Colson</b>	<b>Cruz Sandoval</b>
<b>Jody Attaway</b>	<b>Anita McBride</b>	<b>Cesia Avendano</b>
<b>Daniela Andrade</b>	<b>Joshua Colson</b>	<b>Olivia Hallman</b>
<b>Shantal Reynoso</b>	<b>Anakaren Espinoza</b>	<b>Juan Villafana</b>
<b>Maria E. Paredes</b>	<b>Mayur Pahilajani</b>	

Attending Public:

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### 1. Regular Governing Board Meeting Agenda

#### 1.1. Call to Order/Pledge of Allegiance

**Miss Juarez called the board meeting to order at 5:38 pm.**

#### 1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

**No comments from the audience.**

### 1.3. Call for Executive Session

Executive Session pursuant to **A.R.S. § 38-431.03 A1**--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

#### **A.R.S. §38-431.03) Executive Sessions**

Discussion or consultation for legal advice with the attorney or attorneys of the public body.

**Mr. Cabrera stated there was no need to enter into Executive Session.**

## 2. Report/Discussion Items

### 2.1. SMS Migrant Student Recognition ( Patty Weissenberg)

- Close Up SMS Program

#### **June 22-26, 2014**

Maria Lares

Alexis Ambriz

Alvaro Vargas

Alfredo Gutierrez,

- Space Academy

#### **July 13-18, 2014**

Carolina Gonzalez

**Mrs. Weissenberg recognized the students for their excellent job.**

### 2.2. Teacher of the Year Recognition

DSS Anita McBride--Intermediate

Cruz Sandoval--First Year Teacher

ELC Gabriela Dueñas--Primary

OGE Cesia Avendano--First Year Teacher

Joshua Colson--Special Area

Olivia Hallman--Intermediate

Shantal Reynoso--Primary

SMS Joshua Cecil--Finalist

Katherine Zeilinski--Middle School

TDS Daniela Andrade--First Year Teacher

AnaKaren Espinoza--Primary Teacher

Juan Villafana--Intermediate Teacher

Mr. Cabrera and Miss Juarez presented Teacher of Year awards.

2.3. Superintendent

Mr. Cabrera asked Mr. Colson to show the new band uniform and thanked all the sponsors for their donations.

2.4. Board Members Report

2.4.1. President and other Board members comments

Miss Juarez thanked all the teachers and administrators for their great job.

2.5. Administrators/Directors Report

- No Report

**3. Other discussion items/Presentation/Information**

3.1. Enrollment Summary (Information)

Student Count	4/26/13	4/25/14	
SMS	883	934	51
OGE	377	407	30
DSS	411	399	-12
TDS	821	885	64
ELC	367	360	-7
	2859	2985	126

3.2. Number of Suspension District Wide (Information)

School	MONTHLY April	Cumulatively
SMS	6	39
OGE	2	2
DSS		
TDS		
ELC		

Mr. Cabrera mentioned the agenda items 3.1 and 3.2 is for information only.



#### 4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

##### 4.1. Approval of Board Minutes

4.1.1. [Governing Board Minutes April 15, 2014](#)

4.1.2. Governing Board Executive Minutes April 15, 2014

##### 4.2. New Hires FY 2014-15

		Position Description	Location	Range	New Status
4.2.1	Lara, Carolina	Teacher	TDS	44	Full-Time
4.2.2	Molina, Annabel	Teacher	TDS	48	Full-Time

##### 4.3. Additional Assignments/Stipends 2014-15

		Position Description	Location	Amount
4.3.1	Aguilar, Silvia	Summer Food Service Prog	District	Hrly Rate
4.3.2	Cabrera, Francisca	Summer Food Service Prog	District	Hrly Rate
4.3.3	Guzman, Margarita	Summer Food Service Prog	District	Hrly Rate
4.3.4	Ibarra, Maria C.	Summer Food Service Prog	District	Hrly Rate
4.3.5	Lopez, Maria C.	Summer Food Service Prog	District	Hrly Rate
4.3.6	Lopez, Rosa M.	Summer Food Service Prog	District	Hrly Rate
4.3.7	Magana, Maria E.	Summer Food Service Prog	District	Hrly Rate
4.3.8	McGrew, Susana	Summer Food Service Prog	District	Hrly Rate
4.3.9	Navarro, Maria T.	Summer Food Service Prog	District	Hrly Rate
4.3.10	Peru, Patricia	Summer Food Service Prog	District	Hrly Rate
4.3.11	Porchas, Maria C.	Summer Food Service Prog	District	Hrly Rate
4.3.12	Prado, Victoria	Summer Food Service Prog	District	Hrly Rate
4.3.13	Rodriguez, Amelia	Summer Food Service Prog	District	Hrly Rate
4.3.14	Silva, Ana D.	Summer Food Service Prog	District	Hrly Rate
4.3.15	Rubio, Emma	Kinder Registration	ELC	Hrly Rate

##### 4.4. Additional Assignments/Stipends 2013-14

		Position Description	Location	Amount
4.4.1	Aguilar, Silvia	Summer Food Service Prog	District	Hrly Rate
4.4.2	Cabrera, Francisca	Summer Food Service Prog	District	Hrly Rate
4.4.3	Guzman, Margarita	Summer Food Service Prog	District	Hrly Rate
4.4.4	Ibarra, Maria C.	Summer Food Service Prog	District	Hrly Rate
4.4.5	Lopez, Maria C.	Summer Food Service Prog	District	Hrly Rate
4.4.6	Lopez, Rosa M.	summer Food Service Prog	District	Hrly Rate
4.4.7	Magana, Maria E.	Summer Food Service Prog	District	Hrly Rate
4.4.8	McGrew, Susana	Summer Food Service Prog	District	Hrly Rate
4.4.9	Navarro, Maria T.	Summer Food Service Prog	District	Hrly Rate
4.4.10	Peru, Patricia	Summer Food Service Prog	District	Hrly Rate
4.4.11	Porchas, Maria C.	Summer Food Service Prog	District	Hrly Rate
4.4.12	Prado, Victoria	Summer Food Service Prog	District	Hrly Rate

	Position Description	Location	Amount
4.4.13 Rodriguez, Amelia	Summer Food Service Prog	District	Hrly Rate
4.4.14 Silva, Ana D.	Summer Food Service Prog	District	Hrly Rate
4.4.15 Burruel, Norma	STEM--Race to the Top	DSS	\$28.00
4.4.16 McBride, Anita	STEM--Race to the Top	DSS	\$28.00
4.4.17 Encinas, Minerva	Kinder Registration	ELC	Hrly Rate
4.4.18 Munoz-Jaquez, Claudia	Reading Centers	ELC	Hrly Rate
4.4.19 Plaza, Alyssa	Reading Centers	ELC	Hrly Rate
4.4.20 Ramirez, Heidi	Kinder Registration	ELC	Hrly Rate
4.4.21 Colson, Joshua	STEM--Race to the Top	OGE	\$28.00
4.4.22 Crayne, Lisa	STEM--Race to the Top	OGE	\$28.00
4.4.23 Rush, Irene	STEM--Race to the Top	OGE	\$28.00
4.4.24 Ortiz, Eden	STEM--Race to the Top	OGE	\$28.00
4.4.25 Owen Bernecker	STEM--Race to the Top	SMS	\$28.00
4.4.26 Postestades, Mary Ann	STEM--Race to the Top	SMS	\$28.00

#### 4.5. Reassignment FY 2014-15

	New Position Description	Old Position Status	Location	New Range	Status
4.5.1 Amador-Hernandez, Erandi	Instructional Assistant	Full-Time	DSS	Part-Time	Temporary
4.5.2 Avila, Yanet	Long Term Substitute	Substitute	DSS	\$75.00	Temporary
4.5.3 Montano, Sarah	Instructional Assistant	Substitute	DSS	31	Full-Time

#### 4.6. Resignations/Terminations/Retirement.

	Position Description	Location	Leave Date	Status
4.6.1 <a href="#">McIntire, Dominic</a>	Network Administrator	District	5/09/14	Resignation
4.6.2 <a href="#">Volpe, Jeanie</a>	ELL Specialist	District	6/30/14	Resignation
4.6.3 Guerra, Keila	Teacher	SMS	5/29/14	Resignation

#### 4.7. Leave Request FY 2013-14

	Position Description	Location	Leave Date	Status
4.6.1 Castro, Daisy	Accounts Payable	District	4/11/14--7/4/14	FMLA
4.6.2 Felix, Alicia	Bus Driver	District	5/14-29/14	FMLA
4.6.3 Reed, Frank	Superintendent	District	5/5/14-6/30/14	FMLA
4.6.4 Perez, Adriana	Secretary	ELC	4/08/14--5/30/14	FMLA

#### 4.8. [Approval of Revised Memorandum of Understanding \(MOU\) between Somerton School District #11 and Regional Center for Boarder Health, Inc. "Nuestra Comunidad."](#)

#### 4.9. [Approval of Education Services Incorporated Client Service Agreement.](#)

#### 4.10. [Approval of Emergency Procurement for Ramco Transmission: Emergency purchase requisition for Transportation check Transmission for Bus #22.](#)

#### 4.11. [Approval of Second Reading Policy Advisories](#)

No. 499	BCB-Board Member Conflict of Interest
No. 500	BE-School Board Meetings

No. 501	JICI-Weapons In School
No. 502	JL-Student Wellness
No. 503	JLF-EB Through JLF-ED- Reapportion Child Abuse/Child Protection

4.12. Acceptance Student Activity Fund Report.

4.13. Approval of Accounts Payable Vouchers for the Month of May 2013-14.

- 4.13.1. Voucher No. 1056 not to exceed \$250,000.00
- 4.13.2. Voucher No. 1057 not to exceed \$250,000.00
- 4.13.3. Voucher No. 1058 not to exceed \$250,000.00
- 4.13.4. Voucher No. 1059 not to exceed \$250,000.00
- 4.13.5. Voucher No. 1060 not to exceed \$250,000.00
- 4.13.6. Voucher No. 1061 not to exceed \$250,000.00
- 4.13.7. Voucher No. 1062 not to exceed \$250,000.00
- 4.13.8. Voucher No. 1063 not to exceed \$250,000.00
- 4.13.9. Voucher No. 1064 not to exceed \$250,000.00
- 4.13.10. Voucher No. 1065 not to exceed \$250,000.00

4.14. Approval of Payroll Vouchers for the Month of May 2013-14.

- 4.14.1. Voucher No. 76 not to exceed \$ 375,000.00
- 4.14.2. Voucher No. 77 not to exceed \$ 375,000.00
- 4.14.3. Voucher No. 78 not to exceed \$ 375,000.00
- 4.14.4. Voucher No. 79 not to exceed \$ 375,000.00
- 4.14.5. Voucher No. 80 not to exceed \$ 375,000.00
- 4.14.6. Voucher No. 81 not to exceed \$ 375,000.00
- 4.14.7. Voucher No. 82 not to exceed \$ 375,000.00
- 4.14.8. Voucher No. 83 not to exceed \$ 375,000.00
- 4.14.9. Voucher No. 84 not to exceed \$ 375,000.00
- 4.14.10. Voucher No. 85 not to exceed \$ 375,000.00
- 4.14.11. Voucher No. 86 not to exceed \$ 375,000.00
- 4.14.12. Voucher No. 87 not to exceed \$ 375,000.00
- 4.14.13. Voucher No. 88 not to exceed \$ 375,000.00
- 4.14.14. Voucher No. 89 not to exceed \$ 375,000.00
- 4.14.15. Voucher No. 90 not to exceed \$ 375,000.00
- 4.14.16. Voucher No. 91 not to exceed \$ 375,000.00

**MOTION:** Mrs. Yopez made a motion to approve the consent agenda as presented. Mr. Villegas seconded the motion. Motion passed.

## 5. Action Items



5.1. Approval of Revised 2013-14 Budget.

*MOTION:* Ms. Juarez made a motion to approve the Revised FY2013-14 Budget. Mr. Villegas seconded the motion. Motion passed.

5.2. Discussion and Possible Action to appoint Gerardo Cabrera as Interim Superintendent until the end of this school year 2013-14.

*MOTION:* Ms. Juarez made a motion to appoint Mr. Cabrera as Interim Superintendent. Mrs. Yepez seconded the motion. Motion passed.

5.3. Discussion and Possible Action to Adopt National Geographic Curriculum.

Mrs. Seh presented the district National Geographic Curriculum and described how it was presented to the administrative team, and community.

*MOTION:* Ms. Juarez made a motion to adopt the National Geographic Curriculum. Mrs. Yepez seconded the motion. Motion passed.

5.4. Approval to change Salary Range for Martin Velasco from range 41 to 60.

Mr. Villegas recommended that agenda item 5.4 to be tabled, requested more information regarding the salary range.

*MOTION:* Mr. Villegas made a motion to table agenda item 5.4 for further discussion. Mrs. Yepez seconded the motion. Motion passed.

5.5. Approval of offer a Notice of Appointment to exempt staff provided funding is obtained.

Cano, Jorge

Cassidy, Bob

Munoz, Merci

Porchas, Melissa

Santos, Elizabeth

Velasco, Martin

Villarreal, Maria

*MOTION:* Ms. Juarez made a motion to offer a Notice of Appointment to exempt staff. Mrs. Yepez seconded the motion. Motion passed.

5.6. Approval to offer a contract to administrators provided funding is obtained.

Attaway, Jody

Cabrera, Jerry

Garza, Elizabeth

Moreno, Jose

Paredes, Maria E.

Reed-Mezei, Shelly

Rodriguez-Vaughn, Lydia

Rush-Vance, Tiffany

Seh, Kim

Vasquez, Maria P.

Weissenberg, Patricia

*MOTION:* Ms. Juarez made a motion to offer a contract to administrators. Mrs. Yepez seconded the motion. Motion passed.

5.7. Acceptance of the following donations:

5.7.1. Cocopah Indian Tribe donated \$485.00 to TDS Student of the Month Committee

5.7.2. Smitty's Body Shop Inc. donated \$200.00 to Somerton District Band

5.7.3. Arizona Auto Clinic donated \$100.00 to Somerton District Band

5.7.4. ALLEN, SALA and BAYNE, PLC donated \$100.00 to Somerton District Band

5.7.5. D & M SHOPS, INC donated \$50.00 to Somerton District Band



- 5.7.6. Credit Adjustment, Inc. donated \$20.00 to Somerton District Band
- 5.7.7. Desert Veterinary Clinic, PLC donated \$100.00 to Somerton District Band
- 5.7.8. Pilkington Commercial Co., Inc donated \$100.00 to Somerton District Band
- 5.7.9. Western Growers Foundation donated \$ 500.00 to SMS Garden
- 5.7.10. Family Dry Cleaners donated \$100.00 to Somerton District Band
- 5.7.11. Fisher's Landing Inc. donated \$100.00 to Somerton District Band
- 5.7.12. Picacho Mountain L.L.C. donated \$50.00 to Somerton District Band
- 5.7.13. RX Positive donated \$100.00 to Somerton District Band
- 5.7.14. Hansberger donated \$100.00 to Somerton District Band
- 5.7.15. Meerchaum & Orduno PLLC donated \$200.00 to Somerton District Band
- 5.7.16. Saguaro Foundation donated \$50.00 to Somerton District Band
- 5.7.17. Arthur N. Cauyan donated \$100.00 to Somerton District Band
- 5.7.18. Amigo Farms Inc. donated \$200.00 to Somerton District Band
- 5.7.19. Cocopah Indian Tribe donated \$200.00 to SMS Succeed Class Field trip to Sea World.
- 5.7.20. Plaza Auto Center donated \$200.00 to Somerton District Band
- 5.7.21. Ochylski Enterprises, Inc donated \$100.00 to Somerton District Band
- 5.7.22. Reliable Auto donated \$100.00 to Somerton District Band
- 5.7.23. Jim's Harley-Davidson, Inc. donated \$100.00 to Somerton District Band
- 5.7.24. El Diablito Chapter ASU Alumni donated \$200.00 to SMS Succeed Class
- 5.7.25. RL Jones Insurance Services Inc. donated \$50.00 to Somerton District Band
- 5.7.26. TDS Parent League donated 200.00 to TDS 1st - 4th grade Field Trip

*MOTION: Mr. Villegas made a motion to accept the donations. Miss Juarez seconded the motion. Motion passed.*

## 6. Adjournment

*MOTION: Mrs. Yepez moved to adjourn the meeting at 6:10 pm. Miss Juarez seconded the motion. Motion passed.*

  
\_\_\_\_\_  
Signature of Board President/Clerk

\_\_\_\_\_  
Date