

Regular Governing Board Minutes



11/10/2016

at 5:30 p.m.

Somerton School District #11

Board Room

Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03 A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Agenda

Date: Thursday, November 10, 2016

Time: 5:30 p.m. Regular Board Meeting and Executive Governing Meeting

Place: **Board Room** 343 N. Carlisle Ave., Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: **Araceli Juarez** **Lorena Zendejas** **Carlos Gonzalez** **Fernando Villegas**

Absent Board: **Leticia Yepez**

Attending Staff: **Dr. Laura Noel** **Jerry Cabrera** **Margarita Camacho** **Melissa Porchas**
Martin Velasco **Elizabeth Santos** **Jorge Cano** **Zoila Garcia**
Irene Rush **Mia Armenta** **Joshua Colson** **Julio Bush**

Attending Public: **Martha Garcia** **Juan Castillo** **Iveth Lopez** **Mirella Zahn**

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Miss Juarez called the board meeting to order at 5:31 p.m.

Pledge of Allegiance was led by Ms. Zendejas

1.2. Comments from the Audience

Under Comments from the Audience, the public may addressing the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

Miss Juarez asked if there were any comments from the audience.

Mrs. Iveth Lopez and Mirella Zahn addressed the Governing board members regarding personal/business use of property owned by the school that Mr. Gonzalez is using. Mrs. Lopez daughter wanted to use the bathroom. Mr. Gonzalez did not let her use it. Mrs. Zahn went to Parks and Recreation regarding this issue and she was sent to Somerton School District office to address this issue.

Miss Juarez asked Mr. Cabrera to look into this problem and contact the parents.

2. Report/discussion Items

2.1. Superintendent Report

2.1.1. Election Results

Dr. Noel reported that override passed! Mr. Cabrera mentioned that this override passed by 66% better than last time. Dr. Noel thanked Ms. Zendejas, Mr. Cabrera, and the committee for participating and getting the information out to the community. We are working on the QZAB loan process so we can actually begin implementation. Hopefully, by the December meeting we can bring the QZAB loan application for approval.

Mr. Cabrera introduced the re-elected board members and new board member Mr. Juan Castillo who will be taking Mr. Villegas' seat.

Mr. Villegas congratulated Mr. Castillo.

Ms. Zendejas thanked Mr. Cabrera and committee members for all their hard work on the override. She also, thanked everyone for their support during the elections for the school board. Mrs. Yopez sent a message thanking everyone for their support during elections.

2.2. Asst. Superintendent Report

2.2.1. Insurance Loss Ratio ([Information](#))

2.2.2. Energy Efficiency Program Update ([Report](#))

Mr. Cabrera reported on Insurance Loss Ratio, which represents our insurance premiums and actual claims. The loss ratio will indicate our insurance premiums for the following fiscal year increase or decrease.

Mr. Cabrera presented a powerpoint of the Energy Efficiency Program Update.

2.3. Board Members Report

2.3.1. Board Members Attendance ([Information](#))

2.4. Administrators/Directors Report

2.4.1. Mr. Bush, TDS Teacher, Special Olympics video

Mr. Bushed presented a video of Special Olympics activity of his students.

2.4.2. Jorge Cano, Food Service Director ([Report](#))

- Base Year for Free and Reduced Lunch Applications for FY 2016-17

Mr. Cano presented a report on how many students qualify for free lunch, reduce, free lunch and who is required to pay. This is the year the District needed to collect lunch applications for each family and the next time will be in three years.

2.4.3. Bob Cassidy, Technology Director ([AzDash Data](#))

Mr. Cassidy spoke on the transition from SAIS to AzEDS. Transition from SAIS to AzEDS part of AELAS based on CEDS developed by NCES. The transition to AZEDS started last year during which time ADE ran both systems simultaneously. SAIS is our ADE state education data system which is now 16 years old.

2.4.4. Melissa Porchas, Business Manage

- FY15-16 Audit

Mrs. Porchas spoke on about the audit. Auditors visit the district twice each year. The week of Oct 17th was the second visit for the last fiscal year. The report does not get process until the end of December. There were 6 findings; (4) student attendance, (1) on transportation a new compliance questionnaire and a deposit were not completed in a timely matter.

2.4.5. Martin Velasco, Maintenance Director ([Report](#))

Mr. Velasco reported on the new technology location, warehouse/maintenance shop building removal and complete move out. Mr. Velasco presented a timeline when they began removal and

relocation of warehouse and technology. The report gives a general overview of the Pink Building project.

2.4.6. Elizabeth Santos R.N., Coordinator of Health Services ([Report](#))

Mrs. Santos spoke about the highlight of the programs the nurses are doing at their school site.

- Snack-a-Pack program, School Bell program, Kindness Make a Difference, Pennies for Patients, Sight for Students program, School based Clinic, sealant program, and Kids Kudle Closet.

2.4.7. Maria Villarreal, Transportation Director ([Report](#))

Mr. Cabrera reported that Mrs. Villarreal was unable to attend the Board meeting but forwarded a written report.

3. Other discussion items/Presentation/Information

3.1. Number of suspensions District Wide ([Information](#))

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Governing Board Regular Minutes October 18, 2016 ([Minutes](#))

4.2. New Hires FY 2016-17

		Position Description	Location	Level	New Status
4.2.1	Corrales, Denise	Teacher (ETC)	ELC	E	Full-Time

4.3. Additional Assignments/Stipends 2016-17 ([Information](#))

4.4. Reassignment FY 2016-17

		Old Position Description	New Position Description	Location	Status
4.4.1	Cabrera, Francisca	Cook	Manager (2/1/17)	DSS	Full-Time

4.5. Approval of Contract Agreement between Western New Mexico University through College of Professional Studies School of Allied Health and Somerton School District. ([Information](#))

4.6. Acceptance of Student Activity Fund Report ([Information](#))

4.7. Approval of Accounts Payable Vouchers for the Month of December FY 16-17 ([Information](#))

- 4.7.1. Voucher No. 1033 not to exceed \$250,000.00
- 4.7.2. Voucher No. 1034 not to exceed \$250,000.00
- 4.7.3. Voucher No. 1035 not to exceed \$250,000.00
- 4.7.4. Voucher No. 1036 not to exceed \$250,000.00
- 4.7.5. Voucher No. 1037 not to exceed \$250,000.00
- 4.7.6. Voucher No. 1038 not to exceed \$250,000.00

4.8. Approval of Payroll Vouchers for the Month of December FY 16-17 ([Information](#))

- 4.8.1. Voucher No. 34 not to exceed \$450,000.00
- 4.8.2. Voucher No. 35 not to exceed \$450,000.00
- 4.8.3. Voucher No. 36 not to exceed \$450,000.00

- 4.8.4. Voucher No. 37 not to exceed \$450,000.00
- 4.8.5. Voucher No. 38 not to exceed \$450,000.00
- 4.8.6. Voucher No. 39 not to exceed \$450,000.00
- 4.8.7. Voucher No. 40 not to exceed \$450,000.00
- 4.8.8. Voucher No. 41 not to exceed \$450,000.00
- 4.8.9. Voucher No. 42 not to exceed \$450,000.00

Ms. Juarez asked if there were any questions on the consent agenda.

MOTION: Mr. Gonzalez made a motion to approve the consent agenda as presented.
Ms. Zendejas seconded the motion. Motion passed.

5. Action Items

5.1. Acceptance of the following donations: (Information)

- 5.1.1. Bowman & Smith, PC donated \$100.00 to SMS Library Rehab Project
- 5.1.2. Salvador Alonzo donated \$1,000.00 to Adult Ed.

MOTION: Mr. Gonzalez made a motion to accept donations.

Ms. Zendejas seconded the motion. The Motion passed

5.2. Approval of DSS School Parent Support Organization (PTO Information)

MOTION: Ms. Zendejas made a motion to approve DSS School Parent Support Organization (PTO).

Mr. Gonzalez seconded the motion. The Motion passed

5.3. Call for Executive Session

Executive Session pursuant to **A.R.S. § 38-431.03.A1**-Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office. **A.R.S. §38-431.03) Executive Sessions** Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Superintendent Evaluation and Contract Negotiation (Evaluation)

Miss Juarez moved to enter into Executive Session pursuant to **A.R.S. § 38-431.03.A1** Executive Sessions. The motion was seconded by Ms. Zendejas. Motion passed.

The Board entered into Executive Session at 6:29 p.m.

MOTION: Ms. Zendejas moved to resume regular board meeting at 7:57 p.m.

Miss Juarez seconded the motion. Motion passed.

5.4. Discussion ad Possible Action to approve Superintendent Contract through Education Service Inc. for the Somerton School District for FY 2017-16

Miss Juarez made a motion to approve Superintendent Contract through ESI for the FY 2017-18.

Ms. Zendejas seconded the motion. The Motion passed

6. Adjournment

MOTION: Miss Juarez moved to adjourn the meeting at 7:57 pm. Ms. Zendejas seconded the motion. Motion passed.



Signature of Board President/Clerk

12-13-16

Date