

# Governing Board Retreat Minutes



**REVISED NEW DATE/TIME**

**10/07/2016**

at 5:30 p.m.

Board Room

343 N. Carlisle Avenue

Somerton, AZ 85350

## Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

### Somerton Elementary School District #11

#### Governing Board Retreat Agenda

Date: Friday, October 7, 2016

Time: 5:30 p.m. Governing Board Retreat

Place: **Board Room** 343 N. Carlisle Ave.

Somerton, AZ 85350 • (928) 341-6000 • [www.ssd11.org](http://www.ssd11.org)

Attending Board: **Araceli Juarez** **Lorena Zendejas** **Leticia Yepez** **Fernando Villegas**

Absent Board: **Carlos Gonzalez**

Attending Staff: **Dr. Laura Noel** **Jerry Cabrera** **Margarita Camacho**

#### 1. Call to Order

**Ms. Zendejas called the board meeting to order at 5:32 p.m.**

#### 2. Discussion Items

##### 2.1. Board Self Evaluation ([Information](#))

**Miss Juarez asked the board members if there were any concerns regarding the Board Self Evaluation. Dr. Noel mentioned in this last year the things mentioned before on your evaluations have improved in all the areas. She has not heard any complaint or distrustfulness from anyone. Board members are in a good pathway to continue to grow.**

**Ms. Zendejas suggested for board members to be more involved in school activity participation.**

**Mrs. Yepez mentioned that she needs to work more on visiting the schools in the future.**

**Board members directed Margarita to continue sending them e-mails and text messages as a group.**

**Dr. Noel suggested to the board members to buy new iPads instead of going to the National Conference. Mr. Villegas suggested to wait after elections.**

**Miss Juarez is concerned on how much time is spent on the Request Release from Contract and preschool promotion to kindergarten. Miss Juarez is requesting not to waste so much time on the procedures that they are aware of and to focus on the topic that is presented at the time.**

**Ms. Zendejas is requesting more board trainings.**

##### 2.2. Build-Out Plan ([Information](#))

**Dr. Noel said the reason why she put down the Build Out Plan is because she got the sense that people did not remember the initial Build Out Plan. We had set up to have build up at each of**

the schools including a second office at TDS into two halves. Dr. Noel asked the board members, “Are you saying that you want to go back and revised the Build Up Plan on that aspect”? Dr. Noel handed out two proposals more detailed for you to see what she has in mind also, prepared a basic proposal.

Mr. Villegas agreed with having two schools but not two schools on one property. What is going to happen with the new land?

Dr. Noel explained with the new property we have is definitely going to change our future. We need to wait to see what is going to happen with the override. It is going to take years to make decision about the new land to build a new school. We will have annual income from that land because it is leased. I have talked to Mrs. Paredes and Mrs. Felix before the leadership at that school. We have talked about the Build Up plan in terms of having TDS becoming two in one share campus. If you are going to be changing the Build Up Plan we need to know so we can put on the agenda so, we do not go in the wrong direction. Dr. Noel is proposal:

1. At the October meeting create a principal position and eliminate one asst. principal position. At the same meeting appoint Gema Felix as the interim principal with the requisite pay.
  - a. Dr. Noel and Mr. Cabrera will follow up with meetings with Mrs. Paredes and Mrs. Felix to help begin the process of separating responsibilities and resources. Emphasis will be on as little disruption to schedule, budgets and school/parent community as possible and emphasis will be on a clear chain of command in terms of PD, evaluation and discipline.
  - b. Dr. Noel will put out a statement to the school community who will use a rubric for consideration of applicants.
    - One consideration of the committee will be the applicants propensity to work in close collaboration with Mrs. Paredes, including sharing the facility.
    - Mr. Cabrera will choose people from a variety of roles in the District to be on the committee.
2. Post the position for 10 days in February and receive applications in district for the position
3. In March the committee interviews candidates under Mr. Cabrera leadership and make a recommendation to the Board.
4. April board meeting the board select/approve the candidate.
  - If the chosen Principal is Mrs. Felix then it is done.
  - If the chosen principal is one of our other district asst. principals then Mrs. Felix would be assigned an open position.
  - If the chosen principal is one of our other district principals then repeat the hiring process, posting in April and selecting by May.
  - FY 17/18 separate school FTE's and determine how much of the support staffing needs to be separate or some shared positions might be budgeted half time for each “school”. If the override is passed work toward separation of the office and record keeping If the

override is not passed work together to define and clarify how the shared space will be used.

Mrs. Yopez “how it will work with the principals”?

Dr. Noel response the schools will be PK-2 and 3-5.

Mrs. Zendejas inquired if Mrs. Felix is aware what will happen if she doesn’t get selected?

Mrs. Zendejas would like to wait for the changes at TDS two schools in one.

Mr. Villegas mentioned TDS was doing very well with tests. Mr. Villegas wants to discuss the principals position when people involved are present.

Dr. Noel recommended to wait until after the override to revisit the Build Up Plan.

### 3. Adjournment

**MOTION:** Mr. Villegas moved to adjourn the Board Retreat at 6:50 pm.

Ms. Zenejas seconded the motion. Motion passed.



\_\_\_\_\_  
Signature of Board President/Clerk



\_\_\_\_\_  
Date