

# Regular Governing Board Meeting Minutes



06/16/2015

at 5:30 p.m.

Board Room

343 N. Carlisle Avenue

Somerton, AZ 85350

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

### Somerton Elementary School District #11

#### Governing Board Agenda

Date: Tuesday, June 16, 2015

Time: 5:30 p.m. Regular Governing Board Meeting and Executive Session

Place: **Board Room** 343 N. Carlisle Ave.

Somerton, AZ 85350 • (928) 341-6000 • [www.ssd11.org](http://www.ssd11.org)

Attending Board: **Araceli Juarez** **Lorena Zendejas** **Carlos Gonzalez** **Leticia, Yopez**

Absent Board: **Fernando Villegas**

Attending Staff: **Jerry Cabrera** **Dr. Laura Noel** **Melissa Porchas** **Margarita Camacho** **Jorge Cano**

Attending Public: **Clarisbel Carbajal** **Cinthia Castillo**

#### 1. Regular Governing Board Meeting Agenda

##### 1.1. Call to Order/Pledge of Allegiance

**Miss Juarez called the board meeting to order at 5:29**

**Pledge of Allegiance was led by Ms Zendejas.**

##### 1.2. Comments from the Audience

Under comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

**No comments from the audience.**

##### 1.3. Call for Executive Session

###### **A.R.S. §15-342.11 Retention/Promotion Executive Sessions**

Review the decision of a teacher to promote a pupil to a grade or retain a pupil in a grade in a common school or to pass or fail a pupil in a course in high school. The pupil has the burden of proof to overturn the decision of a teacher to promote, retain, pass or fail the pupil. In order to sustain the burden of proof, the pupil shall demonstrate to the governing board that the pupil has mastered the academic standards adopted by the state board of education pursuant to sections 15-701 and 15-701.01. If the governing board overturns the decision of a teacher pursuant to this paragraph, the governing board shall adopt a written finding that the pupil has mastered the academic standards. Notwithstanding Title 38, Chapter 3, Article 3.1, the governing board shall review the decision of a teacher to promote a pupil to a grade or retain a pupil in a grade in a common school or to pass or fail a pupil in a course in high school in executive session unless a parent or legal guardian of the pupil or the pupil, if emancipated, disagrees that the review should be conducted in executive session and then the review shall be conducted in an open meeting. If the review is conducted in executive session, the board shall notify the teacher of the date, time and place of the review and shall allow the teacher to be present at the review. If the teacher is not present at the review, the board shall consult with the teacher before making its decision. Any request, including the written request as provided in section 15-341, the written evidence presented at the review and the written record of the review, including the

decision of the governing board to accept or reject the teacher's decision, shall be retained by the governing board as part of its permanent records.

1.3.1. Approval of Pupil Retention/Promotion for next school year 2015-16.

Ms Zendejas moved to enter into Executive Session pursuant to A.R.S. §15-342.11 Retention/Promotion Executive Sessions. The motion was seconded by Mr. Gonzalez. Motion passed.

The Board entered into Executive Session at 5:35pm p.m.

**MOTION:** Miss Juarez moved to resume regular board meeting at 6:12 p.m. Ms. Zendejas seconded the motion. Motion passed.

## 2. Report/Discussion Items

- 2.1. Superintendent Report—No report
- 2.2. Board Members Report (Attendance)
- 2.3. Administrators/Directors Report—No Reports

## 3. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

### 3.1. Approval of Board Minutes

3.1.1. Governing Board Minutes May 12, 2015 (Minutes)

### 3.2. New Hires FY 2015-16

	Position Description	Location	Level	New Status
3.2.1	Mejia Lara, Nancy	DSS	31	Part-Time
3.2.2	Mena, Dani	ELC	28	Temporary
3.2.3	Arcos, Jose	OGE	31	Full-Time
3.2.4	Organ, Robert	SMS	1	Full-Time
3.2.5	Kraus, Ryan	SMS	1	Full-Time
3.2.6	Veloz, Isabelle	SMS	28	Full-Time
3.2.7	Duenas, Adrianna	TDS	31	Part-Time

### 3.3. Resignations/Terminations/Retirement

	Position Description	Location	Leave Date	Status
3.3.1	Herrera, <u>Martin</u>	DO	5/27/15	Resignation
3.3.2	Marquez, Aurelio	DO	5/22/15	Resignation
3.3.3	Rouse, <u>Elisa</u>	ELC	5/29/15	Resignation
3.3.4	Beltran, <u>Maria</u>	OGE	5/29/15	Resignation
3.3.5	Blank, Daniel	SMS	5/29/15	Resignation
3.3.6	Bretl, Kelsey	SMS	5/29/15	Resignation
3.3.7	Burgess, Tracy	SMS	5/29/15	Resignation
3.3.8	Carlos, Annale	SMS	5/29/15	Resignation
3.3.9	Erfe, Dan	SMS	5/29/15	Resignation
3.3.10	Hastler, Jamie	SMS	5/29/15	Resignation
3.3.11	Jose, Janice	SMS	5/29/15	Resignation

### 3.4. Leave Request FY 14-15

	Position Description	Location	Leave Date	Status
3.4.1	Guzman, Margarita	SMS	5/14-29/15	FMLA

### 3.5. Additional Assignments/Stipends 2014-15

	Position Description	Location	Range
3.5.1	Brienza, Patricia	Migrant Summer Program	DO \$28.00
3.5.2	Cortez, Epi	Coordinator of Migrant Summer Programs	DO \$28.00
3.5.3	D’Garcia, Erika	Migrant Summer Program	DO \$28.00
3.5.4	Felix, Bernardo	Migrant Summer Program	DO \$28.00
3.5.5	Franco, Maria	Migrant Summer Program	DO \$28.00
3.5.6	Garcia, Alicia	Migrant Summer Program	DO \$28.00
3.5.7	Garcia, Zoila	Migrant Summer Program	DO \$28.00
3.5.8	Garcia-Ortiz, Guadalupe	Migrant Summer Program	DO \$28.00
3.5.9	Gaxiola, Silvia	Migrant Summer Program	DO \$28.00
3.5.10	Guiverra, Jessica	Migrant Summer Program	DO \$28.00
3.5.11	Lopez, Hilda	Migrant Summer Program	DO \$28.00
3.5.12	Martinez, Jessica	Migrant Summer Program	DO \$28.00
3.5.13	Molina, Anabel	Migrant Summer Program	DO \$28.00
3.5.14	Mendozoa Blanca	Migrant Summer Program	DO \$28.00
3.5.15	Olin, Ruth	Coordinator of Migrant Summer Programs	DO \$28.00
3.5.16	Ortiz, Eden	Migrant Summer Program	DO \$28.00
3.5.17	Ortiz, Geronimo	Migrant Summer Program	DO \$28.00
3.5.18	Parker, Elizabeth	Migrant Summer Program	DO \$28.00
3.5.19	Perea, Maria	Migrant Summer Program	DO \$28.00
3.5.20	Rios, Anselmo	Migrant Summer Program	DO \$28.00
3.5.21	Rivera, Connie	Migrant Summer Program	DO \$28.00
3.5.22	Rush, Irene	Migrant Summer Program	DO \$28.00
3.5.23	Sanchez, Angelica	Migrant Summer Program	DO \$28.00
3.5.24	Sandoval, Cruz	Migrant Summer Program	DO \$28.00
3.5.25	Villafana, Juan	Migrant Summer Program	DO \$28.00
3.5.26	Rodriguez, Brenda	Attending Training	DO Hrly Rate
3.5.27	Zepeda, Alba	Transport Migrant Summer Program	DO Hrly Rate
3.5.28	Armenta, Maria I	Adult Ed. finalizing end of year reports	ELC \$22.00
3.5.29	Brena, Mercedes	Lesson Planniing	ELC Hrly Rate
3.5.30	Crabb, LaDonna	Summer Lesson Planning	ELC \$28.00
3.5.31	Garcia, Alicia	Summer Lesson Planning	ELC \$28.00
3.5.32	Lopez, Hilda	Summer Lesson Planning	ELC \$28.00
3.5.33	Madrid, Katya	SLPA duties	ELC \$20.29
3.5.34	Ortiz, Eden	Summer Lesson Planning	ELC \$28.00
3.5.35	Rubio, Emma	K-5th grade registration	ELC Hrly Rate
3.5.36	Williams, Gabriela	Summer Lesson Planning	ELC \$28.00
3.5.37	Casey, Jessica	Instructional Planning for Reading/Math	SMS \$28.00
3.5.38	Joanicot, Duvie	Instructional Planning for Reading/Math	SMS \$28.00
3.5.39	Land, Shonti	Instructional Planning for Reading/Math	SMS \$28.00
3.5.40	Cassandra, Jensen	Intervention/Planning and Parent Involvement	TDS \$28.00
3.5.41	Lopez, Margarita	Kinder Registration	TDS Hrly Rate
3.5.42	Martinez, Elvira	Food Service Summer Program	TDS Hrly Rate
3.5.43	Maxwell, Irasema	Summer Lesson Planning	TDS \$28.00
3.5.44	Sattley, Yajayra	Intervention/Planning and Parent Involvement	TDS \$28.00

- 3.6. Appointment of Anna Fermanis as Coordinator of Instructional Services.
- 3.7. Approval of the IGA between Vail Unified School District and Somerton School District for the SAIS Outreach Program. ([Information](#))
- 3.8. Approval of (MOU) Memorandum of Understanding between WACOG Head Start and Somerton School District #11. ([Information](#))
- 3.9. Approval of (MOA) Memorandum of Agreement between WACOG Head Start and Somerton School District #11. ([Information](#))
- 3.10. Approval of Master Lease Purchase Agreement between Financial Service Education Finance and Somerton School District #11. ([Information](#))
- 3.11. Approval of IGA between the City of Somerton SRO Program and Somerton School District #11. ([Information](#))
- 3.12. Approval of Emergency Procurement for American Refrigeration Supply Services: TDS Freeze Unit 5/21/15. ([Information](#))
- 3.13. Approval of Second Reading for Policy GCQE Retirement of Professional/Support Staff Members and Policy GCCA Professional/Support Staff General Leave ([Information](#))
- 3.14. Acceptance Student Activity Fund Report. ([Report](#))
- 3.15. Approval of Accounts Payable Vouchers for the Encumbrance Period FY 2014-15. ([Vouchers](#))
  - 3.15.1. Voucher No. 1068 not to exceed \$250,000.00
  - 3.15.2. Voucher No. 1069 not to exceed \$250,000.00
  - 3.15.3. Voucher No. 1070 not to exceed \$250,000.00
  - 3.15.4. Voucher No. 1071 not to exceed \$250,000.00
  - 3.15.5. Voucher No. 1072 not to exceed \$250,000.00
  - 3.15.6. Voucher No. 1073 not to exceed \$250,000.00
  - 3.15.7. Voucher No. 1074 not to exceed \$250,000.00
  - 3.15.8. Voucher No. 1075 not to exceed \$250,000.00
- 3.16. Approval of Accounts Payable Vouchers for the Month of July and August 2015-16.
  - 3.16.1. Voucher No. 1001 not to exceed \$250,000.00
  - 3.16.2. Voucher No. 1002 not to exceed \$250,000.00
  - 3.16.3. Voucher No. 1003 not to exceed \$250,000.00
  - 3.16.4. Voucher No. 1004 not to exceed \$250,000.00
  - 3.16.5. Voucher No. 1005 not to exceed \$250,000.00
  - 3.16.6. Voucher No. 1006 not to exceed \$250,000.00
  - 3.16.7. Voucher No. 1007 not to exceed \$250,000.00
  - 3.16.8. Voucher No. 1008 not to exceed \$250,000.00
  - 3.16.9. Voucher No. 1009 not to exceed \$250,000.00
- 3.17. Approval of Payroll Vouchers for the Month of July and August 2015-16. ([vouchers](#))
  - 3.17.1. Voucher No. 1 not to exceed \$ 375,000.00
  - 3.17.2. Voucher No. 2 not to exceed \$ 375,000.00
  - 3.17.3. Voucher No. 3 not to exceed \$ 375,000.00
  - 3.17.4. Voucher No. 4 not to exceed \$ 375,000.00
  - 3.17.5. Voucher No. 5 not to exceed \$ 375,000.00

- 3.17.6. Voucher No. 6 not to exceed \$ 375,000.00
- 3.17.7. Voucher No. 7 not to exceed \$ 375,000.00
- 3.17.8. Voucher No. 8 not to exceed \$ 375,000.00
- 3.17.9. Voucher No. 9 not to exceed \$ 375,000.00
- 3.17.10. Voucher No. 10 not to exceed \$ 375,000.00
- 3.17.11. Voucher No. 11 not to exceed \$ 375,000.00
- 3.17.12. Voucher No. 12 not to exceed \$ 375,000.00
- 3.17.13. Voucher No. 13 not to exceed \$ 375,000.00
- 3.17.14. Voucher No. 14 not to exceed \$ 375,000.00

Ms. Juarez asked if there were any questions on the consent agenda.

**MOTION:** Mr. Gonzalez made a motion to approve the consent agenda as presented.  
Ms. Zendejas seconded the motion. Motion passed.

#### 4. Action Item

- 4.1. Discussion and Possible Action to amend the Community Use of School Facilities/Equipment. (Form)

**MOTION:** Mr. Gonzalez made a motion to continue with the current procedures for the Community Use of School Facilities/Equipment. Ms. Zendejas seconded the motion. Motion passed.

- 4.2. Discussion and Possible Action to approve acceptance of the following donations:

- Cocopah Indian Tribe donated \$250.00 to ELC Science Technology Engineering in Math (STEM) program. (Information)
- Cocopah Indian Tribe donated \$500.00 to TDS 1st grade class field trip to Wild River. (Information)
- Office Depot donated a projector screen to ELC. (Information)

**MOTION:** Ms. Zendejas made a motion to approve the donations. Miss Juarez seconded the motion. Motion passed.

- 4.3. Discussion of comments/suggestions from the members of the public regarding the District Plan Proposal DAA (District Additional Assistance).

Dr. Noel reported that there were no comments from the community

- 4.4. Approval of the Proposed 2015-16 Budget (Report)

Mrs. Porchas presented the Proposed budget FY 15-16 of Maint. and Operation \$13,273,644.00 and Unrestricted Capital Outlay \$1,534,956.00

**MOTION:** Ms. Zendejas made a motion to approve the proposed budget. Mr. Gonzalez seconded the motion. Motion passed.

#### 5. Adjournment

**MOTION:** Ms. Zendejas moved to adjourn the meeting at 6:39 pm. Mrs. Yopez seconded the motion. Motion passed.

  
\_\_\_\_\_  
Signature of Board President/Clerk

6/26/15  
\_\_\_\_\_  
Date