

Regular Governing Board Minutes



9/13/2016

at 5:30 p.m.

Somerton School District #11

Board Room

Somerton, AZ 85350

Notice of Public Meeting

Pursuant to Arizona Revised Statutes §38-431.02. Notice of this Public Meeting has been appropriately posted. The Board will consider the item(s) listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings. The Board may vote to go into Executive Session for legal advice on any item on the agenda pursuant to A.R.S. §38-431.03.A.3. One or more members of the Board may participate in the meeting by telephone.

Somerton Elementary School District #11

Governing Board Agenda

Date: Tuesday, September 13, 2016

Time: 5:30 p.m. Regular Board Meeting and Executive Governing Meeting

Place: **Board Room** 343 N. Carlisle Ave., Somerton, AZ 85350 • (928) 341-6000 • www.ssd11.org

Attending Board: **Araceli Juarez** **Lorena Zendejas** **Carlos Gonzalez** **Fernando Villegas**

Absent Board: **Leticia Yepez**

Attending Staff: **Dr. Laura Noel** **Jerry Cabrera** **Margarita Camacho** **Melissa Porchas**
Maria P. Vasquez **Francisca Conchola** **Bibi Garza** **Magnolia Alonzo**
Luciano Munoz **Martin Velasco** **Patricia Weissenberg** **Bob Cassidy**
Kim Seh **Anna Fermanis** **Gema Felix** **Jessica Escalante**
Irene Rush **Zoila Garcia**

Attending Public: **Helen Anaya** **Ericka Elias** **Juan Castillo**

1. Regular Governing Board Meeting Agenda

1.1. Call to Order/Pledge of Allegiance

Ms. Zendejas called the board meeting to order at 5:32 p.m.

Pledge of Allegiance was led by Ms. Zendejas.

1.2. Comments from the Audience

Under Comments from the Audience, the public may address the Board on any subject not listed on the agenda. An individual may only address the Board once under this item. Five (5) minutes may be allotted to each speaker but can be extended by a Board member, if so desired. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information or giving direction to the Superintendent to add to a future agenda or for the Superintendent to follow up with speaker. The individual shall state his/her name and address before addressing the Board.

1.3. Call for Executive Session

Executive Session pursuant to **A.R.S. § 38-431.03.A1**-Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public office.

Mr. Gonzalez asked for the future to move Call for Executive Session on the agenda before adjournment.

Mr. Gonzalez made a motion to move the Executive Session to the end of the meeting.

MOTION: Mr. Gonzalez so moved. Ms. Zendejas seconded the motion. Motion passed

2. Report/discussion Items

2.1. Superintendent Report

2.1.1. Capital Override Update (Information)

Dr. Noel mentioned this month is the time we report the override expenditures. This year is the override 3rd year spending the money the \$327,264.00 balance that is available now to use for Pink building remediation on that override. Mr. Cabrera will give you update on asbestos.

Mr. Cabrera mentioned he will be having a meeting on Thursday with ADEQ for the removal of asbestos, after the removal is done we will continue with the remodeling of the pink building for classroom and offices.

2.2. Board Members Report

2.2.1. Board Members Attendance (Information)

Ms. Zendejas attended the Law Conference for the second time. She enjoyed attending the conference and speak with other board members. The topics were very interesting and she learned a lot.

Mr. Gonzalez also, attended the Law Conference and the Delegate Assembly. It was very exciting.

Ms. Juarez is the first time attending the Delegate Assembly. They covered the 22 points of the Political Agenda. It was a great conference.

2.3. Administrators/Directors Report

2.3.1. Anna Fermanis, Instructional Service Coordinator (Report)

Ms. Fermanis presented Professional Development FY 16-17.

- Grade 3-6: Math 20/20 Implementation.
- Principals and Coaches: Math 20/20 Leadership Seminars showing the principals what they are looking for when they do the walk thru's.
- Grades K-2: Math 20/20 Grade Level courses. Provide teachers with in-depth knowledge of math specific content and pedagogy while learning how best to integrate district components with their new learning
- DIBELS for all new K-5 teachers
- LETRS: offering to all K-3 teachers
- Substitute Training
- Development of K-2 district wide assessments for ELA and Math
- Mentor Master Teacher Program in Partnership with AzK12 Center: 8 total participants
- Showed a teaching channel video: Plan a lesson using Math 20/20 tasks, 3-phase lesson, and strategies four participants: Patricia Linares, Maria Franco, Anita McBride and Brandon Onisko

Ms. Zendejas asked how many Mentor Master Teacher candidates per school. Mrs. Fermanis response was 2 SMS, 2 TDS, 2 ELC supervised by Mr Munoz, 1 DSS and 1 OGE. Mrs. Fermanis provided a written report with all the information.

2.3.2. Jody Ricker, Special Education Director (Report)

Dr. Noel mentioned that Mrs. Ricker was attending a a meeting but submitted a written report.

2.3.3. Lydia Rodriguez-Vaughn, State Assessment Coordinator (Report)

Dr. Noel mentioned that Mrs. Rodriguez-Vaughn provided a written report asked me to emphasize kinder ELL growth 58%

2.3.4. Magnolia Alonzo, Adult Education Coordinator ([Report](#))

Mrs. Alonzo reported the total students in the Adult Education Program.

- 188 students enrolled,
- 137 students remained from beginning to end .
- Number of students by session: 59 students Fall, 47 students Winter and 82 students Spring.
- Gender: 71% women and 25% men
- Age groups
- Pre-Post Test Result
- Mrs. Alonzo provided a written report with all the details on the Adult Education Program.

2.3.5. Shelly Mezei, Federal Programs Director ([Report](#))

Mrs. Mezei submitted a written report with all the following:

- Completion Reports 2016 budgets are finalized to close out all funded programs and meet ADE deadline.
- Beginning of Year requirements: Yearly LEA and School Site plans
- Title I, IIA and III program allocation amount pending from ADE
- Migrant Program allocation \$469,306.
- Homeless yearly the district is required to train all staff on Homeless awareness.
- Upcoming events: Yuma County directors meeting
- Committee of Practitioners meeting highlights: ESSA new guidance, ADE new grant management system

2.3.6. Patricia Weissenberg, Migrant Director ([Report](#))

Mrs. Weissenberg provided a written report and presented a video on how migrant parents get interviewed for migrant eligibility.

- The purpose of the Migrant Education Program (MEP)
- Goal: The goal of the Migrant Education Program is to ensure that all migrant students reach challenging academic standards and graduate with a high school diploma.
- MEP basic eligibility factors

3. Other discussion items/Presentation/Information

3.1. Number of suspensions District Wide ([Information](#))

3.2. 2016 Yuma County Meeting will be on Thursday, September 29, 2016 in Kofa High School Cafeteria at 5:00-7:15 p.m.

Dr. Noel mentioned agenda item 3.1 and 3.2 is for information.

4. Consent Agenda

The following items may be approved in one motion under the Consent Agenda. If a particular item is to be discussed it may be pulled from the Consent Agenda and taken as a separate agenda item. The Board may take action on the following items or defer them to the next regularly scheduled meeting.

4.1. Approval of Board Minutes

4.1.1. Governing Board Regular Minutes August 9, 2016 ([Minutes](#))

4.1.2. Governing Board Executive Session Minutes August 9, 2016

4.2. New Hires FY 2016-17

		Position Description	Location	Level	New Status
4.2.1	Felix, Alicia	Bus Driver Substitute	DO	35	Temporary
4.2.2	Juarez, Julieta	Bus Driver Substitute	DO	35	Temporary
4.2.3	Flores, Ana	Instructional Assistant	OGE	33	Part-Time
4.2.4	Cecil, Joshua	Teacher	SMS	I	Full-Time
4.2.5	Anaya, Vicky	Teacher	TDS	E	Full-Time

4.3. Growth Rider Fy 2016-17

		Position Description	Location	Current Range	New Range
4.3.1	Murray, Andrew	Teacher	TDS	II	III

4.4. Reassignment FY 2016-17

		Old Position Description	New Position Description	Location	Status
4.4.1	Legy, Erma	Long-Term Substitute	Instructional Assist.	ELC	Part-Time

4.5. Leave Request FY 2016-17

		Position Description	Location	Leave Date	Status
4.5.1	Avila, Yanet	Secretary	PD	11/16-1/24/16	FMLA
4.5.2	Legy, Erma	Instructional Assistant	ELC	10/28/16-01/20/17	FMLA

4.6. [Additional Assignments/Stipends 2016-17](#)

4.7. Approval of Second Reading for Policy Advisory ([Advisory](#))

No.552 EBAA- Reporting of Hazards/Warning Systems

No.553 IHAMC - Instruction and Training in Cardiopulmonary Resuscitation (N/A)

No.554 IKE-RB - Promotion and Retention of Students

No.555 IKF - Graduation Requirements (N/A)

No.556 JC - School Attendance Areas

No.557 JFABD - Admission of Homeless Student

No.558 JFB - Open Enrollment

No.559 JICI - Weapons in School

No.560 JJJ - Extracurricular Activity Eligibility

No.561 JL-RA - Student Wellness

No.562 JLCD - Medicines/Administering Medicines to Students

No.563 JRR - Student Surveys (NEW POLICY)

No.564 KB - Parental Involvement in Education

No.565 KFAA - Smoking on School Premises at Public Functions (DELETE POLICY)

No. 566 LC - Relations with Education Research Agencies

- 4.8. Approval of Emergency Procurement for Mission Plumbing: OGE trouble shoot and repair sewer line back up at administration building restrooms area. ([Information](#))
- 4.9. Approval of Emergency Procurement for Arizona Valley Refrigeration: Repair the refrigerator at ELC ([Information](#))
- 4.10. Approval of Sole Vendors FY 16-17 ([Information](#))
- 4.11. Acceptance of Student Activity Fund Report ([Information](#))
- 4.12. Approval of Accounts Payable Vouchers for the Month of October FY16-17 ([Information](#))
 - 4.12.1. Voucher No. 1021 not to exceed \$250,000.00
 - 4.12.2. Voucher No. 1022 not to exceed \$250,000.00
 - 4.12.3. Voucher No. 1023 not to exceed \$250,000.00
 - 4.12.4. Voucher No. 1024 not to exceed \$250,000.00
 - 4.12.5. Voucher No. 1025 not to exceed \$250,000.00
 - 4.12.6. Voucher No. 1026 not to exceed \$250,000.00
- 4.13. Approval of Payroll Vouchers for the Month of October FY 16-17 ([Information](#))
 - 4.13.1. Voucher No. 22 not to exceed \$450,000.00
 - 4.13.2. Voucher No. 23 not to exceed \$450,000.00
 - 4.13.3. Voucher No. 24 not to exceed \$450,000.00
 - 4.13.4. Voucher No. 25 not to exceed \$450,000.00
 - 4.13.5. Voucher No. 26 not to exceed \$450,000.00
- 4.14. Ratification of Accounts Payable Vouchers # 1000 for \$250,000.00 need to be ratified to \$533,220.07 and Voucher #1002 for \$533,220.07 need to be ratified to \$250,000.00.

Ms. Juarez asked if there were any questions on the consent agenda.

MOTION: Mr. Gonzalez made a motion to approve the consent agenda as presented.

Mr. Villegas seconded the motion. Motion passed.

5. Action Item

- 5.1. Approval of SFB Capital Plan FY16-17 ([Information](#))

MOTION: Mr. Gonzalez made a motion to approve the SFB Capital Plan FY 16-17

Mr. Villegas seconded the motion. The Motion passed

- 5.2. Approval of the Annual Financial Report for FY 2015-16 ([Information](#))

MOTION: Mr. Villegas made a motion to approve the Annual Financial Report FY 16-17

Ms. Zendejas seconded the motion. The Motion passed

- 5.3. Discussion, Consideration and Possible Action for Somerton School District to become a Yuma Advocacy Council Partner ([Information](#))

MOTION: Ms. Zendejas made a motion to approve Somerton School District to become a Yuma

Advocacy Council Partner. Mr. Gonzalez seconded the motion. The Motion passed

- 5.4. Discussion, Consideration and Possible Action to approve an application to apply for the QZAB ([Information](#))

MOTION: Ms. Zendejas made a motion to approve the application to apply for the QZAB
Miss Juarez seconded the motion. The Motion passed

- 5.5. Approval of First Reading Policy GCCA and GCCG (current policy [GCCA](#) and [GCCG](#)) (new [GCCA](#) and [GCCG](#))

Mr. Cabrera recommended for policy GCCA to be tabled. Recommending policy GCCG to be adopted the new portion of this policy is the employee must have exhausted all accrued leave hours before receiving donated leave or unpaid leave for at least five (5) work days for the particular medical emergency involved. The donation will start on the 6th day after employee exhausts general leave. This change was brought out by the committee.

MOTION: Ms. Zendejas made a motion to approve the First Reading for new Policy GCCA and table policy GCCA. Miss Juarez seconded the motion. The Motion passed

- 5.6. Approval of First Reading to repeal Policy GCCB ([policy](#))

Mr. Cabrera is recommending for Policy GCCB to be tabled because it is part of GCCA.

MOTION: Ms. Zendejas made a motion to table policy GCCB. Miss Juarez seconded the motion. The Motion passed

- 5.7. Discussion, Consideration and Possible Action to schedule Board Self-Evaluation Policy BAA no later than October 30th. ([Information](#))

Mr. Gonzalez recommending to research how other district's do their board self evaluation. To do the self evaluation at a board retreat meeting.

MOTION: Mr. Gonzalez made a motion to do self evaluation together as board members.

Ms. Zendejas seconded the motion. The Motion passed

- 5.8. Approval of Impact Aid Indian Policy Procedures Documentation- [Annual](#) Consideration

- 5.9. Approval of Policy JFABD for Admission of Homeless Students- [Annual](#) Consideration

JFABD-R -Admission of Homeless Students

JFABD-EA— Admission of Homeless Students Liaison

JGABD-EB— Admission of Homeless Students Notice

MOTION: Ms. Zendejas made a motion to approve Impact Aid Indian Policy. Miss Juarez seconded the motion. The Motion passed

- 5.10. Acceptance of the following donations: ([Information](#))

5.10.1. D-Backs Foundation donated \$1,000.00 to Mr. Julio Bush Class

5.10.2. IBM donated \$2,000.00 to SMS Robotics Program

5.10.3. Tumbaga LLC donated \$1,000.00 to SMS Wrestling Team

5.10.4. Ortega Revocable Living Trust donated \$250.00 to SMS Wrestling Team

MOTION: Ms. Zendejas made a motion for to accept donations.

Miss Juarez seconded the motion. The Motion passed

- 5.11. Approval of School Parent Support Organization ([PTO Information](#))

- OGE
- SMS: The Cobra Cheer Parent Booster Club

MOTION: Ms. Zendejas made a motion to approve the School Parent Support Organization.

Mr. Gonzalez seconded the motion. The Motion passed

Executive Session pursuant to A.R.S § 38-431.03.A1

Ms. Juarez moved to enter into Executive Session pursuant to A.R.S § 38-431.03.A1 Executive Sessions. The motion was seconded by Miss Juarez. Motion passed.

The Board entered into Executive Session at 7:02 p.m.

MOTION: Mr. Gonzalez moved to resume regular board meeting at 7:41 p.m.

Miss Juarez seconded the motion. Motion passed.

6. Adjournment

MOTION: Mr. Gonzalez moved to adjourn the meeting at 7:41 pm.

Miss Juarez seconded the motion. Motion passed.



Signature of Board President/Clerk



Date