

Regular Governing Board Minutes



4/11/2017

at 5:30 p.m.

Somerton School District

Board Room

343 N. Carlisle Ave

Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03 A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Minutes

Date: Tuesday, April 11, 2017

Time: 5:30 pm Regular Board Meeting and Executive Governing Meeting

Place: Board Room 343 N. Carlisle Ave., Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: **Araceli Juarez** **Lorena Zendejas** **Juan Castillo**

Absent Board: **Leticia Yepez** **Carlos Gonzalez**

Attending Staff: **Dr. Laura Noel** **Jerry Cabrera** **Margarita Camacho** **Melissa Porchas**
Anna Fermanis **Maria P. Vasquez** **Lydia Rodriguez-Vaughn** **Jorge Cano**
Gema Felix **Maria E. Paredes** **Patricia Weissenberg** **Joshua Colson**
Jose Moreno **Zoila Garcia** **Irene Rush** **Tiffany Middleton**

Attending Public:

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Miss Juarez called the Board meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Mrs. Vasquez.

1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

Miss Juarez asked if there were any comments from the audience. No comments from the audience.

2. Report/Discussion Items

2.1. Superintendent Report

Dr. Noel reported the following:

• **Attended the ASBA Policy Workshop**

- **Process/Policy Advisory Adoption**
- **Open Meeting Law Compliance**
- **Legislative Updated**

- **Principals and I attended the Evidence-Based Digital Curriculum Takes Center Stage in Arizona Classroom at Crane Elementary School District.**

2.2. Board Members Report

Mr. Castillo attended NSBA Conference in Denver, CO and met with other board members who discussed the following:

- Effective board members have good communication, cooperation, trust, and transparency.
- Meet more than once a month. Mr. Castillo would like to have a future discussion on this topic.
- Record the board meeting and broadcast them on the website.
- Meet before the board meeting to discuss the agenda.

At the conference Ms. Zendejas met with other members to discuss the curriculum issues. With the new changes coming up with the Governor's approval of the voucher program, The somerton district should prepare for the impact the voucher program will have on public schools.

Thanks to TDS for the invitation to the Walk-a-thon AzMERIT Kick off event

She would like for board members to be notified of planned school activities.

Miss Juarez attended the NSBA conference as well and mentioned what a good experience it was. Miss Juarez enjoyed visiting the conference exhibits. She agreed with Mr. Castillo that a monthly work-study session would be beneficial.

2.2.1. Board Members Attendance ([Information](#))

2.3. Administrators/Directors Report

2.3.1. Melissa Porchas: Comprehensive Annual Financial Report (CAFR) and Single Audit Report Package for the year ended June 30, 2016.

Ms. Porchas handed out the Comprehensive Annual Financial Report (CAFR) for last year and said it is posted on the district website.

3. Other Discussion Items/Presentation/Information

3.1. Number of suspensions District Wide ([Information](#))

3.2. 30th Annual Teacher of the Year Banquet April 25, 2017 (Information)

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Governing Board Regular Minutes March 14, 2017 ([Minutes](#))

4.1.2. Governing Board Executive Session Minutes March 14, 2017

4.2. New Hires FY 2016-17

		Position Description	Location	Level	New Status
4.2.1	Noriega, Alejandra	Secretary	TDS	\$10.03	Temporary

4.3. Additional Assignments/Stipends 2016-17

		Position Description	Location	Range
4.3.1	Covarrubias, Ricardo	Maintenance	DO	Hrly Rate
4.3.2	Saavedra, Ariel	Maintenance	DO	Hrly Rate
4.3.3	Garcia-Ortiz, Guadalupe	Pre- School PD Trainings	ELC	\$28.00
4.3.4	Olivas, Felipa	Pre- School PD Trainings	ELC	Hrly Rate
4.3.5	Tamayo, Perla	Pre- School PD Trainings	ELC	Hrly Rate
4.3.6	Zanudo, Elisa	Pre- School PD Trainings	ELC	Hrly Rate
4.3.7	Bedoy de Cota, Nidia	Pre- School PD Trainings	OGE	Hrly Rate

		Position Description	Location	Range
4.3.8	Bernecker, Owen	Volleyball 7th grade girls	SMS	\$800.00
4.3.9	Bowers, Timothy	Football Heavy Weight	SMS	\$400.00
4.3.10	Cecil, Joshua	Volleyball 8th grade girls	SMS	\$800.00
4.3.11	Gerg, Anthony	Football Heavy Weight	SMS	\$800.00
4.3.12	Jones, Shawn	Football Heavy Weight	SMS	\$400.00
4.3.13	Zaragoza, Clarisa	SpEd. Stipend	TDS	\$600.00

4.4. Leave Request FY 2016-17

		Position Description	Location	Leave Date	Status
4.4.1	Macedo, Alba	Teacher	SMS	3/8/17-3/31/17	FMLA

4.5. Resignations/Terminations/Retirement

		Position Description	Location	Leave Date	Status
4.5.1	Northrop, Emily	Teacher	DSS	5/24/17	Resignation
4.5.2	Contreras, Claudia	Instructional Assistant	ELC	3/27/17	Resignation
4.5.3	Figueroa, Alex	Teacher	ELC	5/24/17	Resignation
4.5.4	Figueroa, Elizabeth	Teacher	ELC	5/24/17	Resignation
4.5.5	Reynoso, Elizabeth	Instructional Assistant	ELC	5/18/17	Resignation
4.5.6	Conde Bermudez, Carlos	Custodian	OGE	3/17/17	Resignation
4.5.7	Acosta, Christian	Instructional Assistant	SMS	3/31/17	Resignation
4.5.8	Thompson, Eric	Instructional Coach	SMS	5/24/17	Resignation
4.5.9	Beffel, Andrew	Teacher	TDS	5/24/17	Resignation
4.5.10	Murray, Andrew	Teacher	TDS	5/24/17	Resignation

4.6. Reassignment FY 2016-17

		Old Position Description	New Position Description	Location	Status
4.6.1	Chavira, Mary	Payroll Specialist	HR Specialist	DO	Full-Time
4.6.2	Danganan, Jennilyn	ETC	Certified	SMS	Full-Time
4.6.3	Zendejas, Emmanuel	Grounds	Cust/Grounds	SMS	Full-Time

4.7. New Hires FY 2017-18

		Position Description	Location	Level	New Status
4.7.1	Felix, Sandra	Teacher	DSS	II	Full-Time

4.8. Approval to change the retirement date for Elizabeth Santos from December 2017 to December 2018. ([Letter](#))

4.9. Approval of IGA between Educational Services, Inc. and Somerton School District #11 FY 2017-18. ([IGA](#))

4.10. Acceptance of the following donations: ([Information](#))

- Four Little Devils donated \$400.00 to SMS Honor Roll Field Trip
- Amigo Farms, Inc. donated \$100.00 to SMS Honor Roll Field Trip
- Regional Center for Border Health, Inc. donated \$100.00 to SMS Honor Roll Field Trip
- Educational Foundation of Yuma County donated \$500.00 to Mrs. Araceli Valtierra, DSS teacher
- ELC PTO donated \$1,750.00 to ELC for Poster Copy Machine
- Different vendors donated various gifts to Special Education Dept. for Parent Night in May ([donors](#))

- 4.11. Acceptance of Student Activity Fund Report ([Information](#))
- 4.12. Approval of Accounts Payable Vouchers for the Month of May FY16-17 ([Information](#))
 - 4.12.1. Voucher No. 1066 not to exceed \$250,000.00
 - 4.12.2. Voucher No. 1067 not to exceed \$250,000.00
 - 4.12.3. Voucher No. 1068 not to exceed \$250,000.00
 - 4.12.4. Voucher No. 1069 not to exceed \$250,000.00
 - 4.12.5. Voucher No. 1070 not to exceed \$250,000.00
- 4.13. Approval of Payroll Vouchers for the Month of May FY16-17 ([Information](#))
 - 4.13.1. Voucher No. 69 not to exceed \$450,000.00
 - 4.13.2. Voucher No. 70 not to exceed \$450,000.00
 - 4.13.3. Voucher No. 71 not to exceed \$450,000.00
 - 4.13.4. Voucher No. 72 not to exceed \$450,000.00
 - 4.13.5. Voucher No. 73 not to exceed \$450,000.00
 - 4.13.6. Voucher No. 74 not to exceed \$450,000.00.
 - 4.13.7. Voucher No. 75 not to exceed \$450,000.00.

Miss Juarez asked if there were any question on the consent agenda.

Ms. Zendejas needed clarification on the following agenda items 4.5.3 and 4.5.4. What was the reason for leaving and what was meant by Professional Growth.

MOTION: Miss Juarez made a motion to approve the consent agenda as presented.
Ms. Zendejas seconded the motion. The motion passed.

5. Action Item

- 5.1. Approval of First Reading for Policy Advisory No. 497-498. ([Policy](#))
MOTION: Ms. Zendejas made a motion to approve the First Reading for Policy Advisory No. 497-498. Mr. Castillo seconded the motion. The motion passed.
- 5.2. Approval of First Reading for Policy Advisory No. 567-583. ([Policy](#))
MOTION: Ms. Zendejas made a motion to approve the First Reading for Policy Advisory No. 567-583. Mr. Castillo seconded the motion. The motion passed.
- 5.3. Approval of First Reading to remove General Leave Buyback at Retirement from GCCA and add new policy number GCCAA General Leave Buyback at Retirement. ([Policy](#))
MOTION: Ms. Zendejas made a motion to approve the First Reading for Policy GCCA and add new policy number GCCAA General Leave Buyback retirement.
Miss Juarez seconded the motion. The motion passed.
- 5.4. Approval of First Reading for Policy KF-EC to change the fee charge for Community Use of School Facilities. ([Policy](#))
MOTION: Miss Juarez made a motion to approve the First Reading for Policy KF-EC Community Use of School Facilities Fee charges. Ms. Zendejas seconded the motion. The motion passed.
- 5.5. Approval to award RFP for SSD e-Rate 2017-18 Internet Service Provider and Transport Services (WAN to Centurylink and WANRack). ([RFP](#))
MOTION: Ms. Zendejas made a motion to award RFP for SSD e-Rate 2017-18.
Mr. Castillo seconded the motion. The motion passed.
- 5.6. Approval of out of town [field trips](#):

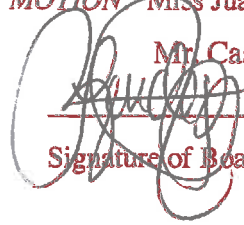
- TDS K-8 grade Life Skills Class will be going to Lego Land on May 5, 2017 at Carlsbad, CA
- MOTION:** Ms. Zendejas made a motion to approve out of town field trips.

Mr. Gonzalez seconded the motion. The motion passed.

6. Adjournment

MOTION: Miss Juarez moved to adjourn the meeting at 6:14 pm.

Mr. Castillo seconded the motion. The motion passed.



Signature of Board President/Clerk

Date

5-9-17