

# Regular Governing Board Meeting Minutes



3/14/2017

at 5:30 p.m.

Somerton School District

Board Room

343 N. Carlisle Ave

Somerton, AZ 85350

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

### Governing Board Minutes

Date: Tuesday, March 14, 2017

Time: 5:30 pm Regular Board Meeting and Executive Governing Meeting

Place: Board Room 343 N. Carlisle Ave., Somerton, AZ 85350 • (928) 341-6000 • [www.ssd11.org](http://www.ssd11.org)

Attending Board: **Araceli Juarez**      **Lorena Zendejas**      **Juan Castillo**      **Carlos Gonzalez**  
**Leticia Yepez**

Absent Board:

Attending Staff: **Dr. Laura Noel**      **Jerry Cabrera**      **Margarita Camacho**      **Martin Velasco**  
**Maria P. Vasquez**      **Shelly Mezei**      **Bob Cassidy**      **Jessica Escalante**  
**Jody Ricker**      **Jorge Cano**      **Joshua Colson**      **Mia Armenta**  
**Bibi Garza**      **Maria Villarreal**      **Tiffany Middleton**      **Gema Felix**  
**Maria T. Perea**      **Maria E. Paredes**      **Anna Fermanis**      **Martin Velasco**  
**Patti Weissenberg**

Attending Public: **Joe Escalante**      **Luis Galindo**

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## 1. Regular Governing Board Meeting Agenda

### 1.1. Call to Order/Pledge of Allegiance

**Miss Juarez called the Board meeting to order at 5:29 p.m.**

**The Pledge of Allegiance was led by Ms. Zendejas.**

### 1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

**Miss Juarez asked if there were any comments from the audience. No comments from the audience.**

### 1.3. Call for Executive Session

Executive Session pursuant to **A.R.S. § 38-431.03**. A1-Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

Executive Session pursuant to **A.R.S. §38-431.07**. A.7- Executive Sessions. Discussion or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property.

**Miss Juarez asked if there was any need to enter into Executive Session. Dr. Noel recommended to enter into Executive Session to discuss action item 5.3.**

Miss Juarez moved to enter into Executive Session pursuant to **A.R.S. § 38-431.03.A1 & A.R.S. §38-431.07. A.7-** Executive Sessions. The motion was seconded by Ms. Zendejas. Motion passed.

The Board entered into Executive Session at 5:31 p.m.

**MOTION:** Ms. Zendejas moved to resume regular board meeting at 5:50 p.m.  
Mrs. Yopez seconded the motion. Motion passed.

## **2. Report/Discussion Items**

### **2.1. Superintendent Report**

- 2016 Audit General Report: AZ School District Spending Report ([Report](#))

Dr. Noel reported the following:

- Teacher of the Year finalist: Ms. Rubio from ELC, Ms. Rouse from OGE and Mrs. Martinez from SMS
- Sad news one of our students from ELC passed away yesterday.
- Reviewed AZ School District Spending Report and categories: Spending by operational area classroom and non-classroom dollars, Student and Teacher measures, Efficiency measures relative to peer averages,

### **2.2. Board Members Report**

#### **2.2.1. Board Members Attendance ([Information](#))**

Mr. Gonzalez addressed the President and Governing Board regarding a concern based on the event that happened at the public meeting on February 7, 2017 at TDS per ARS-38-431-02. Mr. Gonzalez wants the following concern to be placed on record: At the conclusion of the meeting regarding action on her employment, Dr. Noel in a very unprofessional manner, threatened litigation, if she did not get what she wanted. Dr. Noel has to apologize to me or the rest of the Governing Board, either verbally or in writing, about the threatening statement she made to me after the meeting. Her unprofessional demeanor was amplified given that at the conclusion of the events I went to shake her hand before leaving the meeting, and she rejected my hand and made these threatening statements. This is no way to treat Board members especially those who the community has elected and trusted with tax payer monies.

Miss Juarez reminded everyone if they are asked about the ELC family to continue handling with professionalism.

### **2.3. Administrators/Directors Report**

#### **2.3.1. Jerry Cabrera, Asst. Superintendent- Re-opening existing Position at HR, Construction Projects, iPad Implementation and e-PARs Training**

Mr. Cabrera is discussing the following:

- Re-opening of an existing position at HR that we haven't had since 2009. Due to National crisis and the General Audit of 2009 we ended cutting several position.
- Construction Projects: The Pink buildings been g with windows and doors. Awaiting remodeling plan. Hopefully will be completed by May. TDS working on drawings for the additional classrooms, ELC drawings and OGE medial center. What is going to help with the contruction projects is the QZAB. This will help bring these projects forward instead of waiting three years.
- iPad implementation using QZAB funds went very well. We need the tv's and iPad's for the AZ-Merit test.
- We just had an ePars training (Personally Action Request) this will be a faster electronic paper process. We had two days of a webinar and one more day with all administration training.

### 3. Other Discussion Items/Presentation/Information

3.1. Number of suspensions District Wide ([Information](#))

3.2. 30th Annual Teacher of the Year Banquet April 25, 2017 (Information)

### 4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

#### 4.1. Approval of Board Minutes

4.1.1. Governing Board Regular Minutes February 7, 2017 ([Minutes](#))

4.1.2. Governing Board Special Session Minutes February 10, 2017 ([Minutes](#))

#### 4.2. New Hires FY 2016-17

	<b>Position Description</b>	<b>Location</b>	<b>Level</b>	<b>New Status</b>
4.2.1	Guevara-Avila, Raquez	Non-Instructional Assistant	ELC	28 Part-Time

#### 4.3. Additional Assignments/Stipends 2016-17

		<b>Position Description</b>	<b>Location</b>	<b>Range</b>
4.3.1	Cabrera, Francisca	Food Serv. Safety Training	DO	Hrly Rate
4.3.2	Camacho, Sergio	TV Installation and Cabinet	DO	Hrly Rate
4.3.3	Cano, Jorge	Food Serv. Safety Training	DO	Hrly Rate
4.3.4	Guzman, Margarita	Food Serv. Safety Training	DO	Hrly Rate
4.3.5	Lopez, Maria L.	Food Serv. Safety Training	DO	Hrly Rate
4.3.6	Martinez, Elvira	Food Serv. Safety Training	DO	Hrly Rate
4.3.7	Peralta, Martha	Food Serv. Safety Training	DO	Hrly Rate
4.3.8	Porchas, Maria Del Pilar	Food Serv. Safety Training	DO	Hrly Rate
4.3.9	Prado, Vicky	Food Serv. Safety Training	DO	Hrly Rate
4.3.10	Rodriguez, Amelia	Food Serv. Safety Training	DO	Hrly Rate
4.3.11	Villaescusa, Maria L.	Food Serv. Safety Training	DO	Hrly Rate
4.3.12	Silva, Ana	Food Serv. Safety Training	DO	Hrly Rate
4.3.13	Simmons, Paola	Student Council Assistant	SMS	\$250.00
4.3.14	Hans, Gaston	Student Concil Advisors	SMS	\$500.00
4.3.15	Calvey, Rychelle	Student Concil Advisors	SMS	\$500.00

#### 4.4. Leave Request FY 2016-17

		<b>Position Description</b>	<b>Location</b>	<b>Leave Date</b>	<b>Status</b>
4.4.1	Fermanis, Chris	Teacher	OGE	3/1/17-4/19/17	FMLA
4.4.2	Porchas, Maria Del Pilar	Food Serv. Manager	OGE	2/3-5/5/17	FMLA
4.4.3	Woodruff, Tiffiny	Teacher	SMS	2/2/17-4/7/17	FMLA
4.4.4	Estrella, Violeta	Health Asst.	TDS	04/105/24/17	FMLA
4.4.5	Ruiz, Rosa	Secretary	TDS	2/20-7/30/17	FMLA

#### 4.5. Resignations/Terminations/Retirement

		<b>Position Description</b>	<b>Location</b>	<b>Leave Date</b>	<b>Status</b>
4.5.1	<a href="#">Gutierrez</a> , Susana	Teacher	DSS	5/24/17	Resignation

4.5.2	<a href="#">Jones, Otilia</a>	Teacher	DSS	5/24/17	Resignation
4.5.3	<a href="#">McBride, Anita</a>	Teacher	DSS	5/24/17	Retirement
4.5.4	<a href="#">Castro, Angelica</a>	Instructional Assistant	ELC	5/24/17	Resignation
4.5.5	<a href="#">Galaviz, Damariz</a>	Teacher	ELC	5/24/17	Resignation
4.5.6	<a href="#">Garcia-Ortiz, Guadalupe</a>	Teacher	ELC	5/24/17	Resignation
4.5.7	<a href="#">Nuno, Patricia</a>	Teacher	ELC	5/25/18	Retirement
4.5.8	<a href="#">Arcos, Jose</a>	Lead Custodian	OGE	6/9/17	Retirement
4.5.9	<a href="#">Fitschen, Sarah</a>	Teacher	OGE	4/1/17-5/24/17	Leave Request
4.5.10	<a href="#">Foutch, Donna</a>	Teacher	OGE	5/24/17	Retirement
4.5.11	<a href="#">Albor, Brenda</a>	Instructional Assistant	SMS	3/7/17	Resignation
4.5.12	<a href="#">Tafoya, Karen</a>	Instructional Assistant	SMS	3/2/17	Resignation
4.5.13	<a href="#">Witbrod, Marlee</a>	Teacher	SMS	5/24/17	Resignation
4.5.14	<a href="#">Bonilla, Nora</a>	Instructional Assistant	TDS	10/2/17	Retirement
4.5.15	<a href="#">Diaz, Diana</a>	Instructional Assistant	TDS	05/18/17	Resignation
4.5.16	<a href="#">Lopez, Maria T.</a>	Teacher	TDS	07/31/17	Retirement
4.5.17	<a href="#">Paredes, Maria Elena</a>	Principal	TDS	11/1/17	Retirement
4.5.18	<a href="#">Chavolla Lua, Carlos</a>	Custodian	SMS	3/10/17	Resignation

#### 4.6. Reassignment FY 2016-17

		<b>Old Position Description</b>	<b>New Position Description</b>	<b>Location</b>	<b>Status</b>
4.6.1	Aguirre, Hilario	Groundskeeper	Groundskeeper/Maintenance	DO	Full-Time
4.6.2	Brena, Mercedes	Long-Term Sub	Instructional Asst.	ELC	Full-Time
4.6.3	Contreras, Claudia	Full-Time Instructional Ass	Part-Time	ELC	Part-Time
4.6.4	Bedoy, Alejandra	Long-Term Sub	Instructional Asst.	SMS	Full-Time
4.6.5	Gonzalez, Erik	Long-Term Sub	Instructional Asst.	SMS	Full-Time
4.6.6	Mayoral, Xochitl	Long-Term Sub	Instructional Asst.	SMS	Full-Time

#### 4.7. New Hires FY 2017-18

		<b>Position Description</b>	<b>Location</b>	<b>Level</b>	<b>New Status</b>
4.7.1	Barbuzon, Concepcion	Teacher	ELC	VII	Full-Time

#### 4.8. Reassignment FY 2017-18

		<b>Old Position Description</b>	<b>New Position Description</b>	<b>Location</b>	<b>Status</b>
4.8.1	Thompson, Eric	Instructional Coach	ELA Teacher	SMS	Full-Time

4.9. Approval to renew existing Invitation for Bid (IFB:14-15-685) for milk products to Shamrock Foods Co. DBA Shamrock Farms for FY 2017-18. ([Information](#))

4.10. Approval of (MOU) Memorandum of Understanding between Big Smiles Arizona and Somerton School District #11. ([Information](#))

4.11. Acceptance of the following donations: ([Information](#))

- DSS P.T.O. donated \$250.00 to purchase Scholastic Books to DSS

- DonorsChoose.org donated Music Collaboration Through Instruments: (1) Boomwhac, (1) Trombone and (1) BB Trumpet to Mr. Schenck, TDS teacher
- Somerton Rotary Club donated \$300.00 to TDS PE Equipment

4.12. Acceptance of Student Activity Fund Report (Information)

4.13. Approval of Accounts Payable Vouchers for the Month of April FY16-17 (Information)

4.13.1. Voucher No. 1061 not to exceed \$250,000.00

4.13.2. Voucher No. 1062 not to exceed \$250,000.00

4.13.3. Voucher No. 1063 not to exceed \$250,000.00

4.13.4. Voucher No. 1064 not to exceed \$250,000.00

4.13.5. Voucher No. 1065 not to exceed \$250,000.00

4.14. Approval of Payroll Vouchers for the Month of April FY16-17 (Information)

4.14.1. Voucher No. 63 not to exceed \$450,000.00

4.14.2. Voucher No. 64 not to exceed \$450,000.00

4.14.3. Voucher No. 65 not to exceed \$450,000.00

4.14.4. Voucher No. 66 not to exceed \$450,000.00

4.14.5. Voucher No. 67 not to exceed \$450,000.00

4.14.6. Voucher No. 68 not to exceed \$450,000.00.

Miss Juarez asked if there were any question on the consent agenda.

Ms. Zendejas needed further verification on the following agenda items: 4.1.2 Special Session minutes, 4.8.1, and 4.6.4, 4.6.5 and 4.6.6

Mr. Gonzalez also needed further verification on the following agenda items: 4.5.7, 4.5.8, 4.5.16, 4.5.17, 4.5.18, and 4.8.1.

Ms. Zendejas requested to have an executive meeting regarding the Special Session Minutes to discuss what was stated by Mr. Gonzalez during such meeting since Dr. Noel was not present and the comments were made about her. She was not able to defend or explain the misunderstanding regarding the comment made by Mr. Gonzalez. She is not questioning the minutes as stated, she is wanting to give Dr. Noel the opportunity to clarify what was stated by Mr. Gonzalez.

Ms. Zendejas asked why is Mr. Thompson transferring to a regular classroom. Ms. Garza responded that Mr. Thompson requested to go back to the classroom.

Ms. Zendejas asked why they are not longer substitutes. Mr. Cabrera responded that long-term substitute can only sub 120 days.

Mr. Gonzalez needed clarification why agenda items 4.5.7, 4.5.8, 4.5.17 are not under the action items to beconsidered for employment through ESI FY 17-18 and 4.5.16 is.

Mr. Cabrera replied not until all classified staff and all administrator are brought for board approval and agenda item 4.5.16 is under the action item because we are asking for your approval for all certified to offering contracts. Agenda item 4.5.7 not until FY18-17

Agenda item 4.8.1 Ms. Garza responded that Mr. Thompson requested to go back to the classroom.

**MOTION:** Miss Juarez made a motion to approve the consent agenda as presented  
Ms. Zendejas seconded the motion. The motion passed.

## 5. Action Item

- 5.1. Approval to offer a contract to certified staff providing funding is obtained and certification requirements are met. (Certified Name)



**MOTION:** Ms. Zendejas made a motion to offer a contract to certified staff.

Mr. Castillo seconded the motion. The motion passed.

5.2. Discussion and Possible Action to request proposals for artificial turf for SMS.

**MOTION:** Mr. Gonzalez made a motion to approve the artificial turf at SMS.

Mr. Castillo seconded the motion. The motion passed.

5.3. Discussion and Possible Action to approve Lease Agreement with JV Farms.

**MOTION:** Mr. Gonzalez made a motion to approve the Lease Agreement with JV Farms.

Mr. Castillo seconded the motion. The motion passed.

5.4. Approval to contract Maria T. Lopez (Teacher) through Education Service Inc. for the Somerton School District for FY 2017-18.

**MOTION:** Ms. Zendejas made a motion to approve the ESI contract .

Mrs. Yopez seconded the motion. The motion passed.

5.5. Approval of out of town field trips:

- SMS 6th grade Chess Club will be going to Seaworld on May 15, 2017 at San Diego, CA
- SMS 7th & 8th grade Art Club will be going to Phoenix Art Museum on May 19th at Phoenix, AZ
- SMS Advance Club will be going to Disneyland on May 18, 2017 at Anaheim, CA.
- SMS Student Council will be going to Disneyland on May 12, 2017 at Anaheim, CA.
- SMS 6th grade Chess Club will be going to Chess Tournament on May 7, 2017 at San Diego, CA
- SMS 6, 7, 8 grade Succeed Class will be going to Lego Land on May 5, 2017 at San Diego

**MOTION:** Ms. Zendejas made a motion to approve out of town field trips

Mr. Gonzalez seconded the motion. The motion passed.

**6. Adjournment**

**MOTION:** Miss Juarez moved to adjourn the meeting at 6:34 pm.

Mr. Gonzalez seconded the motion. The motion passed.

\_\_\_\_\_  
Signature of Board President/Clerk

04/11/17  
\_\_\_\_\_  
Date