

Regular Governing Board Minutes



10/10/2013

at 5:30 p.m.

Tribal Headquarters

14515 S. Veterans Drive

Somerton, Az.

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Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 343 N. Carlisle Avenue, Somerton, AZ 85350.

Somerton Elementary School District #11

Governing Board Agenda

Regular Governing Board and Executive Session

Date: **Thursday, October 10, 2013**

5:30 p.m. Regular Governing Board Meeting and Executive Session

Place: **Tribal Headquarters • 14515 S. Veterans Drive.**

Somerton AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board:	Fern Soto	Leticia Yepez	Fernando Villegas
Absent Board:	Araceli Juarez	C. David Gonzalez	
Attending Staff:	Dr. Reed	Jerry Cabrera	Margarita Camacho
	Melissa Porchas	Shelly Mezei	Dominic McIntire
	Luciano Munoz	Tiffany Vance	Jose Moreno
	Elizabeth Garza	Patricia Weissenberg	Jody Attaway
	Gema Felix	Maria E. Paredes	Maria Franco
	Maria Villarreal	Kim Seh	Maria P. Vasquez
	Martin Velasco	Elizabeth Beas	Lydia Rodriguez
	Lisa Crayne	Joshua Colson	
Attending Public:	Cesia Avendano	Sandra Chavolla	Adrian Chavolla
	Ruben Linton	Aleena Linton	Lucinda Phillips
	Ivan Trevino	Margarita Miguel	Michael Miguel
	Joseph Trevino	Maria Trevino	Lorena Hernandez
	Sarena San Diego	Thai Townsend	Serena Sharked
	Jessica Serrano	Jennifer Serrano	

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Ms. Soto called the board meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Mr. Villegas.

1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience.

1.3. Call for Executive Session

Executive Session pursuant to **A.R.S. § 38-431.03.A1**--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

A.R.S. §38-431.03) Executive Sessions

Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Dr. Reed stated there was no need to enter into Executive Session.

2. Report/Discussion Item

2.1. Superintendent

Dr. Reed mentioned the following:

- Override information was presented to the PTO at TDS, OGE and will be presented at DSS later this month.
- Also the override information was presented to all the staff.
- Fall Break will be next week.
- Thanked the Cocopah Tribal office for hosting the board meeting.

2.2. Board Members Report

2.2.1. President and other Board members comments

- Ms. Soto welcomed everyone and thanked them for attending the board meeting.
- Recognized: Sherry Cordova and Neil White, Chairmen, Irwin Twist, Councilman, Christopher Nunez, Tribal Administrator, and other members from the Educational Board and Advisory department.

2.3. Administrators/Directors Report

2.3.1. SMS: Jessica Serrano

- Native American Day Celebration.

Mrs. Garza introduced Jessica Serrano. Jessica mentioned the following:

- On Native American Day SMS had an assembly where the famous Shannon came and talked to the students. Shannon performed one of her most well-known songs “ Let the Music Play.”
- Some SMS students spoke about the Cocopah culture. For example, Alyssa Burney, a Cocopah bird dancer, talked to her class about her dancing dress.

2.3.2. OGE: Pablo Niyu Shpaa Buitimea Chan, Jameson Rodriguez, Mariella Alvarez, Thomas Evans, Tyler Twist, Airus Rose Miguel, Zoe Dugan, and KadyJo Corbett

- Native American Activities
- OGE Clubs
- Academic Focus on the A

OGE Students presented the following:

- OGE students presented different activities taught during Native American Heritage activities and a powerpoint was presented.
- Kinder students greeted the board members in their native language.

2.3.3. TDS: Anela White, Aleena Linton, Kaya Koteen, and Marisol Correa

- Sample of the lessons they presented to 1-5th grade students

TDS Students presented the following:

- They had the opportunity to share with 1st-5th graders about the Cocopah Culture.
- One of the topics that was taught was the history of Chief Joseph who was an ancestor and important person to the tribe. Also, presented and showed different jewelry and the students had the opportunity to compare and contrast the jewelry of a young girl to an adult woman.
- Taught students words in the Cocopah language and taught them the Cocopah Bird Dance and making gourds.
- They learned that it is fun to be a teacher. It gives them a great feeling.

2.3.4. DSS: Joseph Trevino and Ivan Trevino

- Recycling Program
- Family Literacy Night

DSS students presented the following:

- DSS has two Cocopah students.

- School wide fundraiser- profits will be used to pay for field trips and other activities that will be fun and enriching.
- Starting couple of programs: Cleaning the playground and recycling program. Council members will collect the recyclables from each class on Fridays and take them to the school's recycling bin.
- During the PTO meeting, Mrs. Vasquez explained the Common Core Standards to the parents.
- October Events: Family Literacy Night will be held on October 23, 2013, and the Annual Fall Parade take place on October 31st.
- Board and community members were invited to be part of school activities.

3. Other discussion items/Presentation/Information

3.1. Monthly Work Study Sessions (Information)

- Dr. Reed mentioned that effective November a Work Study Session will be scheduled monthly. They will be notified of any changes. The Work Study Session will be held after the regular board meeting.

3.2. Enrollment Summary (Information)

Student Count	9/28/2012	9/27/13	
SMS	875	900	25
OGE	362	377	15
DSS	402	386	-16
TDS	801	855	54
ELC	338	336	-2
	2778	2854	76

3.3. Number of Suspension District Wide (Information)

School	MONTHLY September	Cumulatively
SMS	2	5
OGE		
DSS		

School	MONTHLY September	Cumulatively
TDS		
ELC		

3.4. [2013 ASBA County Meeting](#) on Thursday, October 24, 2013 (Information)

Dr. Reed mentioned that agenda item 3.2 and 3.3 is for information. Agenda item 3.4 is a reminder about the ASBA County meeting on October 24, 2013 at 5:30 p.m.

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. [Regular Board Meeting Minutes September 9, 2013.](#)

4.2. New Hires FY 2013-14

	Position Description	Location	Range	New Status
4.2.1 Bedoy, Maria	Crossing Guard Substitute	District	22	Temporary
4.2.2 Carmichael, Molli	Substitute	District	\$75.00	Temporary
4.2.3 Caudillo, Veronica	Substitute	District	\$75.00	Temporary
4.2.4 Chavez, Cristina	Substitute	District	\$75.00	Temporary
4.2.5 Couch, Yolanda	Substitute	District	\$75.00	Temporary
4.2.6 Nunez, Cesar	Substitute	District	\$75.00	Temporary
4.2.7 Spearman, William	Substitute	District	\$75.00	Temporary
4.2.8 Hernandez, Erandi Amador	Instructional Assistant	DSS	31	Temporary
4.2.9 Zuniga, Rocio	Instructional Assistant	DSS	25	Temporary
4.2.10 Bojorquez, Norma	Instructional Assistant	ELC	28	Temporary
4.2.11 Velasco, Martin F.	Custodian /Ground	ELC	22	Full-Time
4.2.12 Galarza, Carolina	Secretary II	OGS	28/31	Full-Time
4.2.13 Armenta, Maritza	Instructional Assistant	OGS	25	Temporary
4.2.14 Woodruff, Tiffany	Instructional Assistant	TDS	31	Temporary

4.3. Additional Assignments/Stipends 2013-14

	Position Description	Location	Amount
4.3.1 Felix, Alicia	Migrant Program	District	Hrly Rate
4.3.2 Felix, Hilario	Migrant Program	District	Hrly Rate

		Position Description	Location	Amount
4.3.3	Hernandez, Abigail	Migrant Program	District	Hrly Rate
4.3.4	Villalobos, Mayra	Intervention/Planning and Parent Involvement	District	Hrly Rate
4.3.5	Zepeda, Alba	Migrant Program	District	Hrly Rate
4.3.6	Carbajal, Ruby	Migrant Program	DSS	Hrly Rate
4.3.7	Jaquez, Julieta	Migrant Program	DSS	Hrly Rate
4.3.8	Vasquez, Maria P.	Intervention/Planning and Parent Involvement for weekend only	DSS	\$28.00
4.3.9	Munoz, Luciano	Intervention/Planning and Parent Involvement for weekend only	ELC	\$28.00
4.3.10	Camarillo, Adriana	Tech Coach	OGE	\$1,200.00
4.3.11	Seh, Kim	Intervention/Planning and Parent Involvement for weekend only	OGE	\$28.00
4.3.12	Albor, Brenda	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.13	Bedoy, Alejandra	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.14	Bernecker, Owen	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.15	Blank, Daniel	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.16	Bower, Timothy	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.17	Bretl, Kelsey	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.18	Brown, Rachel	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.19	Burgess, Tracy	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.20	Carlos, Angelica	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.21	Carlos, Annale	Agriculture Club	SMS	\$600.00
4.3.22	Carlos, Annale	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.23	Carlos, Flor	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.24	Carter, Christopher	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.25	Casey, Jessica	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.26	Cecena, Graciela	Intervention/Planning and Parent Involvement	SMS	Hrly Rate

	Position Description	Location	Amount
4.3.27 Cecil, Joshua	Freedom Writers	SMS	\$600.00
4.3.28 Cecil, Joshua	Student Council	SMS	\$750.00
4.3.29 Cecil, Joshua	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.30 Cordova, Francisca	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.31 D’Garcia, Erika	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.32 Diaz, Cristo	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.33 Duarte, Antonio	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.34 Erfe, Dan	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.35 Felix, Gamaliel	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.36 Franco, Jill Melissa	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.37 Galaviz, Damariz	Year Book	SMS	\$500.00
4.3.38 Galaviz, Damariz	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.39 Galvan, Alexandra	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.40 Garcia, Alanna	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.41 Garcia, Alicia	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.42 Garza, Elizabeth	Intervention/Planning and Parent Involvement for weekend only	SMS	\$28.00
4.3.43 Gaxiola, Sylvia	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.44 Gonzalez, Carlos	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.45 Gonzalez, Juanita	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.46 Goycoolea, Yolanda	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.47 Greg, Anthony	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.48 Guerra, Keila	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.49 Guerra, Guadalupe	Intervention/Planning and Parent Involvement	SMS	Hrly Rate

	Position Description	Location	Amount
4.3.50 Harverson, Jessica	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.51 Jaimez, Leslie	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.52 Joanicot, Eduviges	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.53 Jose, Janice	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.54 Land, Shonti	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.55 Luna, Rosa Maria	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.56 Macedo, Alba	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.57 Madrid, Ricardo	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.58 Martinez, Jessica	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.59 McDonald, Jarrod	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.60 Mendoza, Blanca	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.61 Meraz, Cecilia	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.62 Miranda, Melissa	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.63 Moreno, Jose	Intervention/Planning and Parent Involvement for weekend only	SMS	\$28.00
4.3.64 Munoz, Dina	Spelling Bee	SMS	\$200.00
4.3.65 Munoz, Dina	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.66 Onisko, Brandon	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.67 Pimentel, Joanna	Intervention/Planning and Parent Involvement	SMS	Hrly Rate
4.3.68 Potestades, Maryann	Robotics	SMS	\$500.00
4.3.69 Potestades, Maryann	Intramural Director	SMS	\$500.00
4.3.70 Potestades, Maryann	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.71 Pulsipher, Nicholas	Band	SMS	\$500.00
4.3.72 Pulsipher, Nicholas	Intervention/Planning and Parent Involvement	SMS	\$28.00
4.3.73 Pulsipher, Rachel	Intervention/Planning and Parent Involvement	SMS	Hrly Rate

	Position Description	Location	Amount
4.3.74	Raco, Anthony	Student Council	SMS \$750.00
4.3.75	Raco, Anthony	Intervention/Planning and Parent Involvement	SMS \$28.00
4.3.76	Rosales, Vanessa	Intervention/Planning and Parent Involvement	SMS Hrly Rate
4.3.77	Rush-Vance, Tiffany	Intervention/Planning and Parent Involvement for weekend only	SMS \$28.00
4.3.78	Salvatierra, Ernesto	Intervention/Planning and Parent Involvement	SMS Hrly Rate
4.3.79	Santos, Elizabeth	Intervention/Planning and Parent Involvement/Migrant Program	SMS Hrly Rate
4.3.80	Sloan, Paula	Intervention/Planning and Parent Involvement	SMS Hrly Rate
4.3.81	Serrano, Carmen	Intervention/Planning and Parent Involvement	SMS Hrly Rate
4.3.82	Suarez, Karina	Intervention/Planning and Parent Involvement	SMS \$28.00
4.3.83	Tamayo, Perla	Intervention/Planning and Parent Involvement	SMS Hrly Rate
4.3.84	Tapia, Malinalli	Intervention/Planning and Parent Involvement	SMS Hrly Rate
4.3.85	Thompson, Eric	Intervention/Planning and Parent Involvement	SMS \$28.00
4.3.86	Williams, Gabriela	Intervention/Planning and Parent Involvement	SMS \$28.00
4.3.87	Zacarias, Imelda	Intervention/Planning and Parent Involvement	SMS Hrly Rate
4.3.88	Zamudio, Rocio	Intervention/Planning and Parent Involvement	SMS Hrly Rate
4.3.89	Zavala, Leticia	Intervention/Planning and Parent Involvement	SMS Hrly Rate
4.3.90	Zielinski, Katherine	Intervention/Planning and Parent Involvement	SMS \$28.00
4.3.91	Arvizu, Blasa	Intervention/Planning and Parent Involvement	TDS Hrly Rate
4.3.92	Lopez, Sandra	Updating Student Info	TDS Hrly Rate
4.3.93	Pahilajani, Mayur	Intervention/Planning and Parent Involvement	TDS \$28.00
4.3.94	Pahilajani, Mayur	Service to students after school	TDS \$4,025.00
4.3.95	Paredes, Maria Elena	Intervention/Planning and Parent Involvement for weekend only	TDS \$28.00

	Position Description	Location	Amount
4.3.96 Robles, Veronica	Intervention/Planning and Parent Involvement	TDS	Hrly Rate
4.3.97 Zazueta, Ana	Intervention/Planning and Parent Involvement	TDS	Hrly Rate

4.4. Reassignment FY 2013-14

	New Position Description	Old Position Status	Location	New Range	Status
4.4.1 Ortega, Maria E.	Crossing Guard	Temporary	District	22	Part-Time
4.4.2 Caudillo, Veronica	Instructional Assistant	Substitute	ELC	22	Temporary
4.4.3 Mayoral, Xochitl	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary
4.4.4 Meraz, Cecilia	Long-Term Substitute	Substitute	SMS	\$140.47	Temporary

4.5. Growth Rider 2013-14

	Position Description	Location	Current Range	New Range
4.5.1 Grasso, Chelsea M.	Teacher	DSS	45	48
4.5.2 Madrid, Ricardo	Teacher	SMS	44	45
4.5.3 Onisko, Brandon	Teacher	SMS	45	46

4.6. Leave Request /Resignations/Terminations/Retirement.

4.7.

	Position Description	Location	Leave Date	Status
4.6.1 Magana, Maria E.	Food Service	OGE	8/23/13-9/20/13	FMLA
4.6.2 Patino, Maria	Teacher	SMS	9/23/13-10/10/13	FMLA
4.6.3 McDonald, Jarrod	Teacher	SMS	10/3/13	Administrative Leave

4.8. Approval of Emergency Procurement for Polar Cooling: Freezer at DSS for the month of September 2013.

4.9. Approval of IGA between Somerton School District #11 and Northern Arizona University. (This agreement will be in effect for five (5) years, unless a lesser time-period is stated herein. The effective date of this agreement will begin on July 1, 2013 and will end on June 30, 2018. This agreement may be renewed, revised, or modified by a written Addendum signed by both parties).

4.10. Approval of IGA between Somerton School District #11 and City of Somerton for Joint Facilities Use.

Mr. Villegas recommended that agenda item 4.10 be tabled. He recommended that the IGA state that prisoner labor will not be used during school hours.

Dr. Reed stated that agenda item 4.10 to be tabled for further discussion and action at the next board meeting.

4.11. Approval of Second Reading of Policy Advisories.

No. 476	BEDB -Agenda
No. 477	CBCA-Delegated Authority
No. 478	CBI -Evaluation Superintendent
No. 479	CM-School District Annual Report
No. 480	DJE-Bidding/Purchasing Procedures DJE-R-Bidding/Purchasing Procedures DJE-E-Bidding/purchasing Procedures
No. 481	EBAA-Reporting of Hazards/Warning Systems
No. 482	EBBB-Accident Reports
No. 483	EBC - Emergencies
No. 484	GBI - Staff Participation in Political Activities
No. 485	GCFC - Professional Staff Certification and Credentialing Requirements
No. 486	IHB-R-Special Instructional Programs
No. 487	IMG- Animals in School
No. 488	JLCB-Immunizations of Students
No. 489	JLCD - Medicines/Administering Medicines to students JLCD-R-Medicines/Administering MEDicines to Students
No. 490	JLF-Reporting Child Abuse/Child Protection JLF-R-Reporting Child Abuse/Child Protection
No. 491	KHA-Public Solicitations in Schools
No.492	GBED-Smoking by Staff Members JICG-Tobacco Use by Students KFAA-Smoking on School Premises at Public Functions

- 4.12. Acceptance Student Activity Fund Report
- 4.13. Approval of Accounts Payable Vouchers for the Month of November 2013-14
- 4.13.1. Voucher No. 1021 not to exceed \$250,000.00
 - 4.13.1. Voucher No. 1022 not to exceed \$250,000.00
 - 4.13.1. Voucher No. 1023 not to exceed \$250,000.00
 - 4.13.1. Voucher No. 1024 not to exceed \$250,000.00
- 4.14. Approval of Payroll Vouchers for the Month of November 2013-14
- 4.14.1. Voucher No. 29 not to exceed \$ 375,000.00
 - 4.14.2. Voucher No. 30 not to exceed \$ 375,000.00
 - 4.14.3. Voucher No. 31 not to exceed \$ 375,000.00
 - 4.14.4. Voucher No. 32 not to exceed \$ 375,000.00
 - 4.14.5. Voucher No. 33 not to exceed \$ 375,000.00
 - 4.14.6. Voucher No. 34 not to exceed \$ 375,000.00

MOTION: Ms. Soto made a motion to approve the consent agenda as presented with the exception of agenda item 4.10. for further discussion. Mrs. Yepez seconded the motion. Motion passed.

5. Action Items

- 5.1. Approval of School Parent Support Organization (PTO) for TDS for FY 2013-14

MOTION: Mrs. Yepez made a motion to approve PTO for TDS. Mr. Villegas seconded the motion. Motion passed.

- 5.2. Approval of the Annual Financial Report for FY 2013-2014.

MOTION: Ms. Soto made a motion to approve the Annual Financial Report FY 2013-14. Ms. Soto seconded the motion. Motion passed.

6. Adjournment

MOTION: Ms. Soto moved to adjourn the meeting at 6:07 p.m. Mr. Villegas seconded the motion. Motion passed.



Signature of Board President/Clerk

Date