

Regular Governing Board Minutes



08/08/2013

at 5:30 pm

Notice of Public Meeting

Pursuant to Arizona Revised Statutes annotated A.R.S. with the requirements §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for discussion of any item on the agenda pursuant to A.R.S. §38-431.03, A.1-7. One or more members of the Board may participate in the meeting by telephone. A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Somerton Elementary School District Superintendent's Office at 343 N. Carlisle Avenue, Somerton, AZ 85350.

Somerton Elementary School District #11

Governing Board Agenda

Regular Governing Board and Executive Session

Date: **Thursday, August 8, 2013**

5:30 p.m. Regular Governing Board Meeting and Executive Session

Place: **Governing Board Room • 343 N. Carlisle Ave.**

Somerton AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: **Araceli Juarez** **C. David Gonzalez** **Fern Soot**
 Leticia Yepez **Fernando Villegas**

Absent Board:

Attending Staff: **Dr. Reed** **Jerry Cabrera** **Margarita Camacho**
 Melissa Porchas **Shelly Mezei** **Bob Cassidy**
 Luciano Munoz **Tiffany Vance** **Jose Moreno**
 Elizabeth Garza **Patricia Weissenberg** **Jody Attaway**
 Jennifer Sullivan **Gema Felix** **Maria E. Paredes**
 Maria Villarreal **Tamy Durham** **Maria P. Vasquez**

Attending Public: **Connie Rivera** **Salvador Alonzo** **Arturo Anaya**

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Mr. Gonzalez called the board meeting to order at 5:30 p.m.

Pledge of Allegiance was led by Mr. Gonzalez

1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

No comments from the audience

1.3. Call for Executive Session

Executive Session pursuant to **A.R.S. § 38-431.03.A1**--Discussion or consideration of Employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

A.R.S. §38-431.03) Executive Sessions

Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Dr. Reed stated there was no need to enter into Executive Session.

2. Report/Discussion Item

2.1. Superintendent

Dr. Reed reported the following

- Welcomed everyone back to a new school year.
- Introduced staff with new positions: Mrs. Lydia Rodriguez, ELL Coordinator, Mr. Luciano Munoz, Early Child Coordinator ELC and Mrs. Maria E. Paredes, Principal at TDS.
- The September or October board meeting will be held at West Reservation Ms. Soto will let us know which month.
- Cook out hot dogs at DSS and OGE.

2.2. Board Members Report

2.2.1. President and other Board members comments

- Mr. Gonzalez welcomed all staff back to a new school year. He also attended the New Teacher Induction Program.

2.3. Administrators/Directors Report

2.3.1. Elizabeth Garza, SMS Principal - Opening of the School

- Mrs. Garza mentioned that first day of school started great. Many parents, mainly 6th grade parents, came with their students. Open House was held two weeks later on August 15th and it was a success. Parents followed the students' schedule.

2.3.2. Kim Seh, OGE Principal - Opening of the School

- Mrs. Seh mentioned that an Open House was held on Wednesday July 31st. A Powerpoint was presented to the parents with everything OGE is doing this school year. Everyone is excited to be back to a new school year.

2.3.3. Maria Elena Paredes, TDS Principal - Opening of the School

Mrs. Paredes mentioned the following:

- First day of school was wonderful.
- There are 11 new teachers.
- She introduced the TDS team that helped during the summer to start a successful year.
- Open House was on Wednesday July 31st.
- 872 students enrolled and 14 no show.

2.3.4. Maria P. Vasquez, DSS Principal - Opening of the School

- Dr. Reed mentioned DSS had the highest school score in the district.
- Mrs. Vasquez welcomed back all the board members and everyone else.
- Open House was on July 31st. 200 parents showed up out of 377 enrolled students.

2.3.5. Luciano O. Munoz, ELC Interim Early Child Coordinator - Opening of the School

Mr. Munoz mentioned the following:

- He is appreciative of this opportunity and the support he has received from the principal and staff.
- Open House was July 31st and 222 parents showed up. Total enrollment is at 246 student.

3. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take actions on the following items or defer them to the next regularly scheduled meeting.

3.1. Approval of Board Minutes

3.1.1. [Regular Board Meeting Minutes July 11, 2013](#)

3.1.2. [Special Board Meeting Minutes July 25, 2013](#)

3.2. New Hires FY 2013-14

| | Position Description | Location | Range | New Status |
|---------------------------|--------------------------------------|----------|---------|------------|
| 3.2.1 Avery, Leah | Substitute | District | \$95.40 | Temporary |
| 3.2.2 Avila, Yanet | Substitute | District | \$75.00 | Temporary |
| 3.2.3 Bedoy, Juan | Substitute | District | \$75.00 | Temporary |
| 3.2.4 Cavazos, Veronica | Substitute | District | \$75.00 | Temporary |
| 3.2.5 Ceja, Isaac | Substitute | District | \$75.00 | Temporary |
| 3.2.6 Felix, Gamaliel | Substitute | District | \$75.00 | Temporary |
| 3.2.7 Garner, Charles | Substitute | District | \$95.40 | Temporary |
| 3.2.8 Guerra, Guadalupe | Substitute (Instructional Assistant) | District | 22 | Temporary |
| 3.2.9 Gutierrez, Gisselle | Substitute | District | \$75.00 | Temporary |
| 3.2.10 Hurtado, Carolyn | Substitute | District | \$75.00 | Temporary |
| 3.2.11 Jacuinde, Denia | Substitute | District | \$75.00 | Temporary |
| 3.2.12 Johnson, Ludivina | Substitute | District | \$75.00 | Temporary |
| 3.2.13 Jovel, Maria | Substitute | District | \$75.00 | Temporary |
| 3.2.14 Klotz, Melony | Substitute | District | \$95.40 | Temporary |
| 3.2.15 Lachcik, Jennifer | Substitute | District | \$75.00 | Temporary |
| 3.2.16 Lopez, Valeria | Substitute | District | \$75.00 | Temporary |
| 3.2.17 Mayoral, Xochitl | Substitute | District | \$75.00 | Temporary |
| 3.2.18 Meraz, Cecilia | Substitute | District | \$75.00 | Temporary |
| 3.2.19 Quintero, Oscar | Substitute | District | \$75.00 | Temporary |
| 3.2.20 Ramos, Jacqueline | Substitute | District | \$75.00 | Temporary |
| 3.2.21 Reyes, Dora | Substitute | District | \$75.00 | Temporary |
| 3.2.22 Rodriguez, Gladis | Substitute | District | \$75.00 | Temporary |
| 3.2.23 Valenzuela, Daniel | Substitute | District | \$75.00 | Temporary |
| 3.2.24 Vallego, Olga | Substitute | District | \$75.00 | Temporary |
| 3.2.25 Vogel, Kenneth | Substitute | District | \$75.00 | Temporary |
| 3.2.26 Wright, Nelda | Substitute | District | \$75.00 | Temporary |
| 3.2.27 Molina, Elizabeth | Instructional Assistant | DSS | 31 | Part-Time |
| 3.2.28 Rubio, Luz | Teacher | ELC | 48 | Part-Time |
| 3.2.29 Nelson, Laura | Instructional Assistant | OGE | 28 | Part-Time |
| 3.2.30 Molina, Gloria | Reading Interventionist | TDS | 46 | Part-Time |
| 3.2.31 De La Cruz, Ruby | Instructional Assistant | SMS/DSS | 31 | Full-Time |
| 3.2.32 Galaviz, Damaris | Teacher | SMS | 48 | Full-Time |
| 3.2.33 Land, Shonti | Math Coach | SMS | 50 | Full-Time |
| 3.2.34 McDonald, Jarrod | Teacher | SMS | 53 | Full-Time |

| | | | | |
|-------------------|----------------------|----------|-------|------------|
| | Position Description | Location | Range | New Status |
| 3.2.35 Olea,Ariel | Teacher | SMS | 44 | Full-Time |

3.3. Additional Assignments/Stipends 2013-14

| | Position Description | Location | Amount |
|------------------------------|--|----------|------------|
| 3.3.1 Attaway, Jillian | AT/Special Ed. Inventory | District | Hrly Rate |
| 3.3.2 Cortez, Epi | Planning Recruitment and Training Activities | District | \$28.00 |
| 3.3.3 Leon, Denisse | Special Ed. | District | \$1,200.00 |
| 3.3.4 Leon, Denisse | CPI Training Activities | District | \$600.00 |
| 3.3.5 Liimatainen, Patty | Special Ed. | District | \$1,200.00 |
| 3.3.6 Montez, Elodia | CPR Training | District | Hrly Rate |
| 3.3.7 Olin, Ruth | Planning Recruitment and Training Activities | District | \$28.00 |
| 3.3.8 Ramirez, Laura | Parent Involvement Act. | District | Hrly Rate |
| 3.3.9 Reynoso, Bertha | CPI Training Activities | District | Hrly Rate |
| 3.3.10 Rico, Francisca | Special Ed. | District | \$1,200.00 |
| 3.3.11 Rodriguez, Alicia | Recruitment and Clerical/ | District | Hrly Rate |
| 3.3.12 Rodriguez, Brenda | Recruitment and Clerical | District | Hrly Rate |
| 3.3.13 Rodriguez, Lydia | Move on When Reading | District | \$28.00 |
| 3.3.14 Villalobos, Mayra | Recruitment and Clerical | District | Hrly Rate |
| 3.3.15 Zepeda, Alba | Training for Migrant Program | District | Hrly Rate |
| 3.3.16 Bush, Julio | Special Ed. | DSS | \$1,200.00 |
| 3.3.17 Ullery, Guadalupe | Special Ed. | DSS | \$1,200.00 |
| 3.3.18 Montano, Sarah | Parent Involvement Activities | DSS | Hrly Rate |
| 3.3.19 Villarreal, Wendy | Intervention/Planning and Parent Involvement | DSS | Hrly Rate |
| 3.3.20 Zendejas, Lorena | Tech Coach | DSS | \$1,200.00 |
| 3.3.21 Altamirano, Guadalupe | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.22 Alvarado, Susana | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.23 Arroyo, Sylvia | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |

| | Position Description | Location | Amount |
|----------------------------|--|-----------------|---------------|
| 3.3.24 Bonilla, Karla | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.25 Bonilla, Nora | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.26 Brena, Mercedes | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.27 Camarillo, Sandra | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.28 Cordova, Francisca | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.29 Correa, Doraly | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.30 Diaz, Diana | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.31 Duenas, Gabriela | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.32 Encinas, Minerva | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.33 Encinas, Minerva | FTF Clerical | ELC | Hrly Rate |
| 3.3.34 Flores, Annabel | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.35 Flores, Annabel | Special Ed. | ELC | \$1,200.00 |
| 3.3.36 Gonzalez, Francisco | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.37 Gonzalez, Graciela | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.38 Jones, Otilia | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.39 Legy, Erma | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.40 Madison, Jennifer | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.41 Maxwell, Irasema | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.42 McCall, Vanessa | Special Ed. | ELC | \$1,200.00 |
| 3.3.43 Monteon, Adela | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.44 Monteon, Adela | Special Ed. | ELC | \$1,200.00 |
| 3.3.45 Nuno, Patricia | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.46 Ortiz, Geronimo | Intervention/Planning and Parent Involvement | ELC | \$28.00 |

| | Position Description | Location | Amount |
|---------------------------|--|-----------------|---------------|
| 3.3.47 Ortiz, Guadalupe | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.48 Ortiz, Guadalupe | Special Ed. | ELC | \$1,200.00 |
| 3.3.49 Perez, Gladys | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.50 Puerta, Alondra | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.51 Ramirez, Heidi | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.52 Ramirez, Maria J. | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.53 Reynoso, Elizabeth | Intervention/Planning and Parent Involvement | ELC | Hrly Rate |
| 3.3.54 Rouse, Elisa | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.55 Rouse, Elisa | Special Ed. | ELC | \$1,200.00 |
| 3.3.56 Salas, Martha | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.57 Sharp, Marichu | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.58 Sheppard, Patricia | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.59 Tune, Cara | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.60 Volpe, Thomas | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.61 Zamudio, Reynaldo | Intervention/Planning and Parent Involvement | ELC | \$28.00 |
| 3.3.62 Foutch, Donna | Special Ed. | OGE | \$1,200.00 |
| 3.3.63 Kulka, Tami | Special Ed. | OGE | \$1,200.00 |
| 3.3.64 Seh, Kim | Principal Duties | OGE | \$25,000.00 |
| 3.3.65 Vidales, Anna | Parent Involvement Act. | OGE | Hrly Rate |
| 3.3.66 Carlos, Angelica | Special Ed. | SMS | \$1,200.0 |
| 3.3.67 Casey, Jessica | Planning for School Year | SMS | \$2,156.00 |
| 3.3.68 Duarte, Antonio | Instructional Planning | SMS | Hrly Rate |
| 3.3.69 Joanicot, Eduviges | Planning for School Year | SMS | \$2,156.00 |
| 3.3.70 Gaxiola, Sylvia | Instructional Planning | SMS | \$28.00 |
| 3.3.71 Guerra, Keila | Special Ed. | SMS | \$1,200.00 |
| 3.3.72 Miranda, Melissa | Special Ed. | SMS | \$1,200.00 |

| | Position Description | Location | Amount |
|-----------------------------|----------------------------------|-----------------|---------------|
| 3.3.73 Potestades, Maryann | Instructional Planning | SMS | \$980.00 |
| 3.3.74 Salvatierra, Ernesto | Secretary Training | SMS | Hrly Rate |
| 3.3.75 Lopez, Hilda | Special Ed. | TDS | \$1,200.00 |
| 3.3.76 Lopez, Hilda | CPI Training Activities | TDS | \$600.00 |
| 3.3.77 Lucero, Anne | Special Ed. | TDS | \$1,200.00 |
| 3.3.78 Paramo, Patricia | Special Ed. | TDS | \$1,200.00 |
| 3.3.79 Pahilajani, Mayur | Special Ed. | TDS | \$1,200.00 |
| 3.3.80 Sanchez, Rosa | MOWR data Collection and entries | TDS | \$28.00 |
| 3.3.81 Villaescusa, Claudia | Special Ed. | TDS | \$1,200.00 |

3.4. Resignations/Retirement/Terminations

| | <u>Position Description</u> | <u>Location</u> | <u>Leave date</u> | <u>Status</u> |
|---|-----------------------------|-----------------|-------------------|---------------|
| 3.4.1 Corrales, Denise | Instructional Assistant | DSS | 7/22/2013 | Resignation |
| 3.4.2 Porchas, Maria E. | Instructional Assistant | TDS | 7/17/2013 | Resignation |

3.5. Reassignment FY 2013-14

| | <u>New Position Description</u> | <u>Old Position Status</u> | <u>Location</u> | <u>New Range</u> | <u>Status</u> |
|-------------------------|---------------------------------|----------------------------|-----------------|------------------|---------------|
| 3.5.1 Martinez, Martha | Instructional Assistant | Long-Term Substitute | OGE | 31 | Full-Time |
| 3.5.2 Gonzalez, Juanita | Long-Term Substitute | Instructional Assistant | SMS | \$75.00 | Temporary |

3.6. Growth Rider 2013-14

| | <u>Position Description</u> | <u>Location</u> | <u>Current Range</u> | <u>New Range</u> |
|--------------------------|-----------------------------|-----------------|----------------------|------------------|
| 3.6.1 Fragozo, Haydee A. | Teacher | TDS | 47 | 48 |

3.7. Leave Request

| | <u>Position Description</u> | <u>Location</u> | <u>Leave Date</u> | <u>Status</u> |
|-----------------------|-----------------------------|-----------------|-------------------|---------------|
| 3.7.1 Flores, Annabel | Teacher | ELC | 8/22-10/13/13 | FMLA |
| 3.7.2 Mendoza, Mayra | Health Aide CNA | SMS | 7/24-10/15/13 | FMLA |
| 3.7.3 Patino, Maria | Teacher | SMS | 7/30-9/20/13 | FMLA |

3.8. [Second Reading and approval of Policy Advisories.](#)

No. 474 GCK - Professional Staff Assignments and Transfer

No. 475 GCO Evaluation of Professional Staff Members

GCO-RA- Evaluation of Professional Staff Members

- 3.9. Approval of Emergency Procurement for O&M Electrical Services: At SMS for July 2013.
- 3.10. Approval of Agreement Between Public Consulting Group, Inc. (PCG) and Local Education Agency (LEA)
- 3.11. Approval of the IGA between Yuma/Somerton Area AVID Tutor Partnership.
- 3.12. Approval of Sole Source Vendors FY 2013-14.
- 3.13. Approval of Renewal of Existing District Procurement Contracts FY 2013-14.
- 3.14. Approval of Direct Service Agreement Between Vail Unified School District and Somerton Elementary District for the SAIS Outreach Program.
- 3.15. Acceptance Student Activity Fund Report
- 3.16. Approval of Accounts Payable Vouchers for the Month of September 2013-14
 - 3.16.1. Voucher No. 1009 not to exceed \$250,000.00
 - 3.16.1. Voucher No. 1010 not to exceed \$250,000.00
 - 3.16.1. Voucher No. 1011 not to exceed \$250,000.00
 - 3.16.1. Voucher No. 1012 not to exceed \$250,000.00
- 3.17. Approval of Payroll Vouchers for the Month of September 2013-14
 - 3.17.1. Voucher No. 15 not to exceed \$ 375,000.00
 - 3.17.2. Voucher No. 16 not to exceed \$ 375,000.00
 - 3.17.3. Voucher No. 17 not to exceed \$ 375,000.00
 - 3.17.4. Voucher No. 18 not to exceed \$ 375,000.00
 - 3.17.5. Voucher No. 19 not to exceed \$ 375,000.00
 - 3.17.6. Voucher No. 20 not to exceed \$ 375,000.00
 - 3.17.7. Voucher No. 21 not to exceed \$ 375,000.00

Mr. Villegas asked if all the items from the consent agenda were going to be approved as presented or individually.

Mr. Gonzalez replied that it is our normal procedure to approve consent agenda as presented.

MOTION: Mr. Villegas made a motion to approve the consent agenda with the removal of agenda item 3.3.64. The motion was not seconded.

MOTION: Mrs. Yopez made a motion to approve consent as presented. Miss Juarez seconded the Motion. The motion passed with a vote of 4-1.

4. Action Items

5. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 5:45 pm. Miss Juarez seconded the motion. Motion passed.



Signature of Board President/Clerk



Date