

# Club Meeting Minutes

Name of Club: \_\_\_\_\_

Date: \_\_\_\_\_

Time Called To Order: \_\_\_\_\_

Flag Salute

Roll Call:

Officers Absent \_\_\_\_\_

Item Discussed:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

PO's/Requisitions Approved:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Motion Made By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Vote: ☐ Approved      ☐ Denied

Good Of The Order

Signing of PO's/Requisitions

Meeting Adjourned at: \_\_\_\_\_