



Governing Board Minutes
343 N. Carlisle Ave
Somerton, AZ.
On Tuesday, January 28, 2014
At 5:30 pm

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Attending Board: **Leticia Yepez** **Fernando Villega** **C. David Gonzalez**

Absent Board: **Fern Soto** **Araceli Juarez**

Attending Staff: **Jerry Cabrera** **Margarita Camacho**
 Maria E. Paredes **Elizabeth Garza** **Luciano Munoz**
 Duvie Joanicot

1. Opening and Announcements

1.1. Call to Order

Mr. Gonzalez called the board meeting to order at 5:35 pm.
Pledge of Allegiance was led by Mrs. Yepez.

1.2. Call for Executive Session

Executive Session pursuant to **A.R.S § 38-431.03.A1**--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

A.R.S. §38-431.03) Executive Sessions

Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Mr. Cabrera stated there was no need to enter into Executive Session.

2. Action Items

2.1. Arizona School Boards Association will present the Governing Board with the results of the community on-line survey related to the position of District Superintendent.

Mr. Steve Highlen presented the results of the Somerton School District #11

Superintendent Survey 2014. Mr. Highlen reviewed the responses from the community and staff for the survey questions.

- 2.2. The Governing Board will discuss and possibly consider the contents of the position pamphlet that will be used to advertise the position of District Superintendent.

Mr. Highlen provided the information related to the advertising pamphlet for the position of Superintendent. The Board members discussed the results of the on-line position survey and information provided by Mr. Highlen.

The Board members discussed the following to be included in the pamphlet:

- A.) Community Profile
- B.) District Profile
- C.) District Financial Profile
- D.) Superintendent Profile: Professional Skills, Abilities and Personal Characteristics
- E.) Position Salary Range.

Mr. Highlen will use this direction to construct a draft position pamphlet.

- 2.3. The Governing Board will discuss and possibly consider the approval process they will implement to approve the position pamphlet for the position of District Superintendent.

MOTION: Mr. Gonzalez made a motion that the board will review the draft pamphlet for the position of District Superintendent on February 18th. Mr. Villegas seconded the motion. Motion passed.

- 2.4. The Governing Board will discuss and possibly consider specific aspects and dates regarding the search process for a District Superintendent.

Mr. Highlen presented to Board members options related to aspects and timelines for the search process for a District Superintendent. The Governing Board members established specific dates.

- Regular Governing Board meetings for February will be moved from February 11th to February 18th at 5:30 p.m. to review the draft pamphlet and to approve draft brochure.
- The Superintendent position will be posted on February 21st unless there are pamphlet revisions. If there are corrections, it will be posted on February 26th.
- The candidate search opens on February 26 and closes on March 19, 2014

- Board meeting on Tuesday, March 25, 2014 at 8:00 am in the Boardroom. Board members will review and screen applicants and determine which applicants will be asked to interview. Mr. Highlen will contact the applicants and set up interviews.
- Board meeting on Tuesday, April 2, 2014 to interview the candidates.

2.5. Arizona School Boards Association will present the Governing Board with information related to the application process for the position of District Superintendent.

Mr. Highlen mentioned that ASBA will coordinate all aspects of the application process.

2.6. The Governing Board will discuss and possibly consider the addition of up to two District specific questions to be placed on the position application for District Superintendent.

MOTION: Mr. Gonzalez made a motion to add specific questions to be placed on the position application for District Superintendent. The motion was not seconded.

2.7. Arizona School Boards Association will review the objectives of the next position search meeting.

Mr. Highlen explained the screening process and what will occur at the screening meeting.

3. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 7:52pm. Mrs. Yepez seconded the motion. Motion passed.

Signature of Board President/Clerk

Date