

Regular Governing Board Minutes



02/18/2014

at 5:30 p.m.

343 N. Carlisle Avenue

Somerton, AZ

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Agenda

Regular Governing Board and Executive Session

Date: **Tuesday, February 18, 2014**

5:30 p.m. Regular Governing Board Meeting and Executive Session

Place: **Board Room • 343 N. Carlisle Avenue**

Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board:	C. David Gonzalez	Fernando Villegas	Araceli Juarez
Absent Board:	Fern Soto	Leticia Yepez	
Attending Staff:	Jerry Cabrera	Margarita Camacho	Melissa Porchas
	Bob Cassidy	Patricia Weissenberg	Martin Velasco
	Kim Seh	Lydia Rodriguez	Jorge Cano
	Elizabeth Garza	Maria Villarreal	Shelly Mezei
	Gema Felix	Lisa Crayne	Tiffany Vance
	Maria P. Vasquez	Jose Moreno	Ruth M. Olin
	Luciano O. Munoz	Jacob S. Nurse	

Attending Public:

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Mr. Gonzalez called the board meeting to order at 5:32 p.m.

The Pledge of Allegiance was led by Miss Juarez

1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience.

1.3. Call for Executive Session

Executive Session pursuant to **A.R.S § 38-431.03.A1**--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

Mr. Cabrera stated there was no need to enter into Executive Session.

2. Report/Discussion Item

2.1. Superintendent

Mr. Cabrera stated that Dr. Reed was not able to attend today's meeting but he wanted to recognize the following staff members for a job well done.

Shelly Mezei

Patricia Weissenberg

Margarita Camacho

Presented a clip from Federal Program Director's Meeting.

2.2. Board Members Report

2.2.1. President and other Board members comments

Mr. Gonzalez mentioned that Mr. Villegas and Ms. Soto will be attending the April NSBA conference in New Orleans, LA.

Mr. Cabrera mentioned that Mr. Gonzalez was nominated to be part of the ASBA Committee.

2.3. Administrators/Directors Report

2.3.1. SMS -- Mrs. Garza, Principal

- Robotics Trip Budget

Mrs. Garza explained and handed-out the proposed budget for the Robotics Team's expenditures to attend the World Festival at St. Louis, MO, April 21-27, 2014. Approximate cost will be \$14,350.

2.3.2. OGE -- Mrs. Seh, Principal

- Aiming for the "A" plan

Ms. Seh reported the following for Aiming for the "A":

- Motivating Students
- Weekly Benchmark Report
- Treats for the students as they earn them, for example Free Dress Day
- Interventions
- Meeting with teachers weekly

2.3.3. TDS -- Mrs. Paredes, Principal

- Theme- “Roping the A”
- Rubics Cube Competition
- Curriculum Updates

Mrs. Paredes reported the following:

- Update on activities similar to what other schools are doing. The students are following the Arizona’s College and Career Ready Standards.
- Planning for 4th Quarter. Next week is going to be a very busy week.
- Rubic’s Cube Team - There are three 5th grade students. They are doing it on a volunteer basis. There are teachers and 20 students participating. The students went to San Luis Middle School to compete. It was a great experience.
- The Intervention Program is strong. We have 180 students staying after school three days a week and attendance is very good.
- Mrs. Felix talked about what TDS students are doing for AIMS testing motivation. This year Mrs. Paredes will be riding a mechanical bull.

2.3.4. DSS -- Mrs. Vasquez, Principal

- DSS Career Day
- Preparing for AIMS

Mrs. Vasquez presented a powerpoint on DSS Career Day and several DSS students sang a song about how to prepare for AIMS.

2.3.5. ELC -- Mr. Muñoz

- Total Student at ELC
- Student Enrollment from August to February
- 4 Interventions groups were created based on School Wide Data
- Regrouped Reading Centers in each classroom
- After-school Tutoring: Targeting the bottom 25%
- Adding Small group Instruction during Math Centers
- Using Professional Development and Professional Learning Teams

Mr. Munoz mentioned the following:

- 4 Interventions groups were created based on School Wide Data:
 1. 3 Reading Pullout Groups throughout the day
 2. 2 Math Pullout Groups throughout the day
 3. Assessing every three weeks
 4. Using Data to adjust, monitor, and or exit students
 - Regrouped Reading Center in each classroom
 - After-school Tutoring: Targeting the bottom 25%
 1. 8 Teachers strategically teaching after school based on school wide data
 2. 4 Paraprofessional assisting with after school programs
- Other discussion items/
Presentation/Information

- Using PD (Professional Development and PLT (Professional Learning Teams) to fine tune ELC's curriculum map and lesson plans

2.4. Recognition Awards

2.5. 100 Day Enrollment

128/13	1/27/14
2868	2965

2.6. Enrollment Summary (Information)

Student Count	1/24/13	1/24/14	
SMS	888	920	32
OGE	376	419	43
DSS	409	380	-29
TDS	837	879	42
ELC	360	356	-4
	2870	2954	84

2.7. Number of Suspension District Wide (Information)

School	MONTHLY Jan./Feb	Cumulatively
SMS	7	25
OGE		
DSS		
TDS		
ELC		

Mr. Cabrera mentioned that agenda item 2.5 - 2.7 is for information only.

3. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

3.1. Approval of Board Minutes

3.1.1. [Governing Board Meeting Minutes January 9, 2014](#)

3.1.2. [Governing Board Meeting Minutes January 28, 2014](#)

3.2. New Hires FY 2013-14

		Position Description	Location	Range	New Status
4.2.1	Widhalm, Denise	Psychologist	District	64	Full-Time
4.2.2	Plaza, Alyssa	Instructional Assistant	ELC	25	Temporary
4.2.3	Sanchez, Angelica	Teacher	TDS	44	Full-Time
4.2.4	Lepe, Valeria	Instructional Assistant	SMS	27	Part-Time
4.2.5	Olea, Ariel	Teacher	SMS	44	Full-Time

3.3. Additional Assignments/Stipends 2013-14

		Position Description	Location	Amount
4.3.1	Felix, Hilario	Bus Driver Training	District	Hrly Rate
4.3.2	Hernandez, Abigail	School Bell Bus Driver	District	Hrly Rate
4.3.3	Reynoso, Bertha	School Bell Bus Driver	District	Hrly Rate
4.3.4	Brienza, Patricia	Instruction for Migrant Saturday School Program	DSS	\$28.00
4.3.5	Romero, Alejandra	Sub. Teacher for Saturday School	DSS	\$28.00
4.3.6	Valdivia, Jenisse	Sub. Teacher for Saturday School	DSS	\$28.00
4.3.7	Torres, Noel	Instruction for Migrant Saturday School Program	DSS	\$28.00
4.3.8	Plaza, Alyssa	Intervention/Planning and Parent Involvement	ELC	Hrly Rate
4.3.9	Armenta, Maritza	Intervention/Planning and Parent Involvement	OGE	Hrly Rate
4.3.10	Beffel, Andrew	Intervention/Planning and Parent Involvement	OGE	Hrly Rate
4.3.11	Fermanis, Chris	Intervention/Planning and Parent Involvement	OGE	\$28.00
4.3.12	Herrera, Natalia	Intervention/Planning and Parent Involvement	OGE	Hrly Rate
4.3.13	Bedoy, Alejandra	Year Book Coordinator	SMS	\$500.00
4.3.14	Brown, Rachel	Cheerleader Coordinator	SMS	\$1600.00
4.3.15	Castro, Cesar	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.16	Hastler, Jamie	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.17	Jacuinde, Denia	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.18	Lepe, Valeria	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.19	Olea, Ariel	Sp. Ed. Stipend	SMS	\$600.00
4.3.20	Fragozo, Ashley	Intervention/Planning and Parent Involvement	TDS	Hrly Rate
4.3.21	Pahilajani, Mayur	Intervention/Planning and Parent Involvement	TDS	\$28.00

	Position Description	Location	Amount
4.3.22 Merino, Mercedes	Intervention/Planning and Parent Involvement	TDS	Hrly Rate
4.3.23 Robles, Veronica	Intervention/Planning and Parent Involvement	TDS	Hrly Rate
4.2.24 Sanchez, Angelica	Sp. Ed. Saturday School Prg	TDS	\$28.00
4.2.25 Sanchez, Angelica	Sp. Ed. Stipend	TDS	\$600.00
4.2.26 Zacarias, Imelda	Intervention/Planning and Parent Involvement	TDS	Hrly Rate

3.4. Reassignment FY 2013-14

	New Position Description	Old Position Status	Location	New Range	Status
4.4.1 Amador Hernandez, Erandi	Instructional Assistant	Part-Time	DSS	31	Full-Time
4.4.2 Avila, Yanet	Long-Term Substitute	Substitute	DSS	\$75.00	Temporary
4.4.3 Montano, Sarah	Long-Term Substitute	Substitute	DSS	\$140.47	Temporary
4.4.4 Ramirez, Jazmin	Long-Term Substitute	Substitute	DSS	\$140.47	Temporary
4.4.5 Brena, Mercedes	Long-Term Substitute	Substitute	ELC	\$140.47	Temporary
4.4.6 Caudillo, Veronica	Long-Term Substitute	Substitute	ELC	22	Temporary
4.4.7 Herrera, Natalia	Long-Term Substitute	Substitute	OGE	\$75.00	Temporary
4.4.8 Castro, Cesar	Instructional Assistant	Part-Time	SMS	28	Full-Time
4.4.9 Gonzalez, Juana	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary
4.4.10 Mayoral, Xochitl	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary
4.4.11 Meraz, Cecilia	Long-Term Substitute	Substitute	SMS	\$140.47	Temporary
4.4.12 Lopez, Yessica	Long-Term Substitute	Substitute	TDS	\$140.47	Temporary

3.5. Leave Request FY 2013-14

	Position Description	Location	Leave Date	Status
4.5.1 Leon-Urbe, Denisse	Counselor	District	4/3/14-5/29/14	FMLA
4.5.2 Ortiz, Belia	Teacher	DSS	2/10/14-3/21/14	FMLA
4.5.3 Martinez, Alicia M	Instructional Assistant	OGE	2/3/14 - 3/18/14	FMLA
4.5.4 Zamudio, Rocio	Instructional Assistant	SMS	2/10/14-4/7/14	FMLA
4.5.5 Sanchez, Rosa	Teacher	TDS	1/10/14-4/07/14	FMLA

3.6. Resignations/Terminations/Retirement.

	Position Description	Location	Leave Date	Status
4.6.1 Montero, Liliana	Instructional Assistant	DSS	1/24/2014	Resignation
4.6.2. Rosales, Vanessa	Instructional Assistant	SMS	1/01/2014	Resignation
4.6.3 Gonzalez, Juana	Instructional Assistant	TDS	1/10/2014	Resignation
4.6.4 Woodruff, Tiffany	Instructional Assistant	TDS	1/31/2014	Resignation

3.7. [Approval to award RFP: 13-14-683, Legal Service to Gust Rosenfeld PLC Attorneys At Law and DeConcini McDonald Yetwin Attorneys At Law.](#)

3.8. [Approval to Request for Proposal for Audit Service.](#)

- 3.9. Approval to award Invitation For Bid (IFB 14-15-684) for the purchase of bread products to Holsum Bakery, Inc for fiscal year 2014-2015.
- 3.10. Approval to award Invitation For Bid (IFB: 14-15-685) for the purchase of milk products to Shamrock Farms for fiscal year 2014-2015.
- 3.11. Approval of the Agreement between the Somerton School District #11 and City of Somerton to Grant of Right of Way.
- 3.12. Approval of Emergency Procurement for Yuma Regional Medical Center for Transportation.
- 3.13. Acceptance Student Activity Fund Report
- 3.14. Approval of Accounts Payable Vouchers for the Month of March 2013-14.
 - 3.14.1. Voucher No. 1040 not to exceed \$250,000.00
 - 3.14.2. Voucher No. 1041 not to exceed \$250,000.00
 - 3.14.3. Voucher No. 1042 not to exceed \$250,000.00
 - 3.14.4. Voucher No. 1043 not to exceed \$250,000.00
- 3.15. Approval of Payroll Vouchers for the Month of March 2013-14
 - 3.15.1. Voucher No. 59 not to exceed \$ 375,000.00
 - 3.15.2. Voucher No. 60 not to exceed \$ 375,000.00
 - 3.15.3. Voucher No. 61 not to exceed \$ 375,000.00
 - 3.15.4. Voucher No. 62 not to exceed \$ 375,000.00
 - 3.15.5. Voucher No. 63 not to exceed \$ 375,000.00

MOTION: Mr. Gonzalez made a motion to approve the consent agenda as presented. Mr. Villegas seconded the motion. Motion passed.

4. Action Items

- 4.1. Discussion and possible action to approve the pamphlet for the position of District Superintendent.

MOTION: Mr. Gonzalez made a motion to approve the the pamphlet for the District Superintendent position. Miss Juarez seconded the motion. Motion passed.
- 4.2. Approval of the School Calendar for 2014-2015.

MOTION: Miss Juarez made a motion to approve the School Calendar 2014-15. Mr. Villegas seconded the motion. Motion passed.
- 4.3. Acceptance of the following donations:
 - 4.3.1. Lowe's Charitable and Educational Foundation donated \$2,500.00 to Tierra Del Sol for 530 toolboxes to Educational PE program.
 - 4.3.2. Foundation of YRMC donated \$622.00 to Tierra Del Sol Mileage Club Walk for Wellness.

MOTION: Mr. Villegas made a motion to approve the donations. Mr. Gonzalez seconded the motion. Motion passed.
- 4.4. Discussion and possible action to release Maria Patino from her FY 2013-14 contract.

MOTION: Mr. Gonzalez made a motion to release Maria Patino from her FY 2013-14 contract. Miss Juarez seconded the motion. Motion passed.

- 4.5. Approval of Robotics Team overnight fieldtrip to World Festival Competition in St. Louis, MO from April 21-27, 2014.

MOTION: Mr. Gonzlaez made a motion to approve the Robotics Team's overnight Field Trip. Miss Juarez seconded the motion. Motion passed.

- 4.6. Approval of Salary Schedule Revision FY 2014-15.

4.6.1. Speech Pathologist from range 64 to 70

4.6.2. Psychologist from range 64 to 70

MOTION: Mr. Gonzalez made a motion to approve the revised Salary Schedule. Miss Juarez seconded the motion. Motion passed.

- 4.7. Approval of 4% Salary Increase to all staff for FY 2014-15.

MOTION: Mr. Gonzalez made a motion to approve the 4% salary increase for FY 2014-15. Mr. Villegas seconded the motion. Motion passed.

- 4.8. Approval of the First Reading Policy GCF-EB and GDF-ED for Background Check Form.

MOTION: Miss Juarez made a motion to approve the First Reading Policy for background check. Mr. Villegas seconded the motion. Motion passed.

- 4.9. Approval of offer a contract to certified teachers provide fundings is obtained and certification requirements are met.

Almanza, Yajayra	Alonzo, Magnolia	Anderson, Sherilyn	Andrade, Daniela
Arvizu, Paz	Avendano, Cesia X	Batiz, Xochitl	Bernecker, Owen E.
Blank, Daniel T.	Bowers, Timothy	Bretl, Kelsey L.	Brienza, Patricia
Brown, Rachel	Burgess, Tracy J.	Burnite, Catherine	Burrue, Norma
Bush, Julio	Camarillo, Adriana	Camarillo, Sandra	Carlos, Angelica
Carlos, Annale	Carroll, Angelina C	Carter, Christopher	Canchola, Francisca
Casey, Jessica	Cash, Tonya N.	Castillo, Cinthia	Cecil, Joshua
Chilson, Jahzeel	Colson, Joshua	Cortez, Epifanio	Crabb, Ladonna
Crayne, Lisa	Dinwiddie, Lisa	Duenas, Gabriela	Duran, Juan C.
Durham, Tamy	Erfe, Dan August	Escalante, Jessica	Espinoza, Anakaren
Felix, Bernardo	Felix, Gema	Fermanis, Anna	Fermanis, Chris
Flores, Annabel	Foutch, Donna	Fragozo, Haydee	Franco, Maria
Garcia, Alanna	Garcia, Alicia	Garcia, Yessenia	Garcia-Ortiz, Guadalupe
Gaxiola, Sylvia	Gerg, Anthony	Gonzalez, Carlos	Gonzalez, Francisco
Goycoolea, Yolanda	Grasso, Chelsea	Guerra, Keila	Guiverra, Jessica
Gutierrez, Susana	Hallman, Olivia	Halverson, Jessica	Hastler, Jamie L.
Householder, Amanda	Hurlbut, Jeremy	Joanicot, Eduviges	Jones, Otilia

Jose, Janice	Kulka, Tami	Land, Shonti	Leight, Claire J.
Leon-Urbe, Denisse	Liimatainen, Patricia	Linares, Patricia	Long, Kaitlin M
Lopez, Hilda	Lopez, Maria T	Lucero, Anne	Lugo, Margarita
Macedo, Alba	Madrid, Ricardo	Martinez, Erica	Martinez, Graciela
Martinez, Jessica	Maxwell, Irasema	McBride, Anita	McIntire, Zayda
Mendoza, Blanca	Miranda, Melissa	Monteon, Adela	Munoz, Dina
Munoz, Luciano O	Murray, Andrew P.	Nuno, Patricia	Nurse, Jacob
Olin, Ruth	Onisko, Brandon	Ortiz, Belia	Ortiz, Eden
Ortiz, Geronimo	Page, Marco	Pahilajani, Mayur	Paramo, Patricia
Perea, Maria	Phillips, Cheryl	Potestades, Mary	Powell, James
Pulsipher, Nicholas	Raco, Anthony	Rico, Francisca	Ramirez, Mayra
Renteria, Sarai	Reyna, Yubania	Reynoso, Shantal	Rios, Anselmo
Rivera, Concepcion	Rodriguez, Vanessa	Rodriguez, Lydia	Romero, Alejandra
Rouse, Elisa	Rubio, Luz	Rush, Irene	Salas, Martha
Sanchez, Rosa	Sandoval, Cruz, A.	Sauceda, Juana	Sharp, Marichu
Sheppard, Patricia	Smith, Neysa C	Solano, Estela	Suarez, Karina
Sullivan, Jennifer	Thompson, Eric P.	Tune, Cara	Ullery, Guadalupe
Valdivia, Jenisse	Vasquez-McCall, Vanessa	Valtierra, Araceli	Villafana, Juan
Villaescusa, Claudia	Volpe, Thomas	Ward, Mary	Williams, Gabriela
Zamudio, Reynaldo	Zendejas, Lorena	Zielinski, Katherine	Armenta, Maria I
Garibay, Christian	Colvin, Roxanna	Olea, Ariel	Michaels, William
Parks, Patricia	Zamudio Hugo		

MOTION: Mr. Gonzalez made a motion to approve the certified teacher contracts. Mr. Villegas seconded the motion. Motion passed.

5. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 6:15 pm. Miss Juarez seconded the motion. Motion passed.

Signature of Board President/Clerk

Date

3/11/14