

# Work Study Session Regular Governing Board Meeting Agenda



09/12/2013

at 4:30 Work Study Session

at 5:30 Regular Board Meeting

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 343 N. Carlisle Avenue, Somerton, AZ 85350.

DATE AND POSTED on: Tuesday, September 10, 2013

by: Margarita Camacho

Margarita Camacho

Executive Secretary to the Superintendent

### Somerton Elementary School District #11

Governing Board Agenda

Regular Governing Board and Executive Session

Date: **Thursday, September 12, 2013**

4:30 pm Work Study Session

**5:30 p.m.** Regular Governing Board Meeting and Executive Session immediately follow the Work Study Session

Place: **Governing Board Room • 343 N. Carlisle Ave.**

Somerton AZ 85350 • (928) 341-6000 • [www.ssd11.org](http://www.ssd11.org)

## 1. Work Study Session

- 1.1. Call to order
- 1.2. Override
- 1.3. Facility Management Group (Public/Private Partnership)
- 1.4. Date for the Board Retreat: Thursday, October 3, 2013 at 5:30 p.m.

## 2. Adjournment

## 3. Regular Governing Board Meeting Agenda

- 3.1. Call to Order/Pledge of Allegiance
- 3.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

### 3.3. Call for Executive Session

Executive Session pursuant to **A.R.S. § 38-431.03.A1**--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

#### **A.R.S. §38-431.03) Executive Sessions**

Discussion or consultation for legal advice with the attorney or attorneys of the public body.

## 4. Report/Discussion Item

- 4.1. Superintendent
- 4.2. Board Members Report
  - 4.2.1. President and other Board members comments
- 4.3. Administrators/Directors Report
  - 4.3.1. SMS: Nharly Hernandez, Laisha Garcia and Daniel Hernandez,
    - Student Council Representatives - SMS Activities.
  - 4.3.2. OGE: Student Council members: Kayla Lopez, President, Ana Juenger, Vice-President, Sebastian Hernandez, Secretary, and Andrew Bustos, Treasurer. Newspaper Club members: Ulyses Renteria, Robert Ayala, Genaro Corona, Ramon Montoya.
    - OGE Activities
    - Newspaper Club Interviews

4.3.3. TDS: Kayla Dillard, Darlene Salcedo, Monique Villegas, Nalleli Hurtado

- Band
- School wide Fundraiser
- New Teacher Statements

4.3.4. DSS: Alaiza Flores, Vice President, Xavier Garcia, Treasurer, and Isabella Olin, Secretary

- Raised our school letter grade from C to a strong solid B
- School wide Fundraiser
- SOAR

5. Other discussion items/Presentation/Information

5.1. Enrollment Summary (Information)

Student Count	8/17/2012	8/16/13	
SMS	870	893	23
OGE	360	372	12
DSS	400	380	-20
TDS	785	855	70
ELC	330	322	-8
	2745	2822	77

5.2. Number of Suspension District Wide (Information)

School	MONTHLY August	Cumulatively
SMS	3	3
OGE		
DSS		
TDS		
ELC		

5.3. October Governing Board meeting will be held on Thursday, October 10th at West Reservation Tribal Headquarters.



- 5.4. Discussion of Informational Voters Pamphlet for Capital Outlay Override.
- 5.5. [2013 ASBA County Meeting](#)

On Thursday, October 24, 2013

at 5:00 pm in YUHS

## 6. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

### 6.1. Approval of Board Minutes

#### 6.1.1. [Regular Board Meeting Minutes August 8, 2013](#)

### 6.2. New Hires FY 2013-14

	Position Description	Location	Range	New Status
6.2.1	Ambriz, Lizbeth	Substitute (Nurse Aide)	District 28	Temporary
6.2.2	Arzola, Wendy	Substitute	District \$75.00	Temporary
6.2.3	Bedoy, Alejandra	Substitute	District \$75.00	Temporary
6.2.4	Blanco, Aurelia	Substitute (Food Service)	District 22	Temporary
6.2.5	Cade, Beverly	Substitute	District \$75.00	Temporary
6.2.6	Carbajal, Dominique	Substitute	District \$75.00	Temporary
6.2.7	Covarrubias, Ricardo	Maintenance II	District 39	Full-Time
6.2.8	Felix, Hilario	Bus Driver	District 31	Part-Time
6.2.9	Gomez, Carol	Substitute	District \$75.00	Temporary
6.2.10	Heredia, Esther	Substitute	District \$75.00	Temporary
6.2.11	Jimenez, Francisca	Substitute	District \$75.00	Temporary
6.2.12	Lopez, Yesica	Substitute	District \$75.00	Temporary
6.2.13	Lopez, Valeria	Substitute	District \$75.00	Temporary
6.2.14	Paredes, Ricardo	Substitute	District \$75.00	Temporary
6.2.15	Rodriguez, Gloria	Substitute	District \$75.00	Temporary
6.2.16	Sauceda, Giovanna	Substitute	District \$75.00	Temporary
6.2.17	Solano, Felipe	Mechanic	District 39	Full-Time
6.2.18	Stephens, Nereyda	Substitute	District \$75.00	Temporary
6.2.19	Torres, Minely	Substitute	District \$75.00	Temporary
6.2.20	Torres, Noel	Substitute	District \$75.00	Temporary
6.2.21	Ugalde, Hector	Substitute	District \$75.00	Temporary
6.2.22	Varela, Gloria	Substitute (Food Service)	District 22	Temporary
6.2.23	Figuerola, Jesus	Adult Ed Teacher	ELC/SMS \$22.00	Part-Time

	Position Description	Location	Range	New Status
6.2.24 Perez, Adriana	Adult Ed Secretary II	ELC	28	Part-Time
6.2.25 Vicent, Veronica	Adult Ed Teacher	ELC	\$22.00	Part-Time
6.2.26 Seveses, Ami	Instructional Assistant	OGE	28	Full-Time
6.2.27 Mendoza, Blanca	Teacher	SMS	45	Full-Time
6.2.28 Paredes, Ricardo	Adult Ed Teacher	SMS	\$22.00	Part-Time

### 6.3. Additional Assignments/Stipends 2012-13

	Position Description	Location	Amount
6.3.1 Zamudio, Reynaldo	Teacher Institute	ELC	\$150.00

### 6.4. Additional Assignments/Stipends 2013-14

	Position Description	Location	Amount
6.4.1 Aguilar, Silvia	Food Service	District	Hrly Rate
6.4.2 Cabrera, Francisca	Food Service	District	Hrly Rate
6.4.3 Caro, Alicia	Food Service	District	Hrly Rate
6.4.4 Gradias, Isabel	Food Service	District	Hrly Rate
6.4.5 Guzman, Margarita	Food Service	District	Hrly Rate
6.4.6 Heredia, Rosa	Food Service	District	Hrly Rate
6.4.7 Hollis, Charity	Food Service	District	Hrly Rate
6.4.8 Lamar, Margarita	Food Service	District	Hrly Rate
6.4.9 Lopez, Javier	Mechanic additional duties	District	Hrly Rate
6.4.10 Lopez, Lourdes	Food Service	District	Hrly Rate
6.4.11 Lopez, Rosa M.	Food Service	District	Hrly Rate
6.4.12 Magana, Maria E	Food Service	District	Hrly Rate
6.4.13 Martinez, Elvira	Food Service	District	Hrly Rate
6.4.14 McGrew, Susana	Food Service	District	Hrly Rate
6.4.15 Meza, Daisy	Food Service	District	Hrly Rate
6.4.16 Peralta, Martha	Food Service	District	Hrly Rate
6.4.17 Perez, Teresa	Food Service	District	Hrly Rate
6.4.18 Peru, Patricia	Food Service	District	Hrly Rate
6.4.19 Porchas, Maria	Food Service	District	Hrly Rate
6.4.20 Prado, Victoria	Food Service	District	Hrly Rate
6.4.21 Ramirez, Consuelo	Food Service	District	Hrly Rate
6.4.22 Rivera, Leticia	Food Service	District	Hrly Rate
6.4.23 Rivera, Patricia	Food Service	District	Hrly Rate
6.4.24 Rodriguez, Amelia	Food Service	District	Hrly Rate
6.4.25 Rodriguez, Elva	Food Service	District	Hrly Rate
6.4.26 Rodriguez, Trinidad	Food Service	District	Hrly Rate
6.4.27 Silva, Ana D.	Food Service	District	Hrly Rate
6.4.28 Uriate, Leticia	Food Service	District	Hrly Rate
6.4.29 Villaescusa, Maria L.	Food Service	District	Hrly Rate

	Position Description	Location	Amount
6.4.30 Canchola, Francisca	MOWR Data Collection	DSS	\$28.00
6.4.31 Grajeda, Letisia	Powerschool -Attendance	DSS	Hrly Rate
6.4.32 Villarreal, Wendy	Powerschool -Attendance	DSS	Hrly Rate
6.4.33 Armenta, Maria Ines	PD Adult Ed Program & ELAA/ABE	ELC	\$22.00
6.4.34 Figueroa, Jesus	PD Adult Ed Program	ELC	\$22.00
6.4.35 Garibay, Christian	PD Adult Ed Program & ELAA/ABE	ELC	\$22.00
6.4.36 McIntire, Zayda	PD Adult Ed Program & ELAA/ABE	ELC	\$22.00
6.4.37 Page, Marco	P PD Adult Ed Program & ELAA/ABE	ELC	\$22.00
6.4.38 Pahilajani, Mayur	PD Adult Ed Program & ELAA/ABE	ELC	\$22.00
6.4.39 Rubio, Luz	Substitute	ELC	\$75.00
6.4.40 Vincent, Veronica	PD Adult Ed Program & ELAA/ABE	ELC	\$22.00
6.4.41 Casas, Maria	Powerschool -Attendance	OGE	Hrly Rate
6.4.42 Vidales, Anna	Powerschool -Attendance	OGE	Hrly Rate
6.4.43 Duarte, Antonio	Tech Coach	SMS	Hrly Rate
6.4.44 Carter, Christopher	Coaching Softball & Wrestling	SMS	\$800.00
6.4.45 Gerg, Anthony	Athletic Director	SMS	\$1,500.00
6.4.46 Guerra, Guadalupe	Bus Aide Duty	SMS	Hrly Rate
6.4.47 Martinez, Jessica	Talented Youth Coordinator	SMS	\$2,500.00
6.4.48 Miranda, Melissa	Instruction to students during non-school hours.	SMS	\$1,512.00
6.4.49 Miranda, Melissa	Behavioral Management PS teachers and students	PS	\$1,500.00
6.4.50 Miranda, Melissa	Behavioral Management for special need students	SMS	\$1,500.00
6.4.51 Onisko, Brandon	Coaching Softball & Wrestling	SMS	\$800.00
6.4.52 Thompson, Eric	Coaching Softball & Wrestling	SMS	\$800.00
6.4.53 Anaya, Gema	Administrative Duties	TDS	\$10,000.00
6.4.54 Anderson, Sherilyn	Intervention/Planning and Parent Involvement	TDS	\$28.00
6.4.55 Colvin, Roxanne	Intervention/Planning and Parent Involvement	TDS	\$28.00
6.4.56 Felix, Bernardo	Technology Coach	TDS	\$1,200.00
6.4.57 Fuentes, Susan	Bus Aide Duty	TDS	Hrly Rate
6.4.58 Gonzalez, Graciela	Intervention/Planning and Parent Involvement	TDS	Hrly Rate
6.4.59 Gonzalez, Jose	Powerschool -Attendance	TDS	Hrly Rate

	Position Description	Location	Amount
6.4.60 Householder, Amanda	Intervention/Planning and Parent Involvement	TDS	\$28.00
6.4.61 Lopez, Sandra	Powerschool -Attendance	TDS	Hrly Rate
6.4.62 Lopez, Yessica	Intervention/Planning and Parent Involvement	TDS	\$28.00
6.4.63 Molina, Gloria	Intervention/Planning and Parent Involvement	TDS	\$28.00
6.4.64 Murray, Andrew	Intervention/Planning and Parent Involvement	TDS	\$28.00
6.4.65 Page, Marco	Intervention/Planning and Parent Involvement	TDS	\$28.00
6.4.66 Rodriguez, Vanessa	Intervention/Planning and Parent Involvement	TDS	\$28.00
6.4.67 Ruiz, Rosa	Powerschool -Attendance	TDS	Hrly Rate
6.4.68 Smith, Neyca	Intervention/Planning and Parent Involvement	TDS	\$28.00
6.4.69 Zamudio, Hugo	Intervention/Planning and Parent Involvement	TDS	\$28.00

#### 6.5. Resignations/Retirement/Terminations

	<u>Position Description</u>	<u>Location</u>	<u>Leave date</u>	<u>Status</u>
6.5.1 <a href="#">Galvan, Melissa</a>	Secretary III	District	8/01/2013	Resignation
6.5.2 Macia, Gabriel	Teacher	DSS	8/19/2013	Absent without Leave
6.5.3 <a href="#">Corona, Martin</a>	Custodian	ELC	8/16/2013	Resignation
6.5.4 <a href="#">Torres, Noel</a>	Teacher	OGE	8/7/2013	Resignation

#### 6.6. Reassignment FY 2013-14

	New Position Description	Old Position Status	Location	New Range	Status
6.6.1 Montano, Sarah	Long-Term Substitute	Instructional Assistant	DSS	\$75.00	Temporary
6.6.2 Ramirez, Jazmin	Long-Term Substitute	Substitute	DSS	\$75.00	Temporary
6.6.3 Brena, Mercedes	Long-Term Substitute	Instructional Assistant	ELC	\$75.00	Temporary
6.6.4 Houg, Linda	Substitute	Instructional Assistant	OGE	\$95.40	Temporary
6.6.5 Garner, Charles	Long-Term Substitute	Substitute	OGE	\$95.40	Temporary
6.6.6 Vidales, Anna	Secretary III	Secretary II	OGE	32	Full-Time
6.6.7 Bedoy, Alejandra	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary



6.6.8	Meraz, Cecilia	Long-Term Substitute	Substitute	SMS	\$75.00	Temporary
6.6.9	Cavazos, Veronica	Long-Term Substitute	Substitute	TDS	\$75.00	Temporary
6.6.10	Fuentes, Susan	Long-Term IA Substitute	IA Substitute	TDS	22	Temporary
6.6.11	Jovel, Maria	Long-Term Substitute	Substitute	TDS	\$75.00	Temporary

#### 6.7. Growth Rider 2013-14

		Position Description	Location	Current Range	New Range
6.7.1	Kulka, Tami	Speech Tech	District	50	51
6.7.2	Pahilajani, Mayur	Sp. Ed. Teacher	TDS	46	47

#### 6.8. Leave Request

		Position Description	Location	Leave Date	Status
6.8.1	Aguirre, Alejandro	Grounds/Maint	District	7/11/13-8/28/13	FMLA
6.8.2	Crabb, LaDonna	Teacher	TDS	9/16/13-11/11/13	FMLA
6.8.3	Renteria, Sarai	Teacher	TDS	8/05/13-10/04/13	FMLA

6.9. Ratification of hourly rate for Maria S. Reyes. Initial hourly rate was based on 60 credits new salary range is 25.

6.10. Approval of Emergency Procurement for Precision Electric Co. Inc. Services: At DSS for August 2013.

6.11. [Approval of IGA between Somerton School District #11 and Southern Yuma County Interscholastic Association for July 1, 2013- June 30, 2014.](#)

6.12. [Approval of Memorandum of Understanding between Somerton School District #11 and Western Arizona Council of Governments \(WACOG \) for Transportation.](#)

6.13. [Approval of agreement between Somerton School District and Southwest Educational Billing Services. \( Arizona School Medicaid Direct Service Agreement\)](#)

6.14. [Approval of Declaration of Curricular & Instructional Alignment to the Arizona Academic Standards](#)

The Declaration requires affirmations from the Governing Board, Superintendent, and Principal (or equivalent charter school officials), regarding the alignment of curriculum and the evaluation of instruction to the Standards.

6.15. [Acceptance Student Activity Fund Report](#)

6.16. [Approval of Accounts Payable Vouchers for the Month of September 2013-14.](#)

6.16.1. Voucher No. 1013 not to exceed \$250,000.00

6.16.1. Voucher No. 1014 not to exceed \$250,000.00

- 6.16.1. Voucher No. 1015 not to exceed \$250,000.00
- 6.16.1. Voucher No. 1016 not to exceed \$250,000.00
- 6.17. Approval of Accounts Payable Vouchers for the Month of October 2013-14
  - 6.17.1. Voucher No. 1017 not to exceed \$250,000.00
  - 6.17.1. Voucher No. 1018 not to exceed \$250,000.00
  - 6.17.1. Voucher No. 1019 not to exceed \$250,000.00
  - 6.17.1. Voucher No. 1020 not to exceed \$250,000.00
- 6.18. Approval of Payroll Vouchers for the Month of October 2013-14
  - 6.18.1. Voucher No. 22 not to exceed \$ 375,000.00
  - 6.18.2. Voucher No. 23 not to exceed \$ 375,000.00
  - 6.18.3. Voucher No. 24 not to exceed \$ 375,000.00
  - 6.18.4. Voucher No. 25 not to exceed \$ 375,000.00
  - 6.18.5. Voucher No. 26 not to exceed \$ 375,000.00
  - 6.18.6. Voucher No. 27 not to exceed \$ 375,000.00
  - 6.18.7. Voucher No. 28 not to exceed \$ 375,000.00

## 7. Action Items

- 7.1. Approval of Voters Pamphlet for Capital Outlay Override.
- 7.2. Approval of Impact Aid Indian Policy Procedures Documentation.
- 7.3. Approval of Policy JFABD for Admission of Homeless Students.
  - JFABD-R--Admission of Homeless Students
  - JFABD-EA--Admission of Homeless Students Liaison
  - JGABD-EB--Admission of Homeless Students Notice
- 7.4. Approval of First Reading of Policy Advisories.
  - No. 476      BEDB -Agenda
  - No. 477      CBCA-Delegated Authority
  - No. 478      CBI -Evaluation Superintendent
  - No. 479      CM-School District Annual Report
  - No. 480      DJE-Bidding/Purchasing Procedures
    - DJE-R-Bidding/Purchasing Procedures
    - DJE-E-Bidding/purchasing Procedures
  - No. 481      EBAA-Reporting of Hazards/Warning Systems

No. 482	EBBB-Accident Reports
No. 483	EBC - Emergencies
No. 484	GBI - Staff Participation in Political Activities
No. 485	GCFC - Professional Staff Certification and Credentialing Requirements
No. 486	IHB-R-Special Instructional Programs
No. 487	IMG- Animals in School
No. 488	JLCB-Immunizations of Students
No. 489	JLCD - Medicines/Administering Medicines to students JLCD-R-Medicines/Administering MEdicines to Students
No. 490	JLF-Reporting Child Abuse/Child Protection JLF-R-Reporting Child Abuse/Child Protection
No. 491	KHA-Public Solicitations in Schools
No.492	GBED-Smoking by Staff Members JICG-Tobacco Use by Students KFAA-Smoking on School Premises at Public Functions

7.5. Acceptance of the following donation:

- 7.5.1. Gen Youth Foundation donated \$500.00 to DSS Child Obesity PE Program.
- 7.5.2. Target donations for the Somerton School District 2013-14.
- 7.5.3. Target donated \$2,000.00 to ELC
- 7.5.4. IBM donated \$3,000.00 to SMS Robotic and STEM education program.
- 7.5.5. Western Growers donated \$1,500.00 to SMS Agriculture Club
- 7.5.6. Foundation of Yuma Regional Medical Center donated \$2,000 to TDS

## 8. Adjournment