

Regular Governing Board Minutes



2/7/2017

at 5:00 p.m.

Tierra Del Sol Elementary

1002 S. Somerton Ave

Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Minutes

Date: Tuesday, February 7, 2017

Time: 5:00 p.m. Walk-through TDS

5:30 pm Regular Board Meeting and Executive Governing Meeting

Place: TDS Library 1002 S. Somerton Ave., Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: Araceli Juarez Lorena Zendejas Juan Castillo Carlos Gonzalez

Absent Board: Leticia Yepez

Attending Staff:	Dr. Laura Noel	Jerry Cabrera	Margarita Camacho	Melissa Porchas
	Maria P. Vasquez	Kim Seh	Magnolia Alonzo	Jessica Escalante
	Jody Ricker	Luciano Munoz	Lydia Rodriguez-Vaughn	Mia Armenta
	Bibi Garza	Maria Villarreal	Tiffany Middleton	Irene Rush
	Vicky Anaya	Paz Arvizu	Maria T. Perea	

Attending Public: Joe Escalante

1. TDS- Walk-through School Campus

At 5:10 pm the Governing Board members, Dr. Noel and Mr. Cabrera commenced the TDS walkthrough. Mr. Cabrera handed out the design of the new classrooms and showed them where the classrooms will be built.

2. Regular Governing Board Meeting Agenda

2.1. Call to Order/Pledge of Allegiance

Miss Juarez called the Board meeting to order at 5:27 p.m.

The Pledge of Allegiance was led by Mrs. Paredes.

2.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

Miss Juarez asked if there were any comments from the audience. No comments from the audience.

3. Report/Discussion Items

3.1. Superintendent Report

- Update on the Board Training.

Dr. Noel began her report by stating that on January 24th the Board had a work session/training. Mr. Calderon reviewed Board responsibilities as defined by ASBA and ARS. Mr. Calderon also spoke

about a variety of common issues or questions Boards might have. There was a discrepancy in what Mr. Calderon suggested in comparison to our district attorney concerning “legal exceptions” to the executive session. Policy BEC states that actions will not be taken in Executive Session except in cases allowed by law. Mr. Calderon recommended to not take any action in executive session and just protect our student and personnel privacy by not being too specific in the motions taken in open meetings. We asked the school attorney to give us written instruction concerning this as she (district attorney) stated that she agrees that most executive session action items should not be presented as motions in open meetings except in the case of students. Most often actions in past meetings have not taken place in Executive Session. The 6 of 7 were student related terms of discipline and kindergarten admission. The exception is the recent superintendent Contract Negotiation. Our attorney has advised us we should not worry about going back, just bring the same items forward to a public meeting and allow the Board to take their actions. The earlier action then just becomes the negotiation result but the actual recorded action will be at the public meeting, the acceptance of the retirement and action to approve the ESI contract.

Ms. Zendejas reminded the Board what Mr. Calderon recommended to say on behalf of the item discussed in Executive Session however is voted.

Mr. Gonzales contacted the Attorney General’s office who said that to avoid legal action the only exception to this rule is students and negotiation regarding land, everything else will need to be discussed during regular meetings.

Miss Juarez suggested to follow the district attorney’s recommendations.

Mr. Cabrera reminded the board that at this point this information is a report not an action item.

Mr. Gonzalez recommended to follow the school policy.

- **DATA Presentation: DIBELS, and Galileo Benchmark ([DATA](#))**

Dr. Noel discussed the results of DIBELS and Galileo Benchmark district wide. The first major data marker that is used in the schools is DIBELS data. This report shows beginning and the middle year. District-wide Kinder did very well. First grade was 66% green by the mid year; 54% for 1st grade. The first grade mid benchmark represents a new test for the student where they show reading fluency. Second grade 58% green by mid year 47% last year we broke the pattern. In third, fourth, and fifth grades we gather the data but use it differently. In third grade, Move-On-When Reading is used mostly for interventionists, 4-5 grades use AzMERIT and Galileo data. We are using Galileo Benchmark 1 and 2 as measurement standard to see if students are mastering standards. Principals will be presenting data from their school.

3.2. Board Members Report

3.2.1. Board Members Attendance ([Information](#))

Miss Juarez presented a plaque to Dr. Noel for receiving the Superintendent of the Year Golden Bell Award for medium Arizona school districts at the ASBA/ASA 59th Conference.

3.3. Administrators/Directors Report

3.3.1. OGE DATA- Mrs. Seh

3.3.2. TDS DATA- Mrs. Paredes

3.3.3. DSS DATA- Mrs. Vasquez

3.3.4. SMS DATA- Ms. Garza

3.3.5. ELC DATA- Mr. Munoz

Each principal discussed how they disaggregate data to guide instructional goals at their school. Principals expressed appreciation for the support they receive from Dr. Noel.

4. Other Discussion Items/Presentation/Information

4.1. Number of suspensions District Wide ([Information](#))

5. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

5.1. Approval of Board Minutes

- 5.1.1. Governing Board Regular Minutes January 10, 2017 ([Minutes](#))
- 5.1.2. Governing Board Executive Session Minutes January 10, 2017
- 5.1.3. Governing Board Work Study Minutes January 24, 2017 ([Minutes](#))

5.2. New Hires FY 2016-17

		Position Description	Location	Level	New Status
5.2.1	Fierros, Michael	Computer Tech II	DO	41	Full-Time
5.2.2	Trevino, Maria	Crossing Guard	DO	28	Part-Time
5.2.3	Castro, Angelica	Instructional Assistant	ELC	33	Part-Time
5.2.4	Danganan, Jennilyn	Teacher ETC	SMS	E	Full-Time
5.2.5	Griffith, Eliza	Teacher ETC	SMS	E	Full-Time
5.2.6	Mojares, Philip	Teacher ETC	SMS	E	Full-Time
5.2.7	Moncada, Alicia	Food Service	SMS	28	Part-Time
5.2.8	Baeza Ramos, Lizette	Instructional Assistant	TDS	33	Part-Time

5.3. Additional Assignments/Stipends 2016-17

		Position Description	Location	Range
5.3.1	Aguirre, Alejandro	TV Installation	DO	Hrly Rate
5.3.2	Aguirre, Hilario	TV Installation	DO	Hrly Rate
5.3.3	Covarrubias, Ricardo	TV Installation	DO	Hrly Rate
5.3.4	Saavedra, Ariel	TV Installation	DO	Hrly Rate
5.3.5	Castro, Angelica	Pre-K Daycare	ELC	Hrly Rate
5.3.6	Ramos, Lizette	Pre-K Daycare	ELC	Hrly Rate
5.3.7	Ceja, Isaac C.	Adult Ed. PD Actives	SMS	Hrly Rate
5.3.8	Danganan, Jennilyn	Planning/Intervention/Parent Involvement	SMS	Hrly Rate
5.3.9	Jones, Shawn	Boys Basketball 8th grade	SMS	\$800.00
5.3.10	Layne, Andrew	Girls Soccer 8th grade	SMS	\$800.00
5.3.11	Mojares, Philip	Planning/Intervention/Parent Involvement	SMS	Hrly Rate
5.3.12	Poquita, Ervin	Boys Basketball 7th grade	SMS	\$800.00

5.4. Leave Request FY 20 6-17

	Position Description	Location	Leave Date	Status
5.4.1	Ramirez, Maria J. Instructional Assistant	DSS	2/24-3/24/17	Leave of Absence

5.5. Resignations/Terminations/Retirement

	Position Description	Location	Leave Date	Status
5.4.1	Lopez, Javier Mechanic	DO	06/01/18	Retirement
5.4.2	Noel, Laura Superintendent	DO	06/30/17	Retirement
5.4.3	Fitschen, Sarah Teacher	OGE	5/24/17	Resignation

5.6. Approval of Emergency Procurement for Kinetico Water System : Service call for water softener system at ELC ([Information](#))

5.7. Acceptance of the following donations: (Information)

- Yuma Valley Anesthesia, PLLC donated \$400.00 to SMS Advanced Art Club
- Scholarship America donated \$700.00 to Mr. Julio C. Bush TDS Teacher for Field Trip
- Somerton Rotary Club donated \$450.00 to SMS Library Rehab
- City of Somerton donated \$1,500.00 to SMS Library Rehab
- Arizona Science Center donated \$1,000.00 to SMS Science Transportation
- DonorsChoose.org donated teaching materials to Ms. Grogg, ELC teacher
- DonorsChoose.org donated 4 Tablets and 2 years GSP & S Tablet, and additional requested resources to Mrs. Aragon TDS Teacher
- DonorsChoose.org donated 5 iPad to Ms. Sherilyn Anderson, TDS Teacher
- DonorsChoose.org donated 10 Chromebooks-Intel Celeron 2GB to Mrs. Vicky Anaya, TDS teacher
- United Way paid for TDS shirts in the amount of \$2,195.34 that was donated.

5.8. Acceptance of Student Activity Fund Report (Information)

5.9. Approval of Accounts Payable Vouchers for the Month of March FY 16-17 (Information)

- 5.9.1. Voucher No. 1051 not to exceed \$250,000.00
- 5.9.2. Voucher No. 1052 not to exceed \$250,000.00
- 5.9.3. Voucher No. 1053 not to exceed \$250,000.00
- 5.9.4. Voucher No. 1054 not to exceed \$250,000.00
- 5.9.5. Voucher No. 1055 not to exceed \$250,000.00
- 5.9.6. Voucher No. 1056 not to exceed \$250,000.00
- 5.9.7. Voucher No. 1057 not to exceed \$250,000.00
- 5.9.8. Voucher No. 1058 not to exceed \$250,000.00
- 5.9.9. Voucher No. 1059 not to exceed \$250,000.00
- 5.9.10. Voucher No. 1060 not to exceed \$250,000.00

5.10. Approval of Payroll Vouchers for the Month of March FY 16-17 (Information)

- 5.10.1. Voucher No. 56 not to exceed \$450,000.00
- 5.10.2. Voucher No. 57 not to exceed \$450,000.00
- 5.10.3. Voucher No. 58 not to exceed \$450,000.00
- 5.10.4. Voucher No. 59 not to exceed \$450,000.00
- 5.10.5. Voucher No. 60 not to exceed \$450,000.00
- 5.10.6. Voucher No. 61 not to exceed \$450,000.00.
- 5.10.7. Voucher No. 62 not to exceed \$450,000.00

5.11. Ratification of Accounts Payable Voucher #1042 for \$250,000.00 need to be ratified to \$373,039.00 due to Cyberlearning. Voucher #1046 for \$250,000.00 need to be ratified to \$626,144.30 due to Apple Computer.

Miss Juarez made a motion to approve the consent agenda as presented.

MOTION: Mr. Gonzalez so moved. Ms. Zendejas seconded the motion. The motion passed.

6. Action Item

6.1. Discussion and Possible Action to contract Dr. Laura Noel through Educational Services Inc. for Superintendent FY 2017-18. (Exhibit)

Mr. Gonzalez does not agree with the Performance Pay as stated in the Exhibit for ESI.

MOTION: Ms. Zendejas made a motion to approve item 6.1 Dr. Noel to be contracted through ESI.
Miss Juarez seconded the motion. VOTE of 2 to 2

Miss Juarez stated that Mr. Gonzalez reminded her that she needs a motion to table action item 6.1.

MOTION: Miss Juarez made a motion to table action item 6.1. Ms. Zendejas seconded the motion.
VOTE of 2 to 2.

- 6.2. Discussion and Possible Action to approve 1.5% salary increase to all staff. (*Information*)
Dr. Noel mentioned that Mrs. Porchas made salary calculations and the recommendation is to increase base salary to 1.5% for all staff.
Ms. Zendejas said that March is too early to issue teacher contracts.

MOTION: Zendejas made a motion to approve a 1.5% salary increase for all staff.
Mr. Castillo seconded the motion. The motion passed.

- 6.3. Discussion and Possible Action to approve the Salary Schedule. (*Schedule*)
Mr. Cabrera said the reason the Salary Schedule needed to be approved is to make needed adjustments for Prop 206.

MOTION: Zendejas made a motion to approve the Salary Schedule as stated.
Mr. Gonzalez seconded the motion. The motion passed.

- 6.4. Discussion and Possible Action to approve the ESI Employees return to work percentage. (*Information*)

Dr. Noel stated that during the discussion about Somerton School District Superintendent contract negotiations it was realized that Somerton District retired employees get 85% of their return to work salary. Administration is recommending the following:

- 100% return to work from ESI
- Pay full ACR fee
- ACR Tier

Mr. Gonzalez stated that it is a good thing to consider and is recommending 100% for the following

- 11 Currently retired employees
- 6 employees who are retiring

Dr. Noel mentioned the total cost to bring current employees to 100% will be \$65,000. She stated administration is concerned about taking action to bring current employees to 100% because currently there is no money and it would be best to wait.

Mr. Gonzalez said he approved the current ESI staff to 100% to make it fair for all.
Mr. Castillo asked if there was a way to reward retirees with a tier of a percentage.

Miss Juarez made a motion to approve the ESI Employees return to work percentage.

MOTION: Mr. Gonzalez moved to approve the ESI Employee return to work percentage at 100% with the stipulation to pay half of ACR. Ms. Zendejas seconded the motion. The motion passed.

- 6.5. Discussion and Possible Action to approve the School Calendar for FY 2017-18. (*Staff chose Plan A*)

Dr. Noel explained how input on the calendar was obtained and recommended approval of the school calendar for FY 2017-18. Ms. Zendejas thanked the principals for discussing the calendar with their staff.

Miss Juarez made a motion to approve the School Calendar FY 2017-18

MOTION: Mr. Gonzalez moved to approve the School Calendar FY 2017-18.

Ms. Zendejas second the motion. The motion passed.

6.6. Discussion and Possible Action to approve TDS Build-Out Architecture Plan design. (Information)

Miss Juarez made a motion to approve the TDS Build-Out Plan.

MOTION: Ms. Zendejas moved to approve the TDS Build-Out Plan as stated during the walkthrough. Miss Juarez seconded the motion. The motion passed.

6.7. Discussion and Possible Action to approve the Open Enrollment capacity (Policy)

- 25:1 Students Per Classroom
- 20:1 SEI (Structured English Immersion)
- 10:1 Self-contained Special Education

MOTION: Ms. Zendejas made a motion to approve the Open Enrollment capacity. Miss Juarez seconded the motion. The motion passed.

7. Adjournment

MOTION: Miss Juarez moved to adjourn the meeting at 7:09 pm.

Ms. Zendejas seconded the motion. Motion passed.



Signature of Board President/Clerk



Date