

Regular Governing Board Minutes



01/09/2014

at 5:30 p.m.

343 N. Carlisle Ave.

Somerton, AZ

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Agenda

Regular Governing Board and Executive Session

Date: **Thursday, January 9, 2014**

5:30 p.m. Regular Governing Board Meeting and Executive Session

Place: **Board Room • 343 N. Carlisle Ave.**

Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: **Leticia Yopez** **C. David Gonzalez** **Fernando Villegas**
Araceli Juarez **Fern Soto (Arrived at 5:50pm)**

Absent Board:

Attending Staff: **Jerry Cabrera** **Margarita Camacho** **Melissa Porchas**
Bob Cassidy **Patricia Weissenberg** **Martin Velasco**
Kim Seh **Lydia Rodriguez** **Jorge Cano**
Jody Attaway **Elizabeth Garza** **Maria Villarreal**
Gema Felix

Attending Public: **Dammers Galaviz**

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Mr. Gonzalez called the board meeting to order at 5:38 p.m.

The Pledge of Allegiance was led by Mrs. Yopez.

Mr. Gonzalez asked for agenda item 2 to be moved until Ms. Soto's arrival.

2. Oath of Office (A.R.S. 38-321)

2.1. Re-Organizational Meeting (A.R.S. 14-321 & A.R.S15-323)

2.2. Election of Board President

Mrs. Yopez nominated Mr. Gonzalez as Board President

Mr. Gonzalez accepted the nomination.

Mrs. Yepez entertained a Motion to Elect Mr. Gonzalez as Board President.

MOTION: Ms. Soto moved to elect Mrs. Gonzalez as President; Miss Juarez seconded the motion. Motion Passed.

2.3. Election of Board Clerk

Mr. Gonzalez nominated Miss Juarez as Board Clerk

Miss Juarez accepted the nomination.

Mr. Gonzalez entertained a Motion to Elect Miss Juarez as Board Clerk.

MOTION: Mr. Gonzalez moved to elect Miss Juarez as Board Clerk, Mrs. Yepez second the motion. Motion passed.

2.4. Establish Board Meeting

2.4.1. Dates:

2.4.2. Times:

2.4.3. Location 343 N. Carlisle Ave. (Board Room)

Mr. Gonzalez recommended a Governing Board Meeting schedule be established.

Mr. Gonzalez asked if there any conflict if the Governing Board meeting is held on the second Tuesday of the month.

Mr. Gonzalez made the motion for the Governing Board meeting to be held on the second Tuesday of each month at 5:30 p.m.

MOTION: Mr. Gonzalez moved. Mrs. Yepez seconded the motion. Motion passed.

2.5. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience.

2.6. Call for Executive Session

Executive Session pursuant to **A.R.S § 38-431.03.A1**--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

Mr. Cabrera stated there was no need to enter into Executive Session.

3. Report/Discussion Item

3.1. Superintendent

Dr. Reed gave the floor to Mrs. Garza to talk about the Robotic competition. Mrs. Garza mentioned that Robotic team will be going to St. Louis, MO to compete in April.

Dr. Reed will presenting a powerpoint next month Migrant Conference.

3.2. Board Members Report

3.2.1. President and other Board members comments

Mr. Gonzalez wished everyone a Happy New Year!

3.3. Administrators/Directors Report

- No Reports

4. Other discussion items/Presentation/Information

4.1. Recognition Awards

Dr. Reed recognized the following staff members for their continue effort toward student outstanding.

Melissa Porchas, Jerry Cabrera, Maria P. Vasquez, Gema Felix

Kim Seh, and Maria E. Paredes

4.2. Enrollment Summary (Information)

Student Count	11/20/12	11/22/13	
SMS	883	920	30
OGE	369	394	25
DSS	412	386	-26
TDS	828	865	37
ELC	359	350	-9
	2851	2915	64

4.3. Number of Suspension District Wide (Information)

School	MONTHLY December	Cumulatively
SMS		18
OGE		
DSS		
TDS		
ELC		

5. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

5.1. Approval of Board Minutes

5.1.1. [Governing Board Meeting Minutes December 5, 2013](#)

5.1.2. [Governing Board Meeting Minutes December 17, 2013](#)

5.2. New Hires FY 2013-14

		Position Description	Location	Range	New Status
5.2.1	Andre, Nina Rosary	Substitute	District	\$75.00	Temporary
5.2.2	Corrales, Denise	Substitute	District	\$75.00	Temporary
5.2.3	Dallabetta, Patrick	Substitute	District	\$75.00	Temporary
5.2.4	Flores, Ariana	Substitute	District	\$75.00	Temporary
5.2.5	Franco, Tiffany	Substitute	District	\$75.00	Temporary
5.2.6	Gonzalez, Erik	Substitute	District	\$75.00	Temporary
5.2.7	Hernandez, Lourdes	Substitute	District	\$75.00	Temporary
5.2.8	Magana, Jesus	Substitute	District	\$75.00	Temporary
5.2.9	Bohon, Ana Laura	Reading Interventionist	ELC	52	Temporary
5.2.10	Mojardin, Rebeca	Instructional Assistant	ELC	28	Temporary
5.2.11	Munoz, Claudia P.	Instructional Assistant	ELC	31	Temporary
5.2.12	Castro, Cesar	Instructional Assistant	SMS	31	Temporary

5.3. Additional Assignments/Stipends 2013-14

		Position Description	Location	Amount
5.3.1	Benites, Maria C	Bus Driver Training	District	Hrly Rate
5.3.2	Casillas, Jorge	Bus Driver Training	District	Hrly Rate
5.3.3	Casillas, Martina	Bus Driver Training	District	Hrly Rate
5.3.4	Felix, Alicia	Bus Driver Training	District	Hrly Rate
5.3.5	Hernandez, Abigail	Bus Driver Training	District	Hrly Rate
5.3.6	Juarez, Julieta	Bus Driver Training	District	Hrly Rate
5.3.7	Kulka, Tami	Speech Therapist	District	\$6,041.50
5.3.8	Leon, Denisse	CPI Training Activities	District	\$1308.00
5.3.9	Lopez, Hilda	CPI Training Activities	District	\$1308.00
5.3.10	Reynoso, Bertha	Bus Driver Training	District	Hrly Rate
5.3.12	Runyan, Paula	Bus Driver Training	District	Hrly Rate
5.3.13	Soils, Ofelia	Bus Driver Training	District	Hrly Rate
5.3.14	Urtuzuastequi, Rosa	Bus Driver Training	District	Hrly Rate
5.3.15	Moreno, Manuela	Bus Driver Training	District	Hrly Rate
5.3.16	Weissenberg, Patty	MOWR Data Collection/Entries	District	\$28.00
5.3.17	Zepeda, Alba	Bus Driver Training	District	Hrly Rate
5.3.18	Bojorquez, Norma	Intervention/Planning and Parent Involvement	ELC	Hrly Rate
5.3.19	Bohon, Laura	Intervention/Planning and Parent Involvement	ELC	\$28.00

	Position Description	Location	Amount
5.3.20 Munoz, Claudia	Intervention/Planning and Parent Involvement	ELC	Hrly Rate
5.3.21 Rubio, Luz	Intervention/Planning and Parent Involvement	ELC	\$28.00
5.3.22 Greg, Anthony	Extra Curricular Activities	SMS	\$800.00
5.3.23 Gonzalez, Carlos	Extra Curricular Activities	SMS	\$800.00
5.3.24 Hurlbut, Jeremy	Extra Curricular Activities	SMS	\$800.00

5.4. Reassignment FY 2013-14

	New Position Description	Old Position Status	Location	New Range	Status
5.4.1 Ceja, Isaac	Long-Term Substitute	Substitute	DSS	\$75.00	Temporary
5.4.2 Jacuinde, Denia	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary
5.4.3 Meraz, Cecilia	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary
5.4.4 Olea, Ariel	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary
5.4.5 Gonzalez, Juana	Instructional Assistant	Long-Term Substitute	TDS	31	Full-Time
5.4.6 Sanchez, Angelica	Long-Term Substitute	Substitute	TDS	\$75.00	Temporary

5.5. Leave Request FY 2013-14

	Position Description	Location	Leave Date	Status
5.5.1 Gutierrez, Susana	Teacher	DSS	1/6/14-4/07/14	FMLA

5.6. Resignations/Terminations/Retirement.

	Position Description	Location	Leave Date	Status
5.6.1 Galaviz, Damaris	Teacher	SMS	1/10/2014	Release of Contract
5.6.2 Pulsipher, Rachel	Instructional Assistant	SMS	12/13/2013	Resignation

- 5.7. Approval of Emergency Procurement for O&M Electrical Services: Emergency purchase requisition after hours for TDS Technician to turned off and verify APS step down transformer is completely off line.
- 5.8. Approval of Emergency Procurement for O&M Electrical Services: Disconnect and Remove Existing Transformer at TDS on December 2013.
- 5.9. [Approval to reject all bids for Legal Service due to incomplete address on RFP-13-14-678 and resolicit the bid.](#)
- 5.10. [Approval of Second Reading of Wellness Policy Physical Activity and Nutrition.](#)
- 5.11. Approval for SMS Spirit Line to attend the State Competition on February 21, 2014 in Phoenix Az.
- 5.12. [Approval of State Assurance for Teacher Evaluation System FY2014-2015.](#)

- 5.13. Acceptance Student Activity Fund Report
- 5.14. Approval of Accounts Payable Vouchers for the Month of February 2013-14.
- 5.14.1. Voucher No. 1036 not to exceed \$250,000.00
- 5.14.2. Voucher No. 1037 not to exceed \$250,000.00
- 5.14.3. Voucher No. 1038 not to exceed \$250,000.00
- 5.14.4. Voucher No. 1039 not to exceed \$250,000.00

5.15. Approval of Payroll Vouchers for the Month of February 2013-14

- 5.15.1. Voucher No. 52 not to exceed \$ 375,000.00
- 5.15.2. Voucher No. 53 not to exceed \$ 375,000.00
- 5.15.3. Voucher No. 54 not to exceed \$ 375,000.00
- 5.15.4. Voucher No. 55 not to exceed \$ 375,000.00
- 5.15.5. Voucher No. 56 not to exceed \$ 375,000.00
- 5.15.6. Voucher No. 57 not to exceed \$ 375,000.00
- 5.15.7. Voucher No. 58 not to exceed \$ 375,000.00

MOTION: Mr. Gonzalez made a motion to approve the consent agenda as presented. Mr. Villegas seconded the motion. Motion passed.

6. Action Items

- 6.1. Acceptance of the following donation.

- 6.1.1. Cocopah Indian Tribe donated \$300.00 to ELC to be used for field trip to Cocopah Museum.
- 6.1.2. APS donated \$2,500.00 to SMS STEM program.

MOTION: Mrs. Yepez made a motion to approve the donations. Miss Juarez seconded the motion. Motion passed.

- 6.2. Acceptance of the Tax Credit Contribution in the amount of \$9,300.00 from community members and Somerton School Employees.

MOTION: Mrs. Yepez made a motion to approve the Tax Credit Contribution. Mr. Villegas seconded the motion. Motion passed.

- 6.3. Approval of ASBA Executive Search Services Agreement for Superintendent Search.

MOTION: Mr. Villegas made a motion to approve the ASBA agreement. Mrs. Yepez seconded the motion. Motion passed.

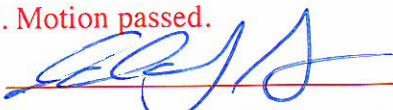
- 6.4. Approval to extend or deny FMLA Leave for Maria Patino from 11/5/13-01/03/2014.

Mr. Cabrera presented information regarding Mrs. Patino FMLA request.

MOTION: Mr. Gonzalez made a motion to deny the FMLY Leave Request for Mrs. Patino. Mrs. Yepez seconded the motion. Motion passed.

7. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 6:06 p.m. Mr. Villegas seconded the motion. Motion passed.



Signature of Board President/Clerk



Date