

Governing Board Work Study Session Minutes



1/24/2017

at 5:30 p.m.

Somerton School District

Board Room

343 N. Carlisle Ave

Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

DATE AND POSTED on: Friday, January 20, 2017

by: Margarita Camacho

Margarita Camacho

Executive Secretary to the Superintendent

Somerton Elementary School District #11

Governing Board Agenda

Date: Tuesday, January 24, 2017

Time: 5:30 p.m. Work Study Session Meeting

Place: Board Room 343 N. Carlisle Ave., Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: Lorena Zendejas Leticia Yopez Araceli Juarez Juan Castillo
Carlos Gonzalez (Left early at 6:50 pm)

Absent Board: Carlos Gonzalez

Attending Staff: Jerry Cabrera Dr. Laura Noel Margarita Camacho

Attending Public: Maya Milovic Ernest Calderon, Attorney

1. Work Study Session Agenda

1.1. Call to Order

Miss Juarez called the board meeting to order at 5:36 pm.

2. Discussion Items

2.1. Training with school attorney regarding a variety of topics


Mr. Calderon presented a powerpoint on Board member RightS and Responsibilities

- Attend all regularly scheduled board meetings.
- Maintain confidentiality of information and discussion conducted in executive session
- Act only as a member of the Board and do not assume any individual authority when the Board is not in session.
- Rely on school policies that are continually updated and aligned with Arizona and federal education law, and guidance from the superintendent when making board decisions.
- Maintain a priority Board focus on increasing student achievement and ensuring efficient use of education resources.
- Expect the Superintendent to keep the Board adequately informed through regular written and oral reports.
- Avoid making commitments that may compromise the decision making ability of the Board or administrators.
- Maintain open and candid communication with the superintendent
- Recognize that a Board member's responsibility is to see that schools are all run but not to run them.

- Individual Board members shall not give directives to any school administrator or employee, publicly or privately.
- Do not solicit or receive directly or indirectly any gift or compensation in return for making a recommendation or casting a vote.
- Follow the School Board conflict of interest policy regarding the appearance of conflict of interest. Avoid being placed in a position of conflict of interest, and refrain from using my Board position for personal or partisan gain.
- Surprises to the Board or the Superintendent will be the exception, not the rule. There should be no surprises at the board meeting. Ask the Board President or the Superintendent to place an item on the agenda.
- Communication between staff and the Board is encouraged as long as it follows board policy.
- Follow the chain of command.
- Annually conduct a self- assessment /evaluation.
- The Board will set clear goals for themselves and the Superintendent.
- Individual Board members do not have authority. Only the Board as a whole has authority.
- To be efficient and effective, long board meetings must be avoided.
- Executive/closed sessions will be held only for appropriate subject.
- Open Meeting Law "All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings."
- Call to the Public are permitted , but not required
- Executive Sessions are not open to the public and may be held under limited circumstances.
- Voting in Executive Session, Mr. Calderon mentioned no voting is allowed in Executive Session. Below is an explanation of the Executive Sessions rules and when voting should be conducted by the Board.
 - Personnel
 - Discussion or consideration of records exempt by law from public inspection
 - Legal Advice
 - Discussion or consultation with public body's lawyer(s) to consider pending or contemplated litigation, settlement discussions, negotiated contracts.
 - Discuss and instruct its representative regarding labor negotiation
 - Discuss international, interstate, and tribal negotiations.
 - Discuss the purchase, sale, or lease of real property
- If a legal action was taken in violation of open meeting law, the Board may ratify the action. the ratification must take place at a public meeting.
- Overview Robert's Rules

3. Adjournment

MOTION: Miss Juarez moved to adjourn the meeting at 7:10 pm. Ms. Zendejas seconded the motion. Motion passed.



 Signature of Board President/Clerk

02/07/18

 Date