

# SOUTHEASTERN GREENE SCHOOL DISTRICT

SECTION: FINANCES

TITLE: TAX COLLECTION

ADOPTED:

REVISED:

606. TAX COLLECTION	
1. Authority Pol. 605  Act 511 of 1965 53 P.S. 6901 et seq	<p>Real estate and per capita taxes provided for in the School Code shall be collected by the elected tax collector, who shall be properly bonded during the term of office.</p> <p>All other taxes shall be collected by the elected and properly bonded tax collector or the school district tax office under the direction of the Business Manager/Board Secretary.</p>
2. Delegation of Responsibility  SC 684	<p>All taxes shall be collected and remitted to the district Treasurer with a report detailing the sources of tax revenues.</p> <p>The Board Secretary shall be responsible to ascertain that a tax collector is properly bonded and shall submit information on estimated collection required to set proper bond.</p> <p>All monies received from the tax collectors shall be deposited on the day of receipt or as soon as possible, and all receipts shall be supported by documentary evidence.</p>