

Regular Governing Board Minutes



11/14/2013

at 5:30 p.m.

343 N. Carlisle Ave.

Somerton, Az.

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Agenda

Regular Governing Board and Executive Session

Date: **Thursday, November 14, 2013**

5:30 p.m. Regular Governing Board Meeting and Executive Session

Place: **Board Room • 343 N. Carlisle Ave.**

Somerton AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board:	Fern Soto	C. David Gonzalez	Fernando Villegas
Absent Board:	Araceli Juarez	Leticia Yepez	
Attending Staff:	Dr. Reed	Jerry Cabrera	Margarita Camacho
	Melissa Porchas	Shelly Mezei	Bob Cassidy
	Luciano Munoz	Jose Moreno	Elizabeth Santos
	Jody Atwater	Kim Seh	Maria P. Vasquez
	Martin Velasco	Jorge Cano	Elizabeth Garza
	Lydia Rodriguez		
Attending Public:	None		

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Mr Gonzalez called the board meeting to order at 5:31 p.m.

The Pledge of Allegiance was led by Ms. Soto.

1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience.

1.3. Call for Executive Session

Executive Session pursuant to **A.R.S. § 38-431.03.A1**--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

A.R.S. §38-431.03) Executive Sessions

Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Dr. Reed stated there was no need to enter into Executive Session.

2. Report/Discussion Item

2.1. Superintendent

Dr. Reed mentioned the following:

- Thanked Lydia and Patti for doing the Vision/Mission Statements Poster that are in the board room
- Justified the absences of some of the administrators due to Parent Teacher Conference.
- Somerton School District override passed. It is a great victory for the Somerton Community . He thanked everyone for their support.

2.2. Board Members Report

2.2.1. President and other Board members comments

Mr. Gonzalez thanked the community members and would like a recognition for their great job and support of the override.

2.3. Administrators/Directors Report

2.3.1. Melissa Porchas, Business Manager

- Audits

Mrs. Porchas mentioned the following:

- Last month we had the final audit visit for FY 13 audits and we are in compliance. Thanked to all staff for following procedures.
- The audit process and Comprehensive Annual Financial Report is posted in our website.
- Monitor Federal Programs.

2.3.2. Jorge Cano, Food Service Director

- Revision of current district wellness policy.
- Purchase of new cafeteria tables for TDS for next year.

Mr. Cano mentioned the following

- He attended a Wellness Training last week.
- The District Wellness Policy was revised and the policy manual need to be changed. It will be taken to the board for approval.
- TDS will be getting new tables.

2.3.3. Bob Cassidy, Technology Director

- Classroom Technology

Mr. Cassidy presented a powerpoint presentation on the following:

- Technology in the classroom.
- Past--Old school chalkboard. Present: whiteboard, laptop, wireless, network printers, LCD projectors, do cam (is overhead) videos, computer lab, mobile lab.
- Future: Tablets i-device model is going to infrastructure

2.3.4. Martin Velasco, Maint/Ground Supervisor

- Annual Preventative Maintenance Reports
- Mr. Velasco provided a handout with an Energy Savings update for the period of June 2013 through October 2013.
- Energy Consumption Savings: 33% Reduction from base
- Post-Retrofit Dollar savings: 29% from base

- OGE has been reduced 50%

2.3.5. Maria Villarreal, Transportation Director

- Students transported

Mrs. Villarreal did not present.

2.3.6. Elizabeth Santos, Coordinator of Health Service

- Wellness Training
- Shots
- Dental Van (sponsored by Sunset Clinic)

Ms. Santos reported the following:

- Attended the Wellness Training with Mr. Cano and the Wellness Policy was revised.
- Thanked her staff for great job they are doing.
- Annual Immunization report was turn in to the state.
- Flu shot was offer to district staff plus other shots.
- Sunset clinic is serving quiet a few kids and grant for the dental program.

3. Other discussion items/Presentation/Information

3.1. Recognition Awards

Dr. Reed requested for all the board members to be present for the December meeting.

3.2. Enrollment Summary (Information)

Student Count	11/2/12	11/1/13	
SMS	882	909	27
OGE	364	379	15
DSS	399	387	-12
TDS	817	863	46
ELC	348	351	3
	2810	2889	79

3.3. Number of Suspension District Wide (Information)

		Position Description	Location	Amount
4.3.6	Galarza, Carolina	Intervention/Planning and Parent Involvement	OGE	Hrly Rate
4.3.7	Carlos, Angelica	Sp. Ed. Monitoring Compliance	SMS	\$28.00
4.3.8	Andrade, Daniela	Intervention/Planning and Parent Involvement	TDS	\$28.00
4.3.9	Lopez, Hilda	Sp. Ed. Monitoring Compliance	TDS	\$28.00

4.4. Reassignment FY 2013-14

		New Position Description	Old Position Status	Location	New Range	Status
4.4.1	Jacuinde, Denia	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary
4.4.2	Meraz, Cecilia	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary

4.5. Leave Request FY 2013-14

		Position Description	Location	Leave Date	Status
4.5.1	Patino, Maria	Teacher	SMS	10/11/13-11/4/13	FMLA

4.6. Resignations/Terminations/Retirement.

		Position Description	Location	Leave Date	Status
4.6.1	Soto, Veronica	Teacher	SMS	10/11/13	Resignation
4.6.2	Molina, Gloria	Interventionist	TDS	10/28/13	Resignation

4.7. Approval to Appoint District Authorized Signers

- 4.7.1. Frank Reed
- 4.7.2. Jerry Cabrera
- 4.7.3. Melissa Porchas

4.8. [Acceptance Student Activity Fund Report](#)

4.9. [Approval of Accounts Payable Vouchers for the Month of December 2013-14](#)

- 4.9.1. Voucher No. 1025 not to exceed \$250,000.00
- 4.9.1. Voucher No. 1026 not to exceed \$250,000.00
- 4.9.1. Voucher No. 1027 not to exceed \$250,000.00
- 4.9.1. Voucher No. 1028 not to exceed \$250,000.00
- 4.9.1. Voucher No. 1029 not to exceed \$250,000.00
- 4.9.1. Voucher No. 1030 not to exceed \$250,000.00

4.10. [Approval of Payroll Vouchers for the Month of December 2013-14](#)

- 4.10.1. Voucher No. 35 not to exceed \$ 375,000.00

- 4.10.2. Voucher No. 36 not to exceed \$ 375,000.00
- 4.10.3. Voucher No. 37 not to exceed \$ 375,000.00
- 4.10.4. Voucher No. 38 not to exceed \$ 375,000.00
- 4.10.5. Voucher No. 39 not to exceed \$ 375,000.00
- 4.10.6. Voucher No. 40 not to exceed \$ 375,000.00
- 4.10.7. Voucher No. 41 not to exceed \$ 375,000.00

MOTION: Mr. Gonzalez made a motion to approve the consent agenda as presented. Ms. Soto seconded the motion. Motion passed.

5. Action Items

- 5.1. Approval of Capital Plan FY 20013-2014.

MOTION: Mr. Gonzalez made a motion to approve the Capital Plan FY 2013-14. Ms. Soto seconded the motion. Motion passed.

- 5.2. Discussion and possible action of the IGA between Somerton School District #11 and City of Somerton for Joint Facilities Use.

MOTION: Mr. Villegas made a motion to approve the IGA between Somerton School District and City of Somerton. Mr. Gonzalez seconded the motion. Motion passed.

- 5.3. Discussion and possible action to change the December board meeting to Thursday, December 5, 2013 at 5:30 p.m.

MOTION: Mr. Villegas made a motion to approve to change the December board meeting to Thursday, December 5, 2013. Mr. Gonzalez seconded the motion. Motion passed.

- 5.4. Acceptance of the following donations.

- 5.4.1. Cocopah Indian Tribe donated \$300.00 to TDS Physical Ed.
- 5.4.2. Barnes and Nobel donated 150 books to Somerton School District

MOTION: Mr. Gonzalez made a motion to approve the donations. Ms. Soto seconded the motion. Motion passed.

- 5.5. Approval of First Reading of Policy Advisories.

No. 493	BCB-Board Member Conflict of Interest
No. 494	CBI- Evaluation of Superintendent
No. 495	DJE-Bidding/Purchasing Procedures
No. 496	JICH -Drug and Alcohol Use by Students

MOTION: Mr. Gonzalez made a motion to approve the First Reading of Policy Advisories.
Ms. Soto seconded the motion. Motion passed.

6. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 6:11 p.m. Ms. Soto seconded the motion. Motion passed.



Signature of Board President/Clerk

12/5/13

Date