

Regular Governing Board Minutes



6/13/2017

at 5:30 p.m.

Somerton School District

Board Room

343 N. Carlisle Ave

Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Minutes

Date: Tuesday, June 13, 2017

Time: 5:30 pm Regular Board Meeting and Executive Governing Meeting

Place: Board Room 343 N. Carlisle Ave., Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: Carlos Gonzalez Lorena Zendejas Juan Castillo Leticia Yepez Araceli Juarez

Absent Board:

Attending Staff: Dr. Laura Noel Jerry Cabrera Margarita Camacho Melissa Porchas
 Kim Seh Martin Velasco Joshua Colson Yessenia Garcia
 Magnolia Alonzo Mia Armenta

Attending Public: Mildred Morales

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Miss Juarez called the Board meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Mrs. Yepez.

1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her and address before addressing the Board.

Miss Juarez asked if there were any comments from the audience. No comments from the audience.

1.3. Call for Executive Session

A.R.S. §15-701 JEB Preschool Executive Sessions

The Board may admit children who have not reached the required age if it is determined to be in the best interest of the children, and such children must reach the required age of five (5) for kindergarten and six (6) for first grade by January 1 of the current school year. For a child who has not reached six (6) years of age (five (5) for kindergarten before September, the determination of whether to admit shall be based upon one (1) or more consultations with the parent(s) or guardian(s), the child, the teacher, the school principal, and/or professional consultants.

1.3.1. Approval of Pupil Preschool Promotion for next school year 2017-18

Miss Juarez moved to enter into Executive Session pursuant to A.R.S. §15-701 JEB Preschool Executive Sessions. The motion was seconded by Ms. Zendejas, Motion passed.

The Board entered into Executive Session at 5:31 p.m.

MOTION: Ms. Zendejas moved to resume the regular board meeting at 5:57 p.m.
Mr. Castillo seconded the motion. Motion passed.

2. Report/Discussion Items

2.1. Superintendent Report

- Draft agenda for all staff meeting August 1, 2017
- Successmaker DATA

Dr. Noel will be e-mailing a draft agenda for the Aug. 1st meeting.

Dr. Noel presented information about SuccessMaker, an instructional software program. The district used SuccessMaker for a few months this year and saw good growth during that time. SuccessMaker has both ELA and Math and can be used as an advanced tool as well as a remedial tool for 2-8th grade.

Dr. Noel asked the Board members how they would like for the achievement data to be presented. Dr. Noel mentioned that the data will be districtwide by grade. The state will release the data on June 26th.

Mr. Gonzalez suggested a presentation and to e-mail the data for their review.

2.2. Board Members Report

2.2.1. Board Members Attendance ([Information](#))

- Board Meeting: June 27th adoption of budget

Mr. Gonzalez suggested to change the set-up of the stage for the 8th grade graduation from north to south if possible. Mr. Cabrera and Mr. Velasco will be looking into the set-up for next year.

Mr. Castillo attended the TDS graduation. He commented that it was very well organized and thanked Mrs. Paredes and staff for their hard work.

Ms. Zendejas attended the SMS graduation and is recommending that next year for students to be reminded to be respectful and not chew gum in front of the public. She said that other than that the ceremony was very nice. She also attended DSS and TDS promotion events.

2.3. Administrators/Directors Report

- Jerry Cabrera - Pink Building Completion
- Mr. Cabrera reported the completion of the Pink Building will be on July 13th. On August 1st will announce the name of the Pink Building and on August 8th will be the Ribbon Cutting Ceremony.

3. Other Discussion Items/Presentation/Information

3.1. Number of suspensions District Wide ([Information](#))

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Governing Board Regular Minutes May 9, 2017 ([Minutes](#))

4.2. New Hires FY 2016-17

		Position Description	Location	Level	New Status
4.2.1	Becerra, Cesar	Custodian/Grounds	SMS	27	Full-Time
4.2.2	Camacho, Ismael	Custodian/Grounds	SMS	27	Full-Time
4.2.3	Mojares, Philip V.	Teacher	SMS	VII	Full-Time

4.3. Additional Assignments/Stipends FY 2016-17 ([Information](#))

4.4. Resignation/Termination/Retirement FY 2016-17

		Position Description	Location	Leave Date	Status
4.4.1	Zazueta, Ana	ETC Teacher	DSS	5/24/17	Termination
4.4.2	Hunsinger, Terrell	Teacher	SMS	5/24/17	Resignation
4.4.3	Martinez, Elvira	Cook	TDS	5/24/17	Resignation

4.5. Leave Request FY 2016-17

		Position Description	Location	Leave Date	Status
4.5.1	Vidales, Anna	Migrant Liaison	DO	3/27/15-5/24/17	FMLA
4.5.2	Medina, Daniel	Custodian	DSS	5/25/17-7/14/17	FMLA
4.5.3	Sheppard, Patricia	Teacher	ELC	5/11/17-5/24/17	FMLA

4.6. Reassignment FY 2016-17

	Old Position Description	New Position Description	Location	Status
4.6.1	Morales, Rebeca	Instructional Assistant	Secretary II	OGE Temporary

4.7. New Hires FY 2017-18

		Position Description	Location	Level	New Status
4.7.1	Felix, Alicia	Bus Driver Substitute	DO	35	Temporary
4.7.2	Tapia, Nancy	Teacher	DSS	I	Full-Time
4.7.3	Galaviz, Damaris	Teacher	ELC	V	Full-Time
4.7.4	Lopez, Tania P.	Instructional Assistant	ELC	33	Part-Time
4.7.5	Nabung, Myleen	Teacher	ELC	I	Full-Time
4.7.6	Quezada-Ramirez, Maribel	Instructional Assistant	ELC	22	Part-Time
4.7.7	Bedoy de Lota, Nidia	Instructional Assistant	OGE	29	Part-Time
4.7.8	Escalante-Chavolla, Nalleli	Teacher	OGE	I	Full-Time
4.7.9	Escobedo, Karla	Teacher	OGE	II	Full-Time
4.7.10	O'Connor, Julie	Teacher	OGE	IV	Full-Time
4.7.11	Lupercio, Carlos Andy	Teacher	OGE	I	Full-Time
4.7.12	Morales, Rebeca	Secretary II	OGE	34	Full-Time
4.7.13	Abbago, Karen	Teacher	SMS	V	Full-Time
4.7.14	Barragan, Maria	Instructional Assistant	SMS	30	Part-Time
4.7.15	Duenas, Adriana	Teacher	SMS	I	Full-Time
4.7.16	Gaston, Hans	ETC Teacher	SMS	E	Full-Time
4.7.17	Mojares, Juvy	Teacher	SMS	IX	Full-Time
4.7.18	Ramos-Baeza, Lizette	Instructional Assistant	TDS	33	Part-Time

4.8. Reassignment FY 2017-18

	Old Position Description	New Position Description	Location	Status
4.8.1	Camarillo, Laura	Secretary III	HR Specialist	DO Full-Time
4.8.2	Jacuinde, Denia	Part-time Secretary II	Full-Time Secretary II	DO Full-Time
4.8.3	Perez, Adriana	48-Week employee	52- Week employee	DO Full-Time
4.8.4	Figueroa, Sandra	ETC Teacher	Preschool Instructor	DSS Full-Time
4.8.5	Aguilar-Guerrero, Angelica	Long-Term Sub	Instructional Assistant	ELC Part-Time

4.8.6	Martinez, Erika	Teacher	Instructional Coach	SMS	Full-Time
4.8.7	Ramirez, Ana	Teacher	ELA Coach	SMS	Full-Time
4.8.8	Blanco de Munoz, Teresa	FS Worker Part/Time	FS Baker/Cook	TDS	Full-Time

4.9. Additional Assignments/Stipends FY 2017-18

		Position Description	Location	Range
4.9.1	Felix, Hilario	Bud Driver for SMS Act.	DO	35
4.9.2	Magana, Meredit	Bus Aide Preschool	DO	27
4.9.3	Ortega, Maria E.	Bus Aide Preschool	DO	27
4.9.4	Rodriguez-Vaughn, Lydia	MOWR	DO	\$28.00
4.9.5	Weissenberg, Patricia	MOWR	DO	\$28.00
4.9.6	Bonilla, Karla	Open House Planning	ELC	Hrly Rate
4.9.7	Camarillo, Adriana	Tech Coach	OGE	\$1,200.00
4.9.8	Colton, Joshua	Student Council Coordinator	OGE	\$900.00
4.9.9	Franco, Maria	MOWR Jumpstart Rdg.	OGE	\$28.00
4.9.10	Madrid, Katya	SLPA Duties	OGE	37
4.9.11	Arroyo, Patricia	Secretary Clerical Duties	SMS/Adult Ed.	29

4.10. Growth Rider FY 2017-18

		Position Description	Location	Current Range	New Range
4.10.1	Dangonan, Jennilyn P.	Teacher	SMS	V	VI
4.10.2	Pahilajani, Mayur	Teacher	SMS	IX	X
4.10.3	Sanchez, Angelica	Teacher	SMS	I	II
4.10.4	Escalante, Jessica	Teacher	TDS	VI	VII

4.11. Leave Request FY17-18

		Position Description	Location	Leave Date	Status
4.11.1	Rios, Anselmo	Teacher	TDS	8/14/17-11/03/17	Full-Time

4.12. Approval to appoint district signers FY 2017–18

Dr. Laura Noel
Jerry Cabrera
Melissa Porchas

4.13. Approval of Agreement between Wide Area Network Leasing and Services and Somerton School District #11. ([Information](#)) (*Pending E-rate Approval FY18*)

4.14. Approval of IGA between the City of Somerton SRO Program and Somerton School District #11. ([IGA](#))

4.15. Acceptance of the following donations: ([Information](#))

- Anonymous donation of \$100.00 to Special Ed. Services Department

- Barkley Company donated \$450.00 to SMS Honor Roll
- ASU El Diablito Alumni Club donated \$1,300.00 to TDS 5th grade Field trip
- Different vendors donated various gifts to Special Education Dept. for Parent Night in May ([donors](#))

4.16. Acceptance of Student Activity Fund Report ([Information](#))

4.17. Approval of Accounts Payable Vouchers for the Month of June FY 16-17 ([Information](#))

4.17.1. Voucher No. 1079 not to exceed \$250,000.00

4.17.2. Voucher No. 1080 not to exceed \$250,000.00

4.17.3. Voucher No. 1081 not to exceed \$250,000.00

4.17.4. Voucher No. 1082 not to exceed \$250,000.00

4.17.5. Voucher No. 1083 not to exceed \$250,000.00

4.17.6. Voucher No. 1084 not to exceed \$250,000.00

4.17.7. Voucher No. 1085 not to exceed \$250,000.00

4.17.8. Voucher No. 1086 not to exceed \$250,000.00

4.17.9. Voucher No. 1087 not to exceed \$250,000.00

4.17.10. Voucher No. 1088 not to exceed \$250,000.00

4.18. Approval of Accounts Payable Vouchers for the Month of July/August FY 17-18

4.18.1. Voucher No. 1000 not to exceed \$250,000.00

4.18.2. Voucher No. 1001 not to exceed \$250,000.00

4.18.3. Voucher No. 1002 not to exceed \$250,000.00

4.18.4. Voucher No. 1003 not to exceed \$250,000.00

4.18.5. Voucher No. 1004 not to exceed \$250,000.00

4.18.6. Voucher No. 1005 not to exceed \$250,000.00

4.18.7. Voucher No. 1006 not to exceed \$250,000.00

4.18.8. Voucher No. 1007 not to exceed \$250,000.00

4.18.9. Voucher No. 1008 not to exceed \$250,000.00

4.19. Approval of Payroll Vouchers for the Month of July/August FY 17-18 ([Information](#))

4.19.1. Voucher No. 1 not to exceed \$475,000.00

4.19.2. Voucher No. 2 not to exceed \$475,000.00

4.19.3. Voucher No. 3 not to exceed \$475,000.00

4.19.4. Voucher No. 4 not to exceed \$475,000.00

4.19.5. Voucher No. 5 not to exceed \$475,000.00

4.19.6. Voucher No. 6 not to exceed \$475,000.00

4.19.7. Voucher No. 7 not to exceed \$475,000.00

4.19.8. Voucher No. 8 not to exceed \$475,000.00

4.19.9. Voucher No. 9 not to exceed \$475,000.00

4.19.10. Voucher No. 10 not to exceed \$475,000.00

4.19.11. Voucher No. 11 not to exceed \$475,000.00

4.19.12. Voucher No. 12 not to exceed \$475,000.00

4.19.13. Voucher No. 13 not to exceed \$475,000.00

4.19.14. Voucher No. 14 not to exceed \$475,000.00

4.20. Due to Balloon Payouts, voucher 73/2073 for \$450,000.00 needs to be ratified to \$612,090.03.

Miss Juarez asked if there were any questions on the consent agenda.

Dr. Noel mentioned to correct agenda item 4.7.10 location should be TDS not OGE.

Ms. Zendejas asked to pull agenda item 4.3 Anna Fermanis stipend. Ms. Zendejas asked why the stipend is lot higher than the other staff. Dr. Noel replied the program requires a District Coordinator and she is the coordinator for the Academy SucessMaker.

MOTION: Ms. Zendejas made a motion to approve the consent agenda as stated.
Mrs. Yepez seconded the motion. The motion passed.

5. Action Item

5.1. Approval of proposed FY 2017-18 Budget ([Information](#))

Mrs. Porchas showed a powerpoint on the Proposed Budget FY 17. Proposed amounts M&O \$14,858,933 and DAA 1,774,545.

- 1.31% Increase to the base level
- 1.5% Increase to all staff and minimum wage
- Medical Insurance increase
- Additional teacher FTE
- Estimated 1.06% additional Teacher Salary Inc. (to be paid out as stipend Dec/June)

MOTION: Mr. Gonzalez made a motion to approve the Proposed Budget FY2017-18 as presented.
Ms. Zendejas seconded the motion. The motion passed.

5.2. Discussion, Consideration and Possible Action to approve FY 17-18 Prop 301 Plan ([Presentation](#)) Mr. Colson presented a powerpoint for FY17-18 Prop 301 Plan

MOTION: Ms. Zendejas made a motion to approve Prop 301 Plan FY 17-18 as presented.
Mr. Castillo seconded the motion. The motion passed.

5.3. Discussion, Consideration and Possible Action for proposal to hire a consultant for District Goals and a Model for a Superintendent Evaluation System.

Miss Zendejas asked Mr. Cabrera to inquire the cost to hire a consultant.

MOTION: Ms. Zendejas made a motion to table agenda item 5.3 to the next Work Study Session.
Mrs. Yepez seconded the motion. The motion passed.

5.4. Discussion, Consideration and Possible Action to approve the Teacher Evaluation Instrument. ([Eval.](#))

MOTION: Ms. Zendejas made a motion to approve the Teacher Evaluation Instrument.
Mr. Castillo seconded the motion. The motion passed.

5.5. Discussion, Consideration and Possible Action to approve the Superintendent Performance Pay. ([Exhibit](#))

MOTION: Mr. Gonzalez made a motion to table agenda item 5.5 until the state releases the letter grade. Mr. Castillo seconded the motion. The motion passed.

5.6. Discussion and Possible Action to approve agenda item for Work-Study Session for July 31, 2017.

MOTION: Mrs. Yepez made a motion to approve a work Study Session for July 31st.
Ms. Zendejas seconded the motion. The motion passed.

5.7. Approval to offer Notice of Appointment for FY 17-18

Hernandez, Abigail
Gonzalez, Graciela

MOTION: Ms. Zendejas made a motion to approve the Notice of Appointment.
Mr. Castillo seconded the motion. The motion passed.

5.8. Approval of Second Reading for Policy Advisory No. 584-587 ([Policy](#))

MOTION: Mrs. Yepez made a motion to approve the Second Reading for Policy Advisory No. 584-587. Ms. Zendejas seconded the motion. The motion passed.

5.9. Approval to contract the following through Education Service Inc. for FY 17-18

Hernandez, Abigail, Bus Driver (8/1/17-9/8-17)
Gonzalez, Graciela, Instructional Assistant (8/1/17-9/6/17)

Cassidy, Bob, Director of IT (7/3/17-7/14/17)

Mr. Cabrera asked to pull-out Abigail Hernandez from the ESI list.

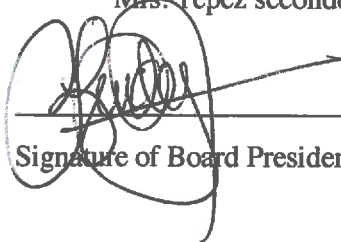
MOTION: Ms. Zendejas made a motion to approve agenda item 5.9.

Mr. Castillo seconded the motion. The motion passed.

6. Adjournment

MOTION: Ms. Zendejas moved to adjourn the meeting at 7:13 pm.

Mrs. Yopez seconded the motion. The motion passed.



Signature of Board President/Clerk

8.08.17

Date