Van Dyke Public Schools

Device Turn-in Checklist 2020-2021

Building\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Asset Tag#\_\_\_\_\_\_\_\_\_\_\_\_

Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade Level during 2020-21\_\_\_\_\_\_\_\_\_\_

* Power adapter returned? **Yes** **No** **($50)**
* Does device turn on? **Yes No**  **($800)**
* Any damage to display? **Yes** **No**  **($80)**
* Is the power jack damaged? ($5)

  

 Broken Good

* Do keyboard keys seem to work normally (no sticking, hard to press, etc.)

**Yes**  **No** **($17)**

* Overall condition

A – No major damage. Overall good condition

B – Minor cosmetic damage. Dirty but cleanable

C – Cracked plastic case. Missing keys. ($TBD)

D – Bad condition. Stickers or other customizations. ($TBD)

* Any additional reported issues

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* Total Fines $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Amount Paid $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Payment Plan? Yes \_\_\_\_ No \_\_\_\_\_